

BOARD OF EDUCATION
HIGH POINT REGIONAL HIGH SCHOOL
REGULAR MEETING MINUTES
November 17, 2020

The Regular Meeting of the Board of Education of the High Point Regional High School District was held on Tuesday, November 17, 2020 at 5:00 P.M. as a Remote Meeting using a virtual software platform.

Mr. Kehoe opened the meeting with the flag salute.

Mr. Kehoe read the New Jersey Open Public Meetings Act Statement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advanced notice of and to attend the meetings of public bodies, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Augusta, Branchville, and Sussex Post Offices and notice sent to the New Jersey Herald, the Star Ledger and the Clerk of the Boroughs of Branchville and Sussex and the Townships of Frankford, Lafayette and Wantage.

MISSION STATEMENT

High Point Regional High School, in partnership with faculty, family and community, is dedicated to the quest for individual excellence. By fostering high standards of achievement, we prepare students to become responsible and productive members of a diverse society.

MEMBERS PRESENT: **Mr. William Kehoe, President**
 Ms. Gayle Tidona (arrived at 6:00 P.M.)
 Mrs. Deborah Anderson
 Mr. Thomas Antcliff
 Mr. Spencer Arnold
 Mr. Joseph Corazza (arrived at 6:00 P.M.)
 Mr. Wayne Dunn
 Ms. Patricia Nugent
 Ms. LeeAnn Smith

MEMBERS ABSENT: **None**

Also Present: Dr. Scott Ripley, Superintendent; Tina M. Palecek, Business Administrator/Board Secretary.

EXECUTIVE SESSION

A motion was made by Ms. Nugent, duly seconded by Mr. Dunn to enter into executive session to provide an update on legal, personnel and negotiations items, which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, "Open Public Meetings Act" at 5:06 P.M. Any discussions held by the Board which need not remain confidential will be made public when appropriate.

Minutes of the Executive Session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the Executive Session.

EXECUTIVE SESSION, cont.

The motion carried with a voice vote.

Mrs. Anderson	Yes	Mr. Corazza	Absent	Ms. Smith	Yes
Mr. Antcliff	Yes	Mr. Dunn	Yes	Ms. Tidona	Absent
Mr. Arnold	Yes	Ms. Nugent	Yes	Mr. Kehoe	Yes

RECONVENE REGULAR SESSION

A motion was made by Mrs. Anderson, duly seconded by Mr. Dunn, that the Board reconvene to regular session at 6:59 P.M.

The motion carried with a voice vote.

Mrs. Anderson	Yes	Mr. Corazza	Yes	Ms. Smith	Yes
Mr. Antcliff	Yes	Mr. Dunn	Yes	Ms. Tidona	Yes
Mr. Arnold	Yes	Ms. Nugent	Yes	Mr. Kehoe	Yes

MEMBERS PRESENT:

Mr. William Kehoe, President

Ms. Gayle Tidona (arrived at 6:00 P.M.)

Mrs. Deborah Anderson

Mr. Thomas Antcliff

Mr. Spencer Arnold

Mr. Joseph Corazza (arrived at 6:00 P.M.)

Mr. Wayne Dunn

Ms. Patricia Nugent

Ms. LeeAnn Smith

MEMBERS ABSENT:

None

Also Present: Dr. Scott Ripley, Superintendent; Tina M. Palecek, Business Administrator/Board Secretary.

UNFINISHED BUSINESS

There are no items.

APPROVAL OF MINUTES

A motion was made by Mrs. Anderson, duly seconded by Mr. Arnold, that the Board approves the minutes of the following meetings:

Regular Meeting Minutes -
Executive Session Minutes -

October 27, 2020
October 27, 2020

APPROVAL OF MINUTES, cont.

The motion carried with a voice vote.

Mrs. Anderson	Yes	Mr. Corazza	Yes	Ms. Smith	Yes
Mr. Antcliff	Yes	Mr. Dunn	Yes	Ms. Tidona	Yes
Mr. Arnold	Yes	Ms. Nugent	Yes	Mr. Kehoe	Abstain

PUBLIC COMMENTS - AGENDA ITEMS ONLY

None were heard.

STUDENT COUNCIL

No report was heard.

HPEA REPORT

Ms. Carla Mancuso, HPEA President, updated the Board regarding the impact the Pandemic on the teaching staff. She expressed that the teachers have concerns with planning for the upcoming holidays.

Ms. Mancuso spoke of the creation of a HPEA Health and Safety Committee to establish communication with the High School Administration.

Dr. Kehoe thanked Ms. Mancuso.

