

BOARD OF EDUCATION
HIGH POINT REGIONAL HIGH SCHOOL
REORGANIZATION MEETING MINUTES
January 7, 2014

The Reorganization Meeting of the Board of Education of the High Point Regional High School District was held on Tuesday, January 7, 2014 at 7:00 P.M. at the High Point Regional High School Board Conference Room on Pidgeon Hill Road, Wantage, New Jersey.

Mrs. Bresett opened the meeting with the flag salute.

Mrs. Bresett read the New Jersey Open Public Meetings Act Statement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advanced notice of and to attend the meetings of public bodies, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Augusta, Branchville, Lafayette, and Sussex Post Offices and notice sent to the New Jersey Herald, and the Clerk of the Boroughs of Branchville and Sussex and the Townships of Frankford, Lafayette and Wantage.

MISSION STATEMENT

High Point Regional High School, in partnership with faculty, family and community, is dedicated to the quest for individual excellence. By fostering high standards of achievement, we prepare students to become responsible and productive members of a diverse society.

Mrs. Alice Bresett administered the OATH OF OFFICE to the re-elected and elected Board Members (N.J.S.A:18A17.11) –

**Lafayette – Todd Miller
Wantage – Steven Danner
Wantage – Kenneth Nelson
Wantage – Kyle Vealey**

MEMBERS PRESENT: Mr. Paul Derin, President
Mrs. Deborah Anderson
Mr. Steven Danner
Mrs. Pamela Flynn
Mr. Todd Miller
Mr. Kenneth Nelson
Mr. Ed Risdon
Mr. Charlie Rolon Jr.
Mr. Kyle Vealey

MEMBERS ABSENT: None

Also Present: Mr. Scott Ripley, Superintendent; and Mrs. Alice Bresett, Business Administrator/Board Secretary

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ELECTION OF OFFICERS**

Mrs. Bresett stated that nominations are now in order for President.

A motion was made by Mr. Risdon, duly seconded by Mr. Nelson that Mr. Paul Derin be named as President of the High Point Regional High School Board of Education. No further nominations were made. The motion unanimously carried with a voice vote.

Mr. Derin	Yes	Mrs. Flynn	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mr. Danner	Yes	Mr. Nelson	Yes	Mr. Vealey	Yes

Mr. Derin stated the nominations for Vice President are now in order.

A motion was made by Mrs. Anderson, duly seconded by Mr. Risdon that Mr. Kenneth Nelson be named as Vice President of the High Point Regional High School Board of Education. No further nominations were made.

The motion unanimously carried with a voice vote.

Mr. Derin	Yes	Mrs. Flynn	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mr. Danner	Yes	Mr. Nelson	Yes	Mr. Vealey	Yes

A motion was made by Mr. Derin, duly seconded by Mr. Risdon, that the Board appoint Alice E Bresett as Secretary of the Board of Education effective through June 30, 2014.

The motion unanimously carried with a voice vote.

Mr. Derin	Yes	Mrs. Flynn	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mr. Danner	Yes	Mr. Nelson	Yes	Mr. Vealey	Yes

A motion was made by Mrs. Anderson, duly seconded by Mr. Risdon, that the Board appoint Michelle La Starza as Treasurer of School Moneys effective July 1, 2013 - June 30, 2014.

The motion unanimously carried with a voice vote.

Mr. Derin	Yes	Mrs. Flynn	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mr. Danner	Yes	Mr. Nelson	Yes	Mr. Vealey	Yes

APPOINTMENTS

A motion was made by Mr. Risdon, duly seconded by Mrs. Anderson, that the Board approve the following appointments:

BE IT RESOLVED, that the Board appoint Paul Derin as Delegate to the New Jersey School Boards Association.

The motion unanimously carried with a voice vote.

Mr. Derin	Yes	Mrs. Flynn	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mr. Danner	Yes	Mr. Nelson	Yes	Mr. Vealey	Yes

BE IT RESOLVED, that the Board appoint Kenneth Nelson as Alternate Delegate to the New Jersey School Boards Association.

