

BOARD OF EDUCATION
HIGH POINT REGIONAL HIGH SCHOOL
REGULAR MEETING MINUTES
February 20, 2018

The Regular Meeting of the Board of Education of the High Point Regional High School District was held on Tuesday, February 20, 2018 at 6:00 P.M. The meeting was opened at the High Point Regional Board of Education Conference Room then moved to the High School Cafeteria Annex on Pidgeon Hill Road, Wantage, New Jersey.

Mr. Vealey opened the meeting with the flag salute.

Mr. Vealey read the New Jersey Open Public Meetings Act Statement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advanced notice of and to attend the meetings of public bodies, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Augusta, Branchville, Lafayette, and Sussex Post Offices and notice sent to the New Jersey Herald, the Star Ledger and the Clerk of the Boroughs of Branchville and Sussex and the Townships of Frankford, Lafayette and Wantage.

MISSION STATEMENT

High Point Regional High School, in partnership with faculty, family and community, is dedicated to the quest for individual excellence. By fostering high standards of achievement, we prepare students to become responsible and productive members of a diverse society.

MEMBERS PRESENT: **Mr. Kyle Vealey** , President
Mrs. Deborah Anderson
Mr. Thomas Antcliff
Mr. Wayne Dunn
Mr. William Kehoe (arrived 7:00 pm)
Ms. Karen Kymer
Mr. Todd Miller
Mr. John Notaro
Mr. Michael Voitcu

MEMBERS ABSENT: **None**

Also Present: Dr. Scott Ripley, Superintendent; and Mr. James Minkewicz, Business Administrator/Board Secretary.

EXECUTIVE SESSION

A motion was made by Mrs. Anderson, duly seconded by Mr. Voitcu to enter into executive session to provide an update on personnel, negotiations and legal items which are exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, "Open Public Meetings Act" at 6:03 P.M. Any discussions held by the Board which need not remain confidential will be made public when appropriate. Minutes of the Executive Session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the Executive Session.

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EXECUTIVE SESSION, cont.**

The motion carried with a voice vote.

Mrs. Anderson	Yes	Mr. Kehoe	Absent for Vote	Mr. Notaro	Yes
Mr. Antcliff	Yes	Ms. Kymer	Yes	Mr. Vealey	Yes
Mr. Dunn	Yes	Mr. Miller	Yes	Mr. Voitcu	Yes

A motion was made by Mrs. Anderson, duly seconded by Mr. Voitcu that the Board adjourn from Executive Session and reconvene to regular session at 7:05 P.M.

The motion carried with a voice vote.

Mrs. Anderson	Yes	Mr. Kehoe	Yes	Mr. Notaro	Yes
Mr. Antcliff	Yes	Ms. Kymer	Yes	Mr. Vealey	Yes
Mr. Dunn	Yes	Mr. Miller	Yes	Mr. Voitcu	Yes

MEMBERS PRESENT:

Mr. Kyle Vealey , President
Mrs. Deborah Anderson
Mr. Thomas Antcliff
Mr. Wayne Dunn
Mr. William Kehoe (arrived 7:00 pm)
Ms. Karen Kymer
Mr. Todd Miller
Mr. John Notaro
Mr. Michael Voitcu

MEMBERS ABSENT:

None

Also Present: Dr. Scott Ripley, Superintendent; and Mr. James Minkewicz, Business Administrator/Board Secretary.

APPROVAL OF MINUTES

A motion was made by Mrs. Anderson, duly seconded by Mr. Dunn that the Board approves the minutes of the following meetings:

Regular Meeting Minutes - January 16, 2018
Executive Session Minutes - January 16, 2018

The motion carried with a voice vote.

Mrs. Anderson	Yes	Mr. Kehoe	Yes	Mr. Notaro	Yes
Mr. Antcliff	Yes	Ms. Kymer	Yes	Mr. Vealey	Yes
Mr. Dunn	Yes	Mr. Miller	Yes	Mr. Voitcu	Yes

PRESENTATIONS

STUDENT COUNCIL

No report was heard.

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PRESENTATIONS, cont.

