

HIGH POINT REGIONAL HIGH SCHOOL

Sussex, New Jersey 07461

BOARD OF EDUCATION REGULAR MEETING AGENDA

AGENDA

June 19, 2018

6:00 p.m. (Board of Education Conference Room - Open the meeting and enter Executive Session)

7:00 p.m. (Cafeteria Annex - Public Session)

I. CALL TO ORDER

II. FLAG SALUTE

III. OPEN PUBLIC MEETINGS ACT STATEMENT

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advanced notice of, and to attend the meetings of public bodies, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, the Board of Education has caused notice of this meeting to be published by having the date, time, and place, thereof, posted at the Augusta, Branchville, Lafayette, and Sussex Post Offices, and notice sent to the New Jersey Herald, The Star-Ledger and the Clerk of the Boroughs of Branchville and Sussex and the townships of Frankford, Lafayette, and Wantage.

IV. MISSION STATEMENT

HIGH POINT REGIONAL HIGH SCHOOL, IN PARTNERSHIP WITH STAFF, FAMILY AND COMMUNITY, IS DEDICATED TO THE QUEST FOR INDIVIDUAL EXCELLENCE. BY FOSTERING HIGH STANDARDS OF ACHIEVEMENT, WE PREPARE STUDENTS TO BECOME RESPONSIBLE AND PRODUCTIVE MEMBERS OF A DIVERSE SOCIETY.

V. ROLL CALL

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Karen Kymer
· Todd Miller	· John Notaro	· Kyle Vealey	· Michael Voitcu	
· Scott Ripley, Ed.D.	· Jim Minkewicz		# of Public ____	Quorum Yes No

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VI. EXECUTIVE SESSION

A motion will be made that the High Point Regional High School Board of Education enter Executive Session to **provide an update on personnel, legal and negotiations items** which are exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, Open Public Meetings Act. Any discussions held by the Board which need not remain confidential will be made public when appropriate. Minutes of the Executive Session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session in the Cafeteria Annex at the conclusion of the Executive Session.

(ACTION) Motion by _____, seconded by _____

All in favor _____ Time: _____ pm

VII. MOTION TO RETURN TO PUBLIC SESSION

(ACTION) Motion by _____, seconded by _____

All in favor _____ Time: _____ pm

VIII. UNFINISHED BUSINESS

IX. APPROVAL OF MINUTES

Regular Meeting Minutes -
Executive Session Minutes -

May 22, 2018
May 22, 2018

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

• Deborah Anderson	• Thomas Antcliff	• Wayne Dunn	• William Kehoe	• Karen Kymer
• Todd Miller	• John Notaro	• Kyle Vealey	• Michael Voitcu	

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X. PUBLIC COMMENTS - AGENDA ITEMS ONLY (Name and Address)

In accordance with the Open Public Meeting Act, we will open the public comments (for agenda items only) at this time. Each speaker should state his/her name and address. You will have three (3) minutes to address the Board, which will be timed by the Board President or designee. We will limit this section to no longer than 45 minutes. Please be respectful and mindful that your comments are being recorded.

XI. PRESENTATIONS

Student Council Report

Alisa Posner, Speaker of the House, will update the Board on Student Council activities.

HPEA

Ms. Carla Mancuso, HPEA President, will update the Board HPEA items.

Principal's Report

Mr. Jonathan Tallamy will update the Board on high school activities.

Curriculum and Instruction

Mr. Seamus Campbell will update the Board on Curriculum and Instruction items.

XII. ACTION ITEMS

A. CURRICULUM, INSTRUCTION AND TECHNOLOGY

1. The **Faculty Attendance** rate for May is 95.0%. Attachment A-1.
2. The **Student Attendance** rate for May is 93.5%. Attachment A-2.
3. Enclosed is a copy of the **Suspension Report** for the month of May 2018. Attachment A-3.

