

# REGULATION

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**BOARD OF EDUCATION  
HIGH POINT REGIONAL**

**NO. R 2430**

PROGRAM

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Participation in Co-Curricular Activities

## 2430 PARTICIPATION IN CO-CURRICULAR ACTIVITIES

### A. Definition

“Co-Curricular activities” means activities conducted on or off school premises by clubs, associations, and organizations of pupils sponsored by the Board of Education; “co-curricular activities” also include the pupil clubs, associations, and organizations that conduct those activities. “Co-Curricular activities” do not include athletic competitions or practices or athletic teams or organizations.

### B. Recognition

1. All co-curricular activities must be approved by the Board. An organization of pupils or an activity conducted by and for pupils becomes a co-curricular activity only when it has been duly approved by the Board.
2. The Board will approve annually co-curricular activities.

### C. Pupil Participation

1. All pupils will be provided with information on co-curricular activities at the start of the school year and will be invited to participate in one or more activities.
2. Eligibility standards are set forth in Policy 2430.
3. When a pupil becomes ineligible for participation in co-curricular activities by reason of poor attendance or poor academic performance, the advisor will suspend the pupil’s participation, except as exempted by Policy 2430.
4. All pupils involved in co-curricular activities will be required to sign the Athletic/Co-curricular pledge. Violation of this pledge will result in suspension of the student from the co-curricular activities. The supervisor will follow the guidelines stated in the school Code of Conduct.
5. A pupil who has been suspended from participation in co-curricular

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activities for reason of poor academic performance will be offered an opportunity to improve. When the pupil meets the agreed upon performance standards, he or she may be reinstated in participation in co-curricular activities.

### D. Supervision

1. Each co-curricular activity must be supervised by at least one staff member appointed by the Board as advisor.
2. Each co-curricular advisor shall
  - a. Meet regularly and promptly with participating pupils at the assigned time and place of the activity and insure an orderly environment appropriate to the purpose of the activity;
  - b. Instruct participating pupils in the purpose and conduct of the activity and explain any rules and/or standards to be observed in the conduct of the activity;
  - c. Encourage participating pupils to take appropriate responsibility for the conduct and leadership of the activity;
  - d. Prepare and submit to the Assistant Principal a calendar of activities and goals for the school year;
  - e. Prepare and submit a budget for yearly operation of the co-curricular activity they are sponsoring;
  - f. Take all reasonable and necessary steps to safeguard the health and safety of participating pupils, including the prohibition of hazing and similar initiations rites;
  - g. Insure the proper accounting and deposit of any funds raised or collected by the activity, in accordance with Policy 6660.
4. The advisor responsible for an activity scheduled for an evening or a weekend (such as a performance or social event) should consult

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Regulations 5858 and 9161 and should:

- a. Request permission for the activity from the Principal and for the use of the facility from the Business Office;
- b. Provide publicity and advertising information to the Assistant Principal's office at least 10 days in advance of the event;
- c. Arrange with the Assistant Principal for the provision of any additional security and/or traffic services, in accordance with Regulation 9320;
- d. Arrange for any required audio or lighting equipment and supplies;
- e. Arrange for ushers and chaperones;
- f. Provide for the prompt deposit of any moneys collected; and
- g. Provide a summary report of the event.

### E. Evaluation

1. An evaluation of each co-curricular activity will be conducted by the Assistant Principal and the advisor at the end of the school year or the conclusion of the activity.

### F. Records

1. A pupil's participation in co-curricular activities shall be recorded in his or her record, will be preserved for the duration of the pupil's enrollment in the school, and may be released only in accordance with Policy 8330.

Date Adopted: December 18, 1995

Date Revised: March 13, 2006