

BOARD OF EDUCATION
HIGH POINT REGIONAL HIGH SCHOOL
PUBLIC HEARING ON THE 2014-2015 FINAL BUDGET and
SPECIAL MEETING
April 29, 2014

The Public Hearing on the 2014-2015 Final Budget and Special Meeting of the Board of Education of the High Point Regional High School District was held on Tuesday, April 29, 2014 at 7:00 P.M. at the High Point Regional High School Cafeteria Annex on Pidgeon Hill Road, Wantage, New Jersey.

MEMBERS PRESENT: Mr. Paul Derin, President
Mrs. Deborah Anderson
Mr. Steven Danner
Mr. Todd Miller
Mr. Kenneth Nelson
Mr. Ed Risdon
Mr. Charlie Rolon Jr.
Mr. Kyle Vealey

MEMBERS ABSENT: Mrs. Pamela Flynn

Also Present: Mr. Scott Ripley, Superintendent; and Mrs. Fran Wentlejewski, Administrative Assistant

Mr. Derin opened the meeting with the flag salute.

Mr. Derin read the New Jersey Open Public Meetings Act Statement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advanced notice of and to attend the meetings of public bodies, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Augusta, Branchville, Lafayette, and Sussex Post Offices and notice sent to the New Jersey Herald, and the Clerk of the Boroughs of Branchville and Sussex and the Townships of Frankford, Lafayette and Wantage.

MISSION STATEMENT

High Point Regional High School, in partnership with faculty, family and community, is dedicated to the quest for individual excellence. By fostering high standards of achievement, we prepare students to become responsible and productive members of a diverse society.

PUBLIC COMMENTS - AGENDA ITEMS ONLY

None were heard.

PRESENTATIONS

2014-2015 Budget

Mr. Scott D. Ripley facilitated a Public Hearing on the 2014-2015 School Budget.

**BOARD OF EDUCATION
HIGH POINT REGIONAL HIGH SCHOOL
PUBLIC HEARING ON THE 2014-2015 FINAL BUDGET and
SPECIAL MEETING**

April 29, 2014

Page 2

PUBLIC COMMENTS - 2014-2015 BUDGET

Mr. Nelson commented, the climate at this Board Meeting is so different from four years ago when he came on the Board, it was a disaster. High Point has made so much progress.

Mr. Nelson spoke on Montague: this will be good for the district. Future discussion may be needed.

Mr. Rolon, we have done an excellent job at saving money. This is the second year in a row we have reduced the levy. Mr. Rolon thanked Mr. Ripley for the excellent presentation. He thanked Fran for her help and also thanked Alice for all her work.

Mrs. Rose, Wantage, asked about the science lab renovations. Mr. Ripley responded that they will be addressed next summer.

Mrs. Rose asked what percentage of the incoming Montague students are Special Education students. Mr. Ripley responded that approximately 20% of the students are special education.

Mrs. Rose asked about the reduction in the number of paraprofessionals. Mr. Ripley responded that it was necessary.

Mrs. Rose asked about the increase in the tuition to Sussex Tech. Mr. Ripley clarified it for her.

Mr. Nelson clarified that Montague would pay for Special Education Contracts if a Montague Student is sent to another institution.

Mr. Danner asked about the curriculum, are we increasing programs to keep students at High Point. Mr. Ripley responded that we are increasing programs for students to be career ready. Mr. Zywicki elaborated on some of the courses that would be offered.