HPEA

Ms. Carla Mancuso, President, updated the Board on the following HPEA items:

- Thanked the Board for their service to High Point and the High Point Community
- Thank you to Dr. Ripley for the open forum

PRINCIPAL

Mr. Jon Tallamy updated the Board on the following items:

School Events:

- School safety update
- Shadow a student challenge- in next couple of weeks
- Guidance- in full schedule mode to begin to build 2018-19 schedule

School Accomplishments:

- Morgan Castro- on her AP Research Exam. Morgan Castro earned a 5 on her AP Research Exam, and is one of 176 students in the world to receive a perfect score. Only 2.8% of AP Research students earned every single point possible on the rubric. Morgan Castro is among the 511 students worldwide to earn a perfect score on an Advanced Placement given in the Spring of 2017
- Heather Strout, Erin Meyers, and the entire staff of *Calliope* on earning an "Excellent" rating from the National Council of Teachers of English Program to Recognize Excellence in Student Literary Magazines (PRESLM).
- Heather Strout, Erin Meyers, and the staff of *Calliope*, High Point's award winning literary magazine on earning a first place award from the American Scholastic Press Association.
- Mock Trial Team County Champs! Advanced to the states
- Donna Lembo- Selected as SC Counselor of the Year

ATHLETIC REPORT

Mr. Tallamy updated the Board on the following Athletic items:

- **Boys Basketball** – Qualified for state tournament – play at Lodi on 2/27 at 7pm.
- **Girls Basketball** – Freedom Division Champions, and earned the number one seed for the state playoffs. We will host Ramsey on 2/27 at 7pm. The girls play for the Hunterdon-Warren-Sussex Tournament title on Friday night against Delaware Valley HS at 7pm at Sparta HS. Margo Peterson currently has 1813 points, and the school record is 1901.
- **Wrestling** – Freedom Division Champions, and North Section 1, Group 2 Champions as well. Defeated Raritan 30-25 last Sunday to claim the Group 2 State Title in Toms River, then won the District 1 title this past weekend at Pascack Valley HS. High Point had four District 1 Champions – Brandon LaRue (113), Billy Talmadge (132), and Shane Kobis (138). Devon Liebl (106) and Trey Osborn (152) placed 2nd and 3rd place finishers were Rob Turro (160), Grayson Sabo (182), and Andrew Lewis (220). Maverick Liebl (126) and Tom Hubmaster (Hwt) placed 4th. The Region 1 Tourney takes place this week at West Milford HS.

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ATHLETIC REPORT

- **Bowling** – Advanced to the North 1B State Tourney. Joe Gramignano qualified for the Meet of Champions last Wednesday.
- **Swimming** – Girls and Boys both had outstanding seasons, working as a co-op with Walkkill Valley Regional HS. The girls advanced to the NJSIAA finals, losing to Northern Highlands HS. The girls team did capture the Sussex County Title, defeating Pope John!!
- **Ice Hockey** – Also a co-op with Walkkill Valley, the ice hockey team set a school record for wins in a season (12). They advanced to the state playoffs, and lost this weekend 4-3 to Point Pleasant Boro.
- **Skiing** – Season is wrapping up, with JV and Varsity Championships this week. Spencer Sumpmann and Cassady Bruning qualified for the Individual State Championship finals in alpine skiing later next week at Mountain Creek.
- **National Women and Girls in Sports Day** – January 29th at Seton Hall University – High Point's nominee was Katie Vatalaro.
- **Morris County Chapter Football Foundation Scholar-Athlete** – Chad Musilli – Dinner is March 22nd at The Madison Hotel – 6pm.
- **Pass it Along Scholar Athlete** – Sawyer Fenlon – Dinner is March 8th at Perona Farms at 6pm.

CURRICULUM AND INSTRUCTION

Mr. Seamus Campbell updated the Board of Education on items pertaining to curriculum and instruction:

- Academic Report – statutory requirement
- Scheduling for 2018-2019
- SAT Prep
- High Point Regional received a \$10,000 Sustainable School Award
- Future Ready School will be reorganized by October
- Prevention workshop on Vaping and Assault Prevention
- NJ School Performance Review 2016-2017, the report will be posted on the website

PUBLIC COMMENTS – Agenda Items

None were heard.

OTHER BUSINESS

Nothing at this time.

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ACTION ITEMS

CURRICULUM AND INSTRUCTION

The Faculty Attendance rate for January is 95.7%. (Attachment A-1)

The Student Attendance rate for January is 93.9%. (Attachment A-2)

The Suspension Report for the month of January 2018 was disseminated. (Attachment A-3)

A motion was made by Mrs. Anderson, duly seconded by Mr. Voitcu, that, upon recommendation by the Superintendent, the Board approve the following resolutions:

BE IT RESOLVED, that the Board approves the **Harassment, Intimidation and Bullying Report** for the period of January 16, 2018 through February 20, 2018. (Attachment A-4)

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Kehoe	Yes	Mr. Notaro	Yes
Mr. Antcliff	Yes	Ms. Kymer	Yes	Mr. Vealey	Yes
Mr. Dunn	Yes	Mr. Miller	Yes	Mr. Voitcu	Yes

BE IT RESOLVED, that the Board approves the **professional development** activities as listed on the attached roster. (Attachment A-5)

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Kehoe	Yes	Mr. Notaro	Yes
Mr. Antcliff	Yes	Ms. Kymer	Yes	Mr. Vealey	Yes
Mr. Dunn	Yes	Mr. Miller	Yes	Mr. Voitcu	Yes

