

# HIGH POINT REGIONAL HIGH SCHOOL

Sussex, New Jersey 07461

## BOARD OF EDUCATION REGULAR MEETING

### AGENDA

May 21, 2019

6:00 p.m. (Board of Education Conference Room - Public Session)

Open public session will commence for the purpose of conducting NJ School Boards Association **Board Member Ethics Training**

7:00 p.m. (Cafeteria Annex - Public Session)

Executive Session will convene following the Board meeting Open Public Session

#### I. CALL TO ORDER

#### II. FLAG SALUTE

#### III. OPEN PUBLIC MEETINGS ACT STATEMENT

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advanced notice of, and to attend the meetings of public bodies, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, the Board of Education has caused notice of this meeting to be published by having the date, time, and place, thereof, posted at the Augusta, Branchville, Lafayette, and Sussex Post Offices, and notice sent to the New Jersey Herald, The Star-Ledger and the Clerk of the Boroughs of Branchville and Sussex and the townships of Frankford, Lafayette, and Wantage.

#### IV. MISSION STATEMENT

HIGH POINT REGIONAL HIGH SCHOOL, IN PARTNERSHIP WITH STAFF, FAMILY AND COMMUNITY, IS DEDICATED TO THE QUEST FOR INDIVIDUAL EXCELLENCE. BY FOSTERING HIGH STANDARDS OF ACHIEVEMENT, WE PREPARE STUDENTS TO BECOME RESPONSIBLE AND PRODUCTIVE MEMBERS OF A DIVERSE SOCIETY.

#### V. ROLL CALL

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· LeeAnn Smith
· Anthony Marangi	· Gayle Tidona	· Joseph Corazza	· Patricia Nugent	
· Scott Ripley, Ed.D.	· Jim Minkewicz		# of Public ____	Quorum Yes No

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#### VI. NEW JERSEY SCHOOL BOARDS TRAINING FOR BOARD OF EDUCATION MEMBERS

- Ms. Kathy Helewa will conduct School Board Member Ethics Training

#### VII. UNFINISHED BUSINESS

#### VIII. APPROVAL OF MINUTES

Regular Meeting Minutes - April 30, 2019

Executive Session Minutes - April 30, 2019

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Joseph Corazza	· Wayne Dunn	· William Kehoe
· Anthony Marangi	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

#### IX. PUBLIC COMMENTS - AGENDA ITEMS ONLY (Name and Address)

*In accordance with the Open Public Meeting Act, we will open the public comments (for agenda items only) at this time. Each speaker should state his/her name and address. You will have three (3) minutes to address the Board, which will be timed by the Board President or designee. We will limit this section to no longer than 45 minutes. Please be respectful and mindful that your comments are being recorded.*

#### X. PRESENTATIONS

##### Student Council Report

Lauren Weiss, Speaker of the House, will update the Board on Student Council activities.

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#### HPEA

Ms. Carla Mancuso, HPEA President, will update the Board on HPEA items.

#### Principal's Report

Mr. Jonathan Tallamy will update the Board on high school activities.

#### Curriculum and Instruction

Mr. Seamus Campbell will present to the Board on matters related to curriculum and instruction:

- NJDOE Annual Performance Report

### XI. ACTION ITEMS

#### A. CURRICULUM, INSTRUCTION AND TECHNOLOGY

1. The **Faculty Attendance** rate for April is 95.0%. Attachment A-1.
2. The **Student Attendance** rate for April is 94.7%. Attachment A-2.
3. Enclosed is a copy of the **Suspension Report** for the month of April 2019. Attachment A-3.
4. It is recommended by the Superintendent that the Board of Education approves the **Harassment, Intimidation and Bullying Report** for the period of April 30, thru May 21, 2019. Attachment A-4.

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Joseph Corazza	· Wayne Dunn	· William Kehoe
· Anthony Marangi	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

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5. It is recommended by the Superintendent that the Board of Education approves the **field trips** as listed on the attached roster. Attachment A-5a (Curricular) and A-5b (Student Activities).

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Joseph Corazza	· Wayne Dunn	· William Kehoe
· Anthony Marangi	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

6. It is recommended by the Superintendent that the Board of Education approves the application for **ESEA, IDEA and Carl D. Perkins Career Tech grant funding** for the fiscal year 2020, and, upon award, accept the funding thereof.

