

BOARD OF EDUCATION
HIGH POINT REGIONAL HIGH SCHOOL
REGULAR MEETING MINUTES
March 18, 2014

The Regular Meeting of the Board of Education of the High Point Regional High School District was held on Tuesday, March 18, 2014 at 7:00 P.M. at the High Point Regional High School Board Conference Room on Pidgeon Hill Road, Wantage, New Jersey.

Mr. Nelson opened the meeting with the flag salute.

Mr. Nelson read the New Jersey Open Public Meetings Act Statement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advanced notice of and to attend the meetings of public bodies, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Augusta, Branchville, Lafayette, and Sussex Post Offices and notice sent to the New Jersey Herald, and the Clerk of the Boroughs of Branchville and Sussex and the Townships of Frankford, Lafayette and Wantage.

MISSION STATEMENT

High Point Regional High School, in partnership with faculty, family and community, is dedicated to the quest for individual excellence. By fostering high standards of achievement, we prepare students to become responsible and productive members of a diverse society.

MEMBERS PRESENT: Mr. Kenneth Nelson, Acting President
Mrs. Deborah Anderson
Mr. Steven Danner
Mrs. Pamela Flynn
Mr. Todd Miller
Mr. Ed Risdon
Mr. Charlie Rolon Jr.
Mr. Kyle Vealey

MEMBERS ABSENT: Mr. Paul Derin

Also Present: Mr. Scott Ripley, Superintendent; and Mrs. Alice Bresett, Business Administrator/Board Secretary

APPROVE MINUTES

A motion was made by Mrs. Anderson, duly seconded by Mr. Risdon that the Board approves the minutes of the following meetings of the Board of Education:

Meeting Minutes - February 18, 2014
Executive Session Minutes - February 18, 2014

The motion unanimously carried with a roll call vote.

Mr. Derin	Absent	Mrs. Flynn	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mr. Danner	Yes	Mr. Nelson	Yes	Mr. Vealey	Yes

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PUBLIC COMMENTS - AGENDA ITEMS ONLY**

None were heard.

PRESENTATIONS

HPEA Report

Mark Wallace, HPEA President, updated the Board on HPEA the following items:

- Thank you to Denise Wilson and Eugene Emering for representing the HPEA on the DEAC/SCIP Committee
- Thank you to Chris Kappelmeier and the HPEA Executive Committee for helping out in Mr. Wallace's absence
- The HPEA continues to request the return of Supervisors

Student Council

Caitlin Slate, Student Council Representative, updated the Board on Student Council the following activities:

- Heroes Campaign – To promote Designated Drivers, \$600 has been raised
- Volley Ball Tournament
- Dodge Ball Tournament is set for April 4, 2014

Principal's Report

Mr. Tallamy updated the Board on high school activities:

- A Prudential Insurance Representative presented Ashley Craig with the Prudential Spirit of Community Award
 - Ashley thanked her family, teachers and administrators for their support
- Mr. Tallamy introduced **Mr. Michael Langan** who has been chosen as 2013-2014 High Point Regional's recipient of the Governor's Teacher Award
- Mr. Erik Carlson introduced Mr. Eugene Emering, who has been chosen as 2013-2014 High Point Regional's recipient of the Teacher of the Year Award
- **Travis Pullis** was unable to attend the Board Meeting because of a work obligations, the presentation for his Eagle Scout accomplishment is postponed
- Mr. Tallamy gave the HIB Grade Report for the 2012-2013 school year
- The Project Alert Parent Night was held on March 6, 2014
- Teen Arts Festival is today at SCCC
- The Spring Musical is planned for April 11, 12, 13, 2014
- There is a mandatory Senior Parent Night scheduled for April 10, 2014
- The Student e-mail

Curriculum and Instruction

Mr. Robert Zywicki updated the Board of Education on the following Curriculum and Instruction items:

- Mr. Zywicki spoke on purchasing 200 devices through Title I funding

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PRESENTATIONS, cont.**

Curriculum and Instruction

- PARCC preparation
- Power School parent e-mail is now working
- DEAC/SCIP Committee Met, this is pursuant to Teach New Jersey
- Response to Intervention

Mr. Miller asked Mr. Zywicki what devices he intended to purchase and, Mr. Zywicki responded Chrome Books.

