

HIGH POINT REGIONAL HIGH SCHOOL

Sussex, New Jersey 07461

BOARD OF EDUCATION REGULAR MEETING

AGENDA

June 17, 2019

6:00 p.m. (Board of Education Conference Room - Open the meeting and enter Executive Session)

7:00 p.m. (Cafeteria Annex - Public Session)

I. CALL TO ORDER

II. FLAG SALUTE

III. OPEN PUBLIC MEETINGS ACT STATEMENT

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advanced notice of, and to attend the meetings of public bodies, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, the Board of Education has caused notice of this meeting to be published by having the date, time, and place, thereof, posted at the Augusta, Branchville, Lafayette, and Sussex Post Offices, and notice sent to the New Jersey Herald, The Star-Ledger and the Clerk of the Boroughs of Branchville and Sussex and the townships of Frankford, Lafayette, and Wantage.

IV. MISSION STATEMENT

HIGH POINT REGIONAL HIGH SCHOOL, IN PARTNERSHIP WITH STAFF, FAMILY AND COMMUNITY, IS DEDICATED TO THE QUEST FOR INDIVIDUAL EXCELLENCE. BY FOSTERING HIGH STANDARDS OF ACHIEVEMENT, WE PREPARE STUDENTS TO BECOME RESPONSIBLE AND PRODUCTIVE MEMBERS OF A DIVERSE SOCIETY.

V. ROLL CALL

| | | | | |
|-----------------------|-------------------|------------------|-------------------|----------------|
| · Deborah Anderson | · Thomas Antcliff | · Wayne Dunn | · William Kehoe | · LeeAnn Smith |
| · Anthony Marangi | · Gayle Tidona | · Joseph Corazza | · Patricia Nugent | |
| · Scott Ripley, Ed.D. | · Jim Minkewicz | | # of Public ___ | Quorum Yes No |

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VI. EXECUTIVE SESSION

A motion will be made that the High Point Regional High School Board of Education enter Executive Session to **provide an update on personnel, legal and negotiations items** which are exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, Open Public Meetings Act. Any discussions held by the Board which need not remain confidential will be made public when appropriate. Minutes of the Executive Session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session in the Cafeteria Annex at the conclusion of the Executive Session. It is not anticipated that any action will be taken.

(ACTION) Motion by _____, seconded by _____

All in favor _____ Time: _____ pm

VII. MOTION TO RETURN TO PUBLIC SESSION

(ACTION) Motion by _____, seconded by _____

All in favor _____ Time: _____ pm

VIII. UNFINISHED BUSINESS

IX. APPROVAL OF MINUTES

Regular Meeting Minutes - May 21, 2019

Executive Session Minutes - May 21, 2019

(ACTION) Motion by _____, seconded by _____

DISCUSSION

Roll Call Vote

| | | | | |
|--------------------|-------------------|------------------|----------------|-----------------|
| · Deborah Anderson | · Thomas Antcliff | · Joseph Corazza | · Wayne Dunn | · William Kehoe |
| · Anthony Marangi | · Patricia Nugent | · LeeAnn Smith | · Gayle Tidona | |

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X. PUBLIC COMMENTS - AGENDA ITEMS ONLY (Name and Address)

In accordance with the Open Public Meeting Act, we will open the public comments (for agenda items only) at this time. Each speaker should state his/her name and address. You will have three (3) minutes to address the Board, which will be timed by the Board President or designee. We will limit this section to no longer than 45 minutes. Please be respectful and mindful that your comments are being recorded.

XI. PRESENTATIONS

Student Council Report

Lauren Weiss, Speaker of the House, will update the Board on Student Council activities.

HPEA

Ms. Carla Mancuso, HPEA President, will update the Board on HPEA items.

Principal's Report

Mr. Jonathan Tallamy will update the Board on high school activities.

Curriculum and Instruction

Mr. Seamus Campbell will present to the Board on matters related to curriculum and instruction,

XII. ACTION ITEMS

A. CURRICULUM, INSTRUCTION AND TECHNOLOGY

1. The **Faculty Attendance** rate for May is 94.6%. Attachment A-1.
2. The **Student Attendance** rate for May is 93.9%. Attachment A-2.
3. Enclosed is a copy of the **Suspension Report** for the month of May 2019. Attachment A-3.

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7:00 p.m. (Cafeteria Annex - Public Session)

4. It is recommended by the Superintendent that the Board of Education approves the **Harassment, Intimidation and Bullying Report** for the period of May 21 through June 17, 2019. Attachment A-4.

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

| | | | | |
|--------------------|-------------------|------------------|----------------|-----------------|
| · Deborah Anderson | · Thomas Antcliff | · Joseph Corazza | · Wayne Dunn | · William Kehoe |
| · Anthony Marangi | · Patricia Nugent | · LeeAnn Smith | · Gayle Tidona | |

5. It is recommended by the Superintendent that the Board of Education approves the **field trips** as listed on the attached roster. Attachment A-5a (Curricular) and A-5b (Student Activities).