BE IT RESOLVED, that the Board approves the **field trips** as listed on the attached roster. (Attachment A-6a and A-6b)

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Kehoe	Yes	Mr. Notaro	Yes
Mr. Antcliff	Yes	Ms. Kymer	Yes	Mr. Vealey	Yes
Mr. Dunn	Yes	Mr. Miller	Yes	Mr. Voitcu	Yes

BE IT RESOLVED, that the Board approves to **abolish the Job Descriptions** as listed below:

- D-4 Supervisor of Secondary Instruction & Special Projects
- D-14 Secretary - Computer Room/Building Services
- E-3 Supervisor of Special Education
- F-2 Intramural Sports Advisor
- F-7 School Newspaper Advisor
- F-15 Band Front Advisor
- F-16 Color Guard Advisor
- F-21 Community Relations Club
- F-23 Debate Team Advisor
- F-24 Model Congress Team Advisor
- F-25 Model United Nations Advisor
- F-40 Science League Advisor

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CURRICULUM AND INSTRUCTION, cont.

F-44 Technology Club Advisor
G-5 Network Manager/Computer Specialist
G-8 Network Manager

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Kehoe	Yes	Mr. Notaro	Yes
Mr. Antcliff	Yes	Ms. Kymer	Yes	Mr. Vealey	Yes
Mr. Dunn	Yes	Mr. Miller	Yes	Mr. Voitcu	Yes

BE IT RESOLVED, that the Board approves the revised **Job Descriptions** listed below. (Attachment A-7)

Instruction/Curriculum

D-1 Principal
D-2 Assistant Principal
D-3 Director of Athletics and Supervisor of Health & PE
D-4 Assistant Principal for Guidance & Student Services
D-5 Librarian/Media Specialist
D-6 Behaviorist
D-7 Classroom Teacher
D-8 Dean of Students
D-9 Secretary to Principal
D-10 Secretary to Assistant Principal
D-11 Secretary in the Main Office/Attendance
D-12 Secretary to Director of Athletics and
Supervisor of Health & Physical Education
D-13 Secretary in Guidance
D-14 Secretary in Vocational Guidance
D-15 Secretary-Administrative Assistant Special Services Dept.
D-16 Media Specialist Aide
D-17 Coordinator of Information Technology
D-18 Reading Specialist
D-19 Academic Supervisor - Humanities
D-20 Academic Supervisor - STEM

Student Services

E-1 Director of Guidance
E-2 Director of Special Education
E-3 School Nurse
E-4 Guidance Counselor
E-5 Substance Awareness Coordinator
E-6 School Social Worker
E-7 Speech Language Specialist
E-8 Learning Disabilities Specialist
E-9 School Psychologist
E-10 Athletic Trainer

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Extracurricular Activities

F-1	Interscholastic Athletic Coach
F-2	Student Council Advisor
F-3	National Honor Society Advisor
F-4	Class Advisor
F-5	Yearbook Advisor
F-6	"Calliope" Literary Magazine Advisor
F-7	Director of a Dramatic/Musical Production
F-8	Spring Musical Choreographer
F-9	Musical Director of the Spring Musical- Vocal/Orchestra
F-10	Technical Director of the Spring Musical
F-11	Rehearsal Pianist of the Spring Musical
F-12	Marching Band Director
F-13	Fall Cheerleading Advisor
F-14	Winter Cheerleading Advisor
F-15	Detention Supervisor
F-16	Chaperone
F-17	Academic Team Advisor
F-18	Mock Trial Team Advisor
F-19	National Engineering Design Challenge Advisor
F-20	Science Club Advisor
F-21	Future Business Leaders of America Club Advisor (FBLA)
F-22	Technology Student Association Club Advisor (TSA)
F-23	Distributive Education Club Advisor (DECA)
F-24	Chamber Singers Advisor
F-25	Jazz Ensemble Advisor
F-26	Weight Lifting Advisor
F-27	International Club Advisor
F-28	World Language National Honor Society Advisor
F-29	Peer Counseling Assistant Advisor
F-30	Peer Counseling Head Advisor
F-31	School Store Advisor
F-32	PRIDE Advisor
F-33	Interact Club Advisor
F-34	Science Research Club Advisor
F-35	Saturday Detention
F-36	Social Media/Public Relations Advisor
F-37	Game Club Advisor
F-38	Key Club Advisor
F-39	Pass It Along Advisor
F-40	SABB/SAVE Advisors

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ParaProfessionals

G-1	Director of Security and Safety
G-2	School Security and Attendance Officer
G-3	Network Support/ Data Administrator
G-4	Computer Technician/Webmaster
G-5	Nurse Aide
G-6	Special Education Aide
G-7	Job Coach
G-8	Bus Aide
G-9	Lunch Aide

