

# HIGH POINT REGIONAL HIGH SCHOOL

Sussex, New Jersey 07461

## BOARD OF EDUCATION REGULAR MEETING

### AGENDA

**December 17, 2018**

**6:00 p.m.** (Board of Education Conference Room - Open the meeting and enter Executive Session)

**7:00 p.m.** (Cafeteria Annex - Public Session)

#### I. CALL TO ORDER

#### II. FLAG SALUTE

#### III. OPEN PUBLIC MEETINGS ACT STATEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advanced notice of, and to attend the meetings of public bodies, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, the Board of Education has caused notice of this meeting to be published by having the date, time, and place, thereof, posted at the Augusta, Branchville, Lafayette, and Sussex Post Offices, and notice sent to the New Jersey Herald, The Star-Ledger and the Clerk of the Boroughs of Branchville and Sussex and the townships of Frankford, Lafayette, and Wantage.

#### IV. MISSION STATEMENT

HIGH POINT REGIONAL HIGH SCHOOL, IN PARTNERSHIP WITH STAFF, FAMILY AND COMMUNITY, IS DEDICATED TO THE QUEST FOR INDIVIDUAL EXCELLENCE. BY FOSTERING HIGH STANDARDS OF ACHIEVEMENT, WE PREPARE STUDENTS TO BECOME RESPONSIBLE AND PRODUCTIVE MEMBERS OF A DIVERSE SOCIETY.

#### V. ROLL CALL

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	Karen Kymer
· Todd Miller	· John Notaro	· Kyle Vealey	· Michael Voitcu	
· Scott Ripley, Ed.D.	· Jim Minkewicz		# of Public ___	Quorum <b>Yes No</b>

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#### VI. EXECUTIVE SESSION

A motion will be made that the High Point Regional High School Board of Education enter Executive Session to **provide an update on personnel, legal and negotiations items** which are exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, Open Public Meetings Act. Any discussions held by the Board which need not remain confidential will be made public when appropriate. Minutes of the Executive Session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session in the Cafeteria Annex at the conclusion of the Executive Session.

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

All in favor \_\_\_\_\_ Time: \_\_\_\_\_ pm

#### VII. MOTION TO RETURN TO PUBLIC SESSION

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

All in favor \_\_\_\_\_ Time: \_\_\_\_\_ pm

#### VIII. APPROVAL OF MINUTES

Regular Meeting Minutes - November 20, 2018

Executive Session Minutes - November 20, 2018

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Karen Kymer
· Todd Miller	· John Notaro	· Kyle Vealey	· Michael Voitcu	

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#### **IX. PUBLIC COMMENTS - AGENDA ITEMS ONLY (Name and Address)**

*In accordance with the Open Public Meeting Act, we will open the public comments (for agenda items only) at this time. Each speaker should state his/her name and address. You will have three (3) minutes to address the Board, which will be timed by the Board President or designee. We will limit this section to no longer than 45 minutes. Please be respectful and mindful that your comments are being recorded.*

#### **X. PRESENTATIONS**

Dr. Ripley will present service plaques to the High Point Regional High School Board members who will be leaving the Board of Education in January. Thank you, Mr. Michael Voitcu representing Frankford and Mr. John Notaro representing Wantage for your commitment to the High Point school district.

##### **STUDENT COUNCIL**

Lauren Weiss, Speaker of the House, will update the Board on the activities of the Student Council.

##### **HPEA**

Ms. Carla Mancuso, HPEA President, will update the Board on HPEA items.

##### **Principal**

Mr. Jon Tallamy will update the Board of Education on items pertaining to the high school.

##### **Curriculum and Instruction**

Mr. Seamus Campbell will update the Board of Education on items pertaining to Curriculum and Instruction.

- Program of Studies - Attachment X-1
- Nick Thomas, a twelfth-grade student, will present to the Board of Education on his internship that he recently completed with Sussex Rural Electric Cooperative, Inc.

