

HIGH POINT REGIONAL HIGH SCHOOL

Sussex, New Jersey 07461

BOARD OF EDUCATION REGULAR MEETING

AGENDA

May19, 2020

5:00 p.m. (Remote meeting - NJSBA Training - see link below)

6:00 p.m. (Remote meeting - Enter Executive Session - see link below)

7:00 p.m. (Remote meeting which will allow for public participation - Public Session - see link below)

At the conclusion of Public Session - Enter Executive Session to discuss Superintendent's evaluation

<https://youtu.be/OqBZQJkuzvU>

I. CALL TO ORDER

II. FLAG SALUTE

III. OPEN PUBLIC MEETINGS ACT STATEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advanced notice of, and to attend the meetings of public bodies, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, the Board of Education has caused notice of this meeting to be published by having the date, time, and place, thereof, posted at the Augusta, Branchville, and Sussex Post Offices, and notice sent to the New Jersey Herald, The Star-Ledger and the Clerk of the Boroughs of Branchville and Sussex and the townships of Frankford, Lafayette, and Wantage.

IV. MISSION STATEMENT

HIGH POINT REGIONAL HIGH SCHOOL, IN PARTNERSHIP WITH STAFF, FAMILY AND COMMUNITY, IS DEDICATED TO THE QUEST FOR INDIVIDUAL EXCELLENCE. BY FOSTERING HIGH STANDARDS OF ACHIEVEMENT, WE PREPARE STUDENTS TO BECOME RESPONSIBLE AND PRODUCTIVE MEMBERS OF A DIVERSE SOCIETY.

V. ROLL CALL

· Deborah Anderson	· Thomas Antcliff	· Dr. Joseph Corazza	· Wayne Dunn	· Dr. William Kehoe
· Spencer Arnold	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	
· Scott Ripley, Ed.D.	· Jim Minkewicz		# of Public ____	Quorum Yes No

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VI. EXECUTIVE SESSION

A motion will be made that the High Point Regional High School Board of Education enter Executive Session to **provide an update on legal, personnel & negotiations items** which are exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, Open Public Meetings Act. Any discussions held by the Board which need not remain confidential will be made public when appropriate. Minutes of the Executive Session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session in the Cafeteria Annex at the conclusion of the Executive Session. It is not anticipated that any action will be taken.

(ACTION) Motion by _____, seconded by _____

All in favor _____ Time: _____ pm

VII. MOTION TO RETURN TO PUBLIC SESSION

(ACTION) Motion by _____, seconded by _____

All in favor _____ Time: _____ pm

VIII. UNFINISHED BUSINESS

IX. APPROVAL OF MINUTES

Regular Meeting Minutes -
Executive Session Minutes -

April 28, 2020
April 28, 2020

(ACTION) Motion by _____, seconded by _____

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DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Dr. Joseph Corazza	· Wayne Dunn	· Dr. William Kehoe
· Spencer Arnold	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

X. PUBLIC COMMENTS - AGENDA ITEMS ONLY (Name and Address)

In accordance with the Open Public Meeting Act, we will open the public comments (for agenda items only) at this time. Each speaker should state his/her name and address. You will have three (3) minutes to address the Board, which will be timed by the Board President or designee. We will limit this section to no longer than 45 minutes. Please be respectful and mindful that your comments are being recorded.

XI. PRESENTATIONS

STUDENT COUNCIL

HPEA

Principal's Report/Athletics

Curriculum and Instruction

Mr. Campbell will report on the NJSLA Science scores for 2019.

XII. BOARD OBJECTIVES

Review Board Goals and discuss progress:

1. Review and update Board of Education Bylaws to ensure greater transparency and operations.
2. During the 2020 calendar year, and over the next several years, the High Point Regional High School Board of Education shall

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complete four credits per year, for a total of sixteen in four years, so as to earn Board Certification from New Jersey School Boards Association.

XIII. OTHER BUSINESS

1. The Superintendent will provide an update on state aid.
2. Update on the District Health Related Preparedness Plan.

XIV. ACTION ITEMS

A. CURRICULUM, INSTRUCTION AND TECHNOLOGY

****Awaiting clarification from the State on how to properly calculate/report on the items below. *Attachments kept as placeholders for future meetings.***

1. The Faculty Attendance rate for April is %. (Attachment A-1) **not included.*
2. The Student Attendance rate for April is %. (Attachment A-2) **not included.*
3. Enclosed in a copy of the Suspension Report for April. (Attachment A-3) **not included.*
4. It is recommended by the Superintendent that the Board of Education approves the Harassment, Intimidation and Bullying Report for the period of April 28, 2020 through May 19, 2020. (Attachment A-4) **not included.*

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(ACTION) Motion by _____, seconded by _____

DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Dr. Joseph Corazza	· Wayne Dunn	· Dr. William Kehoe
· Spencer Arnold	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

5. It is recommended by the Superintendent that the Board of Education recognizes there are no **curricular field trips** listed on the attached roster. (Attachment A-5a)

(ACTION) Motion by _____, seconded by _____

DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Dr. Joseph Corazza	· Wayne Dunn	· Dr. William Kehoe
· Spencer Arnold	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

6. It is recommended by the Superintendent that the Board of Education approves the **Professional Development** activities as listed on the attached roster. (Attachment A-6)

(ACTION) Motion by _____, seconded by _____

DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Dr. Joseph Corazza	· Wayne Dunn	· Dr. William Kehoe
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7. It is recommended by the Superintendent that the Board of Education approves the application for **CARES Act, ESEA, IDEA and Carl D. Perkins Career Tech grant funding** for the fiscal year 2021, and, upon award, accept the funding thereof.