2014-2015 School Budget

Mrs. Alice Bresett gave a Power Point Presentation on the 2014-2015 School Budget.

Mr. Nelson thanked Mrs. Bresett, Mr. Ripley and the members of the Finance Committee for their work on the Budget. Mr. Ripley thanked Mrs. Bresett for an excellent job on the 2014-2015 school budget.

OLD BUSINESS / NEW BUSINESS

Mr. Nelson facilitated a discussion regarding regional consolidation. Mr. Nelson spoke about the Courage to Connect Meeting; he encouraged other Board Members to attend.

A motion was made by Mr. Rolon, duly seconded by Mrs. Anderson, that the Board authorize Ken Nelson to attend the Courage to Connect Seminar and be reimbursed for travel. The Board also authorized the Superintendent to send a letter, (draft attached), to other Sussex County School Districts regarding regionalization and attending the Courage to Connect meeting on May 2, 2014.

The Board entered into a discussion; it was the consensus of the Board that this would be a good fact-finding mission.

The motion unanimously carried with a voice vote.

Mr. Derin	Absent	Mrs. Flynn	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mr. Danner	Yes	Mr. Nelson	Yes	Mr. Vealey	Yes

CURRICULUM AND INSTRUCTION

The Faculty Attendance rate for February 2014 was 96.4%. (Attachment A-1)

The Student Attendance rate for February 2014 was 95.8%. (Attachment A-2)

The Suspension Report for the month of February 2014 was disseminated. (Attachment A-3)

The Harassment, Intimidation and Bullying Report for the period of February 18, 2014 through March 18, 2014 was disseminated. (Attachment A-4)

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CURRICULUM AND INSTRUCTION, cont.

A motion was made by Mrs. Anderson, duly seconded by Mr. Rolon, that the Board approve the following resolution:

BE IT RESOLVED, that the Board approves the **field trips** as listed in Attachment A-5.
The motion unanimously carried with a roll call vote.

Mr. Derin	Absent	Mrs. Flynn	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mr. Danner	Yes	Mr. Nelson	Yes	Mr. Vealey	Yes

BE IT RESOLVED, that the Board approves the **staff professional development workshops** as listed in Attachment A-6.

The motion unanimously carried with a roll call vote.

Mr. Derin	Absent	Mrs. Flynn	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mr. Danner	Yes	Mr. Nelson	Yes	Mr. Vealey	Yes

BE IT RESOLVED, that the Board approves the amendment to the **2013-2014 school calendar** so as to accommodate the increased school days; spring break will be reduced to Good Friday and the Monday and Tuesday following Easter (April 18, 21, 22 respectively); school will now be in session on the following days: Wednesday, April 23, Thursday, April 24, and Friday, April 25 and Tuesday, June 17, Wednesday, June 18, Thursday, June 19, Friday June 20. This is due to the use of seven snow days and the necessity of scheduling graduation on Friday, June 20. Attachment A-7

The motion unanimously carried with a roll call vote.

Mr. Derin	Absent	Mrs. Flynn	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mr. Danner	Yes	Mr. Nelson	Yes	Mr. Vealey	Yes

BE IT RESOLVED, that the Board approves **setting the official graduation date** for the Class of 2014, for Friday evening, June 20, 2014.

The motion unanimously carried with a roll call vote.

Mr. Derin	Absent	Mrs. Flynn	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mr. Danner	Yes	Mr. Nelson	Yes	Mr. Vealey	Yes

BE IT RESOLVED, that the Board approves payment of \$1,700 to Keith Hawkins for a March 28, 2014, **presentation on Respect, Responsibility, Kindness Assembly** for the purpose of continuing our focus on a positive student culture and student achievement.

The motion unanimously carried with a roll call vote.

