

BOARD OF EDUCATION  
HIGH POINT REGIONAL HIGH SCHOOL  
REGULAR MEETING MINUTES  
December 17, 2019

The Regular Meeting of the Board of Education of the High Point Regional High School District was held on Tuesday, December 17, 2019 at 5:00 P.M. The meeting was opened at the High Point Regional Board of Education Conference Room then moved to the High School Cafeteria Annex on Pidgeon Hill Road, Wantage, New Jersey.

Dr. Kehoe opened the meeting with the flag salute.

Dr. Kehoe read the New Jersey Open Public Meetings Act Statement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advanced notice of and to attend the meetings of public bodies, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Augusta, Branchville, and Sussex Post Offices and notice sent to the New Jersey Herald, the Star Ledger and the Clerk of the Boroughs of Branchville and Sussex and the Townships of Frankford, Lafayette and Wantage.

### **MISSION STATEMENT**

High Point Regional High School, in partnership with faculty, family and community, is dedicated to the quest for individual excellence. By fostering high standards of achievement, we prepare students to become responsible and productive members of a diverse society.

**MEMBERS PRESENT:**            **Dr. William Kehoe** , President  
   Ms. Gayle Tidona, Vice Pres.  
   Mrs. Deborah Anderson  
   Mr. Thomas Antcliff  
   Dr. Joseph Corazza  
   Mr. Wayne Dunn  
   Mr. Anthony Marangi  
   Ms. Patricia Nugent  
   Ms. LeeAnn Smith

**MEMBERS ABSENT:**            **None**

**Also Present:** Dr. Scott Ripley, Superintendent; and Mr. James Minkewicz, Business Administrator/Board Secretary.

### **NJSBA PRESENTATION**

Kathy Helewa gave a presentation to the Board of Education on Roberts Rules and Parliamentary Procedures.

### **EXECUTIVE SESSION**

A motion was made by Ms. Tidona, duly seconded by Ms. Nugent to enter into executive session to provide an update on legal, personnel and negotiations items which are exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, "Open Public Meetings Act" at 6:05 P.M. Any discussions held by the Board which need not remain confidential will be made public when appropriate.

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**EXECUTIVE SESSION, cont.**

Minutes of the Executive Session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the Executive Session.

The motion carried with a voice vote.

Mrs. Anderson	Yes	Mr. Dunn	Yes	Ms. Smith	Yes
Mr. Antcliff	Yes	Mr. Marangi	Yes	Ms. Tidona	Yes
Dr. Corazza	Yes	Ms. Nugent	Yes	Dr. Kehoe	Yes

**RECONVENE REGULAR SESSION**

A motion was made by Mr. Antcliff, duly seconded by Ms. Tidona that the Board reconvene to regular session at 7:00 P.M.

The motion carried with a voice vote.

Mrs. Anderson	Yes	Mr. Dunn	Yes	Ms. Smith	Yes
Mr. Antcliff	Yes	Mr. Marangi	Yes	Ms. Tidona	Yes
Dr. Corazza	Yes	Ms. Nugent	Yes	Dr. Kehoe	Yes

**MEMBERS PRESENT:**           **Dr. William Kehoe** , President  
  Ms. Gayle Tidona, Vice Pres.  
  Mrs. Deborah Anderson  
  Mr. Thomas Antcliff  
  Dr. Joseph Corazza  
  Mr. Wayne Dunn  
  Mr. Anthony Marangi  
  Ms. Patricia Nugent  
  Ms. LeeAnn Smith

**MEMBERS ABSENT:**           **None**

**Also Present:** Dr. Scott Ripley, Superintendent; and Mr. James Minkewicz, Business Administrator/Board Secretary.

**PRESENTATIONS**

Dr. Ripley presented a service plaque to the High Point Regional High School Board member who will be leaving the Board of Education in January. Thank you, Mr. Anthony Marangi for your commitment to the High Point school district.