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Kehoe	Yes	Mr. Notaro	Yes
Mr. Antcliff	Yes	Ms. Kymer	Yes	Mr. Vealey	Yes
Mr. Dunn	Yes	Mr. Miller	Yes	Mr. Voitcu	Yes

BE IT RESOLVED, that the Board agrees to the following resolution regarding the participation in the **Future Ready Schools - New Jersey**. (Attachment A-8)

Whereas— The High Point Regional High School Board of Education first seeks to support the identification of a Future Ready Schools – New Jersey district team lead and create a team of FRS-NJ specialists that infuse Digital Learning across multiple disciplines including: math, technology, media, arts, science, language arts, and Career and Technical Education.

Whereas— The High Point Regional High School Board of Education will support and promote the development of individual school Future Ready teams that infuse Digital Learning across multiple disciplines including: math, technology education, media, arts, science, language arts, and Career and Technical Education.

Therefore, it is resolved that the High Point Regional High School Board of Education agrees to participate in the Future Ready Schools – New Jersey.

We hereby appoint Mr. Seamus Campbell to be the district's liaison to the Future Ready Schools – New Jersey, who will report to the board upon the completion of tasks for the certification program.

We do hereby recognize that Mr. Brian Drelick will be the responsible agent at the district level to carry out the district's commitment for its schools to participate in Future Ready Schools – New Jersey.

We agree to follow through with the district's commitment and support our schools to achieve certification through the Future Ready Schools – New Jersey Certification Program.

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Kehoe	Yes	Mr. Notaro	Yes
Mr. Antcliff	Yes	Ms. Kymer	Yes	Mr. Vealey	Yes
Mr. Dunn	Yes	Mr. Miller	Abstain	Mr. Voitcu	Yes

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CURRICULUM AND INSTRUCTION, cont.

A motion was made by Mrs. Anderson, duly seconded by Mr. Dunn, that, upon recommendation by the Superintendent, the Board approve the following resolutions:

BE IT RESOLVED, that the Board approves the **2019-2020 School Calendar**. (Attachment A-9)
The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Kehoe	Yes	Mr. Notaro	Yes
Mr. Antcliff	Yes	Ms. Kymer	Yes	Mr. Vealey	Yes
Mr. Dunn	Yes	Mr. Miller	Yes	Mr. Voitcu	Yes

BE IT RESOLVED, that the Board approves the **revised 2018-2019** school calendar. (Attachment A-10)
The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Kehoe	Yes	Mr. Notaro	Yes
Mr. Antcliff	Yes	Ms. Kymer	Yes	Mr. Vealey	Yes
Mr. Dunn	Yes	Mr. Miller	Yes	Mr. Voitcu	Yes

BE IT RESOLVED, that the Board approves an **Extended School Year (ESY)** Summer Program in the Special Education department beginning Monday, July 2, 2018, and running through Monday, July 30, 2018.
The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Kehoe	Yes	Mr. Notaro	Yes
Mr. Antcliff	Yes	Ms. Kymer	Yes	Mr. Vealey	Yes
Mr. Dunn	Yes	Mr. Miller	Yes	Mr. Voitcu	Yes

BE IT RESOLVED, that the Board approves participation in a **German Exchange** program through Carousel Student Tours, Inc. High Point would host a group of students from Walldorf, Germany from October 15, through October 30, 2018, (+/- a few days on either end, depending on exact travel plans) at no cost to the Board of Education.

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Kehoe	Yes	Mr. Notaro	Yes
Mr. Antcliff	Yes	Ms. Kymer	Yes	Mr. Vealey	Yes
Mr. Dunn	Yes	Mr. Miller	Yes	Mr. Voitcu	Yes

PERSONNEL

A motion was made by Mr. Dunn, duly seconded by Mr. Miller, that, upon recommendation by the Superintendent, the Board approve the following resolution:

BE IT RESOLVED, that the Board designate Erik Carlson as **504 Coordinator**, effective January 1, 2018 through June 30, 2018.

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Kehoe	Yes	Mr. Notaro	Yes
Mr. Antcliff	Yes	Ms. Kymer	Yes	Mr. Vealey	Yes
Mr. Dunn	Yes	Mr. Miller	Yes	Mr. Voitcu	Yes

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PERSONNEL, cont.

BE IT RESOLVED, that the Board approves Kristen DiFiore as a **Home Instructor** for the remainder of the 2017-2018 school year, *pending receipt of all required paperwork*.