CURRICULUM AND INSTRUCTION

Mr. Robert Zywicki provided an update to the Board of Education on Curriculum and Instruction items as follows:

- PARCC Readiness Field Test
- April is National Poetry Month
- Virtual Academy
- Mr. Zywicki introduced Madelaine Travaille.
 - Mrs. Travaille spoke about the Science Research Course that she will facilitate over the Summer. Mr. Tallamy elaborated, this program has world wide interest.
- SAT prep course

CURRICULUM AND INSTRUCTION

BOARD OF EDUCATION
HIGH POINT REGIONAL HIGH SCHOOL
PUBLIC HEARING ON THE 2014-2015 FINAL BUDGET and
SPECIAL MEETING
April 29, 2014
Page 3

A motion was made by Mr. Risdon, duly seconded by Mr. Vealey, that upon recommendation of the Superintendent, the Board approve the following resolutions:

BE IT RESOLVED that the Board approve revisions to the following Job Descriptions: (Attachment A-1)

B-1 Director of Curriculum, Instruction and Technology

B-2 Administrative Assistant to the Director of Curriculum, Instruction and Technology

D-4 Supervisor of Secondary Instruction and Special Projects

The motion unanimously carried with a voice vote.

Mr. Derin	Yes	Mrs. Flynn	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Miller	Yes	Mr. Rolon, Jr.	Absent
Mr. Danner	Absent	Mr. Nelson	Yes	Mr. Vealey	Yes

BE IT RESOLVED that the Board adopt the following online text: Harris, P. L. (2012). *Television Production & Broadcast Journalism* (2nd ed.). Tinley Park, Illinois: Goodheart-Willcox for Media Tech classes.

The motion unanimously carried with a voice vote.

Mr. Derin	Yes	Mrs. Flynn	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Miller	Yes	Mr. Rolon, Jr.	Absent
Mr. Danner	Absent	Mr. Nelson	Yes	Mr. Vealey	Yes

A motion was made by Mr. Risdon, duly seconded by Mr. Rolon, that upon recommendation of the Superintendent, the Board approve the following resolutions:

BE IT RESOLVED that the Board approve the purchase of twenty copies of the online text Harris, P. L. (2012). *Television Production & Broadcast Journalism* (2nd ed.). Tinley Park, Illinois Goodheart-Willcox for Media Tech classes at a one-time cost of \$1,320 for six years of access.

The motion unanimously carried with a roll call vote.

Mr. Derin	Yes	Mrs. Flynn	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Miller	Yes	Mr. Rolon, Jr.	Absent
Mr. Danner	Absent	Mr. Nelson	Yes	Mr. Vealey	Yes

BE IT RESOLVED that the Board approve Dr. Adele Ellis to conduct an audit of the district's PowerSchool functionality and conduct subsequent training of appropriate High Point staff at the per diem rate of \$450 whereas the total shall not exceed \$2,000.

The motion unanimously carried with a roll call vote.

Mr. Derin	Yes	Mrs. Flynn	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Miller	Yes	Mr. Rolon, Jr.	Absent
Mr. Danner	Absent	Mr. Nelson	Yes	Mr. Vealey	Yes

A motion was made by Mr. Rolon, duly seconded by Mr. Risdon, that upon recommendation of the Superintendent, the Board approve the following resolutions:

BE IT RESOLVED that the Board approve Eric Sheniger to provide professional development instruction on digital pedagogies during the October 13, 2014 district in-service for a total fee of \$3,000.

The motion unanimously carried with a roll call vote.

Mr. Derin	Yes	Mrs. Flynn	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Miller	Yes	Mr. Rolon, Jr.	Absent
Mr. Danner	Absent	Mr. Nelson	Yes	Mr. Vealey	Yes

**BOARD OF EDUCATION
HIGH POINT REGIONAL HIGH SCHOOL
PUBLIC HEARING ON THE 2014-2015 FINAL BUDGET and
SPECIAL MEETING
April 29, 2014
Page 4
CURRICULUM AND INSTRUCTION, cont.**

A motion was made by Mr. Risdon, duly seconded by Mr. Rolon, that upon recommendation of the Superintendent, the Board approve the following resolutions:

BE IT RESOLVED that the Board approve the following updates to the 2014-2015 course catalog:

- Addition of AP Music Theory
- Updated description of the High Point Virtual Academy so as to reflect N.J.A.C. 6a:8-5.1(a).ii.