#### **XI. OTHER BUSINESS**

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#### XII. ACTION ITEMS

##### A. CURRICULUM AND INSTRUCTION

1. The **Faculty Attendance** rate for November is 95.1% (Attachment A-1)
2. The **Student Attendance** rate for November is 93.3% (Attachment A-2)
3. Enclosed is a copy of the **Suspension Report** for the month of November 2018. (Attachment A-3)
4. It is recommended by the Superintendent that the Board of Education approves the **Harassment, Intimidation and Bullying Report** for the period of November 20, through December 17, 2018. (Attachment A-4)
5. It is recommended by the Superintendent that the Board of Education approves the **Curricular and Student Activities field trips** as listed on the attached rosters. (Attachment A-5a and A-5b)

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Karen Kymer
· Todd Miller	· John Notaro	· Kyle Vealey	· Michael Voitcu	

6. It is recommended by the Superintendent that the Board of Education approves the **professional development** activities as listed on the attached roster. (Attachment A-6)

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Karen Kymer
· Todd Miller	· John Notaro	· Kyle Vealey	· Michael Voitcu	

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7. It is recommended by the Superintendent that the Board of Education approves the High Point Regional High School **2019-20 Program of Studies and Course Catalog**. Attachment X-1

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Karen Kymer
· Todd Miller	· John Notaro	· Kyle Vealey	· Michael Voitcu	

8. BE IT RESOLVED, that the Board approves the creation of an **Institutional Review Board (IRB)**, in conjunction with authorization from the Health and Human Services Department, for the purpose of reviewing and authorizing student research. For the 2018-19 school year, the following faculty and community members will serve on High Point Regional High School Institutional Review Board consists of the following individuals:

- Mr. Seamus Campbell, Chairperson
- Mr. Aldo Deodino, faculty, liaison to Department of Health and Human Services
- Dr. Alfredo Castro (scientist, professor of biochemistry)
- Mr. Brian Drelick, faculty
- Dr. Alexandra Miller (psychotherapist)
- Ms. Kathleen McNamara (attorney; child advocate)

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Karen Kymer
· Todd Miller	· John Notaro	· Kyle Vealey	· Michael Voitcu	

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#### B. PERSONNEL

1. It is recommended by the Superintendent that the Board of Education approves an **extended sick/FMLA leave of absence** to Employee 156, effective December 12, 2018, until such time that employee is released to return to work during the 2018-2019 school year.

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Karen Kymer
· Todd Miller	· John Notaro	· Kyle Vealey	· Michael Voitcu	

2. It is recommended by the Superintendent that the Board of Education approves an **extended sick/FMLA leave of absence** to Employee 291, effective December 11, 2018, through December 21, or upon the release to return to work by employee's physician.

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Karen Kymer
· Todd Miller	· John Notaro	· Kyle Vealey	· Michael Voitcu	

3. It is recommended by the Superintendent that the Board of Education accepts, with regret, the **retirement notification** of Paula McAlister, Executive Administrative Assistance to the Superintendent, effective July 1, 2019.

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Karen Kymer
· Todd Miller	· John Notaro	· Kyle Vealey	· Michael Voitcu	

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#### C. EXTRA-CURRICULAR

1. It is recommended by the Superintendent that the Board of Education approves the individuals listed below as **volunteer advisors** for the clubs as listed.

Lisa Frisbie	BASIC
Carla Mancuso	GSA
Marie Sullivan	GSA
Stacey Zaremba	GSA

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Karen Kymer
· Todd Miller	· John Notaro	· Kyle Vealey	· Michael Voitcu	

#### D. POLICY

There are no Policy or Regulations items at this time.

#### E. NEGOTIATIONS

There are no Negotiations items at this time.

#### F. BUILDINGS AND GROUNDS

There are no Buildings and Grounds items at this time.

#### G. FINANCE

1. It is recommended that the Board of Education **accepts the Report of the Board Secretary/Business Administrator** for the month of November 2018. (Attachment G-1)

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Karen Kymer
· Todd Miller	· John Notaro	· Kyle Vealey	· Michael Voitcu	

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2. It is recommended that the Board of Education **accepts the Report of the Treasurer** for the month of November 2018. (Attachment G-2)

We hereby certify, pursuant to N.J.A.C. 6A:23-2.11 (c)3, that as of the date of the Board Secretary's Monthly Financial Reports, no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11 (a).