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

| | | | | |
|--------------------|-------------------|------------------|----------------|-----------------|
| · Deborah Anderson | · Thomas Antcliff | · Joseph Corazza | · Wayne Dunn | · William Kehoe |
| · Anthony Marangi | · Patricia Nugent | · LeeAnn Smith | · Gayle Tidona | |

6. It is recommended by the Superintendent that the Board of Education approves the **revisions to the Job Descriptions** as listed: Attachment A-6

| | | |
|------|---|------------------|
| A-3 | Executive Administrative Asst. to the Superintendent | Attachment A-6.1 |
| B-2 | Administrative Asst. to Director of Curriculum & Instr. | Attachment A-6.2 |
| B-5 | Asst. to Bus. Administrator/Payroll & Benefits Coord. | Attachment A-6.3 |
| B-6 | Accounts Payable/Receivable Coordinator | Attachment A-6.4 |
| D-10 | Secretary to Assistant Principal | Attachment A-6.5 |
| D-11 | Secretary in the Main Office | Attachment A-6.6 |
| D-12 | Secretary to Director of Athletics/Health & PE | Attachment A-6.7 |
| D-13 | Secretary in Guidance | Attachment A-6.8 |
| D-15 | Secretary/Admin Asst. Special Services Dept. | Attachment A-6.9 |

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

| | | | | |
|--------------------|-------------------|------------------|----------------|-----------------|
| · Deborah Anderson | · Thomas Antcliff | · Joseph Corazza | · Wayne Dunn | · William Kehoe |
| · Anthony Marangi | · Patricia Nugent | · LeeAnn Smith | · Gayle Tidona | |

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7. It is recommended by the Superintendent that the Board of Education approves to **abolish the Job Descriptions** as listed: Attachment A-7

B-10 Administrative Asst. to Business Administrator Attachment A-7.1

D-14 Secretary in Vocational Guidance Attachment A-7.2

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

| | | | | |
|--------------------|-------------------|------------------|----------------|-----------------|
| · Deborah Anderson | · Thomas Antcliff | · Joseph Corazza | · Wayne Dunn | · William Kehoe |
| · Anthony Marangi | · Patricia Nugent | · LeeAnn Smith | · Gayle Tidona | |

8. It is recommended by the Superintendent that the Board approves the revisions made to the **2019-2020 Program of Studies** pertaining to course offerings and the weighting of end of semester assessments. Attachment A-8

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

| | | | | |
|--------------------|-------------------|------------------|----------------|-----------------|
| · Deborah Anderson | · Thomas Antcliff | · Joseph Corazza | · Wayne Dunn | · William Kehoe |
| · Anthony Marangi | · Patricia Nugent | · LeeAnn Smith | · Gayle Tidona | |

B. PERSONNEL

1. It is recommended by the Superintendent that the Board of Education accepts, with regret, the **retirement notification** of Brooks Schultz, Maintenance, effective July 1, 2019.

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

| | | | | |
|--------------------|-------------------|------------------|----------------|-----------------|
| · Deborah Anderson | · Thomas Antcliff | · Joseph Corazza | · Wayne Dunn | · William Kehoe |
| · Anthony Marangi | · Patricia Nugent | · LeeAnn Smith | · Gayle Tidona | |

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7:00 p.m. (Cafeteria Annex - Public Session)

2. It is recommended by the Superintendent that the Board of Education accepts, with regret, the **resignation** of Michael Parigi, Supervisor of Building and Grounds, effective June 30, 2019.

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

| | | | | |
|--------------------|-------------------|------------------|----------------|-----------------|
| · Deborah Anderson | · Thomas Antcliff | · Joseph Corazza | · Wayne Dunn | · William Kehoe |
| · Anthony Marangi | · Patricia Nugent | · LeeAnn Smith | · Gayle Tidona | |

3. It is recommended by the Superintendent that the Board of Education approves the **reassignment** of Jessica Briggs to the position of Administrative Assistant to the Director of Curriculum and Instruction at the annual salary of \$54,000.00, effective July 1, 2019, for the 2019-2020 school year.

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

| | | | | |
|--------------------|-------------------|------------------|----------------|-----------------|
| · Deborah Anderson | · Thomas Antcliff | · Joseph Corazza | · Wayne Dunn | · William Kehoe |
| · Anthony Marangi | · Patricia Nugent | · LeeAnn Smith | · Gayle Tidona | |

4. It is recommended by the Superintendent that the Board of Education approves the **appointment** of Cheryl Dempsey as a part-time **LPN One-on-One Nurse** at the hourly rate of \$34.57 effective for the 2019-2020 school year, pending receipt of all required paperwork.

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

| | | | | |
|--------------------|-------------------|------------------|----------------|-----------------|
| · Deborah Anderson | · Thomas Antcliff | · Joseph Corazza | · Wayne Dunn | · William Kehoe |
| · Anthony Marangi | · Patricia Nugent | · LeeAnn Smith | · Gayle Tidona | |

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5. It is recommended by the Superintendent that the Board of Education approves the **appointment** of Robyn Mitchell as a part-time **LPN One-on-One Nurse** at the hourly rate of \$30.00, effective for the 2019-2020 school year, pending receipt of all required paperwork.