The motion unanimously carried with a voice vote.

Mr. Derin	Yes	Mrs. Flynn	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Miller	Yes	Mr. Rolon, Jr.	Absent
Mr. Danner	Absent	Mr. Nelson	Yes	Mr. Vealey	Yes

BE IT RESOLVED that the Board approves the **staff professional development workshops** as listed:

DESTINATION	PURPOSE OF TRIP	DATE	STAFF MEMBER	COST
Mahopac, NY	AP Training	June 30, 2014 through July 3, 2014	Christopher Kappelmeier	\$891.00
Lambertville, NJ	AP Training	July 14, 15, 16, 2014	Mark Wallace	\$971.98
Watertown, CT	AP Training	July 14, 15, 16, 17, 18, 2014	Jill Shrope	\$1,604.20

The motion unanimously carried with a voice vote.

Mr. Derin	Yes	Mrs. Flynn	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Miller	Yes	Mr. Rolon, Jr.	Absent
Mr. Danner	Absent	Mr. Nelson	Yes	Mr. Vealey	Yes

PERSONNEL

A motion was made by Mr. Rolon, duly seconded by Mr. Risdon, that, upon recommendation of the Superintendent, the Board approve the following resolution:

BE IT RESOLVED that the Board accept the retirement notification, with regret, of Mr. Thomas Costello, effective June 30, 2014.

Mrs. Anderson stated he is a great educator. Mr. Ripley elaborated, Mr. Costello will be missed.

The motion unanimously carried with a voice vote.

Mr. Derin	Yes	Mrs. Flynn	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Miller	Yes	Mr. Rolon, Jr.	Absent
Mr. Danner	Absent	Mr. Nelson	Yes	Mr. Vealey	Yes

A motion was made by Mr. Rolon, duly seconded by Mr. Miller, that, upon recommendation of the Superintendent, the Board approve the following resolution:

BE IT RESOLVED that the Board amend the appointment of James Delaney as Teacher of Health and Physical Education approved at the April 15, 2014, Board of Education meeting to reflect, MA Step 12, \$83,942, on the 2014-2015 Teacher Salary Guide.

The motion unanimously carried with a roll call vote.

Mr. Derin	Yes	Mrs. Flynn	Yes	Mr. Risdon	Yes
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**BOARD OF EDUCATION
HIGH POINT REGIONAL HIGH SCHOOL
PUBLIC HEARING ON THE 2014-2015 FINAL BUDGET and
SPECIAL MEETING
April 29, 2014
Page 5**

Mrs. Anderson	Yes	Mr. Miller	Yes	Mr. Rolon, Jr.	Absent
Mr. Danner	Absent	Mr. Nelson	Yes	Mr. Vealey	Yes

PERSONNEL, cont.

A motion was made by Mr. Rolon, duly seconded by Mr. Risdon, that, upon recommendation of the Superintendent, the Board approve the following resolution:

BE IT RESOLVED that the Board approve the appointment of Dr. Terrance Brennan as Acting Business Administrator beginning April 23, 2014 and ending no later than July 15, 2014, at the per diem rate of \$500.00.

Mr. Nelson commented that he can not support this decision.

The motion carried with a roll call vote.

Mr. Derin	Yes	Mrs. Flynn	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Miller	Yes	Mr. Rolon, Jr.	Absent
Mr. Danner	Absent	Mr. Nelson	No	Mr. Vealey	Yes

EXTRA CURRICULAR

A motion was made by Mr. Rolon, duly seconded by Mr. Risdon, that, upon recommendation of the Superintendent, the Board approve the following resolution:

BE IT RESOLVED that the Board approve payment to Ms. Martha Perez for providing services as a dance instructor for the Theatre Arts program, the amount not to exceed \$1,000.

The motion unanimously carried with a roll call vote.

