

BOARD OF EDUCATION
HIGH POINT REGIONAL HIGH SCHOOL
REGULAR MEETING MINUTES
June 17, 2019

The Regular Meeting of the Board of Education of the High Point Regional High School District was held on Monday, June 17, 2019 at 5:30 P.M. The meeting was opened at the High Point Regional Board of Education Conference Room then moved to the High School Cafeteria Annex on Pidgeon Hill Road, Wantage, New Jersey.

Mr. Kehoe opened the meeting with the flag salute.

Mr. Kehoe read the New Jersey Open Public Meetings Act Statement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advanced notice of and to attend the meetings of public bodies, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Augusta, Branchville, Lafayette, and Sussex Post Offices and notice sent to the New Jersey Herald, the Star Ledger and the Clerk of the Boroughs of Branchville and Sussex and the Townships of Frankford, Lafayette and Wantage.

MISSION STATEMENT

High Point Regional High School, in partnership with faculty, family and community, is dedicated to the quest for individual excellence. By fostering high standards of achievement, we prepare students to become responsible and productive members of a diverse society.

MEMBERS PRESENT: **Mr. William Kehoe** , President
 Ms. Gayle Tidona, Vice Pres.
 Mrs. Deborah Anderson
 Mr. Thomas Antcliff
 Mr. Wayne Dunn
 Mr. Anthony Marangi
 Ms. Patricia Nugent

MEMBERS ABSENT: Mr. Joseph Corazza and Ms. LeeAnn Smith

Also Present: Dr. Scott Ripley, Superintendent; and Mr. James Minkewicz, Business Administrator/Board Secretary.

ETHICS TRAINING

Ms. Kathy Helewa conducted an Ethics Training Session for the Board.

EXECUTIVE SESSION

A motion was made by Mrs. Anderson, duly seconded by Mr. Antcliff to enter into executive session to provide an update on personnel, negotiations and legal items which are exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, "Open Public Meetings Act" at 6:35 P.M. Any discussions held by the Board which need not remain confidential will be made public when appropriate.

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EXECUTIVE SESSION, cont.

Minutes of the Executive Session will not be disclosed until the need for confidentiality no longer exists.
The Board will reconvene in public session at the conclusion of the Executive Session.

The motion carried with a voice vote.

Mrs. Anderson	Yes	Mr. Dunn	Yes	Ms. Smith	Absent
Mr. Antcliff	Yes	Mr. Marangi	Yes	Ms. Tidona	Yes
Mr. Corazza	Absent	Ms. Nugent	Yes	Mr. Kehoe	Yes

A motion was made by Mrs. Anderson, duly seconded by Mr. Dunn that the Board adjourn from Executive Session and reconvene to regular session at 6:35 P.M.

The motion carried with a voice vote.

Mrs. Anderson	Yes	Mr. Dunn	Yes	Ms. Smith	Absent
Mr. Antcliff	Yes	Mr. Marangi	Yes	Ms. Tidona	Yes
Mr. Corazza	Absent	Ms. Nugent	Yes	Mr. Kehoe	Yes

MEMBERS PRESENT: **Mr. William Kehoe** , President
 Ms. Gayle Tidona, Vice Pres.
 Mrs. Deborah Anderson
 Mr. Thomas Antcliff
 Mr. Wayne Dunn
 Mr. Anthony Marangi
 Ms. Patricia Nugent

MEMBERS ABSENT: Mr. Joseph Corazza and Ms. LeeAnn Smith

Also Present: Dr. Scott Ripley, Superintendent; and Mr. James Minkewicz, Business Administrator/Board Secretary.

UNFINISHED BUSINESS

None was heard.

APPROVAL OF MINUTES

A motion was made by Mr. Anderson, duly seconded by Mr. Antcliff that the Board approves the minutes of the following meetings:

Regular Meeting Minutes - May 21, 2019
Executive Session Minutes - May 21, 2019

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Dunn	Yes	Ms. Smith	Absent
Mr. Antcliff	Yes	Mr. Marangi	Yes	Ms. Tidona	Yes
Mr. Corazza	Absent	Ms. Nugent	Yes	Mr. Kehoe	Yes

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PUBLIC COMMENTS - AGENDA ITEMS ONLY

None were heard.

PRESENTATIONS

STUDENT COUNCIL REPORT

Lauren Weiss, Speaker of the House, updated the Board on Student Council activities.

HPEA REPORT

There was no report.

PRINCIPAL'S REPORT

Mr. Jon Tallamy updated the Board on the items pertaining to the High School.