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4. It is recommended by the Superintendent that the Board of Education approves the **Harassment, Intimidation and Bullying Report** for the period of May 22 through June 19, 2018. Attachment A-4.

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Karen Kymer
· Todd Miller	· John Notaro	· Kyle Vealey	· Michael Voitcu	

5. It is recommended by the Superintendent that the Board of Education approves the **field trips** as listed on the attached roster. Attachment A-5a (Curricular) and A-5b (Student Activities).

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Karen Kymer
· Todd Miller	· John Notaro	· Kyle Vealey	· Michael Voitcu	

6. It is recommended by the Superintendent that the Board of Education approves the **professional development** activities as listed on the attached roster. Attachment A-6.

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Karen Kymer
· Todd Miller	· John Notaro	· Kyle Vealey	· Michael Voitcu	

7. It is recommended by the Superintendent that Seamus Campbell be appointed as **Affirmative Action Chairperson** for the 2018-2019 school year.

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Karen Kymer
· Todd Miller	· John Notaro	· Kyle Vealey	· Michael Voitcu	

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8. It is recommended by the Superintendent that the Board of Education approves the revised/replaced/new **Job Descriptions** as listed below:

Revised	B-1 Director of Curriculum & Instruction	Attachment A-7
Revised	D-2 Assistant Principal	Attachment A-8
Replaced	D-4 Assistant Principal/Athletic Director/ Supervisor Health & PE	Attachment A-9
New	E-11 Supervisor of Pupil Personnel Services	Attachment A-10

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Karen Kymer
· Todd Miller	· John Notaro	· Kyle Vealey	· Michael Voitcu	

9. Be it Resolved that the Board of Education approves the completion of the previously approved and agreed upon Superintendent's **quantitative merit goal** for the 2017-2018 school year: *To ensure student achievement throughout the district, a teaching staff mean SGO score of 3.5 or greater will be earned.*

The attachment affirms the SGO score of 3.57. (Attachment A-11)

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Karen Kymer
· Todd Miller	· John Notaro	· Kyle Vealey	· Michael Voitcu	

B. PERSONNEL

1. It is recommended by the Superintendent that the Board of Education accepts, with regret, the **resignation** of Erik Carlson, Assistant Principal, effective July 1, 2018.

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Karen Kymer
· Todd Miller	· John Notaro	· Kyle Vealey	· Michael Voitcu	

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2. It is recommended by the Superintendent that the Board of Education approves the position of Athletic Director/Supervisor be abolished and that Mr. Todd Van Orden be **assigned** to the position of Assistant Principal/Athletic Director/Supervisor of Health and Physical Education, effective July 1, 2018, for the 2018-2019 school year.

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Karen Kymer
· Todd Miller	· John Notaro	· Kyle Vealey	· Michael Voitcu	

3. It is recommended by the Superintendent that the Board of Education approves the position of Director of Special Education be **abolished** and that Mr. J. Gibson Carter be **assigned** to the position of Supervisor of Pupil Personnel Services effective July 1, 2018, for the 2018-2019 school year.

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Karen Kymer
· Todd Miller	· John Notaro	· Kyle Vealey	· Michael Voitcu	

4. It is recommended by the Superintendent that the Board of Education approves a **contract revision** for Casey Carroll, Teacher of Music, to reflect salary and FTE of .8 for the 2018-2019 school year.
In accordance with the ground rules established at the beginning of negotiations, all staff offered reemployment will remain at their placement for the 2017-2018 salary. Upon ratification of an agreement, including salary guides, between the Board of Education and the HPEA, contract revisions will be issued.

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Karen Kymer
· Todd Miller	· John Notaro	· Kyle Vealey	· Michael Voitcu	

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5. It is recommended by the Superintendent that the Board of Education approves a **contract revision** for Patricia Osorio, Teacher of Spanish, to reflect salary and 1.0 FTE for the 2018-2019 school year.
In accordance with the ground rules established at the beginning of negotiations, all staff offered reemployment will remain at their placement for the 2017-2018 salary. Upon ratification of an agreement, including salary guides, between the Board of Education and the HPEA, contract revisions will be issued.