Mr. Derin	Yes	Mrs. Flynn	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Miller	Yes	Mr. Rolon, Jr.	Absent
Mr. Danner	Absent	Mr. Nelson	Yes	Mr. Vealey	Yes

BE IT RESOLVED that the Board approve a two-week summer research program to be conducted by Madelaine Travaille using the Biology Laboratory facilities administered through the Adult Education Program and in partnership with Rutgers University.

The motion unanimously carried with a voice vote.

Mr. Derin	Yes	Mrs. Flynn	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Miller	Yes	Mr. Rolon, Jr.	Absent
Mr. Danner	Absent	Mr. Nelson	Yes	Mr. Vealey	Yes

BULIDING AND GROUNDS

A motion was made by Mr. Risdon, duly seconded by Mr. Miller, that the Board approve the following resolution:

BE IT RESOLVED that the Board approve termination of the agreement with CP Engineers as the waste water management operator for High Point Regional High School with an end date of April 30, 2014.

The motion unanimously carried with a voice vote.

Mr. Derin	Yes	Mrs. Flynn	Yes	Mr. Risdon	Yes
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BOARD OF EDUCATION
HIGH POINT REGIONAL HIGH SCHOOL
PUBLIC HEARING ON THE 2014-2015 FINAL BUDGET and
SPECIAL MEETING
April 29, 2014
Page 6

Mrs. Anderson	Yes	Mr. Miller	Yes	Mr. Rolon, Jr.	Absent
Mr. Danner	Absent	Mr. Nelson	Yes	Mr. Vealey	Yes

FINANCE

A motion was made by Mr. Vealey, duly seconded by Mr. Risdon, that the Board approve the following resolution:

BE IT RESOLVED, that the Board approves the adoption of the school budget for the 2014-2015 school year as follows:

Capital Reserve Account Withdrawal

BE IT RESOLVED that the High Point Regional High School Board of Education requests the approval of a capital reserve withdrawal in the amount of \$1,050,090. The district intends to utilize these funds for the local share of the following projects at High Point Regional High School:

2165-030-14-1001 – Boilers	\$325,890.
2165-030-14-1002 – A/C Auditorium	\$362,100.
2165-030-14-1003 – A/C Gym	\$362,100.

Travel and Related Expense Reimbursement 2014-2015

WHEREAS, the High Point Regional High School Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, the High Point Regional High School Board of Education may establish, for regular district business travel only, an annual school year threshold of \$1,500 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the High Point Regional High School Board of Education to be necessary and unavoidable as noted on the approved High Point Regional High School Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the High Point Regional High School Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved High Point Regional High School Board of Education Out of District Travel and Reimbursement Forms; and

BOARD OF EDUCATION
HIGH POINT REGIONAL HIGH SCHOOL
PUBLIC HEARING ON THE 2014-2015 FINAL BUDGET and
SPECIAL MEETING
April 29, 2014
Page 7

FINANCE, cont.

BE IT FURTHER RESOLVED, the High Point Regional High School Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$75,000 for all staff and board members and the amount spent as of March 31, 2014 is \$19,160.64 , and;

Adoption of Budget 2014-2015

BE IT RESOLVED that the budget be approved for the 2014-2015 School Year using the 2014-2015 state aid figures and the Secretary to the High Point Regional High School Board of Education be authorized to submit the following budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	GENERAL FUND	SPECIAL REVENUE	DEBT SERVICE	TOTAL
2014-2015 Total Expenditures	\$23,846,291.00	\$279,997.00	\$194,000.00	\$24,320,288.00
Less: Anticipated Revenues	<u>\$8,233,377.00</u>	<u>\$279,997.00</u>	<u>\$0.00</u>	<u>\$8,513,374.00</u>
Taxes to be Raised	<u>\$15,612,914.00</u>	<u>\$0.00</u>	<u>\$194,000.00</u>	<u>\$15,806,914.00</u>

BE IT FURTHER RESOLVED, that a public hearing was held in the Cafeteria Annex at High Point Regional High School, 299 Pidgeon Hill Road, Sussex, New Jersey on April 29, 2014 at 7:00 p.m. for the purpose of conducting a public hearing on the budget for the 2014-2015 School Year.