PRINCIPAL'S REPORT

Mr. Tallamy provided an update on the following:

- Thank you to Ms. Mancuso
- Staff meeting update
- Students of the Marking Period
 - Principals - Logan Benner
 - Business - Jason Mahabir
 - English - Danielle Faltraco
 - Health/PE - Haylee Rossi
 - History - Breanna Stigler
 - Math - Samantha Perez
 - Performing Arts - Ryan Coarusso
 - Science - Joseph Pauls
 - Technology - Leia Ruvo
 - Visual Arts - Angelina D'Erasmio
 - World Language - Olivia Worthington

PRINCIPAL'S REPORT, cont.

- What's your Anti-Drug Contest Winners:
Joel Morales
Lena Oullette
Danielle Faltraco
Gina-Marie Zoccoli
Tanya Lombardi
- **School Events:**
"KodaChrome"- Rescheduled to Dec. 11, 12, and 13th- Livestream only
1st MP ended successfully, mid 2nd MP is 12/14 already
8th-grade **tours**- January 14th Virtual Tours
8th-grade Open House- tentative virtual date end of January

ATHLETIC REPORT

Mr. Tallamy reported on the modified Fall Athletic Season.

1. **Athletics Teams Update:**
 - a. **Soccer** final record 7-6
Qualified for the State tournament and lost to Mountain Lakes
 - b. **Soccer** is currently 11-0-1 and won the league title.
#2 Seed in the state tournament playing Madison on 11/18
 - c. **Girls Tennis** final record of 6-3
Qualified for state tournament and lost to Sparta
 - d. **Football** is currently 2-4
Plays Sussex Tech on Friday 11/20 and Walkkill Valley on 11/23 for Thanksgiving game.
 - e. **Field Hockey** final record of 2-8-1
Qualified for the state tournament and lost to Jefferson
 - f. **Boys Cross Country** finished 5-0 and won the league title for the 7th straight season.
 - g. **Girls Cross Country** finished 5-0 and won the league title for the 3rd time in 5 years.
Roman Citro finished 4th in the sectional race
Ava Veldran finished 19th in the sectional race
2. **Winter Sports Update coming on or around November 20th**
 - a. Nick Boyle donated money so football team could purchase cleats \$4,375 donation
 - b. Pellow and Associates donated 10 face masks for the field hockey to wear on penalty corners
 - c. The following athletes were selected as Athletes of the Month in November:
Cassandra Conklin - Field Hockey
Tanner Okeson - Boys Soccer

PUBLIC COMMENTS - AGENDA ITEMS ONLY

Dr. Kehoe read a public comment that was received from:
Faith Healy, she thanked the Administration, Staff and Board.

CURRICULUM AND INSTRUCTION REPORT

Seamus Campbell reported on the following:

- Mr. Campbell noted the Social Media Ambassadors
- QSAC Self-Assessment Report
- Dr. Ripley sent a letter to High Point Community and Staff regarding the Virtual Scenario
- Full time remote schedule
- Suspended classes on October 29, 30, November 2, 3.

OTHER BUSINESS

Dr. Ripley spoke regarding communication and referenced his many communications to staff.

Dr. Ripley also noted the possibility of the school closing after Thanksgiving.

ACTION ITEMS

CURRICULUM AND INSTRUCTION

The **Faculty Attendance** rate for October is 97.6%. (Attachment A-1)

The **Student Attendance** rate for October is 96.5%. (Attachment A-2)

The **Suspension Report** for the month of October was disseminated. (Attachment A-3)

A motion was made by Ms. Smith, duly seconded by Mr. Antcliff, that, upon recommendation of the Superintendent, the Board approve the following resolution:

BE IT RESOLVED that the Board approves the **Harassment, Intimidation and Bullying Report** for the period of October 27, 2020 through November 17, 2020. (Attachment A-4)

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Dr. Corazza	Yes	Ms. Smith	Yes
Mr. Antcliff	Yes	Mr. Dunn	Yes	Ms. Tidona	Yes
Mr. Arnold	Yes	Ms. Nugent	Yes	Dr. Kehoe	Yes

BE IT RESOLVED that the Board recognizes there are no **curricular field trips** listed on the attached roster. (Attachment A-5)

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Dr. Corazza	Yes	Ms. Smith	Yes
Mr. Antcliff	Yes	Mr. Dunn	Yes	Ms. Tidona	Yes
Mr. Arnold	Yes	Ms. Nugent	Yes	Dr. Kehoe	Yes

CURRICULUM AND INSTRUCTION, cont.