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Karen Kymer
· Todd Miller	· John Notaro	· Kyle Vealey	· Michael Voitcu	

6. It is recommended by the Superintendent that the Board of Education approves a **contract revision** for Sally Peer to reflect an hourly salary rate of \$22.86 for the 2018-2019 school year, effective July 1, 2018.

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Karen Kymer
· Todd Miller	· John Notaro	· Kyle Vealey	· Michael Voitcu	

7. It is recommended by the Superintendent that the Board of Education approves a **contract revision** for Stacy Lambert to reflect an hourly salary rate of \$21.50 for the 2018-2019 school year, effective July 1, 2018.

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Karen Kymer
· Todd Miller	· John Notaro	· Kyle Vealey	· Michael Voitcu	

8. It is recommended by the Superintendent that the Board of Education approves the appointment of James Seck as a **Teacher of Special Education** effective September 1, 2018, for the 2018-2019 school year at BA Step 1, on the 2017-2018 Teacher salary guide, pending receipt of all required paperwork.

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In accordance with the ground rules established at the beginning of negotiations, all staff offered employment will be placed at their 2018-2019 placement on the 2017-2018 salary guide. Upon ratification of an agreement, including salary guides, between the Board of Education and the HPEA, contract revisions will be issued.

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Karen Kymer
· Todd Miller	· John Notaro	· Kyle Vealey	· Michael Voitcu	

9. It is recommended by the Superintendent that the Board of Education approves the following **Mentor for Provisional Teacher** listed and authorizes payroll deduction and payments for mentor fees during the 2018-2019 school year:

Provisional Teacher	Certificate	Mentor Teacher	Fees
James Seck	Teacher of Special Education	Lisa Hodgins	\$500*

*Prorated at \$100/per month

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Karen Kymer
· Todd Miller	· John Notaro	· Kyle Vealey	· Michael Voitcu	

10. It is recommended by the Superintendent that the Board of Education approves the appointment of the part-time **School Security Officer** listed below for the 2018-19 school year, at the hourly rate of \$25, not to exceed 25 hours per week, pending receipt of all required paperwork:

James Rice

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Karen Kymer
· Todd Miller	· John Notaro	· Kyle Vealey	· Michael Voitcu	

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11. It is recommended by the Superintendent that the Board of Education approves the **bus drivers for the Extended School Year** program for 20 days during the month of July as follows:

Theresa Perez	\$24.48 per hour	4 hours/day	5 days/week	20 hours/week
Sally Peer	\$22.86 per hour	4 hours/dy	5 days/week	20 hours/week

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Karen Kymer
· Todd Miller	· John Notaro	· Kyle Vealey	· Michael Voitcu	

12. It is recommended by the Superintendent that the Board of Education approves the appointment of Donna Lembo and Caroline Bodnar-Keimel as the **After-School Media Center Chaperones**, effective for the 2018-2019 school year at the hourly rate of \$20. Timesheets must be submitted.

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Karen Kymer
· Todd Miller	· John Notaro	· Kyle Vealey	· Michael Voitcu	

13. It is recommended by the Superintendent that the Board of Education approves the following **revisions for the Summer Custodian workers** as listed:

		NAME	SUMMER 2018 RATE
*		Britt, Kassie	\$8.85
*	IT	Lembo, Henry	\$9.15
*	IT	Lembo, Matthew	\$9.65
*		Panunzio, Paolo	\$9.00
*		Williams, Daniel	\$9.40
*		Williams, John	\$9.15
	Add	Williams, Kathryn	\$9.00
* Adjusted			

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Karen Kymer
· Todd Miller	· John Notaro	· Kyle Vealey	· Michael Voitcu	

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14. It is recommended by the Superintendent that the Board of Education approves the appointment of the following individual as a **substitute teacher** effective immediately for the remainder of the 2017-2018 school year (pending receipt of all required paperwork):
Kayla Albrecht

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Karen Kymer
· Todd Miller	· John Notaro	· Kyle Vealey	· Michael Voitcu	

15. It is recommended by the Superintendent that the Board of Education approves **summer work days** for staff members as detailed in Attachment B-1.

