



To: Greg Youngman
From: Gib Carter
Date: May 14, 2009
Re: **Options for Credit retrieval**

OPTIONS FOR CREDIT RETRIEVAL WHEN ON LONG TERM MEDICAL LEAVE

Students on long term medical excuse extending beyond 4.5 weeks for a marking period will lose one physical education credit. The following three options have been developed to permit students the opportunity to retrieve lost credit due to extended medical leave from physical education classes.

Students will be given the following three options:

OPTION 1- Students can choose a reduction of one credit for each marking period they are not participating in physical education classes. Students must provide an updated physician's note for each marking period they are excused from physical education classes. Students must present this note to the recording secretary in the nurses' office before the start of each marking period.

OPTION 2- Students can choose to complete one ten page report on a topic designated by their physical education teacher. This report will include: cover page, ten doubled spaced pages, and a reference page.

OPTION 3- Students can choose to complete 2 five page reports on topics designated by their physical education teacher. Each report will include: cover page, five double spaced pages, and a reference page.

Every student on long term medical leave is to report to their teacher or the department supervisor at the beginning of each marking period. Students selecting options 2 or 3 must complete the assignment prior to the end of the marking period. Failure to complete the assignment will result in loss of credit.