Senior trip- thank you to Anna Empirio, Sue Moss, Ed Blevins, Patricia Osorio, Cindy Zajack, Karen Jackson, Todd VanOrden, Kevin Craig, Al C, Jim Rice, Dave Soma, Ray Tomzyck for chaperoning the long trip- about 160 seniors attended

Senior Awards Friday night- about 30 students recognized

Retirement Luncheon- today, thank you to HP Ed Foundation

Graduation- 2 rehearsals, one more good one tomorrow

Project Grad tomorrow night starting at 10 PM

Staff Golf outing- thank you to Bill Percy

2019-20 Schedule- all teachers received a copy of their tentative schedule for next year

ATHLETIC REPORT

Mr. Jon Tallamy updated the Board on the items pertaining to Athletics.

CURRICULUM AND INSTRUCTION REPORT

Mr. Seamus Campbell updated the Board of Education on items pertaining to curriculum and instruction.

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ACTION ITEMS

CURRICULUM AND INSTRUCTION

The Faculty Attendance rate for May is 94.6%. (Attachment A-1)

The Student Attendance rate for May is 93.9%. (Attachment A-2)

The Suspension Report for the month of May 2019 was disseminated. (Attachment A-3)

A motion was made by Mrs. Anderson, duly seconded by Mr. Dunn, that, upon recommendation by the Superintendent, the Board approve the following resolutions:

BE IT RESOLVED, that the Board approves the **Harassment, Intimidation and Bullying Report** for the period of May 21 through June 17, 2019. Attachment A-4.

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Dunn	Yes	Ms. Smith	Absent
Mr. Antcliff	Yes	Mr. Marangi	Yes	Ms. Tidona	Yes
Mr. Corazza	Absent	Ms. Nugent	Yes	Mr. Kehoe	Yes

BE IT RESOLVED, that the Board approves the **field trips** as listed on the attached roster. Attachment A-5a (Curricular) and A-5b (Student Activities).

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Dunn	Yes	Ms. Smith	Absent
Mr. Antcliff	Yes	Mr. Marangi	Yes	Ms. Tidona	Yes
Mr. Corazza	Absent	Ms. Nugent	Yes	Mr. Kehoe	Yes

BE IT RESOLVED, that the Board approves the **revisions to the Job Descriptions** as listed: Attachment A-6:

A-3	Executive Administrative Asst. to the Superintendent	Attachment A-6.1
B-2	Administrative Asst. to Director of Curriculum & Instr.	Attachment A-6.2
B-5	Asst. to Bus. Administrator/Payroll & Benefits Coord.	Attachment A-6.3
B-6	Accounts Payable/Receivable Coordinator	Attachment A-6.4
D-10	Secretary to Assistant Principal	Attachment A-6.5
D-11	Secretary in the Main Office	Attachment A-6.6
D-12	Secretary to Director of Athletics/Health & PE	Attachment A-6.7
D-13	Secretary in Guidance	Attachment A-6.8
D-15	Secretary/Admin Asst. Special Services Dept.	Attachment A-6.9

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Dunn	Yes	Ms. Smith	Absent
Mr. Antcliff	Yes	Mr. Marangi	Yes	Ms. Tidona	Yes
Mr. Corazza	Absent	Ms. Nugent	Yes	Mr. Kehoe	Yes

BE IT RESOLVED, that the Board approves to **abolish the Job Descriptions** as listed: Attachment A-7:

B-10	Administrative Asst. to Business Administrator	Attachment A-7.1
D-14	Secretary in Vocational Guidance	Attachment A-7.2

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CURRICULUM AND INSTRUCTION, cont.

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Dunn	Yes	Ms. Smith	Absent
Mr. Antcliff	Yes	Mr. Marangi	Yes	Ms. Tidona	Yes
Mr. Corazza	Absent	Ms. Nugent	Yes	Mr. Kehoe	Yes

BE IT RESOLVED, that the Board approves the revisions made to the **2019-2020 Program of Studies** pertaining to course offerings and the weighting of end of semester assessments. Attachment A-8.

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Dunn	Yes	Ms. Smith	Absent
Mr. Antcliff	Yes	Mr. Marangi	Yes	Ms. Tidona	Yes
Mr. Corazza	Absent	Ms. Nugent	Yes	Mr. Kehoe	Yes

PERSONNEL

A motion was made by Mr. Dunn, duly seconded by Mrs. Anderson, that, upon recommendation by the Superintendent, the Board approve the following resolution:

BE IT RESOLVED, that the Board accepts, with regret, the **retirement notification** of Brooks Schultz, Maintenance, effective July 1, 2019.

Mrs. Anderson spoke on Brooks.

Dr. Ripley congratulated Brooks on his retirement.

