

HIGH POINT REGIONAL HIGH SCHOOL

Sussex, New Jersey 07461

BOARD OF EDUCATION REGULAR MEETING

AGENDA

November 19, 2019

6:00 p.m. (Board of Education Conference Room - Open the meeting and enter Executive Session)

7:00 p.m. (Cafeteria Annex - Public Session)

I. CALL TO ORDER

II. FLAG SALUTE

III. OPEN PUBLIC MEETINGS ACT STATEMENT

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advanced notice of, and to attend the meetings of public bodies, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, the Board of Education has caused notice of this meeting to be published by having the date, time, and place, thereof, posted at the Augusta, Branchville, and Sussex Post Offices, and notice sent to the New Jersey Herald, The Star-Ledger and the Clerk of the Boroughs of Branchville and Sussex and the townships of Frankford, Lafayette, and Wantage.

IV. MISSION STATEMENT

HIGH POINT REGIONAL HIGH SCHOOL, IN PARTNERSHIP WITH STAFF, FAMILY AND COMMUNITY, IS DEDICATED TO THE QUEST FOR INDIVIDUAL EXCELLENCE. BY FOSTERING HIGH STANDARDS OF ACHIEVEMENT, WE PREPARE STUDENTS TO BECOME RESPONSIBLE AND PRODUCTIVE MEMBERS OF A DIVERSE SOCIETY.

V. ROLL CALL

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· William Kehoe	· LeeAnn Smith
· Anthony Marangi	· Gayle Tidona	· Joseph Corazza	· Patricia Nugent	
· Scott Ripley, Ed.D.	· Jim Minkewicz		# of Public ___	Quorum Yes No

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VI. EXECUTIVE SESSION

A motion will be made that the High Point Regional High School Board of Education enter Executive Session to **provide an update on legal, personnel, and negotiations items** which are exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, Open Public Meetings Act. Any discussions held by the Board which need not remain confidential will be made public when appropriate. Minutes of the Executive Session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session in the Cafeteria Annex at the conclusion of the Executive Session. It is not anticipated that any action will be taken.

(ACTION) Motion by _____, seconded by _____

All in favor _____ Time: _____ pm

VII. MOTION TO RETURN TO PUBLIC SESSION

(ACTION) Motion by _____, seconded by _____

All in favor _____ Time: _____ pm

VIII. UNFINISHED BUSINESS

IX. APPROVAL OF MINUTES

Regular Meeting Minutes -
Executive Session Minutes

October 15, 2019
October 15, 2019

(ACTION) Motion by _____, seconded by _____

DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Joseph Corazza	· Wayne Dunn	· William Kehoe
· Anthony Marangi	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

X. PUBLIC COMMENTS - AGENDA ITEMS ONLY (Name and Address)

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In accordance with the Open Public Meeting Act, we will open the public comments (for agenda items only) at this time. Each speaker should state his/her name and address. You will have three (3) minutes to address the Board, which will be timed by the Board President or designee. We will limit this section to no longer than 45 minutes. Please be respectful and mindful that your comments are being recorded.

XI. PRESENTATIONS

STUDENT COUNCIL

There are no items to report at this time.

HPEA

Ms. Carla Mancuso, HPEA President, will update the Board of Education on HPEA items.

Principal's Report/Athletics

Mr. Jon Tallamy will update the Board of Education on items pertaining to the high school.

Curriculum and Instruction

Mr. Campbell will update the Board on items pertaining to Curriculum and Instruction.

District Goals

Mr. Campbell will update the Board on the progress toward District Goals.

XII. BOARD OBJECTIVES

Review Board Goals and discuss progress:

1. Review and update Board of Education Bylaws to ensure greater transparency and operations.
2. During the 2019 calendar year, and over the next several years, the High Point Regional High School Board of Education shall complete four credits per year, for a total of sixteen in four years, so as to earn Board Certification from New Jersey School Boards Association.