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Karen Kymer
· Todd Miller	· John Notaro	· Kyle Vealey	· Michael Voitcu	

16. It is recommended by the Superintendent that the Board of Education approves the assignment of the following individuals offering **summer math** tutoring at the rate of \$40.00 per hour, not to exceed \$2,500 in total) as part of our **RTI** credit retrieval program (paid through *Federal Every Student Succeeds Act* funding). Timesheets will be submitted for payment.

Kate Panfile
Jill Retz
Kirstin Sabo

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Karen Kymer
· Todd Miller	· John Notaro	· Kyle Vealey	· Michael Voitcu	

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17. It is recommended by the Superintendent that the Board of Education approves the appointment of the following individuals as **substitute teachers** effective for the 2018-2019 school year for the purpose of coaching:

Brittany DeLima (*pending receipt of all required paperwork*)

Vincent Marchesani (*pending receipt of all required paperwork*)

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Karen Kymer
· Todd Miller	· John Notaro	· Kyle Vealey	· Michael Voitcu	

C. EXTRA CURRICULAR

1. It is recommended by the Superintendent that the Board of Education accepts the following extra-curricular **resignations** for the 2018-2019 school year:

Carolyn Acker	SABB Advisor
Erin Bang	Student Council Advisor
Eileen Fenlon	Assistant Softball Coach
Kate Niemiera	Fall Weight Room Co-Advisor
Kelly Shenise	Assistant Girls Tennis Coach
Jacqueline Sutton	Pass-It-Along Advisor

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Karen Kymer
· Todd Miller	· John Notaro	· Kyle Vealey	· Michael Voitcu	

2. It is recommended by the Superintendent that the Board of Education approves Todd Van Orden as a **Volunteer** Assistant Football Coach for the 2018-2019 school year.

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Karen Kymer
· Todd Miller	· John Notaro	· Kyle Vealey	· Michael Voitcu	

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3. It is recommended by the Superintendent that the Board of Education approves the following **athletic/co-curricular appointments** for the 2018-2019 school year:

Position	Name	Long. Elig.	Service	Step	Base	Long.	Total
Assistant Field Hockey Coach	Brittany DeLima*	N	0	1	\$5,200.00	N/A	\$5,200.00
Class Advisor	Leslie Lubanski	N	0	1	\$3,600.00	N/A	\$3,600.00
Head PRIDE Advisor	Lisa Frisbie	Y	13	5	\$4,185.00	\$,1050.00	\$5,235.00
Assistant PRIDE Advisor	Donna Lembo	N	0	1	\$3,100.00	N/A	\$3,100.00
Assistant Boys Soccer Coach	Vincent Marchesani	N	0	1	\$5,200.00	N/A	\$5,200.00

*Pending receipt of all required paperwork.

In accordance with the ground rules established at the beginning of negotiations, all staff offered employment will be placed on the 2017-2018 extracurricular salary guide. Upon ratification of an agreement, including salary guides, between the Board of Education and the HPEA, contract revisions will be issued.

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

• Deborah Anderson	• Thomas Antcliff	• Wayne Dunn	• William Kehoe	• Karen Kymer
• Todd Miller	• John Notaro	• Kyle Vealey	• Michael Voitcu	

4. It is recommended by the Superintendent that the Board of Education approves the formation of a Girls' **Volleyball team** beginning as a Junior Varsity level program for the Fall 2018 season.