BE IT RESOLVED that the Board approves the **Professional Development** activities as listed on the attached roster. (Attachment A-6)

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Dr. Corazza	Yes	Ms. Smith	Yes
Mr. Antcliff	Yes	Mr. Dunn	Yes	Ms. Tidona	Yes
Mr. Arnold	Yes	Ms. Nugent	Yes	Dr. Kehoe	Yes

BE IT RESOLVED that the Board approves the **NJSAC District Performance Review - School Year 2020-2021**. (Attachment A-7)

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Dr. Corazza	Yes	Ms. Smith	Yes
Mr. Antcliff	Yes	Mr. Dunn	Yes	Ms. Tidona	Yes
Mr. Arnold	Yes	Ms. Nugent	Yes	Dr. Kehoe	Yes

PERSONNEL

A motion was made by Ms. Tidona, duly seconded by Mrs. Anderson, that, upon recommendation by the Superintendent, the Board approve the following resolution:

BE IT RESOLVED that the Board approves Jennifer Smalley as a **Substitute Teacher** for the 2020-2021 School Year, pending receipt of all required paperwork.

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Dr. Corazza	Yes	Ms. Smith	Yes
Mr. Antcliff	Yes	Mr. Dunn	Yes	Ms. Tidona	Yes
Mr. Arnold	Yes	Ms. Nugent	Yes	Dr. Kehoe	Yes

EXTRA CURRICULAR

A motion was made by Mr. Arnold, duly seconded by Ms. Smith, that, upon recommendation by the Superintendent, the Board approve the following resolutions:

BE IT RESOLVED that the Board approves the individuals listed below as **volunteers** for the fall play and spring musical during the 2020-2021 School Year. They have already been cleared by High Point's Director of Safety and Security:

Christine Cairns
Lisa Schmitt
Peter Schmit

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Dr. Corazza	Yes	Ms. Smith	Yes
Mr. Antcliff	Yes	Mr. Dunn	Yes	Ms. Tidona	Yes
Mr. Arnold	Yes	Ms. Nugent	Yes	Dr. Kehoe	Yes

BE IT RESOLVED that the Board approves the following **Extra Curricular appointments** for the 2020-2021 School Year:

EXTRA CURRICULAR

Position	Name	Long Elg.	Service	Step	Base	Long.	Total
Head Girls Basketball Coach	*Lawrence Gomez	N	0	5	\$9,410.00	N/A	\$9,410.00
Assistant Boys Basketball Coach	Seamus Campbell	Y	21	5	\$6,225.00	\$1,300.00	\$7,525.00

*Pending receipt of all required paperwork.

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Dr. Corazza	Yes	Ms. Smith	Yes
Mr. Antcliff	Yes	Mr. Dunn	Yes	Ms. Tidona	Yes
Mr. Arnold	Yes	Ms. Nugent	Yes	Dr. Kehoe	Yes

BE IT RESOLVED that the Board approves the establishment of a **Virtual Chess Club**, with Kathryn Goodman as the volunteer advisor for the 2020-2021 School Year.

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Dr. Corazza	Yes	Ms. Smith	Yes
Mr. Antcliff	Yes	Mr. Dunn	Yes	Ms. Tidona	Yes
Mr. Arnold	Yes	Ms. Nugent	Yes	Dr. Kehoe	Yes

POLICY

A motion was made by Ms. Tidona, duly seconded by Mr. Antcliff, that, upon recommendation of the Superintendent the Board approve the following resolution:

BE IT RESOLVED that the Board approves the **second reading** of the following new policies and regulations:

Attachment D-1.a	Policy 1648.03	Restart & Recovery - Full-Time Remote Instruction
Attachment D-1.b	Policy 5330.05	Seizure Action Plan
Attachment D-1.c	Reg. 5330.05	Seizure Action Plan
Attachment D-1.d	Policy 6470.01	Electronic Funds Transfer & Claimant Certification
Attachment D-1.e	Reg 6470.01	Electronic Funds Transfer & Claimant Certification

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Dr. Corazza	Yes	Ms. Smith	Yes
Mr. Antcliff	Yes	Mr. Dunn	Yes	Ms. Tidona	Yes
Mr. Arnold	Yes	Ms. Nugent	Yes	Dr. Kehoe	Yes

NEGOTIATIONS

Dr. Kehoe advised the Board that the HPEA has requested that the negotiations be put on hold.

BUILDINGS AND GROUNDS

A motion was made by Ms. Nugent, duly seconded by Mr. Antcliff, that, upon recommendation of the Superintendent the Board approve the following resolution:

BUILDINGS AND GROUNDS, cont.

BE IT RESOLVED that the Board allows **Sparta Ecumenical Food Pantry** to store and distribute prepared/packaged Thanksgiving meals to members of our community who are in need on November 24, 2020 from 3:00pm - 5:30 pm. As this will benefit our district's families, we are waiving any fees associated with use of the building.