(ACTION) Motion by _____, seconded by _____

DISCUSSION

Roll Call Vote

| | | | | |
|--------------------|-------------------|------------------|----------------|-----------------|
| · Deborah Anderson | · Thomas Antcliff | · Joseph Corazza | · Wayne Dunn | · William Kehoe |
| · Anthony Marangi | · Patricia Nugent | · LeeAnn Smith | · Gayle Tidona | |

6. It is recommended by the Superintendent that the Board of Education approves the following **Substitute Custodial Workers** for the **2019-2020** school year:

| NAME |
|------------------|
| Carol Carmody |
| Alex Gilmore |
| Wayne Hardcastle |
| Mike Imperato |
| Howard Jefferson |
| Danielle Pitasi |
| William Smisko |
| Rayna Smith |
| Kyle Viera |

(ACTION) Motion by _____, seconded by _____

DISCUSSION

Roll Call Vote

| | | | | |
|--------------------|-------------------|------------------|----------------|-----------------|
| · Deborah Anderson | · Thomas Antcliff | · Joseph Corazza | · Wayne Dunn | · William Kehoe |
| · Anthony Marangi | · Patricia Nugent | · LeeAnn Smith | · Gayle Tidona | |

7. It is recommended by the Superintendent that the Board of Education approves the **appointment** of Erin Wesloske as a **Substitute Aide** effective for the 2019-2020 school year.

(ACTION) Motion by _____, seconded by _____

DISCUSSION

Roll Call Vote

| | | | | |
|--------------------|-------------------|------------------|----------------|-----------------|
| · Deborah Anderson | · Thomas Antcliff | · Joseph Corazza | · Wayne Dunn | · William Kehoe |
| · Anthony Marangi | · Patricia Nugent | · LeeAnn Smith | · Gayle Tidona | |

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7:00 p.m. (Cafeteria Annex - Public Session)

8. It is recommended by the Superintendent that due to the increase in duties and reduction in Administration, the Board of Education and the High Point Administrator's Association agree to the **amended salary amounts** listed below for the 2018-2019 School Year.

| NAME | POSITION | BASE SALARY | SALARY ADJ | SALARY ADJ DESC | TOTAL SALARY |
|------------------|--------------------------------|-------------|------------|-------------------|--------------|
| J. Gibson Carter | Spvr Pupil Personnel Services | \$133,808 | \$750 | 10 Year Longevity | \$134,558 |
| Aldo Deodino | Academic Spvr - Humanities | \$108,834 | \$0 | N/A | \$108,834 |
| Brian Drelick | Academic Spvr - STEM | \$108,834 | \$1,750 | 15 Year Longevity | \$110,584 |
| Lindsay Leduc | Assistant Principal | \$101,500 | \$0 | N/A | \$101,500 |
| Jonathan Tallamy | Principal | \$139,956 | \$1,750 | 15 Year Longevity | \$138,706 |
| Todd Van Orden | Asst. Prin/AD/Spvr Health & PE | \$131,657 | \$0 | N/A | \$131,657 |

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

| | | | | |
|--------------------|-------------------|------------------|----------------|-----------------|
| · Deborah Anderson | · Thomas Antcliff | · Joseph Corazza | · Wayne Dunn | · William Kehoe |
| · Anthony Marangi | · Patricia Nugent | · LeeAnn Smith | · Gayle Tidona | |

9. It is recommended by the Superintendent that the Board of Education approves contract revisions to the individuals listed below for the 2019-2020 School Year based on the 2018-2019 **amended salaries**.

| NAME | POSITION | BASE SALARY | SALARY ADJ | SALARY ADJ DESC | TOTAL SALARY |
|------------------|--------------------------------|-------------|------------|-------------------|--------------|
| J. Gibson Carter | Spvr Pupil Personnel Services | \$133,808 | \$750 | 10 Year Longevity | \$134,558 |
| Aldo Deodino | Academic Spvr - Humanities | \$108,834 | \$0 | N/A | \$108,834 |
| Brian Drelick | Academic Spvr - STEM | \$108,834 | \$1,750 | 15 Year Longevity | \$110,584 |
| Lindsay Leduc | Assistant Principal | \$101,500 | \$0 | N/A | \$101,500 |
| Jonathan Tallamy | Principal | \$139,956 | \$1,750 | 15 Year Longevity | \$138,706 |
| Todd Van Orden | Asst. Prin/AD/Spvr Health & PE | \$131,657 | \$0 | N/A | \$131,657 |

*In accordance with the ground rules established at the beginning of negotiations,
all HPAA members will be placed on the 2018-2019 salary guide.*

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

| | | | | |
|--------------------|-------------------|------------------|----------------|-----------------|
| · Deborah Anderson | · Thomas Antcliff | · Joseph Corazza | · Wayne Dunn | · William Kehoe |
| · Anthony Marangi | · Patricia Nugent | · LeeAnn Smith | · Gayle Tidona | |

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10. It is recommended by the Superintendent that the Board of Education approves the **Curriculum Summer Workshop** days as outlined in Attachment B-1 at the workshop rate of \$150 per day.