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Dunn	Yes	Ms. Smith	Absent
Mr. Antcliff	Yes	Mr. Marangi	Yes	Ms. Tidona	Yes
Mr. Corazza	Absent	Ms. Nugent	Yes	Mr. Kehoe	Yes

A motion was made by Mr. Dunn, duly seconded by Mr. Antcliff, that, upon recommendation by the Superintendent, the Board approve the following resolutions:

BE IT RESOLVED, that the Board accepts, with regret, the **resignation** of Michael Parigi, Supervisor of Building and Grounds, effective June 30, 2019.

Dr. Ripley stated that Mr. Parigi will be missed, and wished him Good Luck.

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Dunn	Yes	Ms. Smith	Absent
Mr. Antcliff	Yes	Mr. Marangi	Yes	Ms. Tidona	Yes
Mr. Corazza	Absent	Ms. Nugent	Yes	Mr. Kehoe	Yes

BE IT RESOLVED, that the Board approves the **reassignment** of Jessica Briggs to the position of Administrative Assistant to the Director of Curriculum and Instruction at the annual salary of \$54,000.00, effective July 1, 2019, for the 2019-2020 school year.

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Dunn	Yes	Ms. Smith	Absent
Mr. Antcliff	Yes	Mr. Marangi	Yes	Ms. Tidona	Yes
Mr. Corazza	Absent	Ms. Nugent	Yes	Mr. Kehoe	Yes

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PERSONNEL, cont.

BE IT RESOLVED, that the Board approves the **appointment** of Cheryl Dempsey as a part-time **LPN One-on-One Nurse** at the hourly rate of \$34.57 effective for the 2019-2020 school year, pending receipt of all required paperwork.

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Dunn	Yes	Ms. Smith	Absent
Mr. Antcliff	Yes	Mr. Marangi	Yes	Ms. Tidona	Yes
Mr. Corazza	Absent	Ms. Nugent	Yes	Mr. Kehoe	Yes

BE IT RESOLVED, that the Board approves the **appointment** of Robyn Mitchell as a part-time **LPN One-on-One Nurse** at the hourly rate of \$30.00, effective for the 2019-2020 school year, pending receipt of all required paperwork.

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Dunn	Yes	Ms. Smith	Absent
Mr. Antcliff	Yes	Mr. Marangi	Yes	Ms. Tidona	Yes
Mr. Corazza	Absent	Ms. Nugent	Yes	Mr. Kehoe	Yes

BE IT RESOLVED, that the Board approves the following **Substitute Custodial Workers** for the **2019-2020** school year:

NAME
Carol Carmody
Alex Gilmore
Wayne Hardcastle
Mike Imperato
Howard Jefferson
Danielle Pitasi
William Smisko
Rayna Smith
Kyle Viera

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Dunn	Yes	Ms. Smith	Absent
Mr. Antcliff	Yes	Mr. Marangi	Yes	Ms. Tidona	Yes
Mr. Corazza	Absent	Ms. Nugent	Yes	Mr. Kehoe	Yes

BE IT RESOLVED, that the Board approves the **appointment** of Erin Wesloske as a **Substitute Aide** effective for the 2019-2020 school year.

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Dunn	Yes	Ms. Smith	Absent
Mr. Antcliff	Yes	Mr. Marangi	Yes	Ms. Tidona	Yes
Mr. Corazza	Absent	Ms. Nugent	Yes	Mr. Kehoe	Yes

A motion was made by Mr. Antcliff, duly seconded by Ms. Tidona, that, upon recommendation by the Superintendent, the Board approve the following amended resolutions:

BE IT RESOLVED, that, due to the increase in duties and the reduction in Administration, the Board of Education and the High Point Administrator's Association agree to the Stipend Payments listed below for the 2018-19 school year.

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PERSONNEL, cont.

NAME	POSITION	STIPEND
J. Gibson Carter	Spvr Pupil Personnel Services	\$5,000
Aldo Deodino	Academic Spvr - Humanities	\$1,500
Brian Drelick	Academic Spvr - STEM	\$1,500
Lindsay Leduc	Assistant Principal	\$1,500
Jonathan Tallamy	Principal	\$1,500
Todd Van Orden	Asst. Prin/AD/Spvr Health & PE	\$5,000

The motion carried with a roll call vote.

Mrs. Anderson	Abstain	Mr. Dunn	No	Ms. Smith	Absent
Mr. Antcliff	Yes	Mr. Marangi	Yes	Ms. Tidona	Yes
Mr. Corazza	Absent	Ms. Nugent	Yes	Mr. Kehoe	Yes

The Board removed the motion to approve contract revisions to the individuals listed below for the 2019-2020 School Year based on the 2018-2019 **amended salaries**.