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Kehoe	Yes	Mr. Notaro	Yes
Mr. Antcliff	Yes	Ms. Kymer	Yes	Mr. Vealey	Yes
Mr. Dunn	Yes	Mr. Miller	Yes	Mr. Voitcu	Yes

A motion was made by Mr. Dunn, duly seconded by Mr. Voitcu, that, upon recommendation by the Superintendent, the Board approve the following resolution:

The Board removed the motion allocating the **job responsibilities** listed in Attachment B-1, formerly allocated to the Assistant Principal for Guidance and Student Services, be allocated to Jon Tallamy, Erik Carlson and Seamus Campbell for the remainder of the 2017-2018 school year, effective January 2, 2018, with a total stipend of \$15,000 to be allocated evenly (\$5,000) to each of the three formerly named as administrators.

BE IT RESOLVED, that the Board approves, pending clearance through High Point's Director of Safety and Security, the individuals listed below as **parent volunteers** to assist with set construction, lighting, costumes, and ticket sales for the spring musical, *Anything Goes*:

Steve Basanyi
James Diee
Paul Ranzan
Jeffrey Ricker

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Kehoe	Yes	Mr. Notaro	Yes
Mr. Antcliff	Yes	Ms. Kymer	Yes	Mr. Vealey	Yes
Mr. Dunn	Yes	Mr. Miller	Yes	Mr. Voitcu	Yes

BE IT RESOLVED, that the Board approves the **substitute teachers** listed below for the remainder of the 2017-2018 school year:

Thomas Lubanski
Brittney Nielsen (*pending receipt criminal history review and certification*)
Sarah White
Morgan Wilson (*pending receipt criminal history review and certification*)

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Kehoe	Yes	Mr. Notaro	Yes
Mr. Antcliff	Yes	Ms. Kymer	Yes	Mr. Vealey	Yes
Mr. Dunn	Yes	Mr. Miller	Yes	Mr. Voitcu	Yes

BE IT RESOLVED, that the Board approves the **substitute custodians** listed below for the remainder of the 2017-2018 school year (*pending receipt of all required paperwork*):

Howard Jefferson
Kenneth Schumann

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Kehoe	Yes	Mr. Notaro	Yes
Mr. Antcliff	Yes	Ms. Kymer	Yes	Mr. Vealey	Yes
Mr. Dunn	Yes	Mr. Miller	Yes	Mr. Voitcu	Yes

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PERSONNEL, cont.

BE IT RESOLVED, that the Board approves the assignment of Kate Panfile as an **RTI Mathematics After-School Support teacher** (paid for by Title I), at the rate of \$40.00 per hour, no more than three hours per week, for the second semester of 2017-2018 school year. Timesheets must be submitted.

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Kehoe	Yes	Mr. Notaro	Yes
Mr. Antcliff	Yes	Ms. Kymer	Yes	Mr. Vealey	Yes
Mr. Dunn	Yes	Mr. Miller	Yes	Mr. Voitcu	Yes

EXTRA CURRICULAR

A motion was made by Mr. Miller, duly seconded by Mrs. Anderson, that upon the recommendation of the Superintendent, the Board approves the following resolution:

BE IT RESOLVED, that the Board approves Ben Armstrong as a **Volunteer Baseball Assistant** for the 2018 season, *pending receipt of all required documentation including criminal history review*.

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Kehoe	Yes	Mr. Notaro	Yes
Mr. Antcliff	Yes	Ms. Kymer	Yes	Mr. Vealey	Yes
Mr. Dunn	Abstain	Mr. Miller	Yes	Mr. Voitcu	Yes

BE IT RESOLVED, that the Board approves an **overnight trip for the Wrestling team** to attend the State Tournament on March 2 and 3 in Atlantic City as follows:

3 Rooms on March 2 \$424.83
2 Rooms on March 3 \$283.22

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Kehoe	Yes	Mr. Notaro	Yes
Mr. Antcliff	Yes	Ms. Kymer	Yes	Mr. Vealey	Yes
Mr. Dunn	Yes	Mr. Miller	Yes	Mr. Voitcu	Yes

BE IT RESOLVED, that the Board approves to declare 20 older football shoulder pads as **surplus**. Pads have been replaced with newer ones over the past four seasons. The older shoulder pads will be donated to the local youth football league.

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Kehoe	Yes	Mr. Notaro	Yes
Mr. Antcliff	Yes	Ms. Kymer	Yes	Mr. Vealey	Yes
Mr. Dunn	Yes	Mr. Miller	Yes	Mr. Voitcu	Yes

POLICY

There are no policy items at this time.

NEGOTIATIONS

There are no Negotiations items at this time.

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BUILDINGS AND GROUNDS

There are no Building and Grounds items at this time; however, Mr. Miller stated that we are working on a list of possible summer upgrades.