(ACTION) Motion by _____, seconded by _____

DISCUSSION

Roll Call Vote

| | | | | |
|--------------------|-------------------|------------------|----------------|-----------------|
| · Deborah Anderson | · Thomas Antcliff | · Joseph Corazza | · Wayne Dunn | · William Kehoe |
| · Anthony Marangi | · Patricia Nugent | · LeeAnn Smith | · Gayle Tidona | |

11. Be it resolved that the Board of Education approves the completion and payment of the Superintendent's two (2) **Quantitative Merit Goals**:
1. Through the use of benchmark assessments and data analysis, in trained and supervised PLC's, so as to personalize and inform instruction, within tested core areas of Algebra I and English 10, administered pre-test/post-tests will result in a 5% aggregate increase in student performance on benchmark assessments. **Student performance increased 8.1% in the aggregate.**
 2. Through the use of anonymous staff Likert Scale surveys, administered during the second semester of the school year, the staff will affirm a positive improvement in student respect and character. *[I believe that the administration has demonstrated an increased focus on improving student behavior, respect and culture: 1) Strongly Disagree 2) Disagree 3) Neutral 4) Agree 5) Strongly Agree; I believe that student behavior, respect and culture has improved from last school year: 1) Strongly Disagree 2) Disagree 3) Neutral 4) Agree 5) Strongly Agree.]* The goal will be measured using the following formula: N (# of participants) will be divided by each item mean survey score; the item mean scores will be divided by 2 to yield the survey mean score for all participants. The goal will be achieved if the survey mean score is greater than 3.00 { $N/\text{sum of item mean survey scores}/2 > 3.00$ }. **The final mean score was 3.12.**

(ACTION) Motion by _____, seconded by _____

DISCUSSION

Roll Call Vote

| | | | | |
|--------------------|-------------------|------------------|----------------|-----------------|
| · Deborah Anderson | · Thomas Antcliff | · Joseph Corazza | · Wayne Dunn | · William Kehoe |
| · Anthony Marangi | · Patricia Nugent | · LeeAnn Smith | · Gayle Tidona | |

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12. It is recommended by the Superintendent that the Board of Education approves the assignment of the following staff who will be offering **summer tutoring** at the rate of \$40.00 per hour as part of our RTI credit retrieval program:

Jill Retz

Rebecca Sarno

Erin Bang

Time sheets will be submitted for payment.

** This expenditure is being funded through our ESSA grant to assist at-risk students.*

(ACTION) Motion by _____, seconded by _____

DISCUSSION

Roll Call Vote

| | | | | |
|--------------------|-------------------|------------------|----------------|-----------------|
| · Deborah Anderson | · Thomas Antcliff | · Joseph Corazza | · Wayne Dunn | · William Kehoe |
| · Anthony Marangi | · Patricia Nugent | · LeeAnn Smith | · Gayle Tidona | |

13. It is recommended by the Superintendent that the Board of Education approves the contract for **James Minkewicz, Business Administrator/Board Secretary**, for the 2019-2020 school year at the annual salary of \$137,455.00.

(ACTION) Motion by _____, seconded by _____

DISCUSSION

Roll Call Vote

| | | | | |
|--------------------|-------------------|------------------|----------------|-----------------|
| · Deborah Anderson | · Thomas Antcliff | · Joseph Corazza | · Wayne Dunn | · William Kehoe |
| · Anthony Marangi | · Patricia Nugent | · LeeAnn Smith | · Gayle Tidona | |

14. It is recommended by the Superintendent that the Board of Education approves an annual **salary** of \$3,700 for Michelle La Starza as Treasurer of School Moneys, effective July, 2019 through June 30, 2020.

(ACTION) Motion by _____, seconded by _____

DISCUSSION

Roll Call Vote

| | | | | |
|--------------------|-------------------|------------------|----------------|-----------------|
| · Deborah Anderson | · Thomas Antcliff | · Joseph Corazza | · Wayne Dunn | · William Kehoe |
| · Anthony Marangi | · Patricia Nugent | · LeeAnn Smith | · Gayle Tidona | |

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7:00 p.m. (Cafeteria Annex - Public Session)

15. It is recommended by the Superintendent that the Board approves Jahn Tiger for the position of **part-time (.6 FTE) Teacher of German**, at the prorated amount of BA Step 1 on the 2019-2020 teacher salary guide, \$34,302, effective for the 2019-2020 school year, pending completion of all required documentation, certifications and paperwork.

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

| | | | | |
|--------------------|-------------------|------------------|----------------|-----------------|
| · Deborah Anderson | · Thomas Antcliff | · Joseph Corazza | · Wayne Dunn | · William Kehoe |
| · Anthony Marangi | · Patricia Nugent | · LeeAnn Smith | · Gayle Tidona | |

16. It is recommended by the Superintendent that the Board of Education approves Deborah Little as a **full-time school Bus Driver** at the hourly rate of \$22.66, effective for the 2019-2020 school year, pending receipt of all required paperwork.

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

| | | | | |
|--------------------|-------------------|------------------|----------------|-----------------|
| · Deborah Anderson | · Thomas Antcliff | · Joseph Corazza | · Wayne Dunn | · William Kehoe |
| · Anthony Marangi | · Patricia Nugent | · LeeAnn Smith | · Gayle Tidona | |

C. EXTRA-CURRICULAR

1. It is recommended by the Superintendent that the Board of Education accepts the **resignation** of Gib Carter as Co-Weight Room Advisor, effective June 30, 2019.