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APPOINTMENTS, cont.**

The motion unanimously carried with a voice vote.

Mr. Derin	Yes	Mrs. Flynn	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mr. Danner	Yes	Mr. Nelson	Yes	Mr. Vealey	Yes

BE IT RESOLVED, that the Board appoint Pam Flynn as Delegate to the Sussex County School Boards Association.

The motion unanimously carried with a voice vote.

Mr. Derin	Yes	Mrs. Flynn	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mr. Danner	Yes	Mr. Nelson	Yes	Mr. Vealey	Yes

BE IT RESOLVED, that the Board appoint Mr. Charlie Rolon as Alternate Delegate to the Sussex County School Boards Association.

The motion unanimously carried with a voice vote.

Mr. Derin	Yes	Mrs. Flynn	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mr. Danner	Yes	Mr. Nelson	Yes	Mr. Vealey	Yes

BE IT RESOLVED, that the Board appoint Mrs. Deborah Anderson as Representative to the Sussex County Educational Services Commission.

The motion unanimously carried with a voice vote.

Mr. Derin	Yes	Mrs. Flynn	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mr. Danner	Yes	Mr. Nelson	Yes	Mr. Vealey	Yes

A motion was made by Mrs. Anderson, duly seconded by Mr. Risdon, that the Board approve the following resolution:

BE IT RESOLVED, that the Board maintains its committee structure as follows:

- Finance/Insurance
- Negotiations
- Personnel and Policies
- Buildings and Grounds
- Transportation
- Public Relations
- Regional Planning/Ad-Hoc
- Security and Health
- Curriculum

The motion unanimously carried with a voice vote.

Mr. Derin	Yes	Mrs. Flynn	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mr. Danner	Yes	Mr. Nelson	Yes	Mr. Vealey	Yes

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APPOINTMENTS, cont.**

A motion was made by Mr. Risdon, duly seconded by Mrs. Anderson, that the Board approve the following resolutions:

Whereas, Open Public Meetings Act, Chapter 231, P.L. 1975 requires certain public bodies to comply with the provisions of Section 1 of said act:

It is now therefore resolved that the Board schedule its regular monthly meetings on the third Tuesday of the month at 7:00 P.M. (unless otherwise noted) in the High Point Regional High School Cafeteria Annex, 299 Pidgeon Hill Road, Sussex, New Jersey as listed:

- January 28, 2014
- February 18, 2014
- March 18, 2014*(Reg. & Public Hearing on School Budget)
- April 15, 2014
- May 13, 2014 (Second Tuesday)
- June 17, 2014
- July 15, 2014
- August 19, 2014
- September 16, 2014
- October 21, 2014 (Reg. & Public Hearing - Violence & Vandalism)
- November 18, 2014
- December 16, 2014
- January , 6, 2015 (Reorganization Meeting)

Scheduled work sessions or Special Meetings (none scheduled at this time), along with regular meetings, are open to the public.

The motion unanimously carried with a voice vote.

Mr. Derin	Yes	Mrs. Flynn	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mr. Danner	Yes	Mr. Nelson	Yes	Mr. Vealey	Yes

BE IT RESOLVED, that the Board approve the Code of Ethics for School Board, Robert's Rules of Order, and Parliamentary Procedures for all meetings as follows:

CODE OF ETHICS FOR SCHOOL BOARD MEMBERS

School Ethics Act, Chapter 178, Public Law 2001

18a:12-24.1 CODE OF ETHICS FOR SCHOOL BOARD MEMBERS - INCLUDING DISCUSSION

A school Board Member shall abide by the following Code of Ethics for School Board Members:

- a. I will uphold and enforce all laws, rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
- b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.
- c. I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
- d. I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.

