

HIGH POINT REGIONAL HIGH SCHOOL GUIDANCE DEPARTMENT  
**APPEAL OF PLACEMENT FORM**  
**2019-2020**

*All forms must be fully complete and submitted by **March 15, 2019** to the Guidance Office*

When recommending their students for courses and levels of instruction, teachers give careful consideration to a student's needs and ability. Likewise, choosing to enroll in a course contrary to a teacher's recommendation should be given significant consideration. Once the school year begins, adjustments to student schedules require both teacher and administrative approval. Correcting student placement often causes multiple classes to be rearranged or lost. In order to properly review an appeal of placement, counselors and administration need to consider the grades a student has earned in relevant courses, standardized test results, and attendance/discipline information.

**Student Name** \_\_\_\_\_ **Counselor** \_\_\_\_\_

**Year of Graduation (Circle One)**    2020    2021    2022

**Current Class** \_\_\_\_\_ **Teacher** \_\_\_\_\_

**Original Recommendation for 2019-2020** \_\_\_\_\_

**Requested Class for 2019-2020** \_\_\_\_\_

We are requesting a placement different from teacher recommendation for the following reasons:  
(Please state the **specific** reasons you believe you will be successful in the higher level course.)

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**Student signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Parent signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

*After completing the information above, please return this form to your guidance counselor.*

**Counselor Input:** \_\_\_\_\_

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**Counselor signature:** \_\_\_\_\_ **Discussed this appeal with student?** \_\_\_\_\_ **parent?** \_\_\_\_\_

**Grades earned from relevant courses**

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**Standardized test results:**    ELA 9 \_\_\_\_\_    Alg. I \_\_\_\_\_  
   ELA 10 \_\_\_\_\_    Geom. \_\_\_\_\_  
   ELA 11 \_\_\_\_\_    Alg. II \_\_\_\_\_

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**Administrative Decision:**    Admit \_\_\_\_\_    Deny \_\_\_\_\_    Pending \_\_\_\_\_

**Rationale:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_