Mr. Derin	Absent	Mrs. Flynn	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mr. Danner	Yes	Mr. Nelson	Yes	Mr. Vealey	Yes

BE IT RESOLVED, that the Board approves an **Extended School Year (ESY)** Summer Program in the Special Education department beginning July 7, 2014 and running through August 1, 2014.

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CURRICULUM AND INSTRUCTION, cont.

The motion unanimously carried with a roll call vote.

Mr. Derin	Absent	Mrs. Flynn	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mr. Danner	Yes	Mr. Nelson	Yes	Mr. Vealey	Yes

BE IT RESOLVED, that the Board approves the adoption and **purchase of new text books** as listed in Attachment A-8 for the following courses:

- Honors Human Behavior
- AP Human Geography
- AP Microeconomics
- AP Macroeconomics
- AP World History
- AP Chemistry
- Chemistry B
- Architecture 1 and 2
- Algebra 2 Honors
- Algebra 2 A
- Algebra 2 B
- Music Theory
- Piano Lab

The motion unanimously carried with a roll call vote.

Mr. Derin	Absent	Mrs. Flynn	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mr. Danner	Yes	Mr. Nelson	Yes	Mr. Vealey	Yes

PERSONNEL

A motion was made by Mrs. Flynn, duly seconded by Mr. Rolon, that, upon the recommendation of the Superintendent, the Board approve the following resolution:

BE IT RESOLVED, that the Board accepts, with regret, the **retirement** notification of Ralph Nedo, Supervisor of Building and Grounds, effective June 30, 2014.

The motion unanimously carried with a roll call vote.

Mr. Derin	Absent	Mrs. Flynn	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mr. Danner	Yes	Mr. Nelson	Yes	Mr. Vealey	Yes

Mr. Nelson commented on Ralph Nedo, he has performed an amazing job during his tenure at High Point. He will not be replaced easily.

BE IT RESOLVED, that the Board accepts, with regret, the **retirement** notification of Laraine Reedy, Teacher of English, effective June 30, 2014.

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PERSONNEL, cont.

The motion unanimously carried with a roll call vote.

Mr. Derin	Absent	Mrs. Flynn	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mr. Danner	Yes	Mr. Nelson	Yes	Mr. Vealey	Yes

Mrs. Anderson commented on Laraine Reedy, she is an exceptional teacher and she will be missed.

Mr. Ripley commented on Laraine Reedy and Ralph Nedo, they will both be missed.

BE IT RESOLVED, that the Board approves the appointment of Kate Niemiera, as a Maternity /Child Care leave of absence **replacement teacher** for Employee 435, Teacher of Biology and Students w/Disabilities, at MA Step 1, (\$58,800, prorated) on the 2013-2014 Teacher Salary Guide, beginning on or about March 31, 2014, and continuing through the end of the 2013-2014 school year. It is also recommended that the Board of Education approves Kate Niemiera as a permanent Substitute Teacher, at her per diem rate, for the time period of March 17 through March 28, 2014.

The motion unanimously carried with a roll call vote.

Mr. Derin	Absent	Mrs. Flynn	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mr. Danner	Yes	Mr. Nelson	Yes	Mr. Vealey	Yes

BE IT RESOLVED, that the Board approves the submission of a County **Substitute Certificate Application** to the Sussex County Department of Education for issuance of a County Substitute Certificate for Michael Beltran, Kathleen Dickson, Kayeleigh Mallon, Wendy Povinelli, and Linda Trulio.

The motion unanimously carried with a roll call vote.

Mr. Derin	Absent	Mrs. Flynn	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mr. Danner	Yes	Mr. Nelson	Yes	Mr. Vealey	Yes

BE IT RESOLVED, that the Board approves the appointment of the following **substitute school nurses/substitute nurse aide** for the remainder of the 2013-2014 school year:

Kathleen Dickson (*pending criminal history review and substitute certification*)

Sharon Misyak

Linda Trulio

The motion unanimously carried with a roll call vote.