XIII. OTHER BUSINESS

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XIV. ACTION ITEMS

A. CURRICULUM, INSTRUCTION AND TECHNOLOGY

1. The **Faculty Attendance** rate for October is 95.3% (Attachment A-1)
2. The **Student Attendance** rate for October is 94.7% (Attachment A-2)
3. Enclosed is a copy of the **Suspension Report** for the month of October. (Attachment A-3)
4. It is recommended by the Superintendent that the Board of Education approves the **Harassment, Intimidation and Bullying Report** for the period of October 15, 2019 through November 19, 2019. (Attachment A-4)

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Joseph Corazza	· Wayne Dunn	· William Kehoe
· Anthony Marangi	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

5. It is recommended by the Superintendent that the Board of Education approves the **curricular and co-curricular field trips** as listed on the attached rosters. (Attachment A-5a and A-5b)

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Joseph Corazza	· Wayne Dunn	· William Kehoe
· Anthony Marangi	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

6. It is recommended by the Superintendent that the Board of Education

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approves the **Professional Development** activities as listed on the attached roster. (Attachment A-6)

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Joseph Corazza	· Wayne Dunn	· William Kehoe
· Anthony Marangi	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

7. BE IT RESOLVED, that the Board approves the following resolution **authorizing High Point's LLD Class** to receive monthly guidance related to transition services from NJ ARC. A regular schedule of guest speakers will deliver this training to High Point students, and the training will be provided at no cost to the High Point Board of Education.

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Joseph Corazza	· Wayne Dunn	· William Kehoe
· Anthony Marangi	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

B. PERSONNEL

1. It is recommended by the Superintendent that the Board of Education approves **Samantha Guiry** as a **Part-Time Paraprofessional Classroom Aide**, retroactively from October 24, 2019, for the 2019-2020 School Year, at \$17.26 per hour, Step 7 on the Paraprofessional salary guide.

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Joseph Corazza	· Wayne Dunn	· William Kehoe
· Anthony Marangi	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

2. It is recommended by the Superintendent that the Board of Education approves the following **Substitutes** for the 2019-2020 School Year:

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Teachers

Julie Thomas Walsh
Ryan Myslinski*

Paraprofessional Aide

McKenzie Crowell*

*Pending receipt of all necessary paperwork.

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Joseph Corazza	· Wayne Dunn	· William Kehoe
· Anthony Marangi	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

3. It is recommended by the Superintendent that the Board of Education approves the following **Mentor for Provisional Teacher** listed and authorizes payroll deduction and payments for mentor fees during the remainder of the 2019-2020 school year and the balance to be paid in the 2020-2021 school year:

Provisional Teacher	Certificate	Mentor Teacher	Fees
Jahn Tiger	Teacher of German	Marc Russell	\$1000.00*

*Prorated at \$100/per month

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Joseph Corazza	· Wayne Dunn	· William Kehoe
· Anthony Marangi	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

4. It is recommended by the Superintendent that the Board of Education approves the individuals listed below as **RTI After School Math Tutors**, retroactively to October 22, 2019, to be paid at the home instruction rate of \$40.00 per hour; not to exceed a combined total of four hours per week. This position is being paid through our *Title 1* funding, awarded through the *Every Student Succeeds Act (ESSA)*.

- Lindsay LeDuc
- Todd Van Orden

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(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Joseph Corazza	· Wayne Dunn	· William Kehoe
· Anthony Marangi	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

5. It is recommended by the Superintendent that the Board of Education approves the hourly bus driving rate for **June Williams**, of \$32.15 per hour, when needed outside of contracted hours.

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Joseph Corazza	· Wayne Dunn	· William Kehoe
· Anthony Marangi	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

6. It is recommended by the Superintendent that the Board of Education approves **Ms. Elena DeStories** as Teacher of **Social Studies**, at the prorated annual salary of \$57,170.00, BA Step 1, effective January 2, 2020 for the remainder of the 2019-2020 School Year.

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Joseph Corazza	· Wayne Dunn	· William Kehoe
· Anthony Marangi	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

7. It is recommended by the Superintendent that the Board of Education approves an **extended sick/FMLA leave of absence** to Employee 615, effective January 13, 2019, until such time employee is released to return to work during the 2019-2020 School Year.

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Joseph Corazza	· Wayne Dunn	· William Kehoe
· Anthony Marangi	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

8. It is recommended by the Superintendent that the Board of Education approves the appointment of **Marge Derin** as **Job Coach** for the

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2019-2020 School Year. A stipend of \$500 will be added to the base salary as per the HPEA Contract.

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Joseph Corazza	· Wayne Dunn	· William Kehoe
· Anthony Marangi	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

9. It is recommended by the Superintendent that the Board of Education approves the appointment of **Lisamarie Dybus** as Long Term Substitute Teacher of **Art**, at the prorated annual salary of \$57,170.00, BA Step 1, effective on or about January 2, 2020, for the remainder of the 2019-2020 School Year.

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Joseph Corazza	· Wayne Dunn	· William Kehoe
· Anthony Marangi	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

C. EXTRA-CURRICULAR

1. It is recommended by the Superintendent that the Board of Education approves the following **Extra Curricular appointments** for the 2019-2020 School Year.