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

| | | | | |
|--------------------|-------------------|------------------|----------------|-----------------|
| · Deborah Anderson | · Thomas Antcliff | · Joseph Corazza | · Wayne Dunn | · William Kehoe |
| · Anthony Marangi | · Patricia Nugent | · LeeAnn Smith | · Gayle Tidona | |

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7:00 p.m. (Cafeteria Annex - Public Session)

2. It is recommended by the Superintendent that the Board of Education approves the **Extra-Curricular appointments for the 2019-2020** school year as listed on Attachment C-1

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

| | | | | |
|--------------------|-------------------|------------------|----------------|-----------------|
| · Deborah Anderson | · Thomas Antcliff | · Joseph Corazza | · Wayne Dunn | · William Kehoe |
| · Anthony Marangi | · Patricia Nugent | · LeeAnn Smith | · Gayle Tidona | |

3. It is recommended by the Superintendent that the Board of Education recognizes and approves the **High Point High School Football Team** attending the **National Offensive Camp** at Boonton High School June 24 and 25, 2019.

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

| | | | | |
|--------------------|-------------------|------------------|----------------|-----------------|
| · Deborah Anderson | · Thomas Antcliff | · Joseph Corazza | · Wayne Dunn | · William Kehoe |
| · Anthony Marangi | · Patricia Nugent | · LeeAnn Smith | · Gayle Tidona | |

4. It is recommended by the Superintendent that the Board of Education approves the **heat acclimatization period** for fall sports **August 12 through 14, 2019.**

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

| | | | | |
|--------------------|-------------------|------------------|----------------|-----------------|
| · Deborah Anderson | · Thomas Antcliff | · Joseph Corazza | · Wayne Dunn | · William Kehoe |
| · Anthony Marangi | · Patricia Nugent | · LeeAnn Smith | · Gayle Tidona | |

5. It is recommended by the Superintendent that the Board of Education approves the **NJSIAA Membership Dues** for the 2019-2020 school year in the amount of \$2,150.

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

| | | | | |
|--------------------|-------------------|------------------|----------------|-----------------|
| · Deborah Anderson | · Thomas Antcliff | · Joseph Corazza | · Wayne Dunn | · William Kehoe |
| · Anthony Marangi | · Patricia Nugent | · LeeAnn Smith | · Gayle Tidona | |

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D. POLICY

1. It is recommended by the Superintendent that the Board of Education approves the **first reading** of the following **new policy**:

Policy 1642 Earned Sick Leave Law Attachment D-1.1
Reg. 1642 Earned Sick Leave Law Attachment D-1.2

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

| | | | | |
|--------------------|-------------------|------------------|----------------|-----------------|
| · Deborah Anderson | · Thomas Antcliff | · Joseph Corazza | · Wayne Dunn | · William Kehoe |
| · Anthony Marangi | · Patricia Nugent | · LeeAnn Smith | · Gayle Tidona | |

2. It is recommended by the Superintendent that the Board of Education approves the **revision** of the following **Bylaw**:

Bylaw 0155 Board Committees Attachment D-2.1

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

| | | | | |
|--------------------|-------------------|------------------|----------------|-----------------|
| · Deborah Anderson | · Thomas Antcliff | · Joseph Corazza | · Wayne Dunn | · William Kehoe |
| · Anthony Marangi | · Patricia Nugent | · LeeAnn Smith | · Gayle Tidona | |

E. NEGOTIATIONS

- Mr. William Kehoe will update the Board on Negotiations items.

F. BUILDINGS & GROUNDS

- There are no Building and Grounds items at this time.

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7:00 p.m. (Cafeteria Annex - Public Session)

G. FINANCE

1. It is recommended that the Board of Education **accepts the Report of the Board Secretary/Business Administrator** for the month of May 2019. (Attachment G-1)

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

| | | | | |
|--------------------|-------------------|------------------|----------------|-----------------|
| · Deborah Anderson | · Thomas Antcliff | · Joseph Corazza | · Wayne Dunn | · William Kehoe |
| · Anthony Marangi | · Patricia Nugent | · LeeAnn Smith | · Gayle Tidona | |

2. It is recommended that the Board of Education **accepts the Report of the Treasurer** for the month of May 2019. (Attachment G-2)

We hereby certify, pursuant to N.J.A.C. 6A:23-2.11 (c)3, that as of the date of the Board Secretary's Monthly Financial Reports, no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11 (a).

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

| | | | | |
|--------------------|-------------------|------------------|----------------|-----------------|
| · Deborah Anderson | · Thomas Antcliff | · Joseph Corazza | · Wayne Dunn | · William Kehoe |
| · Anthony Marangi | · Patricia Nugent | · LeeAnn Smith | · Gayle Tidona | |

3. It is recommended that the Board approves the **Report of Transfers** for the month of May 2019. (Attachment G-3)

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

| | | | | |
|--------------------|-------------------|------------------|----------------|-----------------|
| · Deborah Anderson | · Thomas Antcliff | · Joseph Corazza | · Wayne Dunn | · William Kehoe |
| · Anthony Marangi | · Patricia Nugent | · LeeAnn Smith | · Gayle Tidona | |

HIGH POINT REGIONAL HIGH SCHOOL

Sussex, New Jersey 07461

BOARD OF EDUCATION REGULAR MEETING

AGENDA

June 17, 2019

6:00 p.m. (Board of Education Conference Room - Open the meeting and enter Executive Session)

7:00 p.m. (Cafeteria Annex - Public Session)

4. It is recommended that the Board approve for **payment** the attached schedule of audited bills, dated June 17, 2019 (Attachment G-4)