**UNFINISHED BUSINESS**

There are no items.

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APPROVAL OF MINUTES**

A motion was made by Mr. Marangi, duly seconded by Ms. Nugent that the Board approves the minutes of the following meetings:

Regular Meeting Minutes - November 19, 2019  
Executive Session Minutes November 19, 2019

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Dunn	Yes	Ms. Smith	Yes
Mr. Antcliff	Yes	Mr. Marangi	Yes	Ms. Tidona	Yes
Dr. Corazza	Abstain	Ms. Nugent	Yes	Dr. Kehoe	Yes

**PUBLIC COMMENTS - AGENDA ITEMS ONLY**

No Public Comments were heard.

**PRESENTATIONS, cont.**

**STUDENT COUNCIL**

There was no report

**LONG RANGE FACILITY PLAN**

Mr. Micheal Wozny, El Associates, conducted a presentation on the district's Long Range Facility Plan.

**HPEA REPORT**

There was no report

**PRINCIPAL'S REPORT**

There was no report

**ATHLETIC REPORT**

There was no report

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CURRICULUM AND INSTRUCTION REPORT**

There was no report

**BOARD OBJECTIVES**

Mr. Kehoe reviewed Board Goals and discuss progress:

1. Reviewed and updated the Board of Education Bylaws to ensure greater transparency and operations.
2. During the 2019 calendar year, and over the next several years, the High Point Regional High School Board of Education shall complete four credits per year, for a total of sixteen in four years, so as to earn Board Certification from New Jersey School Boards Association.

**OTHER BUSINESS**

The Board discussed the recent article regarding the Governor’s plan to lift tax levy cap. (Attachment XIII-1)

**ACTION ITEMS**

**CURRICULUM AND INSTRUCTION**

The **Faculty Attendance** rate for November is 95.3%. (Attachment A-1)

The **Student Attendance** rate for November is 94.%. (Attachment A-2)

Enclosed is a copy of the **Suspension Report** for the month of November. (Attachment A-3)

A motion was made by Mrs. Anderson, duly seconded by Ms. Smith, that, upon recommendation of the Superintendent, the Board approve the following resolutions:

BE IT RESOLVED that the Board approves the **Harassment, Intimidation and Bullying Report** for the period of November 19, 2019 through December 17, 2019. (Attachment A-4)

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Dunn	Yes	Ms. Smith	Yes
Mr. Antcliff	Yes	Mr. Marangi	Yes	Ms. Tidona	Yes
Dr. Corazza	Yes	Ms. Nugent	Yes	Dr. Kehoe	Yes

BE IT RESOLVED that the Board approves the **curricular and co-curricular field trips** as listed on the attached rosters. (Attachment A-5a and A-5b)

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Dunn	Yes	Ms. Smith	Yes
Mr. Antcliff	Yes	Mr. Marangi	Yes	Ms. Tidona	Yes
Dr. Corazza	Yes	Ms. Nugent	Yes	Dr. Kehoe	Yes

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**CURRICULUM AND INSTRUCTION, cont.**

BE IT RESOLVED that the Board approves the **Professional Development** activities as listed on the attached roster. (Attachment A-6)

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Dunn	Yes	Ms. Smith	Yes
Mr. Antcliff	Yes	Mr. Marangi	Yes	Ms. Tidona	Yes
Dr. Corazza	Yes	Ms. Nugent	Yes	Dr. Kehoe	Yes

BE IT RESOLVED that the Board approves a revision to the 2019-2020 School Calendar to adjust the **Half-Day Schedule** for Mid-Term Assessments from January 16 & 17 to **January 21 & 22** due to emergency school closings. (Attachment A-7)

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Dunn	Yes	Ms. Smith	Yes
Mr. Antcliff	Yes	Mr. Marangi	Yes	Ms. Tidona	Yes
Dr. Corazza	Yes	Ms. Nugent	Yes	Dr. Kehoe	Yes

**PERSONNEL**

A motion was made by Mr. Dunn, duly seconded by Mr. Antcliff, that, upon recommendation by the Superintendent, the Board approve the following resolution:

BE IT RESOLVED that the Board accepts, with regret, the **resignation** of **Stephen Peltier** as Teacher of Technology, with an anticipated last day of January 24, 2020.