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

• Deborah Anderson	• Thomas Antcliff	• Wayne Dunn	• William Kehoe	• Karen Kymer
• Todd Miller	• John Notaro	• Kyle Vealey	• Michael Voitcu	

5. It is recommended by the Superintendent that the Board of Education approves the reinstatement of the **Debate Team** for the 2018-2019 school year at a Category A level and equal to the Academic Team on the Extra-Curricular salary guide listed in the collective bargaining agreement.

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

• Deborah Anderson	• Thomas Antcliff	• Wayne Dunn	• William Kehoe	• Karen Kymer
• Todd Miller	• John Notaro	• Kyle Vealey	• Michael Voitcu	

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D. POLICY

There are no Policy items at this time.

E. NEGOTIATIONS

Mr. Kyle Vealey will update the Board on Negotiations items.

F. BUILDINGS & GROUNDS

There are no Building & Ground items at this time.

G. FINANCE

1. It is recommended that the Board of Education **accepts the Report of the Board Secretary/Business Administrator** for the month of May 2018. (Attachment G-1)

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Karen Kymer
· Todd Miller	· John Notaro	· Kyle Vealey	· Michael Voitcu	

2. It is recommended that the Board of Education **accepts the Report of the Treasurer** for the month of May 2018. (Attachment G-2)

We hereby certify, pursuant to N.J.A.C. 6A:23-2.11 (c)3, that as of the date of the Board Secretary's Monthly Financial Reports, no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11 (a).

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Karen Kymer
· Todd Miller	· John Notaro	· Kyle Vealey	· Michael Voitcu	

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3. It is recommended that the Board approves the **Report of Transfers and Minimum Expense Transfer Report** for the month of May 2018. (Attachment G-3a & G3b)

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Karen Kymer
· Todd Miller	· John Notaro	· Kyle Vealey	· Michael Voitcu	

4. It is recommended that the Board approve for **payment** the attached schedule of audited bills, dated June 19, 2018 (Attachment G-4)

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Karen Kymer
· Todd Miller	· John Notaro	· Kyle Vealey	· Michael Voitcu	

5. It is recommended that the Board accepts the **Agency Account, Adult Education, Athletic Account, Cafeteria Account, Principal Petty Cash, School Store and Student Account** for the month of May 2018. (Attachment G-5)

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Karen Kymer
· Todd Miller	· John Notaro	· Kyle Vealey	· Michael Voitcu	

6. It is recommended that the Board approves the **tax schedules** for the 2018-2019 school. (Attachment G-6)

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Karen Kymer
· Todd Miller	· John Notaro	· Kyle Vealey	· Michael Voitcu	

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7. It is recommended that the Board approves to weed out from our Media Center the **library books** on the attached list. (Attachment G-7)

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Karen Kymer
· Todd Miller	· John Notaro	· Kyle Vealey	· Michael Voitcu	

8. It is recommended that the Board approves an Agreement with the Sussex County Educational Services Commission for Ancillary Educational Services, as needed, during the 2018-2019 school year.

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Karen Kymer
· Todd Miller	· John Notaro	· Kyle Vealey	· Michael Voitcu	

9. It is recommended that the Board approves an Agreement with Bayada Home Health Care, Inc. to provide **substitute nurses** for the 2018-2019 school year on an as-needed-basis at the rate of \$60 per hour for RN services or \$50.00 per hour for LPN services.

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Karen Kymer
· Todd Miller	· John Notaro	· Kyle Vealey	· Michael Voitcu	

10. It is recommended that the Board approves an Agreement with the Educational Services Commission of Morris County to provide **auxiliary and handicapped services pursuant to P.L. 1977, Chapters 192 - 193** for the 2018-2019 school year on an as-needed-basis.

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Karen Kymer
· Todd Miller	· John Notaro	· Kyle Vealey	· Michael Voitcu	

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11. It is recommended that the Board approves an Agreement with the Educational Services Commission of Morris County to provide **Health and Environmental Safety Services as needed for the 2018-2019** school year at the annual cost of \$7,338.