FINANCE AND INSURANCE

A motion was made by Mr. Miller, duly seconded by Mrs. Anderson, that the Board approve the following resolutions:

BE IT RESOLVED, that the Board **accepts the Report of the Board Secretary/Business Administrator** for the month of January 2018. (Attachment G-1)

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Kehoe	Yes	Mr. Notaro	Yes
Mr. Antcliff	Yes	Ms. Kymer	Yes	Mr. Vealey	Yes
Mr. Dunn	Yes	Mr. Miller	Yes	Mr. Voitcu	Yes

BE IT RESOLVED, that the Board **accepts the Report of the Treasurer** for the month of January 2018. (Attachment G-2)

We hereby certify, pursuant to N.J.A.C. 6A:23-2.11 (c)3, that as of the date of the Board Secretary's Monthly Financial Reports, no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11 (a).

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Kehoe	Yes	Mr. Notaro	Yes
Mr. Antcliff	Yes	Ms. Kymer	Yes	Mr. Vealey	Yes
Mr. Dunn	Yes	Mr. Miller	Yes	Mr. Voitcu	Yes

BE IT RESOLVED, that the Board approves the **Report of Transfers and Minimum Expense Transfer Report** for the month of January 2018. (Attachment G-3a & G-3b)

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Kehoe	Yes	Mr. Notaro	Yes
Mr. Antcliff	Yes	Ms. Kymer	Yes	Mr. Vealey	Yes
Mr. Dunn	Yes	Mr. Miller	Yes	Mr. Voitcu	Yes

BE IT RESOLVED, that the Board approves for **payment** the attached schedules of audited bills, dated February 20, 2018. (Attachment G-4)

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Kehoe	Yes	Mr. Notaro	Yes
Mr. Antcliff	Yes	Ms. Kymer	Yes	Mr. Vealey	Yes
Mr. Dunn	Yes	Mr. Miller	Yes	Mr. Voitcu	Yes

BE IT RESOLVED, that the Board accepts the **Agency Account, Adult Education, Athletic Account, Cafeteria Account, Principal Petty Cash, School Store and Student Accounts** for January 2018. (Attachment G-5)

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Kehoe	Yes	Mr. Notaro	Yes
Mr. Antcliff	Yes	Ms. Kymer	Yes	Mr. Vealey	Yes
Mr. Dunn	Yes	Mr. Miller	Yes	Mr. Voitcu	Yes

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FINANCE AND INSURANCE, cont.

BE IT RESOLVED, that the Board approves to weed out from our Media Center the **library books** on the attached list. (Attachment G-6)

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Kehoe	Yes	Mr. Notaro	Yes
Mr. Antcliff	Yes	Ms. Kymer	Yes	Mr. Vealey	Yes
Mr. Dunn	Yes	Mr. Miller	Yes	Mr. Voitcu	Yes

BE IT RESOLVED, that the Board approves the successful completion of the Superintendent's **qualitative merit goal** for the 2017-18 school year as documented below:

To ensure the proper support and training and efficient functioning of the district, all district job descriptions will be updated to reflect current (2017-2018) responsibilities.

All district job descriptions have been updated and approved by the High Point Board of Education.

Mr. Kehoe requested an explanation of this motion.

Dr. Ripley responded that the goals were approved over the summer.

They were approved in either August or September.

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Kehoe	No	Mr. Notaro	Abstain
Mr. Antcliff	Yes	Ms. Kymer	Yes	Mr. Vealey	Yes
Mr. Dunn	Yes	Mr. Miller	Yes	Mr. Voitcu	Yes

BE IT RESOLVED, that the Board approves the following **tuition contracts** between High Point Regional High School (sending) and the following districts and related information:

DISTRICT/INSTITUTION	STUDENT	TIME FRAME	TUITION COST
East Mountain School	91460	2017-2018 School Year and Extended School Year effective January 19, 2018	\$77,506.80
Burlington County Special Services School District	90390	2017-2018 School Year, effective February, 2018	Awaiting contract

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Kehoe	Yes	Mr. Notaro	Yes
Mr. Antcliff	Yes	Ms. Kymer	Yes	Mr. Vealey	Yes
Mr. Dunn	Yes	Mr. Miller	Yes	Mr. Voitcu	Yes

TRANSPORTATION

A motion was made by Mr. Miller, duly seconded by Mrs. Anderson that the Board approves the following resolution:

BE IT RESOLVED, that the Board approves to award the following routes to the contractor with the lowest bid for **Bid #2017-2018-02** which was held on January 10, 2018 for special education routes for the 2017-2018 school year:

BID OPENING SUMMARY SHEET
Bid #2017-2018-02
January 10, 2018 – 10:00 AM

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Route #	School	Contractor	Route Per Diem	+/- Adj.	Per Diem Aide	Total Per Diem Cost
HPS-1704	Celebrate the Children	NO BIDS			N/A	
HPS-1705	Inclusive Learning Acad	NO BIDS			N/A	
HPS-1706	Vernon Twp HS	D.W. Clark & Son*	\$174.95	\$2.00	N/A	\$174.95

*Only Bidder

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Kehoe	Yes	Mr. Notaro	Yes
Mr. Antcliff	Yes	Ms. Kymer	Yes	Mr. Vealey	Yes
Mr. Dunn	Yes	Mr. Miller	Yes	Mr. Voitcu	Yes

BE IT RESOLVED, that the Board approves to award the following to and from route to the contractor with the only bid for **Bid #2017-2018-02** which was held on January 10, 2018 for special education routes for the 2017-2018 school year:

D.W. Clark & Sons, Inc.