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Dr. Corazza	Yes	Ms. Smith	Yes
Mr. Antcliff	Yes	Mr. Dunn	Yes	Ms. Tidona	Yes
Mr. Arnold	Yes	Ms. Nugent	Yes	Dr. Kehoe	Yes

FINANCE AND INSURANCE

A motion was made by Mr. Dunn, duly seconded by Mr. Corazza, that the Board approve the following resolutions:

BE IT RESOLVED that the Board **accepts the Report of the Board Secretary/Business Administrator** for the month of October, 2020. (Attachment G-1)

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Dr. Corazza	Yes	Ms. Smith	Yes
Mr. Antcliff	Yes	Mr. Dunn	Yes	Ms. Tidona	Yes
Mr. Arnold	Yes	Ms. Nugent	Yes	Dr. Kehoe	Yes

BE IT RESOLVED that the Board **accepts the Report of the Treasurer** for the month of October, 2020. (Attachment G-2).

We hereby certify, pursuant to N.J.A.C. 6A:23-2.11 (c)3, that as of the date of the Board Secretary's Monthly Financial Reports, no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11 (a)

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Dr. Corazza	Yes	Ms. Smith	Yes
Mr. Antcliff	Yes	Mr. Dunn	Yes	Ms. Tidona	Yes
Mr. Arnold	Yes	Ms. Nugent	Yes	Dr. Kehoe	Yes

BE IT RESOLVED that the Board approves the **Report of Transfers and the Minimum Expense Transfer Report** for the month of October, 2020. (Attachment G-3a and G-3b)

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Dr. Corazza	Yes	Ms. Smith	Yes
Mr. Antcliff	Yes	Mr. Dunn	Yes	Ms. Tidona	Yes
Mr. Arnold	Yes	Ms. Nugent	Yes	Dr. Kehoe	Yes

BE IT RESOLVED that the Board approves for **payment** the attached schedule of audited bills, dated November 17, 2020. (Attachment G-4)

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Dr. Corazza	Yes	Ms. Smith	Yes
Mr. Antcliff	Yes	Mr. Dunn	Yes	Ms. Tidona	Yes
Mr. Arnold	Yes	Ms. Nugent	Yes	Dr. Kehoe	Yes

FINANCE AND INSURANCE, cont.

BE IT RESOLVED that the Board accepts the **Adult Education, Agency Account, Athletic Account, Cafeteria Account, Principal's Petty Cash Account, Scholarship Account, School Store Account and Student Activities** for the month of October, 2020. (Attachment G-5)

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Dr. Corazza	Yes	Ms. Smith	Yes
Mr. Antcliff	Yes	Mr. Dunn	Yes	Ms. Tidona	Yes
Mr. Arnold	Yes	Ms. Nugent	Yes	Dr. Kehoe	Yes

A motion was made by Mr. Dunn, duly seconded by Mr. Antcliff, that the Board approve the following resolution:

BE IT RESOLVED that the Board gratefully accepts the donations listed below:

Donor	Recipient	Amount/Value	Intended Use
Nick Boyle	Football Team	\$4,375.00 Est. Value	Cleats for 2020 Season
Kiwanis Club of Sussex	HP Food Pantry	\$ 250.00	Replenishment
Harold Pellow & Assoc.	Field Hockey Team	\$ 768.49 Est. Value	10 Player Masks
A Meal for Amiel	HP Food Pantry	\$5,000.00	Replenishment
A Meal for Amiel	Media Center	\$2,000.00	Zen Zone
A Meal for Amiel	History Department	\$2,000.00	Stand Up Against Hate
Schoolcraft Studios	Yearbook	\$2,000.00 Rebate check	Cover cost to ship directly to homes
Mrs. LeeAnn Smith	HP Lacrosse Teams	\$100.00 Est. Value	Lacrosse Sticks

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Dr. Corazza	Yes	Ms. Smith	Yes
Mr. Antcliff	Yes	Mr. Dunn	Yes	Ms. Tidona	Yes
Mr. Arnold	Yes	Ms. Nugent	Yes	Dr. Kehoe	Yes

A motion was made by Mr. Dunn, duly seconded by Ms. Smith, that the Board approve the following resolution:

BE IT RESOLVED that the Board approves and authorizes the execution of the following **tuition contracts** between High Point Regional High School (sending) and the following districts and related information:

FINANCE AND INSURANCE, cont.