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Karen Kymer
· Todd Miller	· John Notaro	· Kyle Vealey	· Michael Voitcu	

12. It is recommended that the Board approves the **renewal of the service contract** with Water Management Services Inc. to provide waste water treatment plant services during the 2018-2019 school year at the cost of \$2,700 per month plus additional costs for additional services as indicated in the agreement.

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Karen Kymer
· Todd Miller	· John Notaro	· Kyle Vealey	· Michael Voitcu	

13. It is recommended that the Board approves removing the attached list of old outstanding checks in the **Net Pay Account** and the monies be moved back to the general fund account. These checks are between 3 to 5 years old. (Attachment G-8)

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Karen Kymer
· Todd Miller	· John Notaro	· Kyle Vealey	· Michael Voitcu	

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14. It is recommended that the Board approves the following **tuition contracts** between High Point Regional High School (sending) and the following districts and related information:

DISTRICT/INSTITUTION	STUDENT	TIME FRAME	TUITION COST
Lakeland Andover School	81950	2017-2018 School Year effective May 10, 2018	\$13,640.00 \$310. per diem
Allegro School	2100663	2018-2019 School Year and Extended School Year effective July 9, 2018	\$100,380.00 \$478.00 per diem
Northern Hills Academy	2200405	2018-2019 Extended School Year Program effective July 5, 2018	\$5,187.00

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

• Deborah Anderson	• Thomas Antcliff	• Wayne Dunn	• William Kehoe	• Karen Kymer
• Todd Miller	• John Notaro	• Kyle Vealey	• Michael Voitcu	

15. It is recommended that the Board approves the School Alliance Insurance Fund renewal for 2018-19 as follows:

WHEREAS, the **High Point Regional Board of Education**, hereafter referred to as "**Educational Facility**" is a member of the School Alliance Insurance Fund, hereinafter referred to as "**Fund**"; and

WHEREAS, said renewal membership terminates as of July 1, 2018 at 12:01 a.m. standard time, unless earlier renewed by agreement between the **Educational Facility** and the **Fund**; and

WHEREAS, the **Educational Facility** is afforded the following types of coverages:

Workers' Compensation
Foreign Travel Liability
Package - Property, Boiler & Machinery, General and Auto Liability, Environmental Impairment Liability
Excess Liability (AL/GL)
School Leaders Professional Liability
Excess Liability (SLPL)
Student Accident

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Supplemental Indemnity - Workers' Compensation
Security Guard Liability

WHEREAS, the **Educational Facility** desires to renew said membership;

NOW THEREFORE, BE IT RESOLVED as follows:

1. The **Educational Facility** agrees to renew its membership in the **Fund** for a period of three years beginning July 1, 2018, and ending July 1, 2021 at 12:01 a.m. eastern standard time, and to be subject to the coverages, operating procedures, bylaws, and other organizational and operational documents of the **Fund** presently existing or as from time to time amended by the **Fund** and/or the Department of Banking and Insurance.
2. The **Educational Facility's** Business Official, James Minkewicz, is hereby appointed as the **Educational Facility's** Fund Commissioner and is authorized to execute the renewal Indemnity and Trust Agreement thereby evidencing annexed hereto and made a part hereof and to deliver same to the **Fund** the **Educational Facility's** renewal of its membership.

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Karen Kymer
· Todd Miller	· John Notaro	· Kyle Vealey	· Michael Voitcu	

16. **BE IT RESOLVED**, that the Board approve the following Resolution for monies into **Capital Reserve** at the end of the 2017-18 School Year:

WHEREAS, NJSA 18A:21-2, NJSA 18A-7G-31 and NJSA 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and;

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education. which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

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WHEREAS, the High Point Regional Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the General Fund into the Capital Reserve Account at year end, and

WHEREAS, the High Point Regional Board of Education has determined that an amount not to exceed \$550,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the High Point Regional Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

• Deborah Anderson	• Thomas Antcliff	• Wayne Dunn	• William Kehoe	• Karen Kymer
• Todd Miller	• John Notaro	• Kyle Vealey	• Michael Voitcu	

17. It is recommended that the Board of Education approves the student workers, Kayla Clink and Sarah Woolery, to assist with lighting for a recital by Synergy Dance on June 2, 2018 at an hourly rate of \$8.60. Note: The cost for the student helpers is billed to Synergy Dance along with the costs for the use of the facilities.