Mr. Derin	Absent	Mrs. Flynn	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mr. Danner	Yes	Mr. Nelson	Yes	Mr. Vealey	Yes

BE IT RESOLVED, that the Board approves the appointment of Kayeleigh Mallon (*pending criminal history review and substitute certification*) as **substitute teacher** for the remainder of the 2013-2014 school year.

The motion unanimously carried with a roll call vote.

Mr. Derin	Absent	Mrs. Flynn	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mr. Danner	Yes	Mr. Nelson	Yes	Mr. Vealey	Yes

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PERSONNEL, cont.

BE IT RESOLVED, that the Board accept, with regret, the **resignation of Dr. Rita Seipp**, as Interim Director of Special Education, effective April 11, 2014. It is also recommended that Dr. Seipp be approved as a consultant at both the per diem rate of \$400 and/or the hourly rate of \$80 for the 2013-14 school year, thereby terminating her current consulting services agreement.

The motion unanimously carried with a roll call vote, as amended.

Mr. Derin	Absent	Mrs. Flynn	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mr. Danner	Yes	Mr. Nelson	Yes	Mr. Vealey	Yes

The Board entered into discussion regarding the resignation of Dr. Seipp, Mrs. Anderson asked for clarification. Mr. Ripley responded.

BE IT RESOLVED, that the Board approves the **reinstatement of a teaching position** with tenure and requisite salary guide placement of MA Step 11 on the 2014-2015 Teacher Compressed Salary Guide to **James Delaney as a Physical Education Teacher**, effective July 1, 2014, for the 2014-2015 school year, pending receipt of all required paperwork and criminal history review. This individual was reduced from the teaching force in June of 2011, and will be returning to the staff with full reinstatement of previous tenure rights.

The motion unanimously carried with a roll call vote.

Mr. Derin	Absent	Mrs. Flynn	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mr. Danner	Yes	Mr. Nelson	Yes	Mr. Vealey	Yes

EXTRA CURRICULAR

A motion was made by Mrs. Flynn, duly seconded by Mr. Rolon, that, upon the recommendation of the Superintendent, the Board approve the following resolution:

BE IT RESOLVED, that the Board accepts, with regret, the **resignation** of Thomas Ryan as **Assistant Soccer Coach**, effective June 30, 2014.

The motion unanimously carried with a roll call vote.

Mr. Derin	Absent	Mrs. Flynn	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mr. Danner	Yes	Mr. Nelson	Yes	Mr. Vealey	Yes

BE IT RESOLVED, that the Board accepts with regret, **the resignation** of Erik Carlson as the **Head Co-Coach of Swimming**, effective following the completion of the 2014 season.

Mr. Ripley thanked Mr. Carlson for the exceptional job he has done over the years.

The motion unanimously carried with a roll call vote.

Mr. Derin	Absent	Mrs. Flynn	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mr. Danner	Yes	Mr. Nelson	Yes	Mr. Vealey	Yes

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EXTRA CURRICULAR, cont.

BE IT RESOLVED, that the Board approves the following **Extra-Curricular appointments** for the 2014-2015:

Position	Name	Long Elig	Yrs Of Serv.	Step	Base	Long.	Total
Head Football Coach	Delaney, James*	N	4	5	\$9,120	N/A	\$9,120

**Pending receipt of all required paperwork and criminal history review.*

The motion unanimously carried with a roll call vote.

Mr. Derin	Absent	Mrs. Flynn	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mr. Danner	Yes	Mr. Nelson	Yes	Mr. Vealey	Yes

BE IT RESOLVED, that the Board accept, with regret, the resignation of John Gardner as Assistant Baseball Co-Coach.

The motion unanimously carried with a roll call vote.