Mrs. Anderson congratulated Mr. Peltier and thanked him for his service to High Point.

Dr. Ripley also congratulated Mr. Peltier and thanked him for his service to High Point.

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Dunn	Yes	Ms. Smith	Yes
Mr. Antcliff	Yes	Mr. Marangi	Yes	Ms. Tidona	Yes
Dr. Corazza	Yes	Ms. Nugent	Yes	Dr. Kehoe	Yes

A motion was made by Mr. Dunn, duly seconded by Ms. Tidona, that, upon recommendation by the Superintendent, the Board approve the following resolutions:

BE IT RESOLVED that the Board accepts, with regret, the **retirement notification** of **Jill Shrope**, Teacher of Social Studies and Special Education, effective June 30, 2020.

Mrs. Anderson spoke on Ms. Shrope's tenure at High Point

Dr. Ripley congratulated Ms. Shrope and thanked her for her service to High Point.

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Dunn	Yes	Ms. Smith	Yes
Mr. Antcliff	Yes	Mr. Marangi	Yes	Ms. Tidona	Yes
Dr. Corazza	Yes	Ms. Nugent	Yes	Dr. Kehoe	Yes

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PERSONNEL, cont.**

BE IT RESOLVED that the Board approves the following **Substitutes** for the 2019-2020 School Year:

Teachers

Christopher Stokes  
Ryan McCoy\*  
Alexandra Fairweather\*

\*Pending receipt of all necessary paperwork.

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Dunn	Yes	Ms. Smith	Yes
Mr. Antcliff	Yes	Mr. Marangi	Yes	Ms. Tidona	Yes
Dr. Corazza	Yes	Ms. Nugent	Yes	Dr. Kehoe	Yes

BE IT RESOLVED that the Board approves the following **Mentor for Provisional Teacher** listed and authorizes a payroll deduction and payments for mentor fees during the remainder of the 2019-2020 school year and the balance to be paid in the 2020-2021 school year:

Provisional Teacher	Certificate	Mentor Teacher	Fees
Elena DeStories	Teacher of Social Studies	David Ruppert	\$550.00*

\*Prorated at \$55.00 per month

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Dunn	Yes	Ms. Smith	Yes
Mr. Antcliff	Yes	Mr. Marangi	Yes	Ms. Tidona	Yes
Dr. Corazza	Yes	Ms. Nugent	Yes	Dr. Kehoe	Yes

BE IT RESOLVED that the Board postpone the motion to approve the **revised Job Description** listed below to the regular Board Meeting in January, 2020. (Attachment B-1)

**B-9 Confidential Clerk, Secretary, Typist**

The motion carried with a voice vote.

Mrs. Anderson	Yes	Mr. Dunn	Yes	Ms. Smith	Yes
Mr. Antcliff	Yes	Mr. Marangi	Yes	Ms. Tidona	Yes
Dr. Corazza	Yes	Ms. Nugent	Yes	Dr. Kehoe	Yes

BE IT RESOLVED that the Board approves the appointment of **Kia Paskas** as a Long Term Substitute Teacher of **Spanish**, at the prorated annual salary of \$65,879, MA Step 2, effective on or about March 9, 2020, for the remainder of the 2019-2020 School Year.

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Dunn	Yes	Ms. Smith	Yes
Mr. Antcliff	Yes	Mr. Marangi	Yes	Ms. Tidona	Yes
Dr. Corazza	Yes	Ms. Nugent	Yes	Dr. Kehoe	Yes

BE IT RESOLVED that the Board approves Brandon Soden, as a **Student Teacher** through Centenary University, to complete his clinical field experience, for the remainder of the 2019-2020 School Year.