DISTRICT/INSTITUTION	STUDENT	TIME FRAME	TUITION COST
Kittatinny Regional High School	Homeless	2020-2021 School Year. Effective September 1, 2020	\$20,817.00

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Dr. Corazza	Yes	Ms. Smith	Yes
Mr. Antcliff	Yes	Mr. Dunn	Yes	Ms. Tidona	Yes
Mr. Arnold	Yes	Ms. Nugent	Yes	Dr. Kehoe	Yes

TRANSPORTATION

A motion was made by Mr. Corazza, duly seconded by Mr. Arnold, that, upon recommendation of the Superintendent the Board approve the following resolutions:

BE IT RESOLVED that the Board approves and authorizes the execution of the following Joint Transportation Agreements for transportation for the 2020 – 2021 School Year:

Host – Vernon Township Bd of Education

Joiner – High Point Regional High School

Total - \$900.00

Route #	Destination	Start Date	End Date	# of Host Students	# of Joiner Students	Joiner Cost
VT4	Sussex County Technical School	9/1/20	6/30/21	37	1	\$900.00

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Dr. Corazza	Yes	Ms. Smith	Yes
Mr. Antcliff	Yes	Mr. Dunn	Yes	Ms. Tidona	Yes
Mr. Arnold	Yes	Ms. Nugent	Yes	Dr. Kehoe	Yes

BE IT RESOLVED that the Board approves and authorizes the execution of the following Joint Transportation Agreements for transportation for the 2020 – 2021 School Year:

Host – Kittatinny Regional High School

Joiner – High Point Regional High School

Total - \$1,000.00

Route #	Destination	Start Date	End Date	# of Host Students	# of Joiner Students	Joiner Cost
K-16	Kittatinny Regional High School	9/1/20	6/30/21	30	1	\$1,000.00

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Dr. Corazza	Yes	Ms. Smith	Yes
Mr. Antcliff	Yes	Mr. Dunn	Yes	Ms. Tidona	Yes
Mr. Arnold	Yes	Ms. Nugent	Yes	Dr. Kehoe	Yes

TRANSPORTATION, cont.

A motion was made by Mr. Corazza, duly seconded by Mr. Antcliff, that, upon recommendation of the Superintendent the Board approve the following resolution:

BE IT RESOLVED that the Board approves the following completed Bus Evacuation Drills for the 2020-2021 school year:

High Point Regional High School completed their first annual School Bus Evacuation Drill on Thursday, October 22, 2020 for Cohort A students and on Friday, October 23, 2020 for Cohort B students. A rear door evacuation drill was held in the front of the school from 7:05 am – 7:30 am for the following routes: 2, 3, 4, 5, 7, 8, 11, 12, 13, 14, 15, 16, 17, 18, 20, 23, 24, 25, M-HP-1 & M-HP-2. This completes our first bus evacuation requirement for the 2020-2021 school year.

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Dr. Corazza	Yes	Ms. Smith	Yes
Mr. Antcliff	Yes	Mr. Dunn	Yes	Ms. Tidona	Yes
Mr. Arnold	Yes	Ms. Nugent	Yes	Dr. Kehoe	Yes

LONG TERM PLANNING

There are no Long Term Planning items at this time.

LEGAL

There are no Legal items at this time.

CORRESPONDENCE

There are no Correspondence items at this time.

MISCELLANEOUS

- **SCHOOL BOARD MANDATED TRAINING**
Please contact the Board Office if you need to be scheduled.

PUBLIC COMMENTS

None were heard.

NON COMMITTEE REPORTS

Some discussion on the school going to a virtual platform.

OTHER BUSINESS

For the purpose of public disclosure and in accordance with the Open Public Records Act (OPRA) the High Point Regional High School Board Office has received and responded to the following OPRA requests over the past two months. [The Board will continue to provide this information on a monthly basis]:

Date Rec'd	Date Sent	From	Request	Total Time Required	Legal Fees	Total Dist Cost Est
10/26/20	11/3/20	Montague School	Monthly tuition bills starting school year 2014/15	6.0 hours	0	\$407.95

Note: Regular OPRA requests require a response within 7 business days

Mr. Corazza congratulated Ms. Sunda on the Cross Country Season.

ADJOURNMENT

With no further action or discussion required of the High Point Regional High School Board of Education at this time, a motion was made by Ms. Nugent, seconded by Mr. Corazza to adjourn the regular meeting at 8:04 P.M.

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Dr. Corazza	Yes	Ms. Smith	Yes
Mr. Antcliff	Yes	Mr. Dunn	Yes	Ms. Tidona	Yes
Mr. Arnold	Yes	Ms. Nugent	Yes	Dr. Kehoe	Yes

Respectfully submitted,

Tina M. Palecek, M.Ed.
Business Administrator/Board Secretary
:fw