NAME	POSITION
J. Gibson Carter	Spvr Pupil Personnel Services
Aldo Deodino	Academic Spvr - Humanities
Brian Drelick	Academic Spvr - STEM
Lindsay Leduc	Assistant Principal
Jonathan Tallamy	Principal
Todd Van Orden	Asst. Prin/AD/Spvr Health & PE

A motion was made by Mr. Dunn, duly seconded by Mr. Antcliff, that, upon recommendation by the Superintendent, the Board approve the following resolution:

BE IT RESOLVED, that the Board approves the **Curriculum Summer Workshop** days as outlined in Attachment B-1 at the workshop rate of \$150 per day.

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Dunn	Yes	Ms. Smith	Absent
Mr. Antcliff	Yes	Mr. Marangi	Yes	Ms. Tidona	Yes
Mr. Corazza	Absent	Ms. Nugent	Yes	Mr. Kehoe	Yes

A motion was made by Mr. Dunn, duly seconded by Ms. Tidona, that, upon recommendation by the Superintendent, the Board approve the following resolution:

BE IT RESOLVED, that the Board approves the completion and payment of the Superintendent's two (2) **Quantitative Merit Goals**:

- Through the use of benchmark assessments and data analysis, in trained and supervised PLC's, so as to personalize and inform instruction, within tested core areas of Algebra I and English 10, administered pre-test/post-tests will result in a 5% aggregate increase in student performance on benchmark assessments. **Student performance increased 8.1% in the aggregate.**
- Through the use of anonymous staff Likert Scale surveys, administered during the second semester of the school year, the staff will affirm a positive improvement in student respect and character. *[I believe that the administration has demonstrated an increased focus on improving student behavior, respect and culture: 1) Strongly Disagree 2) Disagree 3) Neutral 4) Agree 5) Strongly Agree; I believe that student behavior, respect and culture has improved from last school year: 1) Strongly Disagree*

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PERSONNEL, cont.

2) Disagree 3) Neutral 4) Agree 5) Strongly Agree.] The goal will be measured using the following formula: N (# of participants) will be divided by each item mean survey score; the item mean scores will be divided by 2 to yield the survey mean score for all participants. The goal will be achieved if the survey mean score is greater than 3.00 $\{N/\text{sum of item mean survey scores}/2 \Rightarrow 3.00\}$. **The final mean score was 3.12.**

The motion carried with a roll call vote.

Mrs. Anderson	Abstain	Mr. Dunn	Yes	Ms. Smith	Absent
Mr. Antcliff	Yes	Mr. Marangi	Yes	Ms. Tidona	Yes
Mr. Corazza	Absent	Ms. Nugent	Yes	Mr. Kehoe	Yes

A motion was made by Mr. Dunn, duly seconded by Mrs. Anderson, that, upon recommendation by the Superintendent, the Board approve the following resolutions:

BE IT RESOLVED, that the Board approves the assignment of the following staff who will be offering **summer tutoring** at the rate of \$40.00 per hour as part of our RTI credit retrieval program:

Jill Retz
Rebecca Sarno
Erin Bang

Time sheets will be submitted for payment.

** This expenditure is being funded through our ESSA grant to assist at-risk students.*

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Dunn	Yes	Ms. Smith	Absent
Mr. Antcliff	Yes	Mr. Marangi	Yes	Ms. Tidona	Yes
Mr. Corazza	Absent	Ms. Nugent	Yes	Mr. Kehoe	Yes

BE IT RESOLVED, that the Board approves the contract for **James Minkewicz, Business Administrator/Board Secretary**, for the 2019-2020 school year at the annual salary of \$137,455.00.

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Dunn	Yes	Ms. Smith	Absent
Mr. Antcliff	Yes	Mr. Marangi	Yes	Ms. Tidona	Yes
Mr. Corazza	Absent	Ms. Nugent	Yes	Mr. Kehoe	Yes

BE IT RESOLVED, that the Board approves an annual **salary** of \$3,700 for Michelle La Starza as Treasurer of School Moneys, effective July, 2019 through June 30, 2020.

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Dunn	Yes	Ms. Smith	Absent
Mr. Antcliff	Yes	Mr. Marangi	Yes	Ms. Tidona	Yes
Mr. Corazza	Absent	Ms. Nugent	Yes	Mr. Kehoe	Yes

BE IT RESOLVED, that the Board approves Jahn Tiger for the position of **part-time (.6 FTE) Teacher of German**, at the prorated amount of BA Step 1 on the 2019-2020 teacher salary guide, \$34,302, effective for the 2019-2020 school year, pending completion of all required documentation, certifications and paperwork.

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Dunn	Abstain	Ms. Smith	Absent
Mr. Antcliff	Yes	Mr. Marangi	Yes	Ms. Tidona	Yes
Mr. Corazza	Absent	Ms. Nugent	Yes	Mr. Kehoe	Yes

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PERSONNEL, cont.

