

# HIGH POINT REGIONAL HIGH SCHOOL

Sussex, New Jersey 07461

## BOARD OF EDUCATION REGULAR MEETING

### AGENDA

**December 19, 2017**

**6:00 p.m.** (Board of Education Conference Room - Open the meeting and enter Executive Session)

**7:00 p.m.** (Cafeteria Annex - Public Session)

**I. CALL TO ORDER**

**II. FLAG SALUTE**

**III. OPEN PUBLIC MEETINGS ACT STATEMENT**

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advanced notice of, and to attend the meetings of public bodies, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, the Board of Education has caused notice of this meeting to be published by having the date, time, and place, thereof, posted at the Augusta, Branchville, Lafayette, and Sussex Post Offices, and notice sent to the New Jersey Herald, The Star-Ledger and the Clerk of the Boroughs of Branchville and Sussex and the townships of Frankford, Lafayette, and Wantage.

**IV. MISSION STATEMENT**

HIGH POINT REGIONAL HIGH SCHOOL, IN PARTNERSHIP WITH STAFF, FAMILY AND COMMUNITY, IS DEDICATED TO THE QUEST FOR INDIVIDUAL EXCELLENCE. BY FOSTERING HIGH STANDARDS OF ACHIEVEMENT, WE PREPARE STUDENTS TO BECOME RESPONSIBLE AND PRODUCTIVE MEMBERS OF A DIVERSE SOCIETY.

**V. ROLL CALL**

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Todd Miller
· John Notaro	· Charles Rolon Jr.	· Kyle Vealey	· Michael Voitcu	
· Scott Ripley, Ed.D.	· Jim Minkewicz		# of Public ____	Quorum Yes No

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#### VI. EXECUTIVE SESSION

A motion will be made that the High Point Regional High School Board of Education enter Executive Session to **provide an update on personnel, negotiations and legal items** which are exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, Open Public Meetings Act. Any discussions held by the Board which need not remain confidential will be made public when appropriate. Minutes of the Executive Session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session in the Cafeteria Annex at the conclusion of the Executive Session.

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

All in favor \_\_\_\_\_ Time: \_\_\_\_\_ pm

#### VII. MOTION TO RETURN TO PUBLIC SESSION

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

All in favor \_\_\_\_\_ Time: \_\_\_\_\_ pm

#### VIII. APPROVAL OF MINUTES

Regular Meeting Minutes -

November 21, 2017

Executive Session Minutes -

November 21, 2017

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

DISCUSSION

**Roll Call Vote**

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Todd Miller
· John Notaro	· Charles Rolon Jr.	· Kyle Vealey	· Michael Voitcu	

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#### **IX. PRESENTATIONS**

##### **RECOGNITION**

Charlie Rolon Jr., Board of Education member, term ending December 31, 2017.

##### **STUDENT COUNCIL**

Alisa Posner, Speaker of the House, will update the Board on the activities of the Student Council.

##### **HPEA**

Ms. Carla Mancuso, President, will update the Board on HPEA items.

##### **Principal**

Mr. Jon Tallamy will update the Board of Education on items pertaining to the high school.

##### **Curriculum and Instruction**

Mr. Seamus Campbell will update the Board of Education on items pertaining to curriculum and instruction including the following items:

- 2018-2019 Program of Studies (Attachment A-7)

#### **X. PUBLIC COMMENTS - AGENDA ITEMS ONLY (Name and Address)**

*In accordance with the Open Public Meeting Act, we will open the public comments (for agenda items only) at this time. Each speaker should state his/her name and address. You will have three (3) minutes to address the Board, which will be timed by the Board President or designee. We will limit this section to no longer than 45 minutes. Please be respectful and mindful that your comments are being recorded.*

#### **XI. OTHER BUSINESS**

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#### XII. ACTION ITEMS

##### A. CURRICULUM AND INSTRUCTION

1. The Faculty Attendance rate for November is 95.5% (Attachment A-1)
2. The Student Attendance rate for November is 94.1% (Attachment A-2)
3. Enclosed is a copy of the suspension Report for the month of November 2017. (Attachment A-3)
4. It is recommended by the Superintendent that the Board of Education approves the **Harassment, Intimidation and Bullying Report** for the period of November 21, 2017 through December 19, 2017. (Attachment A-4)

