

BOARD OF EDUCATION
HIGH POINT REGIONAL HIGH SCHOOL
REGULAR MEETING MINUTES
May 19, 2020

The Regular Meeting of the Board of Education of the High Point Regional High School District was held on Tuesday, May 19, 2020 at 5:00 P.M. as a Remote Meeting using a virtual software platform.

Dr. Kehoe opened the meeting with the flag salute.

Dr. Kehoe read the New Jersey Open Public Meetings Act Statement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advanced notice of and to attend the meetings of public bodies, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Augusta, Branchville, and Sussex Post Offices and notice sent to the New Jersey Herald, the Star Ledger and the Clerk of the Boroughs of Branchville and Sussex and the Townships of Frankford, Lafayette and Wantage.

MISSION STATEMENT

High Point Regional High School, in partnership with faculty, family and community, is dedicated to the quest for individual excellence. By fostering high standards of achievement, we prepare students to become responsible and productive members of a diverse society.

MEMBERS PRESENT: **Dr. William Kehoe** , President
 Ms. Gayle Tidona, Vice Pres.
 Mrs. Deborah Anderson
 Mr. Thomas Antcliff
 Mr. Spencer Arnold
 Dr. Joseph Corazza
 Mr. Wayne Dunn
 Ms. Patricia Nugent
 Ms. LeeAnn Smith

MEMBERS ABSENT: **None**

Also Present: Dr. Scott Ripley, Superintendent; Mr. James Minkewicz, Business Administrator/Board Secretary and Ms. Kathy Helewa, NJSBA representative.

BOARD MEMBER TRAINING

Kathy Helewa, NJSBA representative, conducted a training on Rules and Responsibilities of Board Members: 12 Common Mistakes.

EXECUTIVE SESSION

A motion was made by Mr. Antcliff, duly seconded by Ms. Nugent to enter into executive session to conduct the Superintendent Evaluation, which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, "Open Public Meetings Act" at 6:00 P.M. Any discussions held by the Board which need not remain confidential will be made public when appropriate.

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EXECUTIVE SESSION, cont.

Minutes of the Executive Session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the Executive Session.

The motion carried with a voice vote.

Mrs. Anderson	Yes	Dr. Corazza	Yes	Ms. Smith	Yes
Mr. Antcliff	Yes	Mr. Dunn	Yes	Ms. Tidona	Yes
Mr. Arnold	Yes	Ms. Nugent	Yes	Dr. Kehoe	Yes

RECONVENE REGULAR SESSION

A motion was made by Mr. Antcliff duly seconded by Ms. Nugent that the Board reconvene to regular session at 7:02 P.M.

The motion carried with a voice vote.

Mrs. Anderson	Yes	Dr. Corazza	Yes	Ms. Smith	Yes
Mr. Antcliff	Yes	Mr. Dunn	Yes	Ms. Tidona	Yes
Mr. Arnold	Yes	Ms. Nugent	Yes	Dr. Kehoe	Yes

MEMBERS PRESENT: **Dr. William Kehoe** , President
 Ms. Gayle Tidona, Vice Pres.
 Mrs. Deborah Anderson
 Mr. Thomas Antcliff
 Mr. Spencer Arnold
 Dr. Joseph Corazza
 Mr. Wayne Dunn
 Ms. Patricia Nugent
 Ms. LeeAnn Smith

MEMBERS ABSENT: **None**

Also Present: Dr. Scott Ripley, Superintendent and Mr. James Minkewicz, Business Administrator/Board Secretary.

UNFINISHED BUSINESS

There are no items.

APPROVAL OF MINUTES

A motion was made by Mr. Arnold, duly seconded by Mr. Dunn that the Board approves the minutes of the following meetings:

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APPROVAL OF MINUTES**

Regular Meeting Minutes -
Executive Session Minutes -

April 28, 2020

April 28, 2020

The motion carried with a voice vote.

Mrs. Anderson	Yes	Dr. Corazza	Yes	Ms. Smith	Yes
Mr. Antcliff	Yes	Mr. Dunn	Yes	Ms. Tidona	Yes
Mr. Arnold	Yes	Ms. Nugent	Yes	Dr. Kehoe	Yes

PUBLIC COMMENTS - AGENDA ITEMS ONLY

Dr. Kehoe read the following comments:

Mr. Kevin Craig, Wantage, expressed his opinion on the Transgender Policy.

Ms. D. Roberts expressed opinion on the onsite graduation.

Dr. Ripley responded to the requests for clarification of the virtual graduation.