BE IT RESOLVED, that the Board approves Deborah Little as a **full-time school Bus Driver** at the hourly rate of \$22.66, effective for the 2019-2020 school year, pending receipt of all required paperwork. The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Dunn	Yes	Ms. Smith	Absent
Mr. Antcliff	Yes	Mr. Marangi	Yes	Ms. Tidona	Yes
Mr. Corazza	Absent	Ms. Nugent	Yes	Mr. Kehoe	Yes

BE IT RESOLVED, that the Board approves Jessica Imhof for the position of Counselor/SAC for the 2019-2020 school year, MA step 1, \$63,479, pending the submission of all required paperwork and certifications.

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Dunn	Yes	Ms. Smith	Absent
Mr. Antcliff	Yes	Mr. Marangi	Yes	Ms. Tidona	Yes
Mr. Corazza	Absent	Ms. Nugent	Yes	Mr. Kehoe	Yes

EXTRA CURRICULAR

A motion was made by Mr. Dunn, duly seconded by Mrs. Anderson, that, upon recommendation by the Superintendent, the Board approve the following resolutions:

BE IT RESOLVED, that the Board accepts the **resignation** of Gib Carter as Co-Weight Room Advisor, effective June 30, 2019.

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Dunn	Yes	Ms. Smith	Absent
Mr. Antcliff	Yes	Mr. Marangi	Yes	Ms. Tidona	Yes
Mr. Corazza	Absent	Ms. Nugent	Yes	Mr. Kehoe	Yes

BE IT RESOLVED, that the Board approves the **Extra-Curricular appointments for the 2019-2020** school year as listed on Attachment C-1.

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Dunn	Yes	Ms. Smith	Absent
Mr. Antcliff	Yes	Mr. Marangi	Yes	Ms. Tidona	Yes
Mr. Corazza	Absent	Ms. Nugent	Yes	Mr. Kehoe	Yes

BE IT RESOLVED, that the Board recognizes and approves the **High Point High School Football Team** attending the **National Offensive Camp** at Boonton High School June 24 and 25, 2019.

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Dunn	Yes	Ms. Smith	Absent
Mr. Antcliff	Yes	Mr. Marangi	Yes	Ms. Tidona	Yes
Mr. Corazza	Absent	Ms. Nugent	Yes	Mr. Kehoe	Yes

BE IT RESOLVED, that the Board approves the **heat acclimatization period** for fall sports **August 12 through 14, 2019.**

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Dunn	Yes	Ms. Smith	Absent
Mr. Antcliff	Yes	Mr. Marangi	Yes	Ms. Tidona	Yes
Mr. Corazza	Absent	Ms. Nugent	Yes	Mr. Kehoe	Yes

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EXTRA CURRICULAR, cont.

BE IT RESOLVED, that the Board approves the **NJSIAA Membership Dues** for the 2019-2020 school year in the amount of \$2,150.

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Dunn	Yes	Ms. Smith	Absent
Mr. Antcliff	Yes	Mr. Marangi	Yes	Ms. Tidona	Yes
Mr. Corazza	Absent	Ms. Nugent	Yes	Mr. Kehoe	Yes

POLICY

A motion was made by Mr. Dunn, duly seconded by Mr. Antcliff, that the Board approve the following resolutions:

BE IT RESOLVED, that the Board approves the **first reading** of the following **new policy**.

Policy 1642 Earned Sick Leave Law Attachment D-1.1

Reg. 1642 Earned Sick Leave Law Attachment D-1.2

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Dunn	Yes	Ms. Smith	Absent
Mr. Antcliff	Yes	Mr. Marangi	Yes	Ms. Tidona	Yes
Mr. Corazza	Absent	Ms. Nugent	Yes	Mr. Kehoe	Yes

BE IT RESOLVED, that the Board approves the **revision** of the following **Bylaw**:

Bylaw 0155 Board Committees Attachment D-2.1

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Dunn	Yes	Ms. Smith	Absent
Mr. Antcliff	Yes	Mr. Marangi	Yes	Ms. Tidona	Yes
Mr. Corazza	Absent	Ms. Nugent	Yes	Mr. Kehoe	Yes

NEGOTIATIONS

Mr. Kehoe updated the Board on Negotiations.

BUILDINGS AND GROUNDS

There are no Building and Grounds Items at this time.