(ACTION) Motion by _____, seconded by _____

DISCUSSION

Roll Call Vote

| | | | | |
|--------------------|-------------------|------------------|----------------|-----------------|
| · Deborah Anderson | · Thomas Antcliff | · Joseph Corazza | · Wayne Dunn | · William Kehoe |
| · Anthony Marangi | · Patricia Nugent | · LeeAnn Smith | · Gayle Tidona | |

5. It is recommended that the Board accepts the **Agency Account, Adult Education, Athletic Account, Cafeteria Account, Principal Petty Cash, School Store and Student Account** for the month of May 2019. (Attachment G-5)

(ACTION) Motion by _____, seconded by _____

DISCUSSION

Roll Call Vote

| | | | | |
|--------------------|-------------------|------------------|----------------|-----------------|
| · Deborah Anderson | · Thomas Antcliff | · Joseph Corazza | · Wayne Dunn | · William Kehoe |
| · Anthony Marangi | · Patricia Nugent | · LeeAnn Smith | · Gayle Tidona | |

6. BE IT RESOLVED, that the Board approve the following Resolution for monies into **Capital Reserve** at the end of the 2018-19 School Year:

WHEREAS, NJSA 18A:21-2, NJSA 18A-7G-31 and NJSA 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and;

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the High Point Regional Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the General Fund into the Capital Reserve Account at year end, and

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Sussex, New Jersey 07461

BOARD OF EDUCATION REGULAR MEETING

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June 17, 2019

6:00 p.m. (Board of Education Conference Room - Open the meeting and enter Executive Session)

7:00 p.m. (Cafeteria Annex - Public Session)

WHEREAS, the High Point Regional Board of Education has determined that an amount not to exceed \$400,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the High Point Regional Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

(ACTION) Motion by _____, seconded by _____

DISCUSSION

Roll Call Vote

| | | | | |
|--------------------|-------------------|------------------|----------------|-----------------|
| · Deborah Anderson | · Thomas Antcliff | · Joseph Corazza | · Wayne Dunn | · William Kehoe |
| · Anthony Marangi | · Patricia Nugent | · LeeAnn Smith | · Gayle Tidona | |

7. It is recommended that the Board approves the **tax schedules** for the 2019-2020 school. (Attachment G-6)

(ACTION) Motion by _____, seconded by _____

DISCUSSION

Roll Call Vote

| | | | | |
|--------------------|-------------------|------------------|----------------|-----------------|
| · Deborah Anderson | · Thomas Antcliff | · Joseph Corazza | · Wayne Dunn | · William Kehoe |
| · Anthony Marangi | · Patricia Nugent | · LeeAnn Smith | · Gayle Tidona | |

8. It is recommended that the Board approves Maschio's Food Service, Inc., **Food Service** Management Company for the 2019-2020 school year based upon the opening of the Requests for Proposals on May 29, 2019, with the following conditions:

- a. A guaranteed Breakeven
- b. A Management Fee of \$20,000.00

In the event the actual bottom line of the operational report is below this amount, Maschio's Food Services, Inc. shall be responsible for any shortfall. **Note:** No other proposals were submitted.

(ACTION) Motion by _____, seconded by _____

DISCUSSION

Roll Call Vote

| | | | | |
|--------------------|-------------------|------------------|----------------|-----------------|
| · Deborah Anderson | · Thomas Antcliff | · Joseph Corazza | · Wayne Dunn | · William Kehoe |
| · Anthony Marangi | · Patricia Nugent | · LeeAnn Smith | · Gayle Tidona | |

HIGH POINT REGIONAL HIGH SCHOOL

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BOARD OF EDUCATION REGULAR MEETING

AGENDA

June 17, 2019

6:00 p.m. (Board of Education Conference Room - Open the meeting and enter Executive Session)

7:00 p.m. (Cafeteria Annex - Public Session)

9. It is recommended that the Board approves an Agreement between the Educational Services Commission of Morris County and the High Point Regional High School Board of Education to provide **Health and Environmental Safety Services as needed for the 2019-2020** school year at the annual cost \$7,544.

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

| | | | | |
|--------------------|-------------------|------------------|----------------|-----------------|
| · Deborah Anderson | · Thomas Antcliff | · Joseph Corazza | · Wayne Dunn | · William Kehoe |
| · Anthony Marangi | · Patricia Nugent | · LeeAnn Smith | · Gayle Tidona | |

10. It is recommended that the Board approves an Agreement with Bayada Home Health Care, Inc. to provide **substitute nurses** for the 2019-2020 school year on an as-needed-basis at the rate of \$62 per hour for RN services or \$52.00 per hour for LPN services.

