

HIGH POINT REGIONAL HIGH SCHOOL

Sussex, New Jersey 07461

BOARD OF EDUCATION REGULAR MEETING

AGENDA

MARCH 19, 2019

6:00 p.m. (Board of Education Conference Room - Open the meeting and enter Executive Session)

7:00 p.m. (Cafeteria Annex - Public Session)

I. CALL TO ORDER

II. FLAG SALUTE

III. OPEN PUBLIC MEETINGS ACT STATEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advanced notice of, and to attend the meetings of public bodies, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, the Board of Education has caused notice of this meeting to be published by having the date, time, and place, thereof, posted at the Augusta, Branchville, Lafayette, and Sussex Post Offices, and notice sent to the New Jersey Herald, The Star-Ledger and the Clerk of the Boroughs of Branchville and Sussex and the townships of Frankford, Lafayette, and Wantage.

IV. MISSION STATEMENT

HIGH POINT REGIONAL HIGH SCHOOL, IN PARTNERSHIP WITH STAFF, FAMILY AND COMMUNITY, IS DEDICATED TO THE QUEST FOR INDIVIDUAL EXCELLENCE. BY FOSTERING HIGH STANDARDS OF ACHIEVEMENT, WE PREPARE STUDENTS TO BECOME RESPONSIBLE AND PRODUCTIVE MEMBERS OF A DIVERSE SOCIETY.

V. ROLL CALL

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Karen Kymer
· Anthony Marangi	· Todd Miller	· Gayle Tidona	· Kyle Vealey	
· Scott Ripley, Ed.D.	· Jim Minkewicz		# of Public ___	Quorum Yes No

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VI. EXECUTIVE SESSION

A motion will be made that the High Point Regional High School Board of Education enter Executive Session to **provide an update on personnel, legal and negotiations items** which are exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, Open Public Meetings Act. Any discussions held by the Board which need not remain confidential will be made public when appropriate. Minutes of the Executive Session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session in the Cafeteria Annex at the conclusion of the Executive Session.

(ACTION) Motion by _____, seconded by _____

All in favor _____ Time: _____ pm

VII. MOTION TO RETURN TO PUBLIC SESSION

(ACTION) Motion by _____, seconded by _____

All in favor _____ Time: _____ pm

VIII. APPROVAL OF MINUTES

Regular Meeting Minutes - February 19, 2019

Executive Session Minutes - February 19, 2019

(ACTION) Motion by _____, seconded by _____

DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Karen Kymer
· Anthony Marangi	· Todd Miller	· Gayle Tidona	· Kyle Vealey	

IX. PUBLIC COMMENTS - AGENDA ITEMS ONLY (Name and Address)

In accordance with the Open Public Meeting Act, we will open the public comments (for agenda items only) at this time. Each speaker should state his/her name and address. You will have three (3) minutes to address the Board, which will be timed by the Board President or designee. We will limit this section to no longer than 45 minutes. Please be respectful and mindful that your comments are being recorded.

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X. PRESENTATIONS

STUDENT COUNCIL

Lauren Weiss, Speaker of the House, will update the Board on the activities of the Student Council.

HPEA

Ms. Carla Mancuso, HPEA President, will update the Board on HPEA items.

Principal

Mr. Jon Tallamy will update the Board of Education on items pertaining to the high school.

Curriculum and Instruction

Mr. Seamus Campbell will update the Board of Education on items pertaining to Curriculum and Instruction.

XI. OTHER BUSINESS

XII. ACTION ITEMS

A. CURRICULUM AND INSTRUCTION

1. The **Faculty Attendance** rate for February is 94.7% (Attachment A-1)
2. The **Student Attendance** rate for February is 94.5% (Attachment A-2)
3. Enclosed is a copy of the **Suspension Report** for the month of February 2019. (Attachment A-3)
4. It is recommended by the Superintendent that the Board of Education approves the **Harassment, Intimidation and Bullying Report** for the period of February 19 through March 19, 2019. (Attachment A-4)

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

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· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Karen Kymer
· Anthony Marangi	· Todd Miller	· Gayle Tidona	· Kyle Vealey	

5. It is recommended by the Superintendent that the Board of Education approves the **Curricular and Student Activities field trips** as listed on the attached rosters. (Attachment A-5a and A-5b)

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Karen Kymer
· Anthony Marangi	· Todd Miller	· Gayle Tidona	· Kyle Vealey	

6. It is recommended by the Superintendent that the Board of Education approves the **professional development** activities as listed on the attached roster. (Attachment A-6)

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Karen Kymer
· Anthony Marangi	· Todd Miller	· Gayle Tidona	· Kyle Vealey	

7. It is recommended by the Superintendent that the Board of Education approves hosting a “Pop Up Prom Shop”, sponsored by Project Self Sufficiency, at no cost to the Board, on Thursday March 28, 2019, from 10:00 a.m. - 1:00 p.m. The “Shop” provided FREE new and gently-used Prom Dresses, Shoes, Wraps, Purses, and Accessories. The Administration will coordinate oversight of the event.