FINANCE AND INSURANCE

A motion was made by Mr. Dunn, duly seconded by Mr. Antcliff, that the Board approve the following resolutions:

BE IT RESOLVED, that the Board **accepts the Report of the Board Secretary/Business Administrator** for the month of May 2019. (Attachment G-1)

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Dunn	Yes	Ms. Smith	Absent
Mr. Antcliff	Yes	Mr. Marangi	Yes	Ms. Tidona	Yes
Mr. Corazza	Absent	Ms. Nugent	Yes	Mr. Kehoe	Yes

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FINANCE AND INSURANCE, cont.

BE IT RESOLVED, that the Board **accepts the Report of the Treasurer** for the month of May 2019.
(Attachment G-2)

We hereby certify, pursuant to N.J.A.C. 6A:23-2.11 (c)3, that as of the date of the Board Secretary's Monthly Financial Reports, no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11 (a).

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Dunn	Yes	Ms. Smith	Absent
Mr. Antcliff	Yes	Mr. Marangi	Yes	Ms. Tidona	Yes
Mr. Corazza	Absent	Ms. Nugent	Yes	Mr. Kehoe	Yes

BE IT RESOLVED, that the Board approves the **Report of Transfers** for the month of May 2019.
(Attachment G-3)

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Dunn	Yes	Ms. Smith	Absent
Mr. Antcliff	Yes	Mr. Marangi	Yes	Ms. Tidona	Yes
Mr. Corazza	Absent	Ms. Nugent	Yes	Mr. Kehoe	Yes

BE IT RESOLVED, that the Board accepts the **Adult Education, Athletic Account, Cafeteria Account, Principal Petty Cash, School Store and Student Account** for the month of May 2019.
(Attachment G-5)

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Dunn	Yes	Ms. Smith	Absent
Mr. Antcliff	Yes	Mr. Marangi	Yes	Ms. Tidona	Yes
Mr. Corazza	Absent	Ms. Nugent	Yes	Mr. Kehoe	Yes

BE IT RESOLVED, that the Board approve the following Resolution for monies into **Capital Reserve** at the end of the 2018-19 School Year:

WHEREAS, NJSA 18A:21-2, NJSA 18A-7G-31 and NJSA 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and;

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the High Point Regional Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the General Fund into the Capital Reserve Account at year end, and

WHEREAS, the High Point Regional Board of Education has determined that an amount not to exceed \$400,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the High Point Regional Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

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FINANCE AND INSURANCE, cont.

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Dunn	Yes	Ms. Smith	Absent
Mr. Antcliff	Yes	Mr. Marangi	Yes	Ms. Tidona	Yes
Mr. Corazza	Absent	Ms. Nugent	Yes	Mr. Kehoe	Yes

BE IT RESOLVED, that the Board approves Maschio's Food Service, Inc., **Food Service** Management Company for the 2019-2020 school year based upon the opening of the Requests for Proposals on May 29, 2019, with the following conditions:

- a. A guaranteed Breakeven
- b. A Management Fee of \$20,000.00

In the event the actual bottom line of the operational report is below this amount, Maschio's Food Services, Inc. shall be responsible for any shortfall. **Note:** No other proposals were submitted.

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Dunn	Yes	Ms. Smith	Absent
Mr. Antcliff	Yes	Mr. Marangi	Yes	Ms. Tidona	Yes
Mr. Corazza	Absent	Ms. Nugent	Yes	Mr. Kehoe	Yes

A motion was made by Mr. Dunn, duly seconded by Mr. Antcliff, that the Board approve the following resolutions:

BE IT RESOLVED, that the Board approves an Agreement between the Educational Services Commission of Morris County and the High Point Regional High School Board of Education to provide **Health and Environmental Safety Services as needed for the 2019-2020** school year at the annual cost \$7,544.

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Dunn	Yes	Ms. Smith	Absent
Mr. Antcliff	Yes	Mr. Marangi	Yes	Ms. Tidona	Yes
Mr. Corazza	Absent	Ms. Nugent	Yes	Mr. Kehoe	Yes

BE IT RESOLVED, that the Board approves an Agreement with Bayada Home Health Care, Inc. to provide **substitute nurses** for the 2019-2020 school year on an as-needed-basis at the rate of \$62 per hour for RN services or \$52.00 per hour for LPN services.

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Dunn	Yes	Ms. Smith	Absent
Mr. Antcliff	Yes	Mr. Marangi	Yes	Ms. Tidona	Yes
Mr. Corazza	Absent	Ms. Nugent	Yes	Mr. Kehoe	Yes

BE IT RESOLVED, that the Board approves the following **tuition contracts** between High Point Regional High School (sending) and the following districts and related information:

DISTRICT/INSTITUTION	STUDENT	TIME FRAME	TUITION COST
Celebrate the Children	82980 8327403953	2019-2020 Extended School Year Program effective July 10, 2019 - August 9, 2019	REVISED \$7,375.00

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FINANCE AND INSURANCE, cont.