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

| | | | | |
|--------------------|-------------------|------------------|----------------|-----------------|
| · Deborah Anderson | · Thomas Antcliff | · Joseph Corazza | · Wayne Dunn | · William Kehoe |
| · Anthony Marangi | · Patricia Nugent | · LeeAnn Smith | · Gayle Tidona | |

11. It is recommended that the Board approves the following **tuition contracts** between High Point Regional High School (sending) and the following districts and related information:

| DISTRICT/INSTITUTION | STUDENT | TIME FRAME | TUITION COST |
|------------------------|-----------------------|--|---|
| Celebrate the Children | 82980 8327403953 | 2019-2020 Extended School Year Program effective July 10, 2019 - August 9, 2019 | REVISED \$7,375.00 |
| P.G. Chambers School | 230095 7227686405 | 2019-2020 School Year and Extended School Year effective July 8, 2019 | \$83,722.80 \$398.68 per diem |
| New Beginnings | 2200565 8392416590 | 2019-2020 School Year and Extended School Year effective July 8, 2019 | \$76,928.44 \$362.87 per diem |
| Northern Hills Academy | 2000270 6929653593 | 2019-2020 Extended School Year Program effective July 5, 2018 | \$9,536.00 Plus (1) additional therapy \$384.00 |

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AGENDA

June 17, 2019

6:00 p.m. (Board of Education Conference Room - Open the meeting and enter Executive Session)

7:00 p.m. (Cafeteria Annex - Public Session)

| | | | |
|---------------------------------|-----------------------|--|--|
| Northern Hills Academy | 2002630 8737819364 | 2019-2020 Extended School Year Program effective July 5, 2018 | \$9,536.00 |
| Northern Hills Academy | 2000270 6929653593 | 2019-2020 Extended School Year Program effective July 5, 2018 | \$10,877.00 Plus paraprofessional \$5,187.00 |
| Shepard Preparatory High School | 90147 9707661345 | 2018-19 School Year effective May 29, 2019 for 17 days | \$4,899.06 |

(ACTION) Motion by _____, seconded by _____

DISCUSSION

Roll Call Vote

| | | | | |
|--------------------|-------------------|------------------|----------------|-----------------|
| · Deborah Anderson | · Thomas Antcliff | · Joseph Corazza | · Wayne Dunn | · William Kehoe |
| · Anthony Marangi | · Patricia Nugent | · LeeAnn Smith | · Gayle Tidona | |

H. TRANSPORTATION

- It is recommended by the Superintendent that the Board approves the following **Joint Transportation Agreement** which has been revised to reflect actual route costs for the 2018 – 2019 School Year:

Host – High Point Regional High School

Joiner – Montague Township Board of Education

| Route # | Destination | Start Date | End Date | # of Host Students | # of Joiner Students | Joiner Cost |
|---------|---------------------------------|------------|----------|--------------------|----------------------|-------------|
| Q-127 | High Point Regional High School | 10/1/18 | 10/31/18 | 1 | 1 | \$2,009.70 |
| E-1167 | High Point Regional High School | 11/1/18 | 01/2/19 | 1 | 1 | \$3,396.87 |

(ACTION) Motion by _____, seconded by _____

DISCUSSION

Roll Call Vote

| | | | | |
|--------------------|-------------------|------------------|----------------|-----------------|
| · Deborah Anderson | · Thomas Antcliff | · Joseph Corazza | · Wayne Dunn | · William Kehoe |
| · Anthony Marangi | · Patricia Nugent | · LeeAnn Smith | · Gayle Tidona | |

HIGH POINT REGIONAL HIGH SCHOOL

Sussex, New Jersey 07461

BOARD OF EDUCATION REGULAR MEETING

AGENDA

June 17, 2019

6:00 p.m. (Board of Education Conference Room - Open the meeting and enter Executive Session)

7:00 p.m. (Cafeteria Annex - Public Session)

2. It is recommended by the Superintendent that the Board approves the following **Joint Transportation Agreement** for the 2018 – 2019 School Year for a school related activity:

Host – High Point Regional High School
Joiner – Sparta Township Public Schools

| Route # | Destination | Start Date | End Date | Basis of the Agreement Per Bus | Per Bus Cost (Based on the Basis of the Agreement) |
|---------|------------------------------------|------------|----------|---|---|
| A-127 | Architects Golf Club, Phillipsburg | 5/15/19 | 5/15/19 | PM transportation back to Sparta HS for Golf Team on school bus w/ High Point's Golf Team | \$76.53 |

(ACTION) Motion by _____, seconded by _____
DISCUSSION

| Roll Call Vote | | | | |
|--------------------|-------------------|------------------|----------------|-----------------|
| · Deborah Anderson | · Thomas Antcliff | · Joseph Corazza | · Wayne Dunn | · William Kehoe |
| ·Anthony Marangi | ·Patricia Nugent | ·LeeAnn Smith | · Gayle Tidona | |

3. It is recommended by the Superintendent that the Board approves the following **Quoted Contracts for trips for the 2018 – 2019 School Year**:

Krapf
Q-55
Activity Trip

| ID # | Destination | Depart/ Return | Basis of the Bid Per Bus | Cost Per Bus | Basis of Adj | +/- Adj/Hr |
|------|------------------------|---------------------|--|--------------|--------------|------------|
| Q-55 | Lake Ashroe, Sandyston | 12:00 pm/ Drop only | One 54 pass school bus for High Point's Outdoor Recreation Club on 6/13/19 | \$130.00 | Per Hour | \$65.00 |

(ACTION) Motion by _____, seconded by _____
DISCUSSION

| Roll Call Vote | | | | |
|--------------------|-------------------|------------------|----------------|-----------------|
| · Deborah Anderson | · Thomas Antcliff | · Joseph Corazza | · Wayne Dunn | · William Kehoe |
| ·Anthony Marangi | ·Patricia Nugent | ·LeeAnn Smith | · Gayle Tidona | |