The motion unanimously carried with a roll call vote.

Mr. Derin	Yes	Mrs. Flynn	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Miller	Yes	Mr. Rolon, Jr.	Absent
Mr. Danner	Absent	Mr. Nelson	Yes	Mr. Vealey	Yes

CORRESPONDENCE

There are no Correspondence items at this time.

MISCELLANEOUS

There are no Miscellaneous items as this time.

PUBLIC COMMENT

Mr. Miller asked about the Asbestos Abatement. Mr. Ripley responded that it went well.

*BOARD OF EDUCATION
HIGH POINT REGIONAL HIGH SCHOOL
PUBLIC HEARING ON THE 2014-2015 FINAL BUDGET and
SPECIAL MEETING
April 29, 2014
Page 8*

Mr. Risdon inquired about having bathrooms open during games on the upper fields. Mr. Ripley responded that we will look into this issue.

NON COMMITTEE BOARD MEMBER REPORTS/COMMENTS

Mr. Nelson updated the Board on the Scholarship Criteria.

Mr. Nelson informed the Board that he would be attending a School Consolidation Meeting.

Mr. Nelson voiced his displeasure with the outcome of the recent lawsuit.

NON COMMITTEE BOARD MEMBER REPORTS/COMMENTS, cont.

Mr. Derin commented, he ran into several members of Sussex Rural Electric and the American Legion; we need to educate our students on the scholarship opportunities that are available.

Mr. Ripley updated the Board on the Land Use Meeting he attended last week, he voiced our opposition to the tire depository.

EXECUTIVE SESSION

Mr. Derin read the following:

WHEREAS, Chapter 231 P.L. 1975, also known, as the Sunshine Law, authorizes a public body to meet in executive session under certain limited circumstances, and

WHEREAS, said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive and private session,

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the High Point Regional High School District that it does hereby determine that it is necessary to meet in executive session at this time. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

A motion was made by Mr. Derin, duly seconded by Mr. Rolon, to enter into executive session personnel items at 8:20 p.m. Any discussions held by the board which need not remain confidential will be made public when appropriate. Minutes of the Executive Session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the Executive Session

A motion was made by Mr. Derin, duly seconded by Mrs. Anderson, that the Board adjourn from Executive Session and reconvene to regular session at 9:07 P.M.

**BOARD OF EDUCATION
HIGH POINT REGIONAL HIGH SCHOOL
PUBLIC HEARING ON THE 2014-2015 FINAL BUDGET and
SPECIAL MEETING
April 29, 2014
Page 9**

The motion carried by a voice vote.

Mr. Derin	Yes	Mrs. Flynn	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Miller	Yes	Mr. Rolon, Jr.	Absent
Mr. Danner	Absent	Mr. Nelson	Yes	Mr. Vealey	Yes

MEMBERS PRESENT: Mr. Paul Derin, President
Mrs. Deborah Anderson
Mr. Steven Danner
Mr. Todd Miller
Mr. Kenneth Nelson
Mr. Ed Risdon
Mr. Charlie Rolon Jr.
Mr. Kyle Vealey

MEMBERS ABSENT: Mrs. Pamela Flynn

ADJOURNMENT

With no further action or discussion required of the High Point Regional High School Board of Education at this time, a motion was made by Mr. Derin, seconded by Mrs. Anderson, to adjourn the regular meeting at 9:08 P.M.

The motion carried by a voice vote.

Mr. Derin	Yes	Mrs. Flynn	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Miller	Yes	Mr. Rolon, Jr.	Absent
Mr. Danner	Absent	Mr. Nelson	Yes	Mr. Vealey	Yes

Respectfully submitted,



Paul Derin
Board President
Acting Board Secretary

PD:fw