To and From Route

September 1, 2017 - June 30, 2018*

*Prorated from 1/16/18 for 104 days

Route #HPS-1706

Bid #2017-2018-02

Route #	School	Per Diem Cost	# of Days	+/- Adj Per Mile	Per Diem Aide	Total Per Diem	2017-18 Total Route Cost
HPS-1706	Vernon Twp HS	\$174.95	104	\$2.00	N/A	\$174.95	\$18,194.80

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Kehoe	Yes	Mr. Notaro	Yes
Mr. Antcliff	Yes	Ms. Kymer	Yes	Mr. Vealey	Yes
Mr. Dunn	Yes	Mr. Miller	Yes	Mr. Voitcu	Yes

BE IT RESOLVED, that the Board approves the following **Joint Transportation Agreement** for the 2017 – 2018 School Year **for a special education route**:

Host – Northern Region Ed Services Comm

Joiner – High Point Regional High School

Route #	Destination	Start Date	End Date	# of Host Students	# of Joiner Students	Joiner Cost
CHAADFL	Chancellor Academy	11/27/17	12/22/17	0	1	\$923.40

Host – Northern Region Ed Services Comm

Joiner – High Point Regional High School

Route #	Destination	Start Date	End Date	# of Host Students	# of Joiner Students	Joiner Cost
HPRSHS	High Point Reg HS	1/2/18	4/20/18	0	1	\$19,739.20

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Kehoe	Yes	Mr. Notaro	Yes
Mr. Antcliff	Yes	Ms. Kymer	Yes	Mr. Vealey	Yes
Mr. Dunn	Yes	Mr. Miller	Yes	Mr. Voitcu	Yes

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BE IT RESOLVED, that the Board approves the following **Joint Transportation Agreement for the Athletic Leadership Conference** for the 2017 – 2018 School Year:

Host – High Point Regional High School

Joiner – Wallkill Valley Regional High School

Host ID #	Start Date	End Date	Destination	Basis of the Agreement Per Bus	Per Bus Cost
Q-19	12/8/17	12/8/17	Randolph HS	One 54 pass school bus to be shared by High Point and Wallkill Valley for the Athletic Leadership Summit	\$187.50

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Kehoe	Yes	Mr. Notaro	Yes
Mr. Antcliff	Yes	Ms. Kymer	Yes	Mr. Vealey	Yes
Mr. Dunn	Yes	Mr. Miller	Yes	Mr. Voitcu	Yes

BE IT RESOLVED, that the Board approves the following **Joint Transportation Agreements for the All County Band Trip** for the 2017 – 2018 School Year:

Host – High Point Regional High School

Joiner - Frankford Twp Bd of Ed

Host ID #	Start Date	End Date	Destination	Basis of the Agreement Per Bus	Per Bus Cost
FT-53	1/12/18	1/12/18	Mt. Olive High School	One 54 pass school bus shared for All County Band on 1/12/18	\$78.71

Host – High Point Regional High School

Joiner - Sussex Wantage Bd of Ed

Host ID #	Start Date	End Date	Destination	Basis of the Agreement Per Bus	Per Bus Cost
FT-53	1/12/18	1/12/18	Mt. Olive High School	One 54 pass school bus shared for All County Band on 1/12/18	\$78.71

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Kehoe	Yes	Mr. Notaro	Yes
Mr. Antcliff	Yes	Ms. Kymer	Yes	Mr. Vealey	Yes
Mr. Dunn	Yes	Mr. Miller	Yes	Mr. Voitcu	Yes

BE IT RESOLVED, that the Board approves the following **Quoted Contracts for trips** for the 2017 – 2018 School Year:

Bob Baldwin's Transportation

Q-36

Athletic Trip

ID #	Destination	Depart/ Return	Basis of the Bid Per Bus	Cost Per Bus	Basis of Adj	+/- Adj/Hr
Q-36	Mountain Creek South	3:00 pm/ Drop off only	One 54 pass school bus for High Point's Ski Team on 1/19/18	\$86.00	None	N/A

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Stocker Bus Company
Q-37
Field Trip