HIGH POINT REGIONAL HIGH SCHOOL

Sussex, New Jersey 07461

BOARD OF EDUCATION REGULAR MEETING

AGENDA

June 17, 2019

6:00 p.m. (Board of Education Conference Room - Open the meeting and enter Executive Session)

7:00 p.m. (Cafeteria Annex - Public Session)

4. It is recommended by the Superintendent that the Board approves the following **Joint Transportation Agreement** for the 2018 – 2019 School Year for a school related activity:

Host – Vernon Twp Board of Education

Joiner – High Point Regional High School

| Destination | Start Date | End Date | Basis of the Agreement Per Bus | Per Bus Cost (Based on the Basis of the Agreement) |
|-----------------------------------|------------|----------|---|--|
| Central Regional HS, Bayville, NJ | 5/31/19 | 5/31/19 | Shared bus for Vernon Twp HS & High Point Reg HS's Track Teams on 5/31/19 | \$356.97 |

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

| | | | | |
|--------------------|-------------------|------------------|----------------|-----------------|
| · Deborah Anderson | · Thomas Antcliff | · Joseph Corazza | · Wayne Dunn | · William Kehoe |
| · Anthony Marangi | · Patricia Nugent | · LeeAnn Smith | · Gayle Tidona | |

5. It is recommended by the Superintendent that the Board approves the **cleaning and sanitizing** of the inside of the eleven **district buses** at the rate of \$140 per bus which will be split between Janice Apgar, Sally Peer, Rachele Gaudio and June Williams.

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

| | | | | |
|--------------------|-------------------|------------------|----------------|-----------------|
| · Deborah Anderson | · Thomas Antcliff | · Joseph Corazza | · Wayne Dunn | · William Kehoe |
| · Anthony Marangi | · Patricia Nugent | · LeeAnn Smith | · Gayle Tidona | |

I. LEGAL

There are no Legal items at this time.

XIII. CORRESPONDENCE

XIV. MISCELLANEOUS

- The Board of Education would like to recognize the High Point Educational Foundation for donating \$1,000 toward the Pass It Along Character Education Program.

HIGH POINT REGIONAL HIGH SCHOOL

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BOARD OF EDUCATION REGULAR MEETING

AGENDA

June 17, 2019

6:00 p.m. (Board of Education Conference Room - Open the meeting and enter Executive Session)

7:00 p.m. (Cafeteria Annex - Public Session)

XV. PUBLIC COMMENTS (Name and Address)

XVI. NON COMMITTEE BOARD MEMBER REPORTS/COMMENTS

XVII. OTHER BUSINESS

1. For the purpose of public disclosure and in accordance with the Open Public Records Act (OPRA) the High Point Regional High School Board Office has received and responded to the following OPRA requests over the past two months. [The Board will continue to provide this information on a monthly basis]:

| Date Rec'd | Date Sent | From | Request | Total Time Required | Legal Fees | Total Dist Cost Est |
|------------|-----------|-------------------------------|--|---------------------|------------|---------------------|
| 4/16 | 4/17 | W. Gettler (sent hard copies) | Tentative Budget & Attachments & Explanation | ¾ Hr | \$80.00 | \$122.00 |
| 5/8 | 5/8 | E. Obernauer (via email) | Scan & email Pass It Along Contracts/ Invoices/Receipts | ½ Hr | \$32.00 | \$92.00 |
| 5/9 | 5/17 | W. Gettler (sent hard copies) | Budget Docs & Attachments & Explanation | 4 Hrs | \$48.00 | \$302.72 |
| 5/10 | 5/10 | E. Obernauer (via email) | Scan & email Old and New HPEA/HPAA Contracts | 1 Hr | \$96.00 | \$156.00 |
| 5/10 | 5/10 | E. Obernauer (via email) | Scan & email LinkIt & Shield32 Contracts | ½ Hr | n/a | \$30.00 |
| 6/10 | 6/10 | E. Obernauer (via email) | All records regarding business with IronRock Security - Note: none found | 5 min | n/a | n/a |

- **Note: Normal OPRA requests require a response within 7 business days**

HIGH POINT REGIONAL HIGH SCHOOL

Sussex, New Jersey 07461

BOARD OF EDUCATION REGULAR MEETING

AGENDA

June 17, 2019

6:00 p.m. (Board of Education Conference Room - Open the meeting and enter Executive Session)

7:00 p.m. (Cafeteria Annex - Public Session)

XVIII. EXECUTIVE SESSION

A motion will be made that the High Point Regional High School Board of Education enter Executive Session to **evaluate the Superintendent** which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, Open Public Meetings Act. Any discussions held by the Board which need not remain confidential will be made public when appropriate. Minutes of the Executive Session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session in the Board Meeting Room at the conclusion of the Executive Session. It is not anticipated that any action will be taken.

(ACTION) Motion by _____, seconded by _____

All in favor _____ Time: _____ pm

XIX. MOTION TO RETURN TO PUBLIC SESSION

(ACTION) Motion by _____, seconded by _____

All in favor _____ Time: _____ pm

XX. ADJOURNMENT

(ACTION) Motion by _____, seconded by _____

All in favor _____ Time: _____ pm

SDR:pem
June 14, 2019