Position	Name	Long Elg.	Service	Step	Base	Long.	Total
Assistant Wrestling Coach	Erin Bang	N	0	1	\$5600.00	N/A	\$5600.00

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Joseph Corazza	· Wayne Dunn	· William Kehoe
· Anthony Marangi	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

D. POLICY

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7:00 p.m. (Cafeteria Annex - Public Session)

1. It is recommended by the Superintendent that the Board of Education approves the **first** reading of the following **new** policy:

Policy 5756

Transgender Students

Attachment D-1

(ACTION) Motion by _____, seconded by _____

DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Joseph Corazza	· Wayne Dunn	· William Kehoe
· Anthony Marangi	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

E. NEGOTIATIONS

- There are no Negotiations items at this time.

F. BUILDINGS & GROUNDS

1. It is recommended that the Board grant permission to the **Sussex Wantage PTO** to hold a Basketball Fundraiser on December 13, 2019 from 4:00 p.m. through 9:00 p.m.

(ACTION) Motion by _____, seconded by _____

DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Joseph Corazza	· Wayne Dunn	· William Kehoe
· Anthony Marangi	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

2. It is recommended that the Board grant permission to the **Frankford Township School** to hold a Student Faculty Basketball Game on March 6, 2020 from 6:00 p.m. through 7:30 p.m.

(ACTION) Motion by _____, seconded by _____

DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Joseph Corazza	· Wayne Dunn	· William Kehoe
· Anthony Marangi	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

3. It is recommended that the Board grant permission to the **Sussex Wantage PTO** to hold a Bingo, Raffle and 50/50 on March 27, 2020

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7:00 p.m. (Cafeteria Annex - Public Session)

from 3:30 p.m. through 11:00 p.m.

(ACTION) Motion by _____, seconded by _____

DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Joseph Corazza	· Wayne Dunn	· William Kehoe
· Anthony Marangi	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

4. It is recommended that the Board grant permission to the **Sussex Wantage Women's Club** to hold a Tricky Tray Fundraiser on April 2, 2020 from 6:30 p.m. through 10:00 p.m.

(ACTION) Motion by _____, seconded by _____

DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Joseph Corazza	· Wayne Dunn	· William Kehoe
· Anthony Marangi	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

G. FINANCE

1. It is recommended that the Board of Education **accepts the Report of the Board Secretary/Business Administrator** for the month of October 2019. (Attachment G-1)

(ACTION) Motion by _____, seconded by _____

DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Joseph Corazza	· Wayne Dunn	· William Kehoe
· Anthony Marangi	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

2. It is recommended that the Board of Education **accepts the Report of the Treasurer** for the month of October 2019. (Attachment G-2)

We hereby certify, pursuant to N.J.A.C. 6A:23-2.11 (c)3, that as of the date of the Board Secretary's Monthly Financial Reports, no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11 (a).

(ACTION) Motion by _____, seconded by _____

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DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Joseph Corazza	· Wayne Dunn	· William Kehoe
· Anthony Marangi	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

3. It is recommended that the Board approves the **Report of Transfers and the Minimum Expense Transfer Report** for the month of October 2019. (Attachment G-3a and G-3b)

(ACTION) Motion by _____, seconded by _____

DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Joseph Corazza	· Wayne Dunn	· William Kehoe
· Anthony Marangi	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

4. It is recommended that the Board approve for **payment** the attached schedule of audited bills, dated November 19, 2019 (Attachment G-4)

(ACTION) Motion by _____, seconded by _____

DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Joseph Corazza	· Wayne Dunn	· William Kehoe
· Anthony Marangi	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

5. It is recommended that the Board accepts the **Adult Education, Agency Account, Athletic Account, Cafeteria Account, Principal Petty Cash, and School Store Account** for the month of October 2019. (Attachment G-5)

(ACTION) Motion by _____, seconded by _____

DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Joseph Corazza	· Wayne Dunn	· William Kehoe
· Anthony Marangi	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

6. It is recommended that the Board approves the following **tuition contracts** between High Point Regional High School (sending) and the following districts and related information:

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DISTRICT/INSTITUTION	STUDENT	TIME FRAME	TUITION COST
Newark Public School	2100224 State ID 1926591853	2019-2020 School Year Effective September 3, 2019	\$16,466.00

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Joseph Corazza	· Wayne Dunn	· William Kehoe
· Anthony Marangi	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

7. It is recommended that the Board approves the Roof Preventative / Routine Maintenance and Housekeeping Program with SR Products for **preventive roof maintenance** so as to maintain watertight integrity within the building for an annual fee of \$9,147.80.