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

• Deborah Anderson	• Thomas Antcliff	• Wayne Dunn	• William Kehoe	• Karen Kymer
• Todd Miller	• John Notaro	• Kyle Vealey	• Michael Voitcu	

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18. Withdraw of **Maintenance Reserve**

WHEREAS, NJSA 6A:23A-14.2(d) permits a Board of Education to withdraw such funds from the maintenance reserve account and appropriate into the required maintenance account lines at budget time or any time during the year for use on required maintenance activities for a school facility as reported in the comprehensive maintenance plan pursuant to NJAC 6A:26A-4.

WHEREAS, the aforementioned statutes authorizes procedures, under the authority of the Commissioner of Education, which permit a board of education to withdraw funds from a district's Maintenance Reserve Account any time during the year by resolution, and

WHEREAS, the High Point Board of Education is desirous to withdraw funds from the Maintenance Reserve Account and appropriate said funds into the required maintenance account line in the 2018-19 general fund in the amount of \$57,762, for the comprehensive maintenance of the West Gymnasium and

WHEREAS, according to 6A:23A-14.2(e), the High Point Board of Education shall restore any unexpended required maintenance appropriations, up to the amount of maintenance reserve account funds withdrawn, to the maintenance reserve account at year-end.

NOW THEREFORE BE IT RESOLVED by the High Point Board of Education that it hereby authorizes the district's School Business Administrator to make the necessary transfer consistent with all applicable laws and regulations.

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Karen Kymer
· Todd Miller	· John Notaro	· Kyle Vealey	· Michael Voitcu	

19. It is recommended that the Board approves the disposal of **the following textbooks** as listed.

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Quantity	Title	Publisher	ISBN#	Dpt.
41	Intro to Business	Glencoe	0-02-814149-0	Business
18	Visual Basic 2005	Pearson	0-13-030654-1	Business
51	Word Processing Applications	South Western	0-538-62529-5	Business
70	Learning Computer Applications (Projects)	DDC Publishing	1-56243-750-X	Business
47	Triple Controlled Time Writing	South Western Publishing	0-538-61174-X	Business
22	Law for Business and Personal Use	South Western Publishing	0-538-44588-2	Business
60	Criminalistics - An Intro to Forensic Science 8th Ed. - Saferstein	Pearson	0-13-113706-9	Science

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Karen Kymer
· Todd Miller	· John Notaro	· Kyle Vealey	· Michael Voitcu	

20. It is recommended that the Board approves the disposal of **the following items** and place the item on GovDeals as listed .

Quantity	Item	Size	Description
24	Drafting Tables	54" Wide x 36" Tall x 30" Deep	Computer Tower Hanger / Drafting Board Raises and Lowers Mixed condition. Sold as is.

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24	Triple Beam Balance	Various	Primarily made by OHAUS, still functionable, various sizes
3	Economy PH Meter Set Test	Kit	Functional, no longer used
6	Portable Digital PH Meter	Kit/Set	Boxed, never used, Fisher Product, Model #: 609, Serial # 999840
Lot	Chemistry Glassware	Various sizes, types	Never used,- no longer used in educational setting, incredibly brittle, currently use nalgene or other plastics

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

• Deborah Anderson	• Thomas Antcliff	• Wayne Dunn	• William Kehoe	• Karen Kymer
• Todd Miller	• John Notaro	• Kyle Vealey	• Michael Voitcu	

21. It is recommended that the Board approves the list of surplus property to be sold through GovDeals:

BE IT RESOLVED, that the Board approves the following resolution
authorizing the sale of Surplus Property on GovDeals:

The High Point Regional High School Board of Education
IN THE TOWNSHIP OF SUSSEX, NJ, COUNTY OF SUSSEX
Authorizing Disposal of Surplus Property

WHEREAS, the High Point Regional High School Board of Education is the owner of certain surplus property which is no longer needed for public use; and

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WHEREAS, the Commissioners are desirous of selling said surplus property in an “as is” condition without expressed or implied warranties.