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- e. I will recognize that authority rests with the board of education and will make not personal promises nor take any private action that may compromise the board.
- f. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
- g. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.
- h. I will vote to appoint the best qualified personnel available after consideration of the recommendations of the chief administrative officer.
- i. I will support and protect school personnel in proper performance of their duties.
- j. I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

The motion unanimously carried with a voice vote.

Mr. Derin	Yes	Mrs. Flynn	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mr. Danner	Yes	Mr. Nelson	Yes	Mr. Vealey	Yes

Mr. Derin requested Mrs. Bresett set up ethics training for a future meeting with NJSBA.

A motion was made by Mrs. Anderson, duly seconded by Mr. Rolon, that the Board approve the following resolutions:

BE IT RESOLVED, that the Board appoint the firm of Lindabury McCormick, Estrabrook & Cooper, P.C. as Board Attorney effective January 1, 2014 through December 31, 2014.

The motion unanimously carried with a voice vote.

Mr. Derin	Yes	Mrs. Flynn	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mr. Danner	Yes	Mr. Nelson	Abstain	Mr. Vealey	Yes

BE IT RESOLVED, that the Board appoint the firm of Adams Gutierrez & Lattiboudere, LLC as Board Attorney effective January 1, 2014 through December 31, 2014.

The motion unanimously carried with a voice vote.

Mr. Derin	Yes	Mrs. Flynn	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mr. Danner	Yes	Mr. Nelson	Yes	Mr. Vealey	Yes

A motion was made by Mr. Risdon, duly seconded by Mr. Rolon, that the Board approve the following resolutions:

BE IT RESOLVED, that the Board designate the New Jersey Herald and the Sunday Herald as the official newspaper.

The motion unanimously carried with a voice vote.

Mr. Derin	Yes	Mrs. Flynn	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mr. Danner	Yes	Mr. Nelson	Yes	Mr. Vealey	Yes

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APPOINTMENTS, cont.

BE IT RESOLVED, that the Board designate Sussex Bank, Lakeland Bank, U.S. Bank, and NJ Cash Management Fund as the official depositories.

The motion unanimously carried with a voice vote.

Mr. Derin	Yes	Mrs. Flynn	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mr. Danner	Yes	Mr. Nelson	Yes	Mr. Vealey	Yes

A motion was made by Mrs. Anderson, duly seconded by Mr. Risdon, that the Board approve the following resolution:

BE IT RESOLVED, that the Board designate Brown and Brown Benefit Advisors, Inc. as insurance broker of record for employee benefits.

The motion unanimously carried with a voice vote.

Mr. Derin	Yes	Mrs. Flynn	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mr. Danner	Yes	Mr. Nelson	Yes	Mr. Vealey	Yes

A motion was made by Mr. Rolon, duly seconded by Mr. Risdon, that the Board approve the following resolution:

BE IT RESOLVED, that the Board designate HOW Architects of Newton, NJ as architects of record for the 2013-2014 school year.

The motion unanimously carried with a voice vote.

Mr. Derin	Yes	Mrs. Flynn	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mr. Danner	Yes	Mr. Nelson	Yes	Mr. Vealey	Abstain

A motion was made by Mr. Risdon, duly seconded by Mr. Rolon, that the Board approve the following resolutions:

BE IT RESOLVED, that the Board appoint Nisivoccia, LLP as the Auditor for the 2013-2014 school year.

The motion unanimously carried with a voice vote.

Mr. Derin	Yes	Mrs. Flynn	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Miller	Abstain	Mr. Rolon, Jr.	Yes
Mr. Danner	Yes	Mr. Nelson	Yes	Mr. Vealey	Yes

BE IT RESOLVED, that the Board approve the Principal's Petty Cash Fund for \$500 and the Superintendent's Petty Cash Fund for \$150. Individual warrants eligible for reimbursement may not exceed \$75 per receipt. Sales tax will not be approved for reimbursement.

The motion unanimously carried with a roll call vote.

Mr. Derin	Yes	Mrs. Flynn	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mr. Danner	Yes	Mr. Nelson	Yes	Mr. Vealey	Yes

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APPOINTMENTS, cont.**

A motion was made by Mr. Rolon, duly seconded by Mr. Risdon, that the Board approve the following resolutions:

BE IT RESOLVED, that the Board approve the fee schedule for photocopies as follows:

- Letter or smaller \$0.05 per page;
- Legal or larger \$0.07 per page;
- Electronic no charge;
- CD/DVD actual cost.
- Delivery/postage service fees additional based on delivery type.

The motion unanimously carried with a roll call vote.

Mr. Derin	Yes	Mrs. Flynn	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mr. Danner	Yes	Mr. Nelson	Yes	Mr. Vealey	Yes

BE IT RESOLVED, that the Board approve a \$3.00 transcript fee for alumni requests.

The motion unanimously carried with a roll call vote.

Mr. Derin	Yes	Mrs. Flynn	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mr. Danner	Yes	Mr. Nelson	Yes	Mr. Vealey	Yes

BE IT RESOLVED, that the Board approve the following list of Board accounts and their signatories:

Account Number	Name	# of Signatures Required	Authorized Signatures
	H.P.R.H.S. School Store	2	Coordinator Vice Principal Board Secretary
	H.P.R.H.S. General Fund	3	Board President Treasurer Board Secretary Superintendent
	H.P.R.H.S Agency Account	1	Treasurer Board Secretary
	H.P.R.H.S. Cafeteria Fund	2	Board Secretary Board Treasurer
	H.P.R.H.S. Adult School	2	Coordinator Board Secretary Superintendent

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	H.P.R.H.S. Salary Account Net Pay	1	Treasurer Board Secretary
	H.P.R.H.S. SUI Account	1	Treasurer Board Secretary
	H.P.R.H.S. Petty Cash	2	Principal Assistant Principal
	Student Activities	2	Principal Assistant Principals Board Secretary
	H.P.R.H.S. Athletic Account	2	Athletic Director Vice Principal Board Secretary
	H.P.R.H.S. Capital Reserve	2	Business Administrator Treasurer
	Scholarship Clearing	2	Board Secretary Principal Vice Principal
	H.P.R.H.S. Construction Account	2	Board Secretary Board Treasurer Board President
	State of New Jersey Cash Management Fund		
	Lease/Purchase Accounts		

The motion unanimously carried with a roll call vote.

Mr. Derin	Yes	Mrs. Flynn	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mr. Danner	Yes	Mr. Nelson	Yes	Mr. Vealey	Yes

A motion was made by Mr. Risdon, duly seconded by Mr. Rolon, that the Board approve the following resolutions:

BE IT RESOLVED, that the Board authorize the School Business Administrator/Board Secretary as:

- Custodian of Board of Education Records for OPRA compliance;
- Chief Financial Officer and Investment Officer with approved depositories;
- Public Agency Compliance Officer (PACO in purchasing compliance);
- Qualified Purchasing Agent - quote threshold \$5,400, transportation contract threshold \$17,200, all other bids threshold \$36,000.
- Maintain appropriate bonding as required by State statutes;
- Make telephone, wire, and electronic transactions of board funds;

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APPOINTMENTS, cont.**

- Invest Board funds at the most advantageous rate in compliance with all state laws and regulations.

The motion unanimously carried with a roll call vote.

Mr. Derin	Yes	Mrs. Flynn	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mr. Danner	Yes	Mr. Nelson	Yes	Mr. Vealey	Yes

BE IT RESOLVED, that the Board authorize the School Business Administrator/Board Secretary, in consultation and agreement with the Superintendent, to process line item transfers in compliance with required approvals per S1701 and A3680 between Board meetings.

The motion unanimously carried with a voice vote.

Mr. Derin	Yes	Mrs. Flynn	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mr. Danner	Yes	Mr. Nelson	Yes	Mr. Vealey	Yes

BE IT RESOLVED, that the Board approve the bylaws, policies, and regulations printed and codified in the comprehensive document entitled "Bylaws and Policies of the High Point Regional High School Board of Education."

The motion unanimously carried with a voice vote.

Mr. Derin	Yes	Mrs. Flynn	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mr. Danner	Yes	Mr. Nelson	Yes	Mr. Vealey	Yes

BE IT RESOLVED, that the Board recognize the following bargaining units and contractual agreements:

High Point Education Association
High Point Administrators Association

The motion unanimously carried with a roll call vote.

Mr. Derin	Yes	Mrs. Flynn	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mr. Danner	Yes	Mr. Nelson	Yes	Mr. Vealey	Yes

BE IT RESOLVED, that the Board authorize the Board President or designee act as Board Secretary when appropriate.

The motion unanimously carried with a voice vote.

Mr. Derin	Yes	Mrs. Flynn	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mr. Danner	Yes	Mr. Nelson	Yes	Mr. Vealey	Yes

A motion was made by Mr. Risdon, duly seconded by Mr. Miller, that the Board approve the following resolution:

BE IT RESOLVED, that the Board authorize use of a signature stamp for the Board President, Treasurer and Board Secretary.

The motion unanimously carried with a voice vote.

Mr. Derin	Yes	Mrs. Flynn	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mr. Danner	Yes	Mr. Nelson	Yes	Mr. Vealey	Yes

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APPOINTMENTS, cont.**

A motion was made by Mr. Risdon, duly seconded by Mr. Rolon, that the Board approve the following resolutions:

BE IT RESOLVED, that the Board approve the appropriate bonding of the School Business Administrator (\$290,000) and the Treasurer of School Monies (\$290,000) as required by statute.

The motion unanimously carried with a roll call vote.

Mr. Derin	Yes	Mrs. Flynn	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mr. Danner	Yes	Mr. Nelson	Yes	Mr. Vealey	Yes

BE IT RESOLVED, that the Board approve the following resolution, for School Alliance Fund Commissioner:

WHEREAS, The High Point Regional High School Board of Education, hereafter referred to as the “Educational Facility” is a member of the School Alliance Insurance Fund; and

WHEREAS, the School Alliance Fund requires a Fund Commissioner be appointed for each “Educational Facility”;

BE IT RESOLVED that the High Point Regional High School Board of Education appoints the Business Administrator/Board Secretary as the Fund Commissioner;

BE IT FURTHER RESOLVED that the “Educational Facility’s” Fund Commissioner is authorized and directed to execute such documents as are required by the Funds’ bylaws.

The motion unanimously carried with a voice vote.

Mr. Derin	Yes	Mrs. Flynn	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mr. Danner	Yes	Mr. Nelson	Yes	Mr. Vealey	Yes

A motion was made by Mr. Vealey, duly seconded by Mr. Rolon, that the Board approve the following resolution:

BE IT RESOLVED, that the Board approve the following Resolution Authorizing Contracts with Approved State Contract Vendors for Boards of Education Pursuant to N.J.S.A.18A:18A-10a for the 2013-2014 school year as follows:

WHEREAS, the High Point Regional High School Board of Education, pursuant to N.J.S.A.18A:18A-10a and N.J.A.C. 5:34-7.29 (c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the High Point Regional High School Board of Education, has the need on a timely basis to purchase goods or services utilizing State contracts; and

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APPOINTMENTS, cont.**

WHEREAS, the High Point Regional High School Board of Education, intends to enter into contracts with the Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts; now, therefore, be it

RESOLVED, that the High Point Regional High School Board of Education School Business Administrator shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and be it further

RESOLVED, that the duration of the contracts between the High Point Regional High School Board of Education and the Referenced State Contract Vendor shall be for the 2013-2014 school year.

The motion unanimously carried with a voice vote.

Mr. Derin	Yes	Mrs. Flynn	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mr. Danner	Yes	Mr. Nelson	Yes	Mr. Vealey	Yes

A motion was made by Mr. Risdon, duly seconded by Mr. Rolon, that the Board approve the following resolution:

BE IT RESOLVED, that the Board appoints CP Engineers as engineers of record for the 2013-2014 school year.

The motion unanimously carried with a voice vote.

Mr. Derin	Yes	Mrs. Flynn	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mr. Danner	Yes	Mr. Nelson	Yes	Mr. Vealey	Yes

SPECIAL MEETING

APPROVE MINUTES

A motion was made by Mr. Risdon, duly seconded by Mr. Vealey, that the Board approves the minutes of the following meetings of the Board of Education:

Regular Meeting – December 17, 2013

Executive Session – December 17, 2013

The motion unanimously carried with a voice vote.

Mr. Derin	Yes	Mrs. Flynn	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Miller	Abstain	Mr. Rolon, Jr.	Yes
Mr. Danner	Yes	Mr. Nelson	Yes	Mr. Vealey	Yes

PUBLIC COMMENTS – AGENDA ITEMS ONLY

Mr. Herman Terpster thanked the Board for the High Point Band's participation in the Veteran's Day Parade

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PRESENTATIONS**

HPEA Report

No report at this time.

Student Council

No report at this time.

Principal's Report

Mr. Tallamy updated the Board on high school activities

- Welcome to Mr. Danner and Mr. Miller
- Mid Term exams are scheduled to begin on January 24, 2014 and end on January 30, 2014
- Senior Seminar Day
Thank you to Donna Lembo and the Guidance Department
- Fill the Bus, 3,000 lbs. of food was donated
- Thursday is the 8th Grade Open House
- Friday is Broadway Night

Athletics

No Report at this time.

Special Education

No report at this time.

CURRICULUM AND INSTRUCTION

A motion was made by Mr. Risdon, duly seconded by Mr. Rolon, that the Board approve the following resolution:

BE IT RESOLVED, that the Board approves the field trips as listed in Attachment A-5

The motion unanimously carried with a voice vote.

Mr. Derin	Yes	Mrs. Flynn	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mr. Danner	Yes	Mr. Nelson	Yes	Mr. Vealey	Yes

A motion was made by Mr. Vealey, duly seconded by Mr. Risdon, that the Board approve the following resolution:

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CURRICULUM AND INSTRUCTION, cont.**

BE IT RESOLVED, that the Board approve the staff professional development workshops as listed in Attachment A-6

The motion unanimously carried with a voice vote.

Mr. Derin	Yes	Mrs. Flynn	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mr. Danner	Yes	Mr. Nelson	Yes	Mr. Vealey	Yes

PERSONNEL

A motion was made by Mr. Risdon, duly seconded by Mr. Rolon, that, upon recommendation of the Superintendent, the Board approve the following resolution:

BE IT RESOLVED, that the Board approves the termination of employee #1261 due to the individual's inability to return to work and perform the duties required. Termination is effective January 2, 2014.

The motion unanimously carried with a roll call vote.

Mr. Derin	Yes	Mrs. Flynn	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mr. Danner	Yes	Mr. Nelson	Yes	Mr. Vealey	Yes

EXTRA CURRICULAR

A motion was made by Mr. Risdon, duly seconded by Mr. Vealey, that, upon the recommendation of the Superintendent, the Board approve the following resolution:

BE IT RESOLVED, that the Board approve the following payments in support of the Marching Band

Woodwind Tech & Music Librarian:	Brianna Doran	\$400
Brass Tech:	Thomas Auron	\$400
Percussion Tech:	Philip Gallo	\$400

The motion unanimously carried with a roll call vote.

Mr. Derin	Yes	Mrs. Flynn	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mr. Danner	Yes	Mr. Nelson	Yes	Mr. Vealey	Yes

POLICY

There are no Policy items at this time

NEGOTIATIONS

Mr. Nelson stated that there are no items at this time, however, discussion should begin on new negotiations in the early fall. Any suggestions should be filtered through Scott Ripley or Alice Bresett.

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BUILDING AND GROUNDS**

The Board discussed the Veteran’s Mural. Mr. Derin clarified that his fundraising efforts for the mural are a personal undertaking and not a Board fundraising effort. Discussion followed. Mr. Nelson stated he had concerns regarding the Mural including: displaying the mural permanently due to its large size and although is a fine piece of military art, there is no direct link to High Point and no females are depicted. Other Board members comments included: perception of private citizen vs. Board member promoting a fundraiser; that it is up to the Board, if they want to fund any of this; no decision can be made on where to hang it until the piece of art has been donated.

A motion was made by Mrs. Anderson, duly seconded by Mr. Rolon, that the Board approve the following resolutions:

BE IT RESOLVED, that the Board acknowledge the approval of the Preliminary Eligible Costs (PEC) /Grant Approval:

SP#2165-030-14-1001-G04	Boiler Replacement
State Share	\$217,260.00
Local Share	\$325,890.00
Total Project Cost	\$543,150.00

The motion unanimously carried with a roll call vote.

Mr. Derin	Yes	Mrs. Flynn	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mr. Danner	Yes	Mr. Nelson	Yes	Mr. Vealey	Yes

A motion was made by Mr. Risdon, duly seconded by Mr. Rolon, that the Board approve the following resolution:

BE IT RESOLVED, that the Board acknowledge the approval of the Preliminary Eligible Costs (PEC) /Grant Approval:

SP#2165-030-14-1002-G04	Auditorium HVAC Upgrades
State Share	\$241,400.00
Local Share	\$362,100.00
Total Project Cost	\$603,500.00

The motion unanimously carried with a roll call vote.

Mr. Derin	Yes	Mrs. Flynn	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mr. Danner	Yes	Mr. Nelson	Yes	Mr. Vealey	Yes

A motion was made by Mrs. Anderson, duly seconded by Mr. Vealey, that the Board approve the following resolution:

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BUILDING AND GROUNDS, cont.**

BE IT RESOLVED, that the Board acknowledge the approval of the Preliminary Eligible Costs (PEC) /Grant Approval:

SP#2165-030-14-1003-G04	Gymnasium HVAC Upgrades
State Share	\$241,400.00
Local Share	\$362,100.00
Total Project Cost	\$603,500.00

The motion unanimously carried with a roll call vote.

Mr. Derin	Yes	Mrs. Flynn	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mr. Danner	Yes	Mr. Nelson	Yes	Mr. Vealey	Yes

FINANCE AND INSURANCE

A motion was made by Mr. Rolon, duly seconded by Mr. Vealey, that the Board approve the following resolution:

BE IT RESOLVED, that the Board approve the following tuition contract between High Point Regional High School (sending) and the following district and related information:

DISTRICT	STUDENT	TIME FRAME	TUITION COST
Lakeland Andover	74180	2013-2014 school year	\$53,100.00

The motion unanimously carried with a roll call vote.

Mr. Derin	Yes	Mrs. Flynn	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mr. Danner	Yes	Mr. Nelson	Yes	Mr. Vealey	Yes

BE IT RESOLVED, that the Board approve the following tuition contract between High Point Regional High School (receiving) and the following district and related information:

DISTRICT	STUDENT	TIME FRAME	TUITION COST
Montague	63060	2013-2014 school year	\$28,488.00
Montague	74040	2013-2014 school year	\$14,500.00
Jersey City	53080	2013-2014 school year	\$58,500.00
Wayne	62850	2013-2014 school year	\$16,548.00

The motion unanimously carried with a roll call vote.

Mr. Derin	Yes	Mrs. Flynn	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mr. Danner	Yes	Mr. Nelson	Yes	Mr. Vealey	Yes

Mr. Nelson congratulated the Administration on securing these grants.

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TRANSPORTATION**

A motion was made by Mr. Vealey, duly seconded by Mrs. Anderson, the Board approve the following resolutions:

BE IT RESOLVED, that the Board approves the following Joint Transportation Agreements for special education routes for 2013 – 2014:

Host - Passaic County Educational Services Commission

Joiner - High Point Regional High School

Passaic County Educational Services Commission contracted K & S Trans. to transport a High Point student to Cornerstone Day School, Mountainside, Route #7027. Transportation will start on 9/4/13 and continue through June, 2014 (180 days) with a per diem cost of \$195.00 and a \$40.00 per diem for an aide. High Point's cost for this route is \$42,300.00 + \$3,384.00 (8% surcharge) for a total route cost of \$45,684.00.

Host - Passaic County Educational Services Commission

Joiner - High Point Regional High School

Passaic County Educational Services Commission contracted York Trans. to transport a High Point student to PC CP Elk's Center HS, Clifton, Route #7088. Transportation will start on 9/4/13 and continue through June, 2014 (180 days) with a per diem cost of \$186.00. High Point's cost for this route is \$33,480.00 + \$2,678.40 (8% surcharge) for a total route cost of \$36,158.40.

The motion unanimously carried with a roll call vote.

Mr. Derin	Yes	Mrs. Flynn	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mr. Danner	Yes	Mr. Nelson	Yes	Mr. Vealey	Yes

LITIGATION/LEGAL

Any open Litigation/Legal items will be discussed during Executive Session.

PUBLIC COMMENT

Mr. Herman Terpstra spoke regarding the Veteran's Mural and the scholarships that are offered through the American Legion. He would like to see more students participate in scholarship opportunity.

Mrs. Anderson thanked Mr. Terpstra.

MISCELLANEOUS

There are no items at this time.

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CORRESPONDENCE**

There are no items at this time.

BOARD MEMBER NON COMMITTEE REPORTS AND COMMENTS

None were heard.

EXECUTIVE SESSION

Mr. Derin read the following:

WHEREAS, Chapter 231 P.L. 1975, also known, as the Sunshine Law, authorizes a public body to meet in executive session under certain limited circumstances, and

WHEREAS, said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive and private session,

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the High Point Regional High School District that it does hereby determine that it is necessary to meet in executive session at this time. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

A motion was made by Mrs. Anderson, duly seconded by Mr. Rolon, to enter into executive session to discuss legal matters which are exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, "Open Public Meetings Act" at 8:20 P.M. Any discussions held by the Board which need not remain confidential will be made public when appropriate. Minutes of the Executive Session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the Executive Session at approximately 9:00 P.M.

The motion carried by a voice vote.

Mr. Derin	Yes	Mrs. Flynn	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mr. Danner	Yes	Mr. Nelson	Yes	Mr. Vealey	Yes

A motion was made by Mrs. Anderson, duly seconded by Mr. Nelson, that the Board adjourn from Executive Session and reconvene to regular session at 9:40 P.M.

The motion carried by a voice vote.

Mr. Derin	Yes	Mrs. Flynn	Absent	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mr. Danner	Yes	Mr. Nelson	Yes	Mr. Vealey	Yes

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MEMBERS PRESENT: Mr. Paul Derin, President
Mrs. Deborah Anderson
Mr. Steven Danner
Mr. Todd Miller
Mr. Kenneth Nelson
Mr. Ed Risdon
Mr. Charlie Rolon Jr.
Mr. Kyle Vealey

MEMBERS ABSENT: Mrs. Pamela Flynn

Also Present: Mr. Scott Ripley, Superintendent; and Mrs. Alice Bresett, Business Administrator/Board Secretary

ADJOURNMENT

With no further action or discussion required of the High Point Regional High School Board of Education at this time, a motion was made by Mrs. Anderson, seconded by Mr. Nelson, to adjourn the regular meeting at 9:41 P.M.

The motion carried by a voice vote.

Mr. Derin	Yes	Mrs. Flynn	Absent	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mr. Danner	Yes	Mr. Nelson	Yes	Mr. Vealey	Yes

Respectfully submitted,

Alice E. Bresett
Board Secretary/Business Administrator
AEB:fw