Mr. Derin	Absent	Mrs. Flynn	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mr. Danner	Yes	Mr. Nelson	Yes	Mr. Vealey	Yes

POLICY

A motion was made by Mr. Rolon, duly seconded by Mrs. Flynn, that the Board table the following resolution to approve the first reading of the following new policies: Attachment D-1

Policy 1240	Evaluation of Superintendent
Reg 1240	Evaluation of Superintendent
Policy 3221	Evaluation of Teachers
Reg 3221	Evaluation of Teachers
Policy 3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators
Reg 3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators
Policy 3223	Evaluation of Administrators, Excluding Principals, Vice Principals and Assistant Principals
Reg 3223	Evaluation of Administrators, Excluding Principals, vice Principals and Assistant Principals
Policy 3224	Evaluation of Principals, Vice Principals and Assistant Principals
Reg 3224	Evaluation of Principals, Vice Principals and Assistant Principals

The Board entered into a discussion on the policies above.

The motion to table the resolution unanimously carried with a voice vote.

Mr. Derin	Absent	Mrs. Flynn	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mr. Danner	Yes	Mr. Nelson	Yes	Mr. Vealey	Yes

NEGOTIATIONS

There are no items at this time.

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BUILDING AND GROUNDS

A motion was made by Mrs. Flynn, duly seconded by Mr. Rolon, that the Board approve the following resolutions:

BE IT RESOLVED, that the Board approves HQW Architects, LLC. to submit the following application to the State of New Jersey:

Student Lockers

The motion unanimously carried with a roll call vote.

Mr. Derin	Absent	Mrs. Flynn	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mr. Danner	Yes	Mr. Nelson	Yes	Mr. Vealey	Yes

BE IT RESOLVED, that the Board grant permission to The Soccer EDGE LLC (Kevin Fenlon) to host the **non-affiliated Boys and Girls High School Soccer Camp** which will run from August 4 to August 8, 2014, during the hours of 4:00 p.m. to 8:00 p.m. The camp will be self-supporting and will charge \$170 per student.

The motion unanimously carried with a roll call vote.

Mr. Derin	Absent	Mrs. Flynn	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mr. Danner	Yes	Mr. Nelson	Yes	Mr. Vealey	Yes

FINANCE AND INSURANCE

A motion was made by Mrs. Flynn, duly seconded by Mr. Rolon, that the Board approve the following resolutions:

BE IT RESOLVED, that the Board accepts the Report of the Board Secretary/Business Administrator for the month of February 2014. (Attachment G-1)

The motion unanimously carried with a roll call vote.

Mr. Derin	Absent	Mrs. Flynn	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mr. Danner	Yes	Mr. Nelson	Yes	Mr. Vealey	Yes

BE IT RESOLVED, that the Board accepts the Report of the Treasurer for the month of February 2014. (Attachment G-2)

We hereby certify, pursuant to N.J.A.C. 6A:23A-16.10 (c)3, that as of the date of the Board Secretary's Monthly Financial Reports, no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10 (c)4.

The motion unanimously carried with a roll call vote.

Mr. Derin	Absent	Mrs. Flynn	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mr. Danner	Yes	Mr. Nelson	Yes	Mr. Vealey	Yes

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FINANCE AND INSURANCE, cont.**

BE IT RESOLVED, that the Board accepts the Report of the Transfers for February 2014. (Attachment G-3)
The motion unanimously carried with a roll call vote.

Mr. Derin	Absent	Mrs. Flynn	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mr. Danner	Yes	Mr. Nelson	Yes	Mr. Vealey	Yes

BE IT RESOLVED, that the Board approves for payment the attached schedule of audited bills, dated March 18, 2014. (Attachment G-4)

The motion unanimously carried with a roll call vote.

Mr. Derin	Absent	Mrs. Flynn	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mr. Danner	Yes	Mr. Nelson	Yes	Mr. Vealey	Yes

BE IT RESOLVED, that the Board accepts the Agency Account, Adult Education, Athletic Account, Cafeteria Account, Capital Reserve Account, Construction Account, Principal Petty Cash, School Store and Student Account for February 2014. (Attachment G-5)

The motion unanimously carried with a roll call vote.

