Sussex, New Jersey 07461 BOARD OF EDUCATION REGULAR MEETING

AGENDA

March 16, 2021

6:00 p.m. Open meeting and enter Executive Session (Remote meeting-see link below) **7:00 p.m.** Public Session Resumes (Remote meeting which will allow for public participation-see link below)

http://www.hpregional.org/about/board_of_education/dates_of_meetings

- I. CALL TO ORDER
- II. FLAG SALUTE

III. OPEN PUBLIC MEETINGS ACT STATEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advanced notice of, and to attend the meetings of public bodies, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, the Board of Education has caused notice of this meeting to be published by having the date, time, and place, thereof, posted at the Augusta, Branchville, and Sussex Post Offices, and notice sent to the New Jersey Herald, The Advertiser North and the Clerk of the Boroughs of Branchville and Sussex and the townships of Frankford, Lafayette, and Wantage.

IV. MISSION STATEMENT

HIGH POINT REGIONAL HIGH SCHOOL, IN PARTNERSHIP WITH STAFF, FAMILY AND COMMUNITY, IS DEDICATED TO THE QUEST FOR INDIVIDUAL EXCELLENCE. BY FOSTERING HIGH STANDARDS OF ACHIEVEMENT, WE PREPARE STUDENTS TO BECOME RESPONSIBLE AND PRODUCTIVE MEMBERS OF A DIVERSE SOCIETY.

V. ROLL CALL

Deborah Anderson	Spencer Arnold	Joseph Corazza	Wayne Dunn	Dr. William Kehoe
Richard Klein	Patricia Nugent	LeeAnn Smith	Gayle Tidona	
Scott Ripley, Ed.D.	Tina Palecek		# of Public	Quorum Yes No

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VI. EXECUTIVE SESSION

A motion will be made that the High Point Regional High School Board of Education enter Executive Session to <u>provide an update on negotiations</u>, <u>legal and personnel items</u> which are exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, Open Public Meetings Act. Any discussions held by the Board which need not remain confidential will be made public when appropriate. Minutes of the Executive Session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session, virtually, at the conclusion of the Executive Session. It is not anticipated that any action will be taken.

	(ACTION) Motion by _	, seconded by	
	All in favor	Time:	₋ pm
VII.	MOTION TO RETURN TO PUBLIC SESSION		
	(ACTION) Motion by _	, seconded by	
	All in favor	Time:	₋ pm
VIII.	UNFINISHED BUSINESS		
IX.	APPROVAL OF MINUTES		
	Regular Meeting Minutes - Executive Session Minutes -	February 16, 2021 February 16, 2021	
		, seconded by DISCUSSION Roll Call \	

Deborah Anderson	Spencer Arnold	Joseph Corazza	Wayne Dunn	Dr. William Kehoe
Richard Klein	Patricia Nugent	LeeAnn Smith	Gayle Tidona	

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X. PUBLIC COMMENTS - AGENDA ITEMS ONLY (Name and Address)

In accordance with the Open Public Meeting Act, we will open the public comments (for agenda items only) at this time. Each speaker should state his/her name and address. You will have three (3) minutes to address the Board, which will be timed by the Board President or designee. We will limit this section to no longer than 45 minutes. Please be respectful and mindful that your comments are being recorded.

XI. PRESENTATIONS

STUDENT COUNCIL

Eliza Lauver, Speaker of the House, will update the Board on the activities of the Student Council.

HPEA

Ms. Carla Mancuso, HPEA President, will update the Board of Education on HPEA items.

Principal's Report/Athletics

Mr. Jonathan Tallamy will update the Board on items pertaining to the High School.

Curriculum and Instruction

Mr. Seamus Campbell will present to the Board on the matters related to Curriculum and Instruction.

XII. OTHER BUSINESS

1. COVID-19 update

XIII. ACTION ITEMS

A. CURRICULUM, INSTRUCTION AND TECHNOLOGY

1. The **Faculty Attendance** rate for February 97.8%. (Attachment A-1)

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- 2. The **Student Attendance** rate for February 94.7%. (Attachment A-2)
- 3. Enclosed in a copy of the **Suspension Report** for February. (Attachment A-3)
- 4. It is recommended by the Superintendent that the Board of Education approves the **Harassment**, **Intimidation and Bullying Report** for the period February 16, 2021 through March 16, 2021. (Attachment A-4).