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Karen Kymer
· Todd Miller	· John Notaro	· Kyle Vealey	· Michael Voitcu	

3. It is recommended that the Board approves the **Report of Transfers and Minimum Expense Transfer Report** for the month of November 2018. (Attachment G-3a & G-3b)

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Karen Kymer
· Todd Miller	· John Notaro	· Kyle Vealey	· Michael Voitcu	

4. It is recommended that the Board approve for **payment** the attached schedules of audited bills, dated December 17, 2018. (Attachment G-4)

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Karen Kymer
· Todd Miller	· John Notaro	· Kyle Vealey	· Michael Voitcu	



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5. It is recommended that the Board accepts the **Agency Account, Adult Education, Athletic Account, Cafeteria Account, Principal Petty Cash, School Store and Student Accounts** for November 2018. (Attachment G-5)

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Karen Kymer
· Todd Miller	· John Notaro	· Kyle Vealey	· Michael Voitcu	

6. It is recommended that the Board approves the following **tuition contracts** between High Point Regional High School (sending) and the following districts and related information:

DISTRICT/INSTITUTION	STUDENT	TIME FRAME	TUITION COST
Willowglen Academy - Jean M. Manfra School, Sparta, New Jersey	2200008	November 7, 2018, for the 2018-2019 school year 140 days	\$92,523.90 plus \$19,950 Extraordinary Services
Burlington County Special Services	90390	September 5, 2018, for the 2018-2019 school year	\$48,747.00
Shepard Preparatory High School	90147	November 12, 2018, for the 2018-2019 school year 136 days	\$61,382.34
Kittatinny Regional High School	2200455	September 4, 2018, for the 2018-2019 school year	\$20,049.00

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Karen Kymer
· Todd Miller	· John Notaro	· Kyle Vealey	· Michael Voitcu	

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7. It is recommended that the Board approves the **disposal** of an old slicing machine, Inventory 005005. A new slicer was purchased for the Cafeteria in September of 2018.

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Karen Kymer
· Todd Miller	· John Notaro	· Kyle Vealey	· Michael Voitcu	

8. It is recommended that the Board approves the **Comprehensive Maintenance Plan** for FY 2018-19. (Attachment G-6)

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Todd Miller
· John Notaro	· Karen Kymer	· Kyle Vealey	· Michael Voitcu	

9. It is recommended that the Board approves the **Annual Required Maintenance Budget Worksheet (M1)** for FY 2018-19. (Attachment G-7)

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Todd Miller
· John Notaro	· Karen Kymer.	· Kyle Vealey	· Michael Voitcu	

10. RESOLUTION OF THE BOARD OF EDUCATION OF HIGH POINT REGIONAL HIGH SCHOOL IN THE COUNTY OF SUSSEX, NEW JERSEY PROVIDING FOR THE PURCHASE OF ONE BUS THROUGH A LEASE PURCHASE TRANSACTION, AWARDING THE LEASE PURCHASE FINANCING AND AUTHORIZING EXECUTION OF A LEASE PURCHASE AGREEMENT AND OTHER RELATED AGREEMENTS AND ACTIONS NECESSARY TO ACCOMPLISH THE TRANSACTION.

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WHEREAS, The Board of Education of High Point Regional High School in the County of Sussex, New Jersey (the "Board") has determined to finance the acquisition of one (1) 40 passenger bus through a lease purchase transaction; and

WHEREAS, the Board has selected Educational Services Commission of New Jersey to serve as financial advisor (the "Financial Advisor") for the transaction contemplated herein; and

WHEREAS, the Board has followed the procedures required by N.J.S.A. 18A:20-4.2(f) and N.J.S.A. 18A:18A-1 et seq., and the regulations promulgated thereunder; and

WHEREAS, the Board hereby authorizes and ratifies the solicitation of bids for the financing of the Equipment pursuant to a lease-purchase agreement for a principal amount not to exceed \$100,000 and hereby ratifies the publication of the notice of request for the receipt of bids; and

WHEREAS, of the bids submitted, Municipal Leasing Consultants submitted the lowest response, and

WHEREAS, the Board now intends to enter into an equipment lease purchase agreement with Municipal Leasing Consultants (the "Lease") on a date as agreed to by the Business Administrator/Board Secretary;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF HIGH POINT REGIONAL HIGH SCHOOL IN THE COUNTY OF SUSSEX, NEW JERSEY AS FOLLOWS:

Section 1. The Board hereby approves the bid submitted by Municipal Leasing Consultants (referred to hereinafter as the "Purchaser" or sometimes the "Lessor") and to enter into the Lease at an annual interest rate of 3.77% for a term of not to exceed five years in the principal amount of \$100,000, representing the principal portion of the rent payments under the Lease. This award is being made in accordance with the request for bids and the bid submitted by the Purchaser to the Business Administrator/Board Secretary and on file with his office. The Purchaser's interest rate will be held fixed for a period of 30 days from the date of the bid. If the closing does not occur within 30 days of the date of the bid, the

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interest rate will be calculated in accordance with the index rate set forth in the request for bids.