Mr. Derin	Absent	Mrs. Flynn	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mr. Danner	Yes	Mr. Nelson	Yes	Mr. Vealey	Yes

BE IT RESOLVED, that the Board approves an agreement with Somerset Medical Center to provide tutoring services for the 2013-2014 school year at the hourly rate of \$47.

The motion unanimously carried with a roll call vote.

Mr. Derin	Absent	Mrs. Flynn	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mr. Danner	Yes	Mr. Nelson	Yes	Mr. Vealey	Yes

A motion was made by Mrs. Flynn, duly seconded by Mr. Rolon, that the Board approve the following resolution:

BE IT RESOLVED, that the Board approves the adoption of the tentative school budget for the 2014-2015 school year as follows:

Capital Reserve Account Withdrawal

BE IT RESOLVED that the High Point Regional High School Board of Education requests the approval of a capital reserve withdrawal in the amount of \$1,050,090. The district intends to utilize these funds for the local share of the following projects at High Point Regional High School:

2165-030-14-1001 – Boilers	\$325,890.
2165-030-14-1002 – A/C Auditorium	\$362,100.
2165-030-14-1003 – A/C Gym	\$362,100.

Travel and Related Expense Reimbursement 2014-2015

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FINANCE AND INSURANCE, cont.

WHEREAS, the High Point Regional High School Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, the High Point Regional High School Board of Education may establish, for regular district business travel only, an annual school year threshold of \$1,500 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the High Point Regional High School Board of Education to be necessary and unavoidable as noted on the approved High Point Regional High School Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the High Point Regional High School Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved High Point Regional High School Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the High Point Regional High School Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$75,000 for all staff and board members.

Adoption of Tentative Budget 2014-2015

BE IT RESOLVED that the tentative budget be approved for the 2014-2015 School Year using the 2014-2015 state aid figures and the Secretary to the High Point Regional High School Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	GENERAL FUND	SPECIAL REVENUE	DEBT SERVICE	TOTAL
2014-2015 Total Expenditures	\$23,846,291.00	\$279,997.00	\$194,000.00	\$24,320,288.00
Less: Anticipated Revenues	<u>\$8,233,377.00</u>	<u>\$279,997.00</u>	<u>\$0.00</u>	<u>\$8,513,374.00</u>
Taxes to be Raised	<u>\$15,612,914.00</u>	<u>\$0.00</u>	<u>\$194,000.00</u>	<u>\$15,806,914.00</u>

And to advertise said tentative budget in the **New Jersey Herald** in accordance with the form suggested by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held in the Cafeteria Annex at High Point Regional High School, 299 Pidgeon Hill Road, Sussex, New Jersey on April 29, 2014 at 7:00 p.m. for the purpose of conducting a public hearing on the budget for the 2014-2015 School Year.

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FINANCE AND INSURANCE, cont.**

Mr. Rolon thanked Mrs. Bresett and Mr. Ripley for the exceptional job in the preparation of the 2014-2015 budget. Mr. Ripley thanked Mrs. Bresett for the excellent job on the 2014-2015 budget.

The motion unanimously carried with a roll call vote.

Mr. Derin	Absent	Mrs. Flynn	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mr. Danner	Yes	Mr. Nelson	Yes	Mr. Vealey	Yes

A motion was made by Mrs. Flynn, duly seconded by Mr. Miller, that the Board approve the following resolution:

BE IT RESOLVED, that the Board approves the purchase of the following copiers from T.A. Mountford Company under New Jersey State Contract #A53090.

Model	Location	NJ State Contract Price
TASKalfa 650li	Main Office	\$12,978.00
TASKalfa 350li	Business Office	\$ 4,948.00

The motion unanimously carried with a roll call vote.

Mr. Derin	Absent	Mrs. Flynn	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mr. Danner	Yes	Mr. Nelson	Yes	Mr. Vealey	Yes

BE IT RESOLVED, that the Board approves the disposal of the following copy machines that are obsolete:

Model	Location	Purchase Date
Kyocera 620	Main Office	2009
Canon Image Runner 2200	Business Office	2004

The motion unanimously carried with a roll call vote.