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Joseph Corazza	· Wayne Dunn	· William Kehoe
· Anthony Marangi	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

8. It is recommended that the Board approves the State Contract Proposal, No. 80801, from RFP Solutions, Inc. for an **NEC IP Unified Telecommunication System** at a cost of \$99,898.00.

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Joseph Corazza	· Wayne Dunn	· William Kehoe
· Anthony Marangi	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

9. It is recommended that the Board grant permission to the **Synergy**

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7:00 p.m. (Cafeteria Annex - Public Session)

Dance Company to hold a Dance Recital on June 6, 2020 from 1:00 p.m. through 4:00 p.m.

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Joseph Corazza	· Wayne Dunn	· William Kehoe
· Anthony Marangi	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

H. TRANSPORTATION

1. It is recommended by the Superintendent that the Board approves the following completed Bus Evacuation Drills for the 2019-2020 school year:

High Point Regional High School completed their first annual School Bus Evacuation Drill on Tuesday, October 15, 2019. A rear door evacuation drill was held in the front of the school from 7:05 am – 7:30 am for the following routes: 2, 3, 4, 5, 7, 8, 11, 12, 13, 14, 16, 17, 20, 22, 23, 24, M-HP-1 & M-HP-2, in the back of the school from 7:15 am – 7:30 am for routes 18 & 21 and on the side of the school for route M-HP-3. This completes our first bus evacuation requirement for the 2019-2020 school year.

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Joseph Corazza	· Wayne Dunn	· William Kehoe
· Anthony Marangi	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

2. It is recommended by the Superintendent that the Board approves the following revised Joint Transportation Agreement for a special education route for the 2019–2020 School Year:

Host – High Point Regional High School

Joiner – Black Horse Pike Regional School District

Total Joiner Cost - \$20,314.66

Route #	Destination	Start Date	End Date	# of Host Students	# of Joiner Students	Joiner Cost

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7:00 p.m. (Cafeteria Annex - Public Session)

HPS-1805	Willowglen Academy	10/3/19	6/30/20	0	1	\$20,314.66
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(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Joseph Corazza	· Wayne Dunn	· William Kehoe
· Anthony Marangi	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

3. It is recommended that the Board approves the following Quoted Contracts for trips for the 2019–2020 School Year:

Stocker Bus Company

Q-15

Field Trip

ID #	Destination	Depart/Return	Basis of the Bid Per Bus	Cost Per Bus	Basis of Adj	+/- Adj/Hr
Q-15	Morris Knolls HS, Denville	7:00 am/ 11:30 pm	One 7 or 25 pass school van for High Point's Student Council & Student Advisory Group on 11/14/19	\$295.00	Per Hour	\$60.00

Martz Group

Q-16

Field Trip

ID #	Destination	Depart/Return	Basis of the Bid Per Bus	Cost Per Bus	Basis of Adj	+/- Adj/Hr
Q-16	Various Locations in Massachusetts	5/15/20-5:30 am/ 5/17/20 - 5:30 pm	Two 55 pass coach buses for High Point's Biology Classes from 5/15/2020 - 5/17/2020	\$5,105.00	N/A	N/A

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Joseph Corazza	· Wayne Dunn	· William Kehoe
· Anthony Marangi	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

I. LONG TERM PLANNING

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- Discuss Montague resolution.

J. LEGAL

- There are no Legal items at this time.

XV. CORRESPONDENCE

XVI. MISCELLANEOUS

XVII. PUBLIC COMMENTS (Name and Address)

XVIII. NON COMMITTEE BOARD MEMBER REPORTS/COMMENTS

XIX. OTHER BUSINESS

XX. ADJOURNMENT

(ACTION) Motion by _____, seconded by _____

All in favor _____ Time: _____ pm

SDR:ljk

November 14, 2019

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ADDENDUM

November 19, 2019

B. PERSONNEL

10. It is recommended by the Superintendent that the Board of Education approves **Lauren Dexter** as **RTI After School Math Tutor**, to be paid at the home instruction rate of \$40.00 per hour. This position is being paid through our *Title 1* funding, awarded through the *Every Student Succeeds Act (ESSA)*. RTI After School Math Tutors not to exceed a combined total of four hours per week.

(ACTION) Motion by _____, seconded by _____

DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Joseph Corazza	· Wayne Dunn	· William Kehoe
· Anthony Marangi	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	