P.G. Chambers School	230095 7227686405	2019-2020 School Year and Extended School Year effective July 8, 2019	\$83,722.80 \$398.68 per diem
New Beginnings	2200565 8392416590	2019-2020 School Year and Extended School Year effective July 8, 2019	\$76,928.44 \$362.87 per diem
Northern Hills Academy	2000270 6929653593	2019-2020 Extended School Year Program effective July 5, 2018	\$9,536.00 Plus (1) additional therapy \$384.00
Northern Hills Academy	2002630 8737819364	2019-2020 Extended School Year Program effective July 5, 2018	\$9,536.00
Northern Hills Academy	2000270 6929653593	2019-2020 Extended School Year Program effective July 5, 2018	\$10,877.00 Plus paraprofessional \$5,187.00
Shepard Preparatory High School	90147 9707661345	2018-19 School Year effective May 29, 2019 for 17 days	\$4,899.06

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Dunn	Yes	Ms. Smith	Absent
Mr. Antcliff	Yes	Mr. Marangi	Yes	Ms. Tidona	Yes
Mr. Corazza	Absent	Ms. Nugent	Yes	Mr. Kehoe	Yes

TRANSPORTATION

A motion was made by Mr. Dunn, duly seconded by Mr. Antcliff that the Board approves the following resolution:

BE IT RESOLVED, that the Board approves the following **Joint Transportation Agreement** which has been revised to reflect actual route costs for the 2018 – 2019 School Year:

Host – High Point Regional High School

Joiner – Montague Township Board of Education

Route #	Destination	Start Date	End Date	# of Host Students	# of Joiner Students	Joiner Cost
Q-127	High Point Regional High School	10/1/18	10/31/18	1	1	\$2,009.70
E-1167	High Point Regional High School	11/1/18	01/2/19	1	1	\$3,396.87

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Dunn	Yes	Ms. Smith	Absent
Mr. Antcliff	Yes	Mr. Marangi	Yes	Ms. Tidona	Yes
Mr. Corazza	Absent	Ms. Nugent	Yes	Mr. Kehoe	Yes

BE IT RESOLVED, that the Board approves the following **Joint Transportation Agreement** for the 2018 – 2019 School Year for a school related activity:

Host – High Point Regional High School

Joiner – Sparta Township Public Schools

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TRANSPORTATION, cont.

Route #	Destination	Start Date	End Date	Basis of the Agreement Per Bus	Per Bus Cost (Based on the Basis of the Agreement)
A-127	Architects Golf Club, Phillipsburg	5/15/19	5/15/19	PM transportation back to Sparta HS for Golf Team on school bus w/ High Point's Golf Team	\$76.53

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Dunn	Yes	Ms. Smith	Absent
Mr. Antcliff	Yes	Mr. Marangi	Yes	Ms. Tidona	Yes
Mr. Corazza	Absent	Ms. Nugent	Yes	Mr. Kehoe	Yes

BE IT RESOLVED, that the Board approves the following **Quoted Contracts for trips for the 2018 – 2019 School Year**:

Krapf
Q-55
Activity Trip

ID #	Destination	Depart/ Return	Basis of the Bid Per Bus	Cost Per Bus	Basis of Adj	+/- Adj/Hr
Q-55	Lake Ashroe, Sandyston	12:00 pm/ Drop only	One 54 pass school bus for High Point's Outdoor Recreation Club on 6/13/19	\$130.00	Per Hour	\$65.00

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Dunn	Yes	Ms. Smith	Absent
Mr. Antcliff	Yes	Mr. Marangi	Yes	Ms. Tidona	Yes
Mr. Corazza	Absent	Ms. Nugent	Yes	Mr. Kehoe	Yes

BE IT RESOLVED, that the Board approves the following **Joint Transportation Agreement** for the 2018 – 2019 School Year for a school related activity:

Host – Vernon Twp Board of Education
Joiner – High Point Regional High School

Destination	Start Date	End Date	Basis of the Agreement Per Bus	Per Bus Cost (Based on the Basis of the Agreement)
Central Regional HS, Bayville, NJ	5/31/19	5/31/19	Shared bus for Vernon Twp HS & High Point Reg HS's Track Teams on 5/31/19	\$356.97

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Dunn	Yes	Ms. Smith	Absent
Mr. Antcliff	Yes	Mr. Marangi	Yes	Ms. Tidona	Yes
Mr. Corazza	Absent	Ms. Nugent	Yes	Mr. Kehoe	Yes

BE IT RESOLVED, that the Board approves the **cleaning and sanitizing** of the inside of the eleven **district buses** at the rate of \$140 per bus which will be split between Janice Apgar, Sally Peer, Rachele Gaudio and June Williams.