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Joseph Corazza	· Wayne Dunn	· William Kehoe
· Anthony Marangi	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

7. It is recommended by the Superintendent that the Board of Education approves the **2020-2021 School Calendar**. Attachment A-6

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Joseph Corazza	· Wayne Dunn	· William Kehoe
· Anthony Marangi	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

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#### B. PERSONNEL

- It is recommended by the Superintendent that the Board of Education accepts, with regret, the **retirement notification** of Janet Witt, Paraprofessional Aide and Job Coach, effective July 1, 2019.

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Joseph Corazza	· Wayne Dunn	· William Kehoe
· Anthony Marangi	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

- It is recommended by the Superintendent that the Board of Education approves Adrianna Velez as a **Substitute Teacher** for the remainder of the 2018-2019 school year.

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Joseph Corazza	· Wayne Dunn	· William Kehoe
· Anthony Marangi	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

- It is recommended by the Superintendent that the Board of Education approves the individuals listed below to work during the **Extended School Year Program**, beginning July 1 through July 29, 2019, staff to be paid hourly based on their per diem rates.

NAME	STUDENT	POSITION	# DAYS/HOURS	Hourly Rate	Daily Rate
Karen Jackson	On Site RN	School Nurse	20 Days 8:00 - 1:30	\$55.94	\$391.58
April Fick*	1:1 Student AD	1:1 Paraprofessional	20 Days 8:30 - 1:00	\$20.67	\$144.69
Kenneth Miller*	Classroom	Paraprofessional	20 Days 8:30 - 1:00	\$20.67	\$144.69
Deborah Suter*	Classroom	Paraprofessional	20 Days 8:30 - 1:00	\$20.67	\$144.69

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Beata Wilk*	1:1 Student: HD	1:1 Paraprofessional	20 Days 8:30 - 1:00	\$18.23	\$127.61
Cindy Zajac*	Classroom	Paraprofessional	Substitute	\$20.67	\$144.69
Helen Woolley	Classroom	Teacher- Extended School Year	5 Days 8:00 - 1:30	\$72.09	\$504.64
William Percey	Classroom	Teacher- Extended School Year	5 Days 8:00 - 1:30	\$67.51	\$472.60
Margie Havens	Classroom	Teacher - Extended School Year	5 Days 8:00 - 1:30	\$71.01	\$497.10
Rachel Price	Classroom	Teacher - Extended School Year	5 Days 8:00 - 1:30	\$71.01	\$497.10
Jaclyn Bambara	Classroom	Speech/Language Specialist	2 Days Per Week - 8 Days 8:00- 1:30	\$64.02	\$448.10
Mary Ellen Diffily	Classroom	Physical Therapist	As determined by IEP	\$85.00	
J&B Therapy	Classroom	Occupational Therapist	As determined by IEP	\$95.00	

\* Indicates Bus Aide

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Joseph Corazza	· Wayne Dunn	· William Kehoe
· Anthony Marangi	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

4. It is recommended by the Superintendent that the Board of Education approves the **bus drivers** listed below to work during the **Extended School Year Program**, beginning July 1 through July 29, 2019, staff to be paid based on their 2019-2020 hourly rates.

- Sally Peer - 4 hours per day plus trip
- Theresa Perez - 4 hours per day plus trips

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Joseph Corazza	· Wayne Dunn	· William Kehoe
· Anthony Marangi	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

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5. It is recommended by the Superintendent that the Board of Education approves the **bus drivers listed below for athletic trips**, as needed from July 1, 2019, through August 31, 2019, at their regular 2019-2020 hourly rate unless indicated:

Janice Apgar	Theresa Perez
Stacy Lambert	Russell Rome - \$22.00/hr
Sally Peer	June Williams - \$25.00/hr (outside work hours)

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Joseph Corazza	· Wayne Dunn	· William Kehoe
· Anthony Marangi	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

6. It is recommended by the Superintendent that the Board of Education approves the negotiated **contract revisions for HPAA Members** for additional duties assigned during the 2018-2019 school year. Attachment B-3

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Joseph Corazza	· Wayne Dunn	· William Kehoe
· Anthony Marangi	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

7. It is recommended by the Superintendent that the Board of Education approves the revised salaries for **certificated and non certificated staff members** for the 2018-2019 school year as highlighted in Attachment B-1.a-f.