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Dr. Joseph Corazza	· Wayne Dunn	· Dr. William Kehoe
· Spencer Arnold	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

8. It is recommended by the Superintendent that the Board of Education approves High Point Regional High School joining with a **consortium of Sussex County Schools**, headed by Hopatcong Borough School District, to pursue \$26,327.00 in funding through the Carl D. Perkins - Career and Technical Education grant.

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Dr. Joseph Corazza	· Wayne Dunn	· Dr. William Kehoe
· Spencer Arnold	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

9. It is recommended by the Superintendent that the Board of Education approves the **High Point Regional High School Health Related Closure Plan**. (Attachment A-7)

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

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· Deborah Anderson	· Thomas Antcliff	· Dr. Joseph Corazza	· Wayne Dunn	· Dr. William Kehoe
· Spencer Arnold	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

10. It is recommended by the Superintendent that the Board of Education approves the **revised 2020-2021 School Year Calendar**. (Attachment A-8)

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Dr. Joseph Corazza	· Wayne Dunn	· Dr. William Kehoe
· Spencer Arnold	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

11. It is recommended by the Superintendent that the Board of Education approves the **2021-2022 School Year Calendar**. (Attachment A-9)

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Dr. Joseph Corazza	· Wayne Dunn	· Dr. William Kehoe
· Spencer Arnold	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

B. PERSONNEL

1. It is recommended by the Superintendent that the Board of Education accepts, with regret, the **retirement** notification of **Christopher Kappelmeier**, teacher of Science and Mathematics, effective July 1, 2020.

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(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Dr. Joseph Corazza	· Wayne Dunn	· Dr. William Kehoe
· Spencer Arnold	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

2. It is recommended by the Superintendent that the Board of Education approves the extension of **Maternity/Child Care Leave, Family Medical Leave and New Jersey Family Leave** to Employee 1298 until November 2, 2020. This leave will be unpaid childcare leave of absence.

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Dr. Joseph Corazza	· Wayne Dunn	· Dr. William Kehoe
· Spencer Arnold	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

3. It is recommended by the Superintendent that the Board of Education approves **Kia Paskas** to continue as a long term substitute of Spanish, starting September 1, 2020 until November 2, 2020, at the prorated salary of \$67,890, MA, Step 2, on the 2020-2021 salary guide.

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Dr. Joseph Corazza	· Wayne Dunn	· Dr. William Kehoe
· Spencer Arnold	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

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C. EXTRA-CURRICULAR

1. It is recommended by the Superintendent that the Board of Education accepts the resignation, effective June 30, 2020, of the following individuals:

- Brad Dragone Coach Girls Basketball
- Christopher Kappelmeier Advisor Peer Counseling

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Dr. Joseph Corazza	· Wayne Dunn	· Dr. William Kehoe
· Spencer Arnold	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

2. It is recommended by the Superintendent that the Board of Education approves the **Extra-Curricular** appointments for the **2020-2021** School Year as listed on Attachment C-1

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Dr. Joseph Corazza	· Wayne Dunn	· Dr. William Kehoe
· Spencer Arnold	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

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D. POLICY

1. It is recommended by the Superintendent that the Board of Education approves the **second reading** of the following **new policies and regulations**:

Attachment D-1	Policy 1581	Domestic Violence
Attachment D-1.a	Reg. 1581	Domestic Violence
Attachment D-1.b	Policy 8220	School Day
Attachment D-1.c	Policy 5756	Transgender Students

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Dr. Joseph Corazza	· Wayne Dunn	· Dr. William Kehoe
· Spencer Arnold	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

2. It is recommended by the Superintendent that the Board of Education approves the following **revised policies/regulations**:

Attachment D-2.a	Bylaw 0144	Board Member Orientation & Training
Attachment D-2.b	Bylaw 0146	Board Member Authority
Attachment D-2.c	Bylaw 0148	Board Member Indemnification
Attachment D-2.d	Bylaw 0151	Organization Meeting
Attachment D-2.e	Bylaw 0152	Board Officers
Attachment D-2.f	Bylaw 0153	Annual Appointments
Attachment D-2.g	Bylaw 0154	Annual Motions and Designations
Attachment D-2.h	Bylaw 0157	Board of Education Website
Attachment D-2.i	Bylaw 0161	Call, Adjournment, and Cancellation
Attachment D-2.j	Bylaw 0162	Notice of Board Meetings