(ACTION) Motion by	, seconded by
	DISCUSSION

Roll Call Vote

Deborah Anderson	Spencer Arnold	Joseph Corazza	Wayne Dunn	Dr. William Kehoe
Richard Klein	Patricia Nugent	LeeAnn Smith	Gayle Tidona	

- 5. It is recommended by the Superintendent that the Board of Education recognizes there are no **Curricular** or **Co-Curricular field trips** listed on the attached roster. (Attachment A-5)
- 6. It is recommended by the Superintendent that the Board of Education approves the **Professional Development** activities as listed on the attached roster. (Attachment A-6)

(ACTION) Motion by	, seconded by
	DISCUSSION

Roll Call Vote

Deborah Anderson	Spencer Arnold	Joseph Corazza	Wayne Dunn	Dr. William Kehoe
Richard Klein	Patricia Nugent	LeeAnn Smith	Gayle Tidona	

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В.

В.	PERS	ONNEL				
	1.	It is recommended by the Superintendent that the Board of Education approves an extended sick leave/FMLA leave of absence for employee #144, beginning March 1, 2021, to <u>March 26</u> June 30 , 2021, or until released back to work by the physician.				
		(A	.CTION) Motion by _		ed by	
				DISCUSSION	- 11 - 11 - 1	
					Roll Call Vote	
Deborah Ande	erson	Spencer Arnold	Joseph Corazza	Wayne Dunn	Dr. William Kehoe	
Richard Klein		Patricia Nugent	LeeAnn Smith	Gayle Tidona		
	2.	It is recommend Education appro absence for emp 2021-November	ves an NJFLA Ma loyee #1280, begi	ternity/Child Ca	re leave of	

(ACTION) Motion by	, seconded by	
	DISCUSSION	

Roll Call Vote

Deborah Anderson	Spencer Arnold	Joseph Corazza	Wayne Dunn	Dr. William Kehoe
Richard Klein	Patricia Nugent	LeeAnn Smith	Gayle Tidona	

It is recommended by the Superintendent that the Board of 3. Education approves Philip Williams as substitute custodian for the remainder of the 2020/2021 School Year, pending receipt of all required paperwork.

(ACTION) Motion by	, seconded by	_
	DISCUSSION	

Roll Call Vote

Deborah Anderson	Spencer Arnold	Joseph Corazza	Wayne Dunn	Dr. William Kehoe
Richard Klein	Patricia Nugent	LeeAnn Smith	Gayle Tidona	

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4.	It is recommended by the Superintendent that the Board of
	Education accepts the resignation of Robyn Mitchell, P/T LPN
	Nurse Aide, effective March 12, 2021.

(ACTION) Motion by	, seconded b	V
, ,		Roll Call Vote

Deborah Anderson	Spencer Arnold	Joseph Corazza	Wayne Dunn	Dr. William Kehoe
Richard Klein	Patricia Nugent	LeeAnn Smith	Gayle Tidona	

C. EXTRA-CURRICULAR

1. It is recommended by the Superintendent that the Board of Education accepts the **resignation** of David Ruppert as Assistant Boys Soccer Coach, effective for the 2021/2022 School Year.

(ACTION) Motion k	y, second	led	by	
	DISCUSSION			

Roll Call Vote

Deborah Anderson	Spencer Arnold	Joseph Corazza	Wayne Dunn	Dr. William Kehoe
Richard Klein	Patricia Nugent	LeeAnn Smith	Gayle Tidona	

D. POLICY

1. It is recommended by the Superintendent that the Board of Education approves the **first reading** of the following new policies and regulations:

Policy 1643 Family Leave Attachment D-1.a
Regulation 7425 Lead Testing of Water in Schools Attachment D-1.b

(ACTION) Motion by ______, seconded by ______

DISCUSSION Roll Call Vote

Deborah Anderson	Spencer Arnold	Joseph Corazza	Wayne Dunn	Dr. William Kehoe
Richard Klein	Patricia Nugent	LeeAnn Smith	Gayle Tidona	

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2. It is recommended by the Superintendent that the Board of Education approves the following **revised** policies and regulations:

Policy 2415 Policy 2415.0 Policy 2415.0 Policy 2415.2 Policy 4125 Policy 5330.0 Policy 6360 Policy 7425 Policy 8330 Policy 9713	Board Member Resignation/Removal Every Student Succeeds Act 2 Title I Fiscal Responsibilities 5 Student Surveys, Analysis/Eval. 6 ESSA Complaints Employment of Support Staff 61 Administration of Medical Cannabis Political Contributions Lead Testing of Water in Schools Student Records Recruitment by Special Interest Groups	
Policy 9713 Reg. 1642	Recruitment by Special Interest Groups Earned Sick Leave Law	Attachment D-2.k Attachment D-2.l

(ACTION) Motion by _____, seconded by _____ DISCUSSION

Roll Call Vote

Deborah Anderson	Spencer Arnold	Joseph Corazza	Wayne Dunn	Dr. William Kehoe
Richard Klein	Patricia Nugent	LeeAnn Smith	Gayle Tidona	

3. It is recommended by the Superintendent that the Board of Education approves to **abolish** the following policies and regulations:

•	Academic Standards, Academic Attac Assessments, and Accountability Highly Qualified Teachers Family Leave	hment D-3.a Attachment D-3.b Attachment D-3.c
Policy 3431.3	New Jersey Family Leave Insurance	Attachment D-3.d
Policy 4431.1	Program Family Leave	Attachment D-3.e

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Policy 4431.3	New Jersey Family Leave	Insurance	Attachm	ient D-3.f
- 1	Program			
Policy 7430	School Safety			ent D-3.g
Reg 7430	School Safety		Attachm	ent D-3.h
	(ACTION) Motion by _		conded by ₋	
		DISCUSSION		
				Roll Call Vote

Deborah Anderson	Spencer Arnold	Joseph Corazza	Wayne Dunn	Dr. William Kehoe
Richard Klein	Patricia Nugent	LeeAnn Smith	Gayle Tidona	

- E. NEGOTIATIONS
- F. BUILDINGS & GROUNDS
- G. FINANCE
 - 1. It is recommended by the Superintendent that the Board of Education accepts the Report of the Board Secretary/Business Administrator for the month of February, 2021. (Attachment G-1)

(ACTION) Motion by	, seconded by
, and the second se	DISCUSSION
	D II C II T

Roll Call Vote

Deborah Anderson	Spencer Arnold	Joseph Corazza	Wayne Dunn	Dr. William Kehoe
Richard Klein	Patricia Nugent	LeeAnn Smith	Gayle Tidona	

2. It is recommended by the Superintendent that the Board of Education accepts the Report of the Treasurer for the month of February, 2021. (Attachment G-2)

We hereby certify, pursuant to N.J.A.C. 6A:23-2.11 (c)3, that as of the date of the Board Secretary's Monthly Financial Reports, no budgetary line item account has encumbrances

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http:/	//www.hpregional.org/	about/board_of_educ	cation/dates_of_me	etings		
and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11 (a).						
	(A	C TION) Motion by [, seconde DISCUSSION	ed by		
Deborah Anderson	Spencer Arnold	Joseph Corazza	Wayne Dunn	Dr. William Kehoe		
Richard Klein	Patricia Nugent	LeeAnn Smith	Gayle Tidona			
	Education approv Expense Transfe (Attachment G-3	r Report for the n a and G-3b) CTION) Motion by _	nonth of Februa	ry, 2021.		
Deborah Anderson	Spencer Arnold	Joseph Corazza	Wayne Dunn	Dr. William Kehoe		
Richard Klein	Patricia Nugent	LeeAnn Smith	Gayle Tidona			
4. It is recommended by the Superintendent that the Board of Education approves for payment the attached schedule of audited bills, dated March 16, 2021. (Attachment G-4) (ACTION) Motion by, seconded by						
Deborah Anderson	Spencer Arnold	loseph Corazza	Wayne Dunn	l Dr. William Kehoe		

LeeAnn Smith

Richard Klein

| Patricia Nugent

5.	It is recommended by the Superintendent that the Board of Education
	accepts the Adult Education, Agency Account, Athletic Account,
	Cafeteria Account, Principal's Petty Cash Account, Scholarship
	Account, School Store Account and Student Activities for the month