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Joseph Corazza	· Wayne Dunn	· William Kehoe
· Anthony Marangi	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

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8. It is recommended by the Superintendent that the Board of Education approves the re-appointment and revised salaries for **certificated and non certificated staff members** for the 2019–2020 school year as highlighted in Attachment B-2.a-f.

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Joseph Corazza	· Wayne Dunn	· William Kehoe
· Anthony Marangi	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

9. It is recommended by the Superintendent that the Board of Education approves the following **2019 Summer Custodial Workers** paid hourly as follows:

NAME	SUMMER RATE 2019
Brands, Phillip	\$10.00
Britt, Kassie	\$10.00
Buchwald, Alex	\$10.00
Corazza, Matthew	\$10.00
Guiry, Carson	\$10.00
Hardcastle, Wayne	\$15.00
Jefferson, Howard	\$13.00
Johnson, Robert	\$10.00
Smisko, William	\$10.00
Smith, Rayna	\$13.00
Southard, Nicholas	\$10.00
Suter, Deborah	\$13.00
Van Orden, Troy	\$10.00
Van Tassel, Tiffany	\$10.00
Viera, Kyle	\$10.00

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Joseph Corazza	· Wayne Dunn	· William Kehoe
· Anthony Marangi	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	



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#### C. EXTRA-CURRICULAR

1. It is recommended by the Superintendent that the Board of Education accepts the **resignation**, effective June 30, 2019, of the following individuals:

- Michael Langan      Coach      Volleyball
- Lianna Hennings      Advisor      Yearbook

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Joseph Corazza	· Wayne Dunn	· William Kehoe
· Anthony Marangi	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

2. It is recommended by the Superintendent that the Board of Education approves the **Extra-Curricular appointments for the 2019-2020** school year as listed on Attachment C-1

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Joseph Corazza	· Wayne Dunn	· William Kehoe
· Anthony Marangi	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

#### D. POLICY

- There are no policies/regulations as this time.

#### E. NEGOTIATIONS

- Mr. William Kehoe will update the Board on Negotiations items.

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#### F. BUILDINGS & GROUNDS

- There are no Building and Grounds items at this time.

#### G. FINANCE

1. It is recommended that the Board of Education **accepts the Report of the Board Secretary/Business Administrator** for the month of April 2019. (Attachment G-1)

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Joseph Corazza	· Wayne Dunn	· William Kehoe
· Anthony Marangi	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

2. It is recommended that the Board of Education **accepts the Report of the Treasurer** for the month of April 2019. (Attachment G-2)

We hereby certify, pursuant to N.J.A.C. 6A:23-2.11 (c)3, that as of the date of the Board Secretary's Monthly Financial Reports, no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11 (a).

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Joseph Corazza	· Wayne Dunn	· William Kehoe
· Anthony Marangi	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

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3. It is recommended that the Board approves the **Report of Transfers** for the month of April 2019. (Attachment G-3)

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Joseph Corazza	· Wayne Dunn	· William Kehoe
· Anthony Marangi	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

4. It is recommended that the Board approve for **payment** the attached schedule of audited bills, dated May 21, 2019 (Attachment G-4)

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Joseph Corazza	· Wayne Dunn	· William Kehoe
· Anthony Marangi	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

5. It is recommended that the Board accepts the **Agency Account, Adult Education, Athletic Account, Cafeteria Account, Principal Petty Cash, School Store and Student Account** for month of April 2019. (Attachment G-5a & G-5b)

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Joseph Corazza	· Wayne Dunn	· William Kehoe
· Anthony Marangi	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

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6. It is recommended that the Board approve an agreement between the High Point Regional High School Board of Education and **Camden County Educational Services Commission** to provide General Services as needed for the 2019-2020 school year.

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Joseph Corazza	· Wayne Dunn	· William Kehoe
· Anthony Marangi	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

7. It is recommended that the Board grant permission to the **Skylands Cycling Club** to utilize the **Senior Parking Lot** for a Start/Finish Line for their annual Bicycle Race. The race is scheduled for Sunday, July 7, 2019.

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Joseph Corazza	· Wayne Dunn	· William Kehoe
· Anthony Marangi	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

8. It is recommended that the Board accept a **grant from the Presidential Innovation Award for Environmental Educators** on behalf of Aaron Baker in the amount of \$2,500 to fund professional development and activities related to Environmental Education.