Mr. Derin	Absent	Mrs. Flynn	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mr. Danner	Yes	Mr. Nelson	Yes	Mr. Vealey	Yes

BE IT RESOLVED, that the Board approves the following resolution authorizing the sale of Surplus Property on GovDeals:

The High Point Regional High School Board of Education
IN THE TOWNSHIP OF SUSSEX, NJ, COUNTY OF SUSSEX
Authorizing Disposal of Surplus Property

WHEREAS, the High Point Regional High School Board of Education is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Commissioners are desirous of selling said surplus property in an "as is" condition without expressed or implied warranties.

NOW THEREFORE, be it RESOLVED by the High Point Regional High School Board of Education:

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The sale of the surplus property shall be conducted through GovDeals pursuant to State Contract A-83453/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the High Point Regional High School Board of Education.

1. The sale will be conducted online and the address of the auction site is govdeals.com.
2. The sale is being conducted pursuant to Local Finance Notice 2008-9.
3. The surplus property to be sold is:
Kyocera 620
Canon Image Runner 2200
4. The surplus property as identified shall be sold in an "as-is" condition without expressed or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.
5. High Point Regional High School Board of Education reserves the right to accept or reject any bid submitted.

The motion unanimously carried with a roll call vote.

Mr. Derin	Absent	Mrs. Flynn	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mr. Danner	Yes	Mr. Nelson	Yes	Mr. Vealey	Yes

TRANSPORTATION

A motion was made by Mrs. Flynn, duly seconded by Mr. Miller, the Board approves the following resolutions:

BE IT RESOLVED, that the Board approves the following Addendum to a Special Education Route for the 2013-2014 School Year:

DW Clark & Sons

Bid # - 2012201301

Multi Contract # - MC-12131

Route # - HPS-1210

Chapel Hill

Addendum #1

A Sussex Wantage student was deleted from this route, which deleted 10.61 miles a day at \$.75 per mile and an aide at a per diem rate of \$60.00, deducting a total of \$67.96 per day. The per diem amount for this route was decreased from \$236.81 to \$168.85 for 96 days for a total route cost of \$16,209.60.

The motion unanimously carried with a roll call vote.

Mr. Derin	Absent	Mrs. Flynn	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mr. Danner	Yes	Mr. Nelson	Yes	Mr. Vealey	Yes

BE IT RESOLVED, that the Board approves the following Quoted Contracts for the transportation of students for the 2013-2014 School Year:

Havens Bus Service

Q-15

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TRANSPORTATION, cont.**

Havens Bus Service will transport High Point High School's Academic Team in one 54-passenger school bus to Kittatinny Regional High School on various days in February, 2014, with a total number of 4 trips. The Academic Team will depart High Point at 2:30 p.m. and will return by 5:45 p.m. The cost is \$191 per trip with a total of \$764 for all 4 trips with no Increase/Decrease adjustment.

Stocker Bus Company

Q-16

Stocker Bus Company will transport High Point High School's Peer Counseling in two 54-passenger school buses to Fairview Lakes YMCA, Stillwater, NJ on February 27, 2014. They will depart High Point at 2:40 p.m. and will be dropped off. The cost is \$125 per bus with an Increase/Decrease adjustment of \$45 per hour.

Havens Bus Service

Q-17

Havens Bus Service will transport the Outdoor Recreation Club in one 54-passenger school bus to The Gravity Vault on March 19, 2014. They will depart High Point at 2:45 p.m. and will return by 7:15 p.m. The cost for the bus is \$297.00 with no Increase/Decrease adjustment.

The motion unanimously carried with a roll call vote.

Mr. Derin	Absent	Mrs. Flynn	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mr. Danner	Yes	Mr. Nelson	Yes	Mr. Vealey	Yes

BE IT RESOLVED, that the Board approves the following Joint Transportation Agreement with Sussex Wantage Board of Education for transportation home for a High Point student with a 504 Plan requiring special transportation for the 2013-2014 School Year:

Host - Sussex Wantage Board of Education

Joiner - High Point Regional High School

Route #	Destination	Start Date	End Date	# of Days	# of Host Students	# of Joiner Students	Joiner Cost
SW-SV	High Point Regional HS	2/24/14	6/30/14	81	0	1	\$4,617.00

The motion unanimously carried with a roll call vote.