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Todd Miller
· John Notaro	· Charles Rolon Jr.	· Kyle Vealey	· Michael Voitcu	

5. It is recommended by the Superintendent that the Board of Education approves the **professional development** activities as listed on the attached roster. (Attachment A-5)

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Todd Miller
· John Notaro	· Charles Rolon Jr.	· Kyle Vealey	· Michael Voitcu	

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6. It is recommended by the Superintendent that the Board of Education approves the **field trips** as listed on the attached roster. (Attachment A-6a and A-6b)

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Todd Miller
· John Notaro	· Charles Rolon Jr.	· Kyle Vealey	· Michael Voitcu	

7. It is recommended by the Superintendent that the Board of Education approves the High Point Regional High School **2018-19 Program of Studies and Course Catalog**. Attachment A-7  
<https://drive.google.com/file/d/1DS6Hk3jLQqZFYofJGXi1HMjt2XskB2F7/view?ts=5a3409fe>

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Todd Miller
· John Notaro	· Charles Rolon Jr.	· Kyle Vealey	· Michael Voitcu	

8. It is recommended by the Superintendent that the Board of Education approves to **accept the Target Field Trip Grant** in the amount of \$700.

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Todd Miller
· John Notaro	· Charles Rolon Jr.	· Kyle Vealey	· Michael Voitcu	

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9. It is recommended by the Superintendent that the Board of Education approve the **NJQSAC Equivalency Waiver** extending our QSAC certification as a high-performing district for three additional years as per NJAC 6A:30-3.1(a)-(d), and 6A:30-3.2. Attachment A-8

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

Roll Call Vote

• Deborah Anderson	• Thomas Antcliff	• Wayne Dunn	• William Kehoe	• Todd Miller
• John Notaro	• Charles Rolon Jr.	• Kyle Vealey	• Michael Voitcu	

10. It is recommended by the Superintendent that the Board of Education approves the **Memorandum of Understanding Between High Point Regional High School Board of Education and the New Jersey State Police**. (Attachment A-10)

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

Roll Call Vote

• Deborah Anderson	• Thomas Antcliff	• Wayne Dunn	• William Kehoe	• Todd Miller
• John Notaro	• Charles Rolon Jr.	• Kyle Vealey	• Michael Voitcu	

#### B. PERSONNEL

1. It is recommended by the Superintendent that the Board of Education accepts, with regret, the **resignation** of Amy Librizzi, Assistant Principal for Guidance & Student Services, effective February 22, 2017, or before once coverage is in place.

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

Roll Call Vote

• Deborah Anderson	• Thomas Antcliff	• Wayne Dunn	• William Kehoe	• Todd Miller
• John Notaro	• Charles Rolon Jr.	• Kyle Vealey	• Michael Voitcu	

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2. It is recommended by the Superintendent that the Board of Education approves the **appointment** of Luis Blanco as Custodian, effective on or about January 20, 2018, at Step 2 on the 2017-2018 custodian salary guide, \$40,410, plus \$950 shift differential, annually, prorated, for the hours of 3:00 p.m. to 11:00 p.m. on Tuesdays through Fridays and 7:00 a.m. to 3:00 p.m. on Saturdays, pending receipt of all required paperwork including criminal history clearance.

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Todd Miller
· John Notaro	· Charles Rolon Jr.	· Kyle Vealey	· Michael Voitcu	

3. It is recommended by the Superintendent that the Board of Education revise the September 19, 2017, appointment of Serena Ayers as a Long-Term Substitute Teacher of Science, to reflect an end date of December 31, 2017, and approves the **appointment** of Serena Ayers as a Teacher of Science, effective January 1, 2018, for the remainder of the 2017-2018 school year, at MA Step 11, \$81,705, prorated, on the 2017-2018 teacher salary guide.