Section 2. The Board hereby authorizes the execution and the delivery of and the performance by the Board of its obligations under the Lease and other related financing agreements and documents, which shall be in the form approved by Board Counsel. The Board hereby authorizes and directs the Business Administrator/Board Secretary to execute such documents on behalf of the Board, and the signature of such official shall be conclusive proof of such approval.

Section 3. The payments of rent or other monies due under the Lease shall be made only from the General Transportation Fund of the Board. The Lease sets forth the term of the lease-purchase acquisition by the Board for the acquisition of the Equipment, the rental payments to be paid by the Board in respect thereof and the dates on which rents shall be due and payable.

Section 4. The proceeds of the sale of the Lease shall be applied to (i) pay costs to acquire the bus, and (ii) pay the costs of entering into the Lease.

Section 5. The Business Administrator/Board Secretary is authorized to direct the investment of funds under an escrow deposit agreement (the "Escrow Agreement") between the Board and City National Bank of Florida, the escrow agent, consistent with the provisions of New Jersey law and the Escrow Agreement and is authorized to enter into such agreement, to execute such documents on behalf of the Board as may be necessary thereof, and to pay any associated costs with the Escrow Agreement.

Section 6. The Board hereby covenants that it will comply with any conditions subsequent imposed by the Internal Revenue Code of 1986, as amended (the "Code") in order to preserve the exemption from taxation of the interest portion of the rental payments under the Lease, including, if applicable, the requirement to rebate all net investment earnings on the gross proceeds above the yield on the Lease. This resolution is a declaration of intent within the meaning and for the purposes of Treasury Regulations Section 1.150-2 or any successor provisions of federal income tax law. The Board delegates to the Business Administrator/Board

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Secretary the ability to designate the Lease as a "qualified tax-exempt obligation" for the purposes of Section 265(b)(3)(B)(ii) of the Code, if applicable.

Section 7. The Business Administrator/Board Secretary and/or the Board President and other appropriate representatives of the Board are authorized to take any and all actions necessary to implement the transaction and the agreements authorized herein, and any such actions taken prior to adoption of this resolution is hereby ratified and approved.

Section 8. This resolution shall take effect immediately.

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Todd Miller
· John Notaro	· Karen Kymer	· Kyle Vealey	· Michael Voitcu	

#### H. TRANSPORTATION

1. It is recommended that the Board approves the following completed Bus **Evacuation Drills** for the 2018-2019 school year:

High Point Regional High School completed their second annual School Bus Evacuation Drill on Friday, November 2, 2018. A rear door evacuation drill was held in the front of the school from 7:05 am – 7:30 am for the following routes: 2, 3, 4, 5, 6, 7, 8, 11, 12, 14, 16, 17, 18, 20, 22, 23, 24, M-HP-1, M-HP-2, HPS-1801, Q-127, in the back of the school from 7:15 am – 7:30 am for routes 19, 21 AM-1, and from 8:30 am - 8:45 am for route 21 AM-2. This completes our first bus evacuation requirement for the 2018-2019 school year.

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Karen Kymer
· Todd Miller	· John Notaro	· Kyle Vealey	· Michael Voitcu	

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2. It is recommended that the Board approves the following **Joint Transportation Agreements** for the 2018 – 2019 School Year:

Host – High Point Regional High School

Joiner – Wallkill Valley Regional High School

Route #	Destination	Start Date	End Date	# of Host Students	# of Joiner Students	Joiner Cost
WVAMST	Wallkill Valley Regional HS	11/12/18	6/30/19	0	1	\$10,200.00