STUDENT COUNCIL

There was no report.

HPEA REPORT

There was no report.

PRINCIPAL'S REPORT

There was no report.

ATHLETIC REPORT

There was no report.

CURRICULUM AND INSTRUCTION REPORT

Mr. Campbell reported on the NJSLA Science scores for 2019.

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BOARD OBJECTIVE

Dr. Kehoe reviewed the Board Goals and discussed progress:

1. Review and update Board of Education Bylaws to ensure greater transparency and operations.
2. During the 2020 calendar year, and over the next several years, the High Point Regional High School Board of Education shall complete four credits per year, for a total of sixteen in four years, so as to earn Board Certification from New Jersey School Boards Association.

OTHER BUSINESS

Dr. Ripley updated the Board on New Jersey state aid cuts.

Dr. Ripley provided an update on the District Health Related Preparedness Plan.

ACTION ITEMS

CURRICULUM AND INSTRUCTION

A motion was made by Ms. Smith, duly seconded by Mr. Antcliff that, upon recommendation of the Superintendent, the Board approve the following resolutions:

BE IT RESOLVED that the Board recognizes there are no **curricular field trips** listed on the attached roster. (Attachment A-5a)

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Dr. Corazza	Yes	Ms. Smith	Yes
Mr. Antcliff	Yes	Mr. Dunn	Yes	Ms. Tidona	Yes
Mr. Arnold	Yes	Ms. Nugent	Yes	Dr. Kehoe	Yes

BE IT RESOLVED that the Board approves the **Professional Development** activities as listed on the attached roster. (Attachment A-6)

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Dr. Corazza	Yes	Ms. Smith	Yes
Mr. Antcliff	Yes	Mr. Dunn	Yes	Ms. Tidona	Yes
Mr. Arnold	Yes	Ms. Nugent	Yes	Dr. Kehoe	Yes

BE IT RESOLVED that the Board approves the application for **CARES Act, ESEA, IDEA and Carl D. Perkins Career Tech grant funding** for the fiscal year 2021, and, upon award, accept the funding thereof.

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Dr. Corazza	Yes	Ms. Smith	Yes
Mr. Antcliff	Yes	Mr. Dunn	Yes	Ms. Tidona	Yes
Mr. Arnold	Yes	Ms. Nugent	Yes	Dr. Kehoe	Yes

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PERSONNEL, cont.

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Dr. Corazza	Yes	Ms. Smith	Yes
Mr. Antcliff	Yes	Mr. Dunn	Yes	Ms. Tidona	Yes
Mr. Arnold	Yes	Ms. Nugent	Yes	Dr. Kehoe	Yes

BE IT RESOLVED that the Board approves **Kia Paskas** to continue as a long term substitute of Spanish, starting September 1, 2020 until November 2, 2020, at the prorated salary of \$67,890, MA, Step 2, on the 2020-2021 salary guide.

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Dr. Corazza	Yes	Ms. Smith	Yes
Mr. Antcliff	Yes	Mr. Dunn	Yes	Ms. Tidona	Yes
Mr. Arnold	Yes	Ms. Nugent	Yes	Dr. Kehoe	Yes

EXTRA CURRICULAR

A motion was made by Dr. Kehoe, duly seconded by Ms. Tidona, that, upon recommendation by the Superintendent, the Board approve the following resolutions:

BE IT RESOLVED that the Board accepts the resignation, effective June 30, 2020, of the following individuals:

- Brad Dragone Coach Girls Basketball
- Christopher Kappelmeier Advisor Peer Counseling

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Dr. Corazza	Yes	Ms. Smith	Yes
Mr. Antcliff	Yes	Mr. Dunn	Yes	Ms. Tidona	Yes
Mr. Arnold	Yes	Ms. Nugent	Yes	Dr. Kehoe	Yes

BE IT RESOLVED that the Board approves the **Extra-Curricular** appointments for the **2020-2021** School Year as listed on Attachment C-1.

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Dr. Corazza	Yes	Ms. Smith	No
Mr. Antcliff	Yes	Mr. Dunn	No	Ms. Tidona	Yes
Mr. Arnold	Yes	Ms. Nugent	Yes	Dr. Kehoe	No

POLICY

A motion was made by Ms. Tidona, duly seconded by Mrs. Anderson, that, upon recommendation of the Superintendent the Board approve the following resolutions:

BE IT RESOLVED that the Board approves the **second reading** of the following **new policies and regulations**:

Attachment D-1	Policy 1581	Domestic Violence
Attachment D-1.a	Reg. 1581	Domestic Violence
Attachment D-1.b	Policy 8220	School Day
Attachment D-1.c	Policy 5756	Transgender Students

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POLICY, cont.