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Joseph Corazza	· Wayne Dunn	· William Kehoe
· Anthony Marangi	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

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#### H. TRANSPORTATION

1. It is recommended that the Board approves the following Quoted Contracts for trips for the 2018–2019 School Year:

**Krapf**

**Q-52**

**Athletic Trip**

ID #	Destination	Depart/Return	Basis of the Bid Per Bus	Cost Per Bus	Basis of Adj	+/- Adj/Hr
Q-52	The Wardlaw & Hartridge School, Edison, NJ	2:45 pm/ 7:30 pm	One 54 pass school bus for High Point's V & JV Boys LAX on 5/16/19	\$495.00	Per Hour	\$65.00

**Stocker**

**Q-53**

**Athletic Trip**

ID #	Destination	Depart/Return	Basis of the Bid Per Bus	Cost Per Bus	Basis of Adj	+/- Adj/Hr
Q-53	Wallkill High School	3:30 pm/ Drop	One 54 pass school bus for High Point's Track Teams on 5/7/19 & on 5/8/19	\$135.00	Per Hour	\$60.00

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

**Roll Call Vote**

· Deborah Anderson	· Thomas Antcliff	· Joseph Corazza	· Wayne Dunn	· William Kehoe
· Anthony Marangi	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

#### I. LEGAL

There are no Legal items at this time.

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#### **XII. CORRESPONDENCE**

#### **XIII. MISCELLANEOUS**

- The Annual Retirement/Recognition Luncheon will be held on June 17, 2019, at 12:30 p.m. Thank you High Point Education Foundation.
- The Board of Education would like to acknowledge and express its appreciation for the anonymous donation of the boutonnieres worn by the Choir during the Spring Concert.
- The Board of Education would like to thank and express its appreciation to all the scholarship donors who provided so many scholarships to our students on May 15, 2019.

#### **XIV. PUBLIC COMMENTS (Name and Address)**

#### **XV. NON COMMITTEE BOARD MEMBER REPORTS/COMMENTS**

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#### XVI. OTHER BUSINESS

1. For the purpose of public disclosure and in accordance with the Open Public Records Act (OPRA) the High Point Regional High School Board Office has received and responded to the following OPRA requests over the past two months. [The Board will continue to provide this information on a monthly basis]:

Date Rec'd	Date Sent	From	Request	Total Time Required	Legal Fees	Total Dist Cost
3/20	3/25	M.Derin (via email)	Copy of resolutions where M. Derin was approved for PT Security Officer from 2015 to 2017	¾ Hr	0	\$24.00
4/16	4/17	W. Gettler (sent hard copies)	Tentative Budget & Attachments & Explanation	¾ Hr	\$80.00	\$122.00
5/8	5/8	E. Obernauer (via email)	Scan & email Pass It Along Contracts/ Invoices/Receipts	½ Hr	TBD	TBD
5/9	5/17	W. Gettler (sent hard copies)	Budget Docs & Attachments & Explanation	4 Hrs	TBD	TBD
5/10	5/10	E. Obernauer (via email)	Scan & email Old and New HPEA/HPAA Contracts	1 Hr	TBD	TBD
5/10	5/10	E. Obernauer (via email)	Scan & email LinkIt & Shield32 Contracts	½ Hr	TBD	TBD

- Note OPRA requires a response within 7 business days

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#### XVII. EXECUTIVE SESSION

A motion will be made that the High Point Regional High School Board of Education enter Executive Session to **provide an update on personnel, legal and negotiations items** which are exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, Open Public Meetings Act. Any discussions held by the Board which need not remain confidential will be made public when appropriate. Minutes of the Executive Session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session in the Cafeteria Annex at the conclusion of the Executive Session. It is not anticipated that any action will be taken.

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

All in favor \_\_\_\_\_ Time: \_\_\_\_\_ pm

#### XVIII. MOTION TO RETURN TO PUBLIC SESSION

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

All in favor \_\_\_\_\_ Time: \_\_\_\_\_ pm

#### XIX. ADJOURNMENT

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

All in favor \_\_\_\_\_ Time: \_\_\_\_\_ pm

SDR:pem  
May 17, 2019