Host – High Point Regional High School

Joiner – Wallkill Valley Regional High School

Route #	Destination	Start Date	End Date	# of Host Students	# of Joiner Students	Joiner Cost
HP-4	Pope John, Rev Brown, Hilltop, Veritas	9/1/18	6/30/19	0	15	\$15,000.00
CHP-7	Pope John, Rev Brown, Hilltop, Veritas	9/1/18	6/30/19	0	28	\$25,971.20
PJ-01	Pope John, Rev Brown, Hilltop, Veritas	9/1/18	6/30/19	0	2	\$2,107.00
PJ-02	Pope John, Rev Brown, Hilltop, Veritas	9/1/18	6/30/19	0	3	\$3,163.50
HT-1	Sussex Tech/Charter	9/1/18	6/30/19	28	4	\$4,428.70
HT-4	Sussex Tech/Charter	9/1/18	6/30/19	0	47	\$30,431.10
HT-5	Sussex Tech/Charter	9/1/18	6/30/19	0	41	\$23,668.90
HT-6	Sussex Tech/Charter	9/1/18	6/30/19	22	22	\$19,394.87
HT-7	Sussex Tech/Charter	9/1/18	6/30/19	39	1	\$897.20
HT-8	Sussex Tech/Charter	9/1/18	6/30/19	0	35	\$25,085.60
VT-05	Sussex Tech	9/1/18	6/30/19	0	2	\$1,914.20
VT7	Sussex Tech	9/1/18	6/30/19	0	1	\$907.80
VT8	Sussex Tech	9/1/18	6/30/19	0	1	\$773.50
V7	Vernon Township High School	9/1/18	6/30/19	0	1	\$500.00
V9	Vernon Township High School	9/1/18	6/30/19	0	1	\$500.00
V21	Vernon Township High School	9/1/18	6/30/19	0	2	\$600.00
V28	Vernon Township High School	11/1/18	6/30/19	0	1	\$400.00

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Karen Kymer
· Todd Miller	· John Notaro	· Kyle Vealey	· Michael Voitcu	

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3. It is recommended that the Board approves the following **Joint Transportation Agreements for special education routes** for the 2018 – 2019 School Year:

Host – High Point Regional High School

Joiner – Wallkill Valley Regional High School

Route #	Destination	Start Date	End Date	# of Host Students	# of Joiner Students	Joiner Cost
HPS-1601	Celebrate the Children	9/1/18	6/30/19	0	1	\$44,348.40
HPS-1802	Celebrate the Children	9/1/18	6/30/19	1	1	\$25,182.00
HPS-1402	Chancellor Academy	9/1/18	6/30/19	1	1	\$11,108.20
HPQ-1805	Chancellor Academy - p/u 10:30 am	9/27/18	6/30/19	0	1	\$11,736.00
CHAP18	Chapel Hill Academy	11/26/18	12/21/18	0	1	\$8,000.00
J-M14	County College of Morris	9/1/18	6/30/19	0	1	\$23,979.00
E-0424	Developmental Learning Center	9/1/18	6/30/19	0	1	\$57,531.60
E-1034	Inclusive Learning Academy	9/1/18	6/30/19	0	1	\$25,020.00
E-0189	Lakeland Andover	9/1/18	6/30/19	0	1	\$10,413.00
HPS-1603	Lakeland Andover	9/1/18	6/30/19	0	2	\$31,125.60
HPS-1803	Lakeland Andover	9/1/18	6/30/19	1	1	\$8,640.00
HPQ-1806	Lakeland Andover	11/16/18	6/30/19	0	1	\$6,370.00
Q-065	Lakeland Andover	9/1/18	10/31/18	0	1	\$6,560.00
E-1134	Lakeland Andover	11/1/18	6/30/19	0	1	\$21,823.00
E-0169	Northern Hills Academy	9/1/18	6/30/19	1	2	\$51,282.00
E-0209	Northern Hills Academy	9/1/18	6/30/19	1	2	\$24,205.21
HPS-1701	Northern Hills Academy	9/1/18	6/30/19	1	2	\$19,171.19
HPQ-1802	Sussex County Technical School	9/1/18	6/30/19	0	2	\$17,820.00
J-E14	Wallkill Valley Reg High School	9/1/18	6/30/19	0	5	\$18,569.34
E-1098	Windsor Preparatory High School	9/1/18	6/30/19	0	1	\$8,235.00
Q-079	Windsor School	9/1/18	10/31/18	0	1	\$13,720.00
E-1144	Windsor School	11/1/18	6/30/19	0	1	\$49,840.00