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Todd Miller
· John Notaro	· Charles Rolon Jr.	· Kyle Vealey	· Michael Voitcu	

4. It is recommended by the Superintendent that the Board of Education approves the **sixth period assignments** for the 2017-2018 school year as listed:

Teacher	Course
Kirsten Sabo	RTI Math position for second semester *

\*This position will continue to provide supports for at-risk students and will be funded through our ESSA (Title I) grant.

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Todd Miller
· John Notaro	· Charles Rolon Jr.	· Kyle Vealey	· Michael Voitcu	

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5. It is recommended by the Superintendent that the Board of Education approves the **substitutes** listed below for the 2017-2018 school year:  
Kathryn Westerfield Substitute School Nurse - effective 12/5/17

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Todd Miller
· John Notaro	· Charles Rolon Jr.	· Kyle Vealey	· Michael Voitcu	

#### C. EXTRA CURRICULAR

1. It is recommended that the Board of Education approves the 2018 Play for **Pink Basketball classic fundraiser** and related activities, scheduled to be held on January 20, 2018. (Attachment C-1)

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Todd Miller
· John Notaro	· Charles Rolon Jr.	· Kyle Vealey	· Michael Voitcu	

#### D. POLICY

1. It is recommended by the Superintendent that the Board of Education approves the **second reading** of the following **new policies and regulations**:

Policy 7101	Educational Adequacy of Capital Projects	Attachment D-2.1
Reg 7101	Educational Adequacy of Capital Projects	Attachment D-2.2
Policy 7102	Site Selection and Acquisition	Attachment D-2.3
Reg 7102	Site Selection and Acquisition	Attachment D-2.4
Reg 7300.2	Disposal of Land	Attachment D-2.5

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Todd Miller
· John Notaro	· Charles Rolon Jr.	· Kyle Vealey	· Michael Voitcu	



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#### **E. NEGOTIATIONS**

There are no Negotiations items at this time.

#### **F. BUILDINGS AND GROUNDS**

There are no Building and Grounds items at this time.

#### **G. FINANCE**

1. It is recommended that the Board of Education **accepts the Report of the Board Secretary/Business Administrator** for the month of November 2017. (Attachment G-1)

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Todd Miller
· John Notaro	· Charles Rolon Jr.	· Kyle Vealey	· Michael Voitcu	

2. It is recommended that the Board of Education **accepts the Report of the Treasurer** for the month of November 2017. (Attachment G-2)

We hereby certify, pursuant to N.J.A.C. 6A:23-2.11 (c)3, that as of the date of the Board Secretary's Monthly Financial Reports, no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11 (a).

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Todd Miller
· John Notaro	· Charles Rolon Jr.	· Kyle Vealey	· Michael Voitcu	

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3. It is recommended that the Board approves the **Report of Transfers and Minimum Expense Transfer Report** for the month of November 2017. (Attachment G-3a & G-3b)

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Todd Miller
· John Notaro	· Charles Rolon Jr.	· Kyle Vealey	· Michael Voitcu	

4. It is recommended that the Board approves for **payment** the attached schedules of audited bills, dated December 19, 2017. (Attachment G-4)

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Todd Miller
· John Notaro	· Charles Rolon Jr.	· Kyle Vealey	· Michael Voitcu	

5. It is recommended that the Board accepts the **Agency Account, Adult Education, Athletic Account, Cafeteria Account, Principal Petty Cash, School Store and Student Accounts** for November 2017. (Attachment G-5)

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Todd Miller
· John Notaro	· Charles Rolon Jr.	· Kyle Vealey	· Michael Voitcu	

6. It is recommended that the Board approves the Board of Education approves to weed out from our Media Center the **library books** on the attached list. (Attachment G-6)

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Todd Miller
· John Notaro	· Charles Rolon Jr.	· Kyle Vealey	· Michael Voitcu	

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6. BE IT RESOLVED, that the Board approves the following **tuition contracts** between High Point Regional High School (sending) and the following districts and related information:

DISTRICT/INSTITUTION	STUDENT	TIME FRAME	TUITION COST
Chancellor Academy	83280	2017-2018 School Year, effective November 27, 2017	\$64,620.00 annually
Lord Stirling Schools	2100796	2017-2018 School Year	\$86,220.00 annually
Piscataway Township School	Homeless Student	September 6, 2017 through January 12, 2018	\$5,487.75 \$198.95 per month - transp.