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Attachment D-2.k	Bylaw 0163	Quorum
Attachment D-2.l	Bylaw 0164	Conduct of Board Meeting
Attachment D-2.m	Bylaw 0165	Voting
Attachment D-2.n	Bylaw 0166	Private Meetings
Attachment D-2.o	Policy 7243	Supervision of Construction
Attachment D-2.p	Policy 8462	Reporting Potentially Missing or Abused Children
Attachment D-2.q	Reg. 5330	Administration of Medication
Attachment D-2.r	Reg. 8220	School Closings

(ACTION) Motion by _____, seconded by _____

DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Dr. Joseph Corazza	· Wayne Dunn	· Dr. William Kehoe
· Spencer Arnold	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

E. NEGOTIATIONS

- There are no items at this time.

F. BUILDINGS & GROUNDS

- There are no items at this time.

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G. FINANCE

1. It is recommended that the Board of Education **accepts the Report of the Board Secretary/Business Administrator** for the month of April, 2020. (Attachment G-1)

(ACTION) Motion by _____, seconded by _____

DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Dr. Joseph Corazza	· Wayne Dunn	· Dr. William Kehoe
· Spencer Arnold	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

2. It is recommended that the Board of Education **accepts the Report of the Treasurer** for the month of April, 2020. (Attachment G-2)

We hereby certify, pursuant to N.J.A.C. 6A:23-2.11 (c)3, that as of the date of the Board Secretary's Monthly Financial Reports, no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11 (a).

(ACTION) Motion by _____, seconded by _____

DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Dr. Joseph Corazza	· Wayne Dunn	· Dr. William Kehoe
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3. It is recommended that the Board approves the **Report of Transfers and the Minimum Expense Transfer Report** for the month of April, 2020. (Attachment G-3a and G-3b)

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Dr. Joseph Corazza	· Wayne Dunn	· Dr. William Kehoe
· Spencer Arnold	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

4. It is recommended that the Board of Education approves for **payment** the attached schedule of audited bills, dated May 19, 2020. (Attachment G-4)

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Dr. Joseph Corazza	· Wayne Dunn	· Dr. William Kehoe
· Spencer Arnold	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

5. It is recommended that the Board of Education accepts the **Adult Education, Agency Account, Cafeteria Account, Principal Petty Cash, and School Store Account** for the month of April, 2020. (Attachment G-5)

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Dr. Joseph Corazza	· Wayne Dunn	· Dr. William Kehoe
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· Spencer Arnold	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona
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6. It is recommended that the Board approves the following **tuition contracts** between High Point Regional High School (sending) and the following districts and related information:

DISTRICT/INSTITUTION	STUDENT	TIME FRAME	TUITION COST
Roxbury Township Board of Education	2100123 State ID#9583006931	2019-2020 School Year, effective March 9, 2020 through June 30, 2020	\$40,968.00 \$26,262.28 one to one aide
Cornerstone Day School	2301043 State ID#2690547623	2020-2021 School Year, effective July 6, 2020	\$400.00 per diem based on \$88,088. annual tuition

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Dr. Joseph Corazza	· Wayne Dunn	· Dr. William Kehoe
· Spencer Arnold	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

H. TRANSPORTATION

1. It is recommended by the Superintendent that the Board of Education approves the following Quoted Contract for trips for the 2020 – 2021 School Year:

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Lakeland Bus Lines, Inc.

Q-29

Activity Trip

ID #	Destination	Depart/ Return	Basis of the Bid Per Bus	Cost Per Bus	Basis of Adj	+/- Adj/Hr
Q-29	Various Locations in Massachusetts	9/11/20-5:30 am/ 9/13/20 - 5:30 pm	Two 55 pass coach buses for High Point's Biology Classes from 9/11/2020 - 9/13/2020	\$3,360.00	n/a	n/a

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Dr. Joseph Corazza	· Wayne Dunn	· Dr. William Kehoe
· Spencer Arnold	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

I. LONG TERM PLANNING

J. LEGAL

XV. CORRESPONDENCE

XVI. MISCELLANEOUS

XVII. PUBLIC COMMENTS (Name and Address)

XVIII. NON COMMITTEE BOARD MEMBER REPORTS/COMMENTS

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XIX. OTHER BUSINESS

1. For the purpose of public disclosure and in accordance with the Open Public Records Act (OPRA) the High Point Regional High School Board Office has received and responded to the following OPRA requests over the past two months. [The Board will continue to provide this information on a monthly basis]:

Date Rec'd	Date Sent	From	Request	Total Time Required	Legal Fees	Total Dist Cost Est

- Note: Regular OPRA requests require a response within 7 business days

XX. ADJOURNMENT

(ACTION) Motion by _____, seconded by _____

All in favor _____ Time: _____ pm

SDR:lk

5/14/2020