ID #	Destination	Depart/ Return	Basis of the Bid Per Bus	Cost Per Bus	Basis of Adj	+/- Adj/Hr
Q-37	Newton High School	2:35 pm/ 5:00 pm	One 54 pass school bus for High Point's Science League on 2/8/18	\$205.00	Per Hour	\$55.00

Stocker Bus Company
Q-38
Activity Trip

ID #	Destination	Depart/ Return	Basis of the Bid Per Bus	Cost Per Bus	Basis of Adj	+/- Adj/Hr
Q-38	Harrah's Waterfront Convention Center, Atlantic City	3/7/18 1:00 pm/ 3/9/18 6:00 pm	One 25 or 54 pass bus for High Point's FBLA on 3/7/18 to be dropped off in AC & one 25 or 54 pass bus to pick up in AC on 3/9/18 and bring back to HPRHS	\$465.00	Per Hour	\$55.00

Krapf School Bus
Q-39
Athletic Trip

ID #	Destination	Depart/ Return	Basis of the Bid Per Bus	Cost Per Bus	Basis of Adj	+/- Adj/Hr
Q-39	Mountain Creek South	3:00 pm/ Drop off	One 54 pass bus for High Point's Ski Team on 1/31/18	\$210.00	Per Hour	\$70.00

Stocker Bus Company
M/C # TQ-03
Field & Athletic Trip

ID #	Destination	Depart/ Return	Basis of the Bid Per Bus	Cost Per Bus	Basis of Adj	+/- Adj/Hr
Q-40	9/11 Memorial & Museum, NYC	7:15 am/ 4:30 pm	Two 54 pass school buses for High Point's History Classes on 3/23/18	\$530.00	Per Hour	\$55.00
Q-41	Mennen Arena	4:00 pm/ 9:00 pm	One 54 pass school bus for the High Point/ Walkkill Ice Hockey Team on 2/8/18	\$375.00	Per Hour	\$55.00

Havens Bus Service
Q-42
Athletic Trip

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ID #	Destination	Depart/ Return	Basis of the Bid Per Bus	Cost Per Bus	Basis of Adj	+/- Adj/Hr
Q-42	Kittatinny Regional HS	2:45 pm/ 5:15 pm	One 54 pass school bus for High Point's Swim Team on 2/9/18	\$290.00	Per Hour	\$65.00

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Kehoe	Yes	Mr. Notaro	Yes
Mr. Antcliff	Yes	Ms. Kymer	Yes	Mr. Vealey	Yes
Mr. Dunn	Yes	Mr. Miller	Yes	Mr. Voitcu	Yes

LEGAL

There are no Legal agenda items at this time.

CORRESPONDENCE

There are no items at this time.

MISCELLANEOUS

- You are cordially invited to attend the **High Point Theatre production *Anything Goes*** on March 23 and 24 at 7:00 p.m. or March 25 at 2:00 p.m. Two complimentary tickets are available to Board members. Additional tickets may be purchased at \$12 for Adults, \$10 for Students, Children and Seniors. Senior Citizens and children are free on Sunday. All seating is reserved. Reservations 973-875-3101.
- The **graduation ceremony** for the High Point Regional High School *Class of 2018* is tentatively set for Friday, June 22, at 6:00 p.m. As a Board of Education member you are cordially invited to participate. If it is your intent to attend, please complete and return the gown order form to Janet Brummell, Secretary to the Principal, before February 26.
- The High Point Regional High School Educational Foundation will be hosting a **Beefsteak Dinner fundraiser** on Saturday, February 24, at 7:00 p.m. For advance tickets or further information call Alexis Horvath 973-670-4480.

PUBLIC COMMENTS

Mr. Paul Ranzan; his daughter was injured on January 18, 2018 when she fell into an organ. He requested that the organ be removed and was checking status.

Dr. Ripley responded that he would check with the Principal.

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NON COMMITTEE BOARD MEMBER REPORTS/COMMENTS

Mrs. Anderson spoke on scheduling an Ethics Workshop on May 22, 2018 at the beginning of the regular meeting and holding the Executive Session at the end of the meeting.

OTHER BUSINESS

There are no items at this time.

ADJOURNMENT

With no further action or discussion required of the High Point Regional High School Board of Education at this time, a motion was made by Mr. Miller, seconded by Mr. Dunn, to adjourn the regular meeting at 8:05 P.M.

The motion carried with a voice vote.

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Kehoe	Yes	Mr. Notaro	Yes
Mr. Antcliff	Yes	Ms. Kymer	Yes	Mr. Vealey	Yes
Mr. Dunn	Yes	Mr. Miller	Yes	Mr. Voitcu	Yes

Respectfully submitted,



James Minkewicz
Business Administrator/Board Secretary
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