Mr. Jesse Strehl will serve as Mr. Soden's cooperating teacher.

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Dunn	Yes	Ms. Smith	Yes
Mr. Antcliff	Yes	Mr. Marangi	Yes	Ms. Tidona	Yes
Dr. Corazza	Yes	Ms. Nugent	Yes	Dr. Kehoe	Yes

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EXTRA CURRICULAR**

There are no items at this time.

**POLICY**

A motion was made by Mr. Dunn, duly seconded by Ms. Tidona, that, upon recommendation by the Superintendent, the Board approve the following resolution:

BE IT RESOLVED that the Board refer Policy 5756, Transgender Students, back to the Policy Committee for further consideration.

The motion carried with a roll call vote.

Mrs. Anderson	No	Mr. Dunn	No	Ms. Smith	No
Mr. Antcliff	Yes	Mr. Marangi	Yes	Ms. Tidona	No
Dr. Corazza	Yes	Ms. Nugent	Yes	Dr. Kehoe	Yes

**NEGOTIATIONS**

There are no Negotiations items at this time.

**BUILDINGS AND GROUNDS**

A motion was made by Mr. Antcliff, duly seconded by Mrs. Anderson, that the Board approve the following resolutions:

BE IT RESOLVED that the Board, in accordance with the provisions of N.J.A.C. 6A:26-2 et seq., **approves submission of the updated Long Range Facility Plan to the New Jersey Department of Education.**

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Dunn	Yes	Ms. Smith	Yes
Mr. Antcliff	Yes	Mr. Marangi	Yes	Ms. Tidona	Yes
Dr. Corazza	Yes	Ms. Nugent	Yes	Dr. Kehoe	Yes

BE IT RESOLVED that the Board grant permission to **Explosive Speed Performance**, (William Cosentino) to hold a **non-affiliated Athletic Speed Training Clinic** for students ages 14 - 18, which will run 12/10/19, 12/17/19, 1/14/20, 1/21/20, 2/4/20, 2/11/20, 2/18/20 during the hours of 5:30 p.m. to 7:30 p.m. The Clinic will be self-supporting and will charge \$15 per participant.

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Dunn	Yes	Ms. Smith	Yes
Mr. Antcliff	Yes	Mr. Marangi	Yes	Ms. Tidona	Yes
Dr. Corazza	Yes	Ms. Nugent	Yes	Dr. Kehoe	Yes

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FINANCE AND INSURANCE**

A motion was made by Mr. Dunn, duly seconded by Mr. Antcliff, that the Board approve the following resolutions:

**BE IT RESOLVED** that the Board **accepts the Report of the Board Secretary/Business Administrator** for the month of November 2019. (Attachment G-1)

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Dunn	Yes	Ms. Smith	Yes
Mr. Antcliff	Yes	Mr. Marangi	Yes	Ms. Tidona	Yes
Dr. Corazza	Yes	Ms. Nugent	Yes	Dr. Kehoe	Yes

**BE IT RESOLVED** that the Board **accepts the Report of the Treasurer** for the month of November 2019. (Attachment G-2)

We hereby certify, pursuant to N.J.A.C. 6A:23-2.11 (c)3, that as of the date of the Board Secretary's Monthly Financial Reports, no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11 (a).