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

Roll Call Vote

• Deborah Anderson	• Thomas Antcliff	• Wayne Dunn	• William Kehoe	• Todd Miller
• John Notaro	• Charles Rolon Jr.	• Kyle Vealey	• Michael Voitcu	

#### H. TRANSPORTATION

1. It is recommended that the Board approves the following to and from quoted route to the contractor with the only quote for the 2017-2018 school year:

Bob Baldwin Transportation  
December 4, 2017 - June 30, 2018  
HPQ-1708

Route #	School	Per Diem Cost	# of days	+/- Adj Per Mile	Per Diem Aide	Total Per Diem	2017-18 Total Route Cost
HPQ-1708	High Point Regional HS	\$148.50	125	\$2.20	N/A	\$148.50	\$18,562.50

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

Roll Call Vote

• Deborah Anderson	• Thomas Antcliff	• Wayne Dunn	• William Kehoe	• Todd Miller
• John Notaro	• Charles Rolon Jr.	• Kyle Vealey	• Michael Voitcu	

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2. It is recommended that the Board approves the following Quoted Contracts for trips for the 2017 – 2018 School Year:

Stocker Bus Company  
M/C #TQ-01 (Q-16 & Q-17)  
Athletic & Field Trip

ID #	Destination	Depart/ Return	Basis of the Bid Per Bus	Cost Per Bus	Basis of Adj	+/- Adj/Hr
Q-16	Secaucus Ice Rink	2:00 pm/ 7:00 pm	One 54 pass school bus for High Point's Ice Hockey Team on 1/24/18	\$375.00	Per Hour	\$55.00
Q-17	Bloomfield HS	6:45 am/ 2:30 pm	One 54 pass school bus for High Point's Tech class on 2/22/18	\$495.00	Per Hour	\$55.00

Stocker Bus Company  
M/C #TQ-02 (Q-18 & Q-19)  
Athletic & Field Trip

ID #	Destination	Depart/ Return	Basis of the Bid Per Bus	Cost Per Bus	Basis of Adj	+/- Adj/Hr
Q-18	New Providence HS	6:30 am/ 2:15 pm	One 54 pass school bus for High Point's Tech Class on 12/13/17	\$495.00	Per Hour	\$55.00
Q-19	Randolph HS	7:00 am/ 1:30 pm	One 54 pass school bus for High Point's and Walkkill's Athletes on 12/8/17 for Athletic Leadership Summit	\$375.00	Per Hour	\$55.00

Stocker Bus Company  
Q-20  
Field Trip

ID #	Destination	Depart/ Return	Basis of the Bid Per Bus	Cost Per Bus	Basis of Adj	+/- Adj/Hr
Q-20	Beacon Dock, Beacon, NY	7:30 am/ 2:25 pm	One 54 pass school bus for High Point's Chemistry A & B Classes on 5/1/18 & 5/2/18	\$200.00	Per Hour	\$55.00

Krapf School Bus  
Q-21  
Field Trip

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ID #	Destination	Depart/ Return	Basis of the Bid Per Bus	Cost Per Bus	Basis of Adj	+/- Adj/Hr
Q-21	Jefferson High School	2:35 pm/ 5:15 pm	One 54 pass bus for High Point's NJ Science League on 1/11/18 & 3/8/18	\$205.00	Per Hour	\$65.00

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

DISCUSSION

**Roll Call Vote**

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Todd Miller
· John Notaro	· Charles Rolon Jr.	· Kyle Vealey	· Michael Voitcu	

#### XIII. CORRESPONDENCE

#### XIV. MISCELLANEOUS

#### XV. PUBLIC COMMENTS (Name and Address)

#### XVI. NON COMMITTEE BOARD MEMBER REPORTS/COMMENTS

#### XVII. OTHER BUSINESS

#### XVIII. ADJOURNMENT

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

All in favor \_\_\_\_\_ Time: \_\_\_\_\_ pm

SDR:pem  
12/15/17