Dr. Kehoe initiated a lengthy discussion on the approval of the Transgender Policy.
Dr. Ripley responded to the questions directed at him.
Mr. Dunn and Mr. Arnold requested the Board move out of discussion and vote on the approval of the policies.
The motion carried with a roll call vote.

Mrs. Anderson	Yes	Dr. Corazza	Yes	Ms. Smith	Yes
Mr. Antcliff	No	Mr. Dunn	Yes	Ms. Tidona	Yes
Mr. Arnold	Yes	Ms. Nugent	Yes	Dr. Kehoe	No

BE IT RESOLVED that the Board approves the following **revised policies/regulations**:

Attachment D-2.a	Bylaw 0144	Board Member Orientation & Training
Attachment D-2.b	Bylaw 0146	Board Member Authority
Attachment D-2.c	Bylaw 0148	Board Member Indemnification
Attachment D-2.d	Bylaw 0151	Organization Meeting
Attachment D-2.e	Bylaw 0152	Board Officers
Attachment D-2.f	Bylaw 0153	Annual Appointments
Attachment D-2.g	Bylaw 0154	Annual Motions and Designations
Attachment D-2.h	Bylaw 0157	Board of Education Website
Attachment D-2.i	Bylaw 0161	Call, Adjournment, and Cancellation
Attachment D-2.j	Bylaw 0162	Notice of Board Meetings
Attachment D-2.k	Bylaw 0163	Quorum
Attachment D-2.l	Bylaw 0164	Conduct of Board Meeting
Attachment D-2.m	Bylaw 0165	Voting
Attachment D-2.n	Bylaw 0166	Private Meetings
Attachment D-2.o	Policy 7243	Supervision of Construction
Attachment D-2.p	Policy 8462	Reporting Potentially Missing or Abused Children
Attachment D-2.q	Reg. 5330	Administration of Medication
Attachment D-2.r	Reg. 8220	School Closings

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Dr. Corazza	Yes	Ms. Smith	Yes
Mr. Antcliff	Yes	Mr. Dunn	Yes	Ms. Tidona	Yes
Mr. Arnold	Yes	Ms. Nugent	Yes	Dr. Kehoe	Yes

NEGOTIATIONS

There are no Negotiations items at this time.

BUILDINGS AND GROUNDS

There are no Buildings and Ground items at this time.

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FINANCE AND INSURANCE

A motion was made by Mr. Dunn, duly seconded by Mr. Antcliff, that the Board approve the following resolutions:

BE IT RESOLVED that the Board **accepts the Report of the Board Secretary/Business Administrator** for the month of April, 2020. (Attachment G-1)

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Dr. Corazza	Yes	Ms. Smith	Yes
Mr. Antcliff	Yes	Mr. Dunn	Yes	Ms. Tidona	Yes
Mr. Arnold	Yes	Ms. Nugent	Yes	Dr. Kehoe	Yes

BE IT RESOLVED that the Board **accepts the Report of the Treasurer** for the month of April, 2020. (Attachment G-2)

We hereby certify, pursuant to N.J.A.C. 6A:23-2.11 (c)3, that as of the date of the Board Secretary's Monthly Financial Reports, no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11 (a).

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Dr. Corazza	Yes	Ms. Smith	Yes
Mr. Antcliff	Yes	Mr. Dunn	Yes	Ms. Tidona	Yes
Mr. Arnold	Yes	Ms. Nugent	Yes	Dr. Kehoe	Yes

BE IT RESOLVED that the Board approves the **Report of Transfers and the Minimum Expense Transfer Report** for the month of April, 2020. (Attachment G-3a and G-3b)

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Dr. Corazza	Yes	Ms. Smith	Yes
Mr. Antcliff	Yes	Mr. Dunn	Yes	Ms. Tidona	Yes
Mr. Arnold	Yes	Ms. Nugent	Yes	Dr. Kehoe	Yes

BE IT RESOLVED that the Board approves for **payment** the attached schedule of audited bills, dated May 19, 2020. (Attachment G-4)

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Dr. Corazza	Yes	Ms. Smith	Yes
Mr. Antcliff	Yes	Mr. Dunn	Yes	Ms. Tidona	Yes
Mr. Arnold	Yes	Ms. Nugent	Yes	Dr. Kehoe	Yes