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Dunn	Yes	Ms. Smith	Yes
Mr. Antcliff	Yes	Mr. Marangi	Yes	Ms. Tidona	Yes
Dr. Corazza	Yes	Ms. Nugent	Yes	Dr. Kehoe	Yes

**BE IT RESOLVED** that the Board approves for **payment** the attached schedule of audited bills, dated December 17, 2019 (Attachment G-4)

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Dunn	Yes	Ms. Smith	Yes
Mr. Antcliff	Yes	Mr. Marangi	Yes	Ms. Tidona	Yes
Dr. Corazza	Yes	Ms. Nugent	Yes	Dr. Kehoe	Yes

**BE IT RESOLVED** that the Board accepts the **Adult Education, Agency Account, Athletic Account, Cafeteria Account, Principal Petty Cash, and School Store Account** for the month of November 2019. (Attachment G-5)

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Dunn	Yes	Ms. Smith	Yes
Mr. Antcliff	Yes	Mr. Marangi	Yes	Ms. Tidona	Yes
Dr. Corazza	Yes	Ms. Nugent	Yes	Dr. Kehoe	Yes

**BE IT RESOLVED** that the Board approves the following **tuition contracts** between High Point Regional High School (sending) and the following districts and related information:

DISTRICT/INSTITUTION	STUDENT	TIME FRAME	TUITION COST
East Mountain School	200190 State ID 3250350398	2019-2020 School Year Effective November 18, 2019	\$83,607.30 - annual



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FINANCE AND INSURANCE, cont.**

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Dunn	Yes	Ms. Smith	Yes
Mr. Antcliff	Yes	Mr. Marangi	Yes	Ms. Tidona	Yes
Dr. Corazza	Yes	Ms. Nugent	Yes	Dr. Kehoe	Yes

**TRANSPORTATION**

A motion was made by Mrs. Anderson, duly seconded by Ms. Nugent that the Board approves the following resolutions:

BE IT RESOLVED that the Board approves the following **revised Joint Transportation Agreement** for special education routes and special transportation for the 2019-2020 School Year:

Host – High Point Regional High School

Joiner – Walkkill Valley Regional High School

Total

Joiner Cost - \$43,230.04

Route #	Destination	Start Date	End Date	# of Host Students	# of Joiner Students	Joiner Cost
Q-204	Sussex County Technical School	10/10/19	10/10/19	0	1	\$198.00
E-1386	Mountain Lakes High School (was Q-030)	11/1/19	6/30/20	0	1	\$27,029.00
Q-255	Sussex County Technical School	11/11/19	11/20/19	0	1	\$1,592.00
Q-269	Mountain Lakes High School (alternate p/u)	11/25/19	11/27/19	0	1	\$315.00
HPQ-1903	Mountain Lakes High School (5:15 pm p/u)	12/10/19	3/13/20	0	1	\$3,220.00
HPS-1603	Lakeland Andover School (new student)	12/9/19	6/30/20	0	1	\$10,876.04

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Dunn	Yes	Ms. Smith	Yes
Mr. Antcliff	Yes	Mr. Marangi	Yes	Ms. Tidona	Yes
Dr. Corazza	Yes	Ms. Nugent	Yes	Dr. Kehoe	Yes

**LONG TERM PLANNING**

There are no Long Term Planning items.

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LEGAL*

There are no Legal Items at this time.

**CORRESPONDENCE**

There are no Correspondence items at this time.

**MISCELLANEOUS**

Please be reminded that the Holiday Party is this week.

**PUBLIC COMMENTS**

None were heard.

**NON COMMITTEE REPORTS**

Mr. Dunn stated that the Sussex County School Board's meeting is this Thursday.

**OTHER BUSINESS**

There are no items at this time.

**ADJOURNMENT**

With no further action or discussion required of the High Point Regional High School Board of Education at this time, a motion was made by Mrs. Anderson, seconded by Mr. Antcliff to adjourn the regular meeting at 8:05 P.M.

The motion carried with a voice vote.

Mrs. Anderson	Yes	Mr. Dunn	Yes	Ms. Smith	Yes
Mr. Antcliff	Yes	Mr. Marangi	Yes	Ms. Tidona	Yes
Dr. Corazza	Yes	Ms. Nugent	Yes	Dr. Kehoe	Yes

Respectfully submitted,

James Minkewicz  
Business Administrator/Board Secretary  
:fw