Mr. Derin	Absent	Mrs. Flynn	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mr. Danner	Yes	Mr. Nelson	Yes	Mr. Vealey	Yes

BE IT RESOLVED, that the Board approves the following Joint Transportation Agreement for the transportation of special education students for the 2013-2014 School Year:

Host - High Point Regional High School

Joiner - Sussex County Regional Cooperative

Route #	Destination	Start Date	End Date	# of Days	# of Host Students	# of Joiner Students	Joiner Cost
HSQ-1310	Chancellor Academy	2/28/14	6/30/14	104	0	1	\$3,874.00

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TRANSPORTATION, cont.**

The motion unanimously carried with a roll call vote.

Mr. Derin	Absent	Mrs. Flynn	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mr. Danner	Yes	Mr. Nelson	Yes	Mr. Vealey	Yes

LITIGATION/LEGAL

Any open Litigation/Legal items will be discussed during Executive Session.

CORRESPONDENCE

No correspondence at this time.

MISCELLANEOUS

- High Point Theatre is proud to present "Damn Yankees" on April 11 and 12 at 7:00 p.m. and April 13 at 2:00 p.m. Please e-mail Theresa Riccardi with your ticket request. Senior Citizen Luncheon and Performance will be on Sunday, April 13.

PUBLIC COMMENT

There were no comments heard.

BOARD MEMBER NON COMMITTEE REPORTS AND COMMENTS

- Mr. Nelson commented on the Veteran's Mural. He wants everyone on the Board to know where he stood; he would have voted "no". Mr. Nelson feels that an appropriate memorial would be an honor roll listing of veterans displayed in the High School.
- Mrs. Anderson attended the Northern Hills Academy Board of Education Meeting. The school seems to be on the right track; it was a positive meeting.
- Mrs. Anderson also attended the Sussex County School Board Association meeting Special Education legal updates at the Farmstead Country Club.

EXECUTIVE SESSION

Mr. Nelson read the following:

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EXECUTIVE SESSION, cont.

A motion was made by Mrs. Anderson, duly seconded by Mrs. Flynn, to enter into executive session to discuss legal matters which are exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, "Open Public Meetings Act" at 8:30 P.M. Any discussions held by the Board which need not remain confidential will be made public when appropriate. Minutes of the Executive Session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the Executive Session at approximately twenty minutes.

The motion carried by a voice vote.

Mr. Derin	Absent	Mrs. Flynn	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mr. Danner	Yes	Mr. Nelson	Yes	Mr. Vealey	Yes

A motion was made by Mrs. Flynn, duly seconded by Mrs. Anderson that the Board adjourn from Executive Session and reconvene to regular session at 9:11 P.M.

The motion carried by a voice vote.

Mr. Derin	Absent	Mrs. Flynn	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mr. Danner	Yes	Mr. Nelson	Yes	Mr. Vealey	Yes

MEMBERS PRESENT:

Mr. Kenneth Nelson, Acting President
Mrs. Deborah Anderson
Mr. Steven Danner
Mrs. Pamela Flynn
Mr. Todd Miller
Mr. Ed Risdon
Mr. Charlie Rolon Jr.
Mr. Kyle Vealey
Mr. Paul Derin

MEMBERS ABSENT:

ADJOURNMENT

With no further action or discussion required of the High Point Regional High School Board of Education at this time, a motion was made by Mrs. Flynn, seconded by Mrs. Anderson, to adjourn the regular meeting at 9:12 P.M.

The motion carried by a voice vote.

Mr. Derin	Yes	Mrs. Flynn	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mr. Danner	Yes	Mr. Nelson	Absent	Mr. Vealey	Yes

Respectfully submitted,



Alice E. Bresett

Board Secretary/Business Administrator