# HIGH POINT REGIONAL HIGH SCHOOL

Sussex, New Jersey 07461

## BOARD OF EDUCATION REGULAR MEETING

### AGENDA

**December 17, 2018**

**6:00 p.m.** (Board of Education Conference Room - Open the meeting and enter Executive Session)

**7:00 p.m.** (Cafeteria Annex - Public Session)

Host – High Point Regional High School

Joiner – State of New Jersey

Route #	Destination	Start Date	End Date	# of Host Students	# of Joiner Students	Joiner Cost
HPS-1609	Newton High School	9/1/18	6/30/19	1	1	\$15,512.18
HPS-1403	Windsor School	11/14/18	6/30/19	1	1	\$16,271.22

Host – Mercer County Special Services

Joiner – High Point Regional High School

Route #	Destination	Start Date	End Date	# of Host Students	# of Joiner Students	Joiner Cost
HS61	Mercer High School	7/1/18	6/30/19	11	1	\$3,561.26

4. It is recommended that the Board approves the following **Joint Transportation Agreement for a route for the 2018 – 2019 school year** at \$164.44 per day x 140 days for a Total Route Cost of \$23,021.60:

Host – Bridgewater Raritan

Joiner – High Point Regional High School

Route #	Destination	Start Date	End Date	# of Host Students	# of Joiner Students	Joiner Cost
SHEP1	Shepard High School, Morristown	11/12/18	6/21/19	1	1	\$164.44/day

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

**Roll Call Vote**

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Karen Kymer
· Todd Miller	· John Notaro	· Kyle Vealey	· Michael Voitcu	

5. It is recommended that the Board approves the following **Contract Addendum for additional mileage** for the remainder of the 2018-2019 school year:

Stocker Bus Company

September 1, 2018 - June 30, 2019

Bid # 2016-2017-01



# HIGH POINT REGIONAL HIGH SCHOOL

Sussex, New Jersey 07461

## BOARD OF EDUCATION REGULAR MEETING

### AGENDA

**December 17, 2018**

**6:00 p.m.** (Board of Education Conference Room - Open the meeting and enter Executive Session)

**7:00 p.m.** (Cafeteria Annex - Public Session)

MC #ST1617  
Route # HT-6  
Addendum #2

Route #	School	Adjusted Per Annum Cost	+/- Adj Per Mile	Add'l Miles	# of Days	Mileage Adj. Per Diem	2018-19 Adj. Total Route Cost
HT-6	Sussex Tech, Charter	\$47,729.44	\$2.00	4.92	87	\$9.84	\$48,585.52

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

**Roll Call Vote**

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Karen Kymer
· Todd Miller	· John Notaro	· Kyle Vealey	· Michael Voitcu	

6. It is recommended that the Board approves the following **Contract Addendum for additional mileage for the addition of a student** for the remainder of the 2018-2019 school year:

D.W. Clark & Sons, Inc.  
September 1, 2018 - June 30, 2019  
Bid # 2014-2015-02  
MC #ST1617  
Route # HT-6  
Addendum #1

Route #	School	Per Diem Cost	+/- Adj Per Mile	Add'l Miles	# of Days	Mileage Adj. Per Diem	2018-19 Adj. Per Diem Route Cost
HPS-1402	Windsor School	\$246.66	\$1.75	14.40	133	\$25.20	\$271.86

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

**Roll Call Vote**

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Karen Kymer
· Todd Miller	· John Notaro	· Kyle Vealey	· Michael Voitcu	

# HIGH POINT REGIONAL HIGH SCHOOL

Sussex, New Jersey 07461

## BOARD OF EDUCATION REGULAR MEETING

### AGENDA

### December 17, 2018

6:00 p.m. (Board of Education Conference Room - Open the meeting and enter Executive Session)

7:00 p.m. (Cafeteria Annex - Public Session)

7. It is recommended that the Board **approves to award the following quoted special education routes** to the contractor with the lowest quote for the 2018-2019 school year:

Stocker Bus Company  
November 16, 2018 - June 30, 2019  
From School  
HPQ-1806

Route #	School	Per Diem Cost	# of days	+/- Adj Per Mile	Per Diem Aide	Total Per Diem	2018-19 Total Route Cost
HPQ-1806	Lakeland Andover School to student's residence in Hamburg	\$49.00	130	\$2.00	N/A	\$49.00	\$6,370.00

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

#### Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Karen Kymer
· Todd Miller	· John Notaro	· Kyle Vealey	· Michael Voitcu	