Gayle Tidona

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http://www.hpregional.org/about/board_of_education/dates_of_meetings							
of February, 2021. (Attachment G-5)							
	(A	ed by Roll Call Vote					
Deborah Anderson	Spencer Arnold	Joseph Corazza	Wayne Dunn	Dr. William Kehoe			
Richard Klein	Patricia Nugent	LeeAnn Smith	Gayle Tidona				
6. It is recommended by the Superintendent that the Board of Education approves removing the attached list of old outstanding checks in the Net Pay Account and the monies be moved back to the general fund account. These checks are between 2 to 3 years old. (Attachment G-6) (ACTION) Motion by, seconded by							
		1	DISCUSSION	Roll Call Vote			
Deborah Anderson	Spencer Arnold	Joseph Corazza	Wayne Dunn	Dr. William Kehoe			
Richard Klein	Patricia Nugent	LeeAnn Smith	Gayle Tidona				

7. BE IT RESOLVED, that, upon recommendation of the Superintendent, the Board approves the adoption of the tentative school budget for the 2021-2022 school year as follows:

Travel and Related Expense Reimbursement 2021-2022

WHEREAS, the High Point Regional High School Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a

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majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, the High Point Regional High School Board of Education may establish, for regular district business travel only, an annual school year threshold of \$1,500 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the High Point Regional High School Board of Education to be necessary and unavoidable as noted on the approved High Point Regional High School Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the High Point Regional High School Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved High Point Regional High School Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the High Point Regional High School Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$75,000 for all staff and board members.

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Adoption of Budget 2021-2022

BE IT RESOLVED that the budget be approved for the 2021–2022 School Year using the 2021–2022 state aid figures and the Secretary to the High Point Regional High School Board of Education be authorized to submit the following budget to the Executive County Superintendent of Schools.

	General Fund	Special Revenue	Debt Service	Total
Total Expenditures	\$22,758,353.00	\$225,823.00	N/A	\$22,984,176.00
Less Anticipated Revenues	\$5,854,012.00	\$225,823.00	N/A	\$6,079,835.00
Taxes to be Raised	\$16,904,341.00	\$00.00	N/A	\$16,904,341.00

BE IT RESOLVED that the High Point Regional High School Board of Education approves the levy of General Fund Taxes for the 2021–22 School Budget to be \$16,904,341.00. The 2021–22 Tax Levy does not include any Banked Cap. As State aid has been reduced by \$2.5 Million over the past four years, this budget addresses health and safety issues related to facility and student centered items and program integrity.

BE IT RESOLVED the High Point Regional High School Board of Education will utilize \$150,000.00 of Maintenance Reserve as local revenue.

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And to advertise said tentative budget in the **New Jersey Herald** in accordance with the form suggested by the State Department of Education and according to law.

(ACTION) Motion by .	, seconded by	
•	DISCUSSION	
		D 11 C 11 T 1

Roll Call Vote

Deborah Anderson	Spencer Arnold	Joseph Corazza	Wayne Dunn	Dr. William Kehoe
Richard Klein	Patricia Nugent	LeeAnn Smith	Gayle Tidona	M/C:

H. TRANSPORTATION

1. It is recommended that the Board, upon recommendation of the Superintendent, approves and authorizes to award the routes to the lowest bidder for transportation for the 2020 – 2021 School Year:

High Point Regional High School BID SUMMARY Bid #2020-2021-02

February 24, 2021 – 10:00 AM

Route #	School	Contractor	Route	+/-	Per Diem	Total Per
			Per Diem	Adj.	Aide	Diem Cost
HPS-2004	Inclusive Learning	D.W. Clark & Son*	\$225.00	\$1.25	N/A	\$225.00
	@ Butler HS					
		Berkshire Transportation	\$383.23	\$2.25	N/A	\$383.23
		Jersey Kids Transportation	\$380.00	\$0.96	\$60.00	\$440.00
HPS-2005	Lakeland Andover	Berkshire Transportation*	\$228.00	\$2.25	N/A	\$228.00
		Jersey Kids Transportation	\$380.00	\$0.96	\$60.00	\$440.00

^{*}Lowest Bidder

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(ACTION) Motion by	, seconded by
	DISCUSSION
	Roll Call Vote

Deborah Anderson	Spencer Arnold	Joseph Corazza	Wayne Dunn	Dr. William Kehoe
Richard Klein	Patricia Nugent	LeeAnn