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Dunn	Yes	Ms. Smith	Absent
Mr. Antcliff	Yes	Mr. Marangi	Yes	Ms. Tidona	Yes
Mr. Corazza	Absent	Ms. Nugent	Yes	Mr. Kehoe	Yes

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LEGAL**

There are no Legal Items at this time.

CORRESPONDENCE

- Letter of Appreciation for Board Support of AP Research.
- Letter of Appreciation from Anna Chang, the Board of Education Scholarship Recipient.
- Letter from J. Delany regarding the Calliope.

MISCELLANEOUS

- The Board of Education would like to recognize the High Point Educational Foundation for donating \$1,000 toward the Pass It Along Character Education Program.

PUBLIC COMMENTS

None were heard.

NON COMMITTEE REPORTS

The Board spoke on the passing of Ed VanderBerg who served as a Member of the High Point Board of Education.

OTHER BUSINESS

For the purpose of public disclosure and in accordance with the Open Public Records Act (OPRA) the High Point Regional High School Board Office has received and responded to the following OPRA requests over the past two months. [The Board will continue to provide this information on a monthly basis].

Date Rec'd	Date Sent	From	Request	Total Time Required	Legal Fees	Total Dist Cost Est
4/16	4/17	W. Gettler (sent hard copies)	Tentative Budget & Attachments & Explanation	¾ Hr	\$80.00	\$122.00
5/8	5/8	E. Obernauer (via email)	Scan & email Pass It Along Contracts/ Invoices/Receipts	½ Hr	\$32.00	\$92.00
5/9	5/17	W. Gettler (sent hard copies)	Budget Docs & Attachments & Explanation	4 Hrs	\$48.00	\$302.72

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OTHER BUSINESS, cont.

5/10	5/10	E. Obernauer (via email)	Scan & email Old and New HPEA/HPAA Contracts	1 Hr	\$96.00	\$156.00
5/10	5/10	E. Obernauer (via email)	Scan & email LinkIt & Shield32 Contracts	½ Hr	n/a	\$30.00
6/10	6/10	E. Obernauer (via email)	All records regarding business with IronRock Security - Note: none found	5 min	n/a	n/a

- Note: Normal OPRA requests require a response within 7 business days

MISCELLANEOUS

There are no items at this time.

EXECUTIVE SESSION

A motion was made by Mr. Antcliff, duly seconded by Mr. Dunn to enter into executive session to evaluate the Superintendent which are exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, "Open Public Meetings Act" at 8:25 P.M. Any discussions held by the Board which need not remain confidential will be made public when appropriate. Minutes of the Executive Session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session in the Board Meeting Room at the conclusion of the Executive Session. It is not anticipated that any action will be taken.

The motion carried with a voice vote.

Mrs. Anderson	Yes	Mr. Dunn	Yes	Ms. Smith	Absent
Mr. Antcliff	Yes	Mr. Marangi	Yes	Ms. Tidona	Yes
Mr. Corazza	Absent	Ms. Nugent	Yes	Mr. Kehoe	Yes

A motion was made by Mr. Antcliff, duly seconded by Mr. Dunn that the Board adjourn from Executive Session and reconvene to regular session at 9:20 P.M.

The motion carried with a voice vote.

Mrs. Anderson	Absent	Mr. Dunn	Yes	Ms. Smith	Absent
Mr. Antcliff	Yes	Mr. Marangi	Yes	Ms. Tidona	Yes
Mr. Corazza	Absent	Ms. Nugent	Yes	Mr. Kehoe	Yes

MEMBERS PRESENT:

Mr. William Kehoe , President
Ms. Gayle Tidona, Vice Pres.
Mr. Thomas Antcliff
Mr. Wayne Dunn
Mr. Anthony Marangi
Ms. Patricia Nugent

MEMBERS ABSENT:

Mrs. Deborah Anderson , Ms. LeeAnn Smith and Mr. Joseph Corazza

Also Present: Dr. Scott Ripley, Superintendent; and Mr. James Minkewicz, Business Administrator/Board Secretary.

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ADJOURNMENT

With no further action or discussion required of the High Point Regional High School Board of Education at this time, a motion was made by Mr. Antcliff, seconded by Mr. Dunn, to adjourn the regular meeting at 9:21 P.M.

The motion carried with a voice vote.

Mrs. Anderson	Absent	Mr. Dunn	Yes	Ms. Smith	Absent
Mr. Antcliff	Yes	Mr. Marangi	Yes	Ms. Tidona	Yes
Mr. Corazza	Absent	Ms. Nugent	Yes	Mr. Kehoe	Yes

Respectfully submitted,



James Minkewicz
Business Administrator/Board Secretary
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