8. It is recommended that the Board approves the following **Quoted Contracts for trips** for the 2018 – 2019 School Year:

Easton Coach Company  
Q-15  
Field Trip

ID #	Destination	Depart/ Return	Basis of the Bid Per Bus	Cost Per Bus	Basis of Adj	+/- Adj/Hr
Q-15	Various Locations in Massachusetts	5/17/18 - 5:30 am/ 5/18/18 - 5:30 pm	Two 55 passenger coach buses for High Point's Biology Classes from May 17 - May 19, 2019	\$5,085.00	Per Hour	\$100.00

Passaic Valley Coach Lines  
Q-17  
Activity Trip

ID #	Destination	Depart/ Return	Basis of the Bid Per Bus	Cost Per Bus	Basis of Adj	+/- Adj/Hr
Q-17	Various Locations in Washington, D.C.	4/26/19-6:15 am/ 4/28/19-9:30 pm	One 55 pass coach bus for High Point's Chamber Singers & Jazz Ensemble	\$3,950.00	N/A	N/A

# HIGH POINT REGIONAL HIGH SCHOOL

Sussex, New Jersey 07461

## BOARD OF EDUCATION REGULAR MEETING

### AGENDA

**December 17, 2018**

**6:00 p.m.** (Board of Education Conference Room - Open the meeting and enter Executive Session)

**7:00 p.m.** (Cafeteria Annex - Public Session)

Krapf Bus  
Q-18  
Athletic Trip

ID #	Destination	Depart/Return	Basis of the Bid Per Bus	Cost Per Bus	Basis of Adj	+/- Adj/Hr
Q-18	North Hunterdon HS, Annandale, NJ	2:45 pm/8:00 pm	One 54 pass school bus for High Point's V & JV Wrestling on 12/4/18	\$366.25	Per Hour	\$65.00

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

**Roll Call Vote**

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Karen Kymer
· Todd Miller	· John Notaro	· Kyle Vealey	· Michael Voitcu	

9. It is recommended that the Board approves the following **Joint Transportation Agreements** for the 2018 – 2019 School Year:

Host – Vernon Township  
Joiner – High Point Regional High School

Route #	Destination	Start Date	End Date	# of Host Students	# of Joiner Students	Joiner Cost
PJ-01	Pope John, Rev Brown, Hilltop, Veritas	9/1/18	6/30/19	38	2	\$2,096.14
PJ-02	Pope John, Rev Brown, Hilltop, Veritas	9/1/18	6/30/19	44	3	\$2,987.85
VT-05	Sussex Tech	9/1/18	6/30/19	40	2	\$2,027.42
VT7	Sussex Tech	9/1/18	6/30/19	34	1	\$960.58
VT8	Sussex Tech	9/1/18	6/30/19	33	1	\$819.34
V07	Vernon Township High School	9/1/18	6/30/19	46	1	\$500.00
V09	Vernon Township High School	9/1/18	6/30/19	48	1	\$500.00
V021	Vernon Township High School	9/1/18	6/30/19	23	2	\$1,000.00
V022	Vernon Township High School	9/1/18	6/30/19	48	1	\$500.00

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

**Roll Call Vote**

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Karen Kymer
· Todd Miller	· John Notaro	· Kyle Vealey	· Michael Voitcu	

# HIGH POINT REGIONAL HIGH SCHOOL

Sussex, New Jersey 07461

## BOARD OF EDUCATION REGULAR MEETING

### AGENDA

**December 17, 2018**

**6:00 p.m.** (Board of Education Conference Room - Open the meeting and enter Executive Session)

**7:00 p.m.** (Cafeteria Annex - Public Session)

10. It is recommended by the Superintendent that the Board of Education approves the **adjustment to the following substitute pay rate** for the 2018-2019 school year:

Substitute Bus Driver \$22.00/hour

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Karen Kymer
· Todd Miller	· John Notaro	· Kyle Vealey	· Michael Voitcu	

### XIII. CORRESPONDENCE

### XIV. MISCELLANEOUS

### XV. PUBLIC COMMENTS (Name and Address)

### XVI. NON COMMITTEE BOARD MEMBER REPORTS/COMMENTS

### XVII. OTHER BUSINESS

### XVIII. ADJOURNMENT

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

All in favor \_\_\_\_\_ Time: \_\_\_\_\_ pm

SDR:pem  
12/14/18