BE IT RESOLVED that the Board accepts the **Adult Education, Agency Account, Cafeteria Account, Principal Petty Cash, and School Store Account** for the month of April, 2020. (Attachment G-5)

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Dr. Corazza	Yes	Ms. Smith	Yes
Mr. Antcliff	Yes	Mr. Dunn	Yes	Ms. Tidona	Yes
Mr. Arnold	Yes	Ms. Nugent	Yes	Dr. Kehoe	Yes

BE IT RESOLVED that the Board approves the following **tuition contracts** between High Point Regional High School (sending) and the following districts and related information:

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FINANCE AND INSURANCE, cont

DISTRICT/INSTITUTION	STUDENT	TIME FRAME	TUITION COST
Roxbury Township Board of Education	2100123 State ID#9583006931	2019-2020 School Year Effective March 9, 2020 through June 30, 2020	\$40,968.00 \$26,262.28 One on One Aide
Cornerstone Day School	2301043 State ID#2690547623	2020-2021 School Year Effective July 6, 2020	\$400.00 per diem based on \$88,088 annual tuition

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Dr. Corazza	Yes	Ms. Smith	Yes
Mr. Antcliff	Yes	Mr. Dunn	Yes	Ms. Tidona	Yes
Mr. Arnold	Yes	Ms. Nugent	Yes	Dr. Kehoe	Yes

TRANSPORTATION

A motion was made by Dr. Corazza, duly seconded by Ms. Tidona, that the Board, upon recommendation of the Superintendent, approves the following resolutions:

BE IT RESOLVED that the Board approves the following Quoted Contract for trips for the 2020 – 2021 School Year:

Lakeland Bus Lines, Inc.

Q-29

Activity Trip

ID #	Destination	Depart/ Return	Basis of the Bid Per Bus	Cost Per Bus	Basis of Adj	+/- Adj/Hr
Q-29	Various Locations in Massachusetts	9/11/20-5:30 am/ 9/13/20 - 5:30 pm	Two 55 pass coach buses for High Point's Biology Classes from 9/11/2020 - 9/13/2020	\$3,360.00	n/a	n/a

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Dr. Corazza	Yes	Ms. Smith	Yes
Mr. Antcliff	Yes	Mr. Dunn	Yes	Ms. Tidona	Yes
Mr. Arnold	Yes	Ms. Nugent	Yes	Dr. Kehoe	Yes

LONG TERM PLANNING

There are no Long Term Planning items.

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LEGAL*

There are no Legal items.

CORRESPONDENCE

There are no items.

MISCELLANEOUS

Ms. Smith commented on the tax levy. She has been receiving comments from the Community. She feels that the teachers and Administration have been working hard to navigate the situation we are in now and that affecting their salaries should not be an option.

Mrs. Anderson commented on the "thank you placards" that were distributed by the Administration this week. Dr. Ripley stated that this was funded by donations, most of cost was covered by the High Point Education Foundation.

Dr. Corazza spoke of Travis Tallamy, our Scholar Athlete.

Mr. Dunn addressed our Community. He stated that the Board would do whatever is necessary to give the Class of 2020 a Graduation Ceremony.

PUBLIC COMMENTS

Ms. Monica Rowland Orr commented on the difficulties navigating the confusing information coming from the State. Thank you to the staff.

Mr. Craig thanked the Board for continuing to move towards a Student Centered Environment at High Point.

Dr. Kehoe, thanked Mr. Minkewicz

NON COMMITTEE REPORTS

There are no reports

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OTHER BUSINESS

For the purpose of public disclosure and in accordance with the Open Public Records Act (OPRA) the High Point Regional High School Board Office has received and responded to the following OPRA requests over the past two months. [The Board will continue to provide this information on a monthly basis]:

Mr. Minkewicz noted that he received no requests this month.

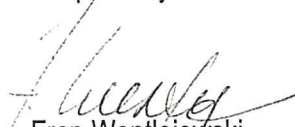
ADJOURNMENT

With no further action or discussion required of the High Point Regional High School Board of Education at this time, a motion was made by Ms. Nugent, seconded by Dr. Corazza to adjourn the regular meeting at 8:45 P.M.

The motion carried with a voice vote.

Mrs. Anderson	Yes	Dr. Corazza	Yes	Ms. Smith	Yes
Mr. Antcliff	Yes	Mr. Dunn	Yes	Ms. Tidona	Yes
Mr. Arnold	Yes	Ms. Nugent	Yes	Dr. Kehoe	Yes

Respectfully submitted,


Fran Wentlejewski
Board Secretary Pro Tem
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