NOW THEREFORE, be it **RESOLVED** by the High Point Regional High School Board of Education:

The sale of the surplus property shall be conducted through GovDeals pursuant to State Contract A-83453/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from High Point Regional High School Board of Education.

1. The sale will be conducted online and the address of the auction site is govdeals.com.
2. The sale is being conducted pursuant to Local Finance Notice 2008-9.
3. The surplus property to be sold:

Quantity	Item
24	Drafting Tables
24	Triple Beam Balance
3	Economy PH Meter Set Test
6	Portable Digital PH Meter
Lot	Chemistry Glassware

The surplus property as identified shall be sold in an “as-is” condition without expressed or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property. High Point Regional High School Board of Education reserves the right to accept or reject any bid submitted.

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

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· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Karen Kymer
· Todd Miller	· John Notaro	· Kyle Vealey	· Michael Voitcu	

22. It is recommended that the Board grant permission to the High Point Wrestling Camp, (John Gardner) to host the non-affiliated **Co-ed Wrestling Camp** which will run July 30 & 31, 2018, and August 1 & 2, 2018, during the hours of 9:00 a.m. to 12:00 p.m. The camp will be self-supporting and will charge \$50 per participant.

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Karen Kymer
· Todd Miller	· John Notaro	· Kyle Vealey	· Michael Voitcu	

H. TRANSPORTATION

1. It is recommended by the Superintendent that the Board approves the following **Joint Transportation Agreements** with the Northern Region Educational Services Commission for the remainder of the 2017 – 2018 School Year:

Host – Northern Region ESC

Joiner – High Point Regional High School

Route #	Destination	Start Date	End Date	# of Host Students	# of Joiner Students	Joiner Cost
1381F	High Point Regional HS	5/1/18	6/30/18	0	2	\$9,445.28

Host – Northern Region ESC

Joiner – High Point Regional High School

Route #	Destination	Start Date	End Date	# of Host Students	# of Joiner Students	Joiner Cost
WILOP1	Willowglen Academy	5/7/18	6/30/18	0	1	\$13,728.00

(ACTION) Motion by _____, seconded by _____
DISCUSSION

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Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Karen Kymer
· Todd Miller	· John Notaro	· Kyle Vealey	· Michael Voitcu	

2. It is recommended by the Superintendent that the Board approves the following **Joint Transportation Agreement** for the remainder of the 2017 – 2018 School Year:

Host – High Point Regional High School

Joiner – Paulsboro Public Schools

Route #	Destination	Start Date	End Date	# of Host Students	# of Joiner Students	Joiner Cost
WILOP1	Willowglen Academy	5/7/18	6/30/18	0	1	\$14,414.40

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Karen Kymer
· Todd Miller	· John Notaro	· Kyle Vealey	· Michael Voitcu	

I. LEGAL

There are no Legal items at this time.

XIII. CORRESPONDENCE

XIV. MISCELLANEOUS

- The Annual Retirement/Recognition Luncheon will be held on Thursday, June 21, 2018.

XV. PUBLIC COMMENTS (Name and Address)

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XVI. NON COMMITTEE BOARD MEMBER REPORTS/COMMENTS

XVII. OTHER BUSINESS

XVIII. ADJOURNMENT

(ACTION) Motion by _____, seconded by _____

All in favor _____ Time: _____ pm

SDR:pem
6/15/18