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Karen Kymer
· Anthony Marangi	· Todd Miller	· Gayle Tidona	· Kyle Vealey	

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B. PERSONNEL

1. It is recommended by the Superintendent that the Board of Education accepts the retirement notification, with regret, of Marion Bitler, Paraprofessional Aide, effective July 1, 2019.

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Karen Kymer
· Anthony Marangi	· Todd Miller	· Gayle Tidona	· Kyle Vealey	

2. It is recommended by the Superintendent that the Board of Education accepts, with regret, the retirement notification of Lisa Frisbie, Guidance Counselor, effective July 1, 2019.

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Karen Kymer
· Anthony Marangi	· Todd Miller	· Gayle Tidona	· Kyle Vealey	

C. EXTRA-CURRICULAR

1. It is recommended by the Superintendent that the Board of Education accept the resignation of Ms. Kate Niemiera as Head Swim Coach effective immediately.

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Karen Kymer
· Anthony Marangi	· Todd Miller	· Gayle Tidona	· Kyle Vealey	

2. BE IT RESOLVED, that the Board **rescinds the appointment** of John Carter and Ryan Myslinski as Co-Assistant Baseball Coaches for the 2018-2019 school year.

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(ACTION) Motion by _____, seconded by _____

DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Karen Kymer
· Anthony Marangi	· Todd Miller	· Gayle Tidona	· Kyle Vealey	

3. It is recommended by the Superintendent that the Board approves John Gibson Carter and Ryan Myslinski as volunteer Assistant Baseball Coaches for the 2019 season.

(ACTION) Motion by _____, seconded by _____

DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Karen Kymer
· Anthony Marangi	· Todd Miller	· Gayle Tidona	· Kyle Vealey	

D. POLICY

1. It is recommended by the Superintendent that the Board of Education approves the first reading of the following new policies and regulations:

Reg. 5330.04 Administering an Opioid Antidote Attachment D-1.a

(ACTION) Motion by _____, seconded by _____

DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Karen Kymer
· Anthony Marangi	· Todd Miller	· Gayle Tidona	· Kyle Vealey	

2. It is recommended by the Superintendent that the Board of Education approves the following revised policies and regulations:

Policy 2422 Health and Physical Education Attachment D-2.a

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(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Karen Kymer
· Anthony Marangi	· Todd Miller	· Gayle Tidona	· Kyle Vealey	

E. NEGOTIATIONS

There are no Negotiations items at this time.

F. BUILDINGS AND GROUNDS

There are no Buildings and Grounds items at this time.

G. FINANCE

1. It is recommended that the Board of Education **accepts the Report of the Board Secretary/Business Administrator** for the month of February 2019. (Attachment G-1)

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Karen Kymer
· Anthony Marangi	· Todd Miller	· Gayle Tidona	· Kyle Vealey	

2. It is recommended that the Board of Education **accepts the Report of the Treasurer** for the month of February 2019. (Attachment G-2)

We hereby certify, pursuant to N.J.A.C. 6A:23-2.11 (c)3, that as of the date of the Board Secretary's Monthly Financial Reports, no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11 (a).

(ACTION) Motion by _____, seconded by _____
DISCUSSION

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Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Karen Kymer
· Anthony Marangi	· Todd Miller	· Gayle Tidona	· Kyle Vealey	

3. It is recommended that the Board approves the **Report of Transfers and Minimum Expense Transfer Report** for the month of February 2019. (Attachment G-3a & G-3b)

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Karen Kymer
· Anthony Marangi	· Todd Miller	· Gayle Tidona	· Kyle Vealey	

4. It is recommended that the Board approve for **payment** the attached schedules of audited bills, dated March 19, 2019. (Attachment G-4)

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Karen Kymer
· Anthony Marangi	· Todd Miller	· Gayle Tidona	· Kyle Vealey	

5. It is recommended that the Board accepts the **Agency Account, Adult Education, Athletic Account, Cafeteria Account, Principal Petty Cash, School Store and Student Accounts** for February 2019. (Attachment G-5)

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Karen Kymer
· Anthony Marangi	· Todd Miller	· Gayle Tidona	· Kyle Vealey	

6. It is recommended that the Board approves the following **tuition contracts** between High Point Regional High School (sending) and the following districts and related information:

DISTRICT/INSTITUTION	STUDENT	TIME FRAME	TUITION COST
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Willowglen Academy-Jean M. Manfra School Sparta (Montague Student)	2001809 Smart # 7241546446	2018-2019 School Year Effective January 28, 2019 (93 days)	\$440.49 per diem Plus Extraordinary Services \$95.00 per diem
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(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Karen Kymer
· Anthony Marangi	· Todd Miller	· Gayle Tidona	· Kyle Vealey	

7. It is recommended that the Board approve the **Adoption of the Tentative School Budget** for the 2019-2020 school year as follows:

Adoption of Tentative Budget 2019-2020

BE IT RESOLVED that the tentative budget be approved for the 2019-2020 School Year and authorize to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	Gen Fund	Special Revenue	Debt Service	Total
Total Expenditures	\$21,966,451	\$ 278,313	N/A	\$22,244,764
Less Anticipated Revenues	\$7,429,005	\$ 278,313	N/A	\$ 7,707,318
Taxes to be Raised	\$14,537,446	N/A	N/A	\$14,537,446

BE IT RESOLVED that the High Point Regional High School Board of Education approves the levy of General Fund Taxes for the 2019-20 Tentative School Budget to be \$14,537,446

Travel and Related Expense Reimbursement 2019-2020

WHEREAS, the High Point Regional High School Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the

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delivery of instruction or furthers the efficient operation of the school district;
and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, the High Point Regional High School Board of Education may establish, for regular district business travel only, an annual school year threshold of \$1,500 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the High Point Regional High School Board of Education to be necessary and unavoidable as noted on the approved High Point Regional High School Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the High Point Regional High School Board of Education approve all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved High Point Regional High School Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the High Point Regional High School Board of Education approve travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$75,000 for all staff and board members.

And to advertise said tentative budget in the **New Jersey Herald** in accordance with the form suggested by the State Department of Education and according to law.

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

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· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Karen Kymer
· Anthony Marangi	· Todd Miller	· Gayle Tidona	· Kyle Vealey	

H. TRANSPORTATION

1. It is recommended by the Superintendent that the Board approves the following **Joint Transportation Agreement** for the 2018 – 2019 School Year:

Host – High Point Regional High School

Joiner – Dover Public Schools

Route #	Destination	Start Date	End Date	# of Host Students	# of Joiner Students	Joiner Cost
HPS-1403	Windsor School	11/14/18	6/30/19	1	1	\$16,271.22

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Karen Kymer
· Anthony Marangi	· Todd Miller	· Gayle Tidona	· Kyle Vealey	

2. It is recommended by the Superintendent that the Board approves the following Joint Transportation Agreement for the 2018 - 2019 School Year for a Sussex Tech student:

Host – High Point Regional High School

Joiner – Vernon Township Board of Education

Route #	Destination	Start Date	End Date	# of Host Students	# of Joiner Students	Joiner Cost
HT-1	Sussex Tech	1/20/19	6/30/19	29	1	\$506.31

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Karen Kymer
· Anthony Marangi	· Todd Miller	· Gayle Tidona	· Kyle Vealey	

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3. It is recommended that the Board approves the following Quoted Contracts for trips for the 2018 – 2019 School Year:

Stocker Bus Company

M/C #AFT-1

Q-32 & Q-33

Activity Trips

ID #	Destination	Depart/ Return	Basis of the Bid Per Bus	Cost Per Bus	Basis of Adj	+/- Adj/Hr
Q-32	Harrah's Atlantic City	3/4/19-10:30 am/ 3/6/19-2:00 pm	One 54 pass bus or 25 Pass Van for High Point's DECA Club from 3/4/19 - 3/6/19	\$930.00	Per Hour	\$60.00
Q-33	Courtyard by Marriott, Atlantic City	7:00 am/ Drop off	One 54 pass bus or 25 Pass Van for High Point's V Wrestling on 2/28/19	\$465.00	Per Hour	\$60.00

Havens Bus Service

Q-38

Athletics Trip

ID #	Destination	Depart/ Return	Basis of the Bid Per Bus	Cost Per Bus	Basis of Adj	+/- Adj/Hr
Q-38	Butler High School	2:45 pm/ 7:00 pm	One 54 pass school bus for High Point's V & JV Softball Teams on 3/14/19	\$338.00	Per Hour	\$65.00

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· Karen Kymer
· Anthony Marangi	· Todd Miller	· Gayle Tidona	· Kyle Vealey	

XIII. CORRESPONDENCE

XIV. MISCELLANEOUS

- High Point Theatre *is proud to present* "Fiddler on the Roof" March 29 and 30 at 7:00 p.m. and March 31 at 2:00 p.m.

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XV. PUBLIC COMMENTS (Name and Address)

XVI. NON COMMITTEE BOARD MEMBER REPORTS/COMMENTS

XVII. OTHER BUSINESS

XVIII. ADJOURNMENT

(ACTION) Motion by _____, seconded by _____

All in favor _____ Time: _____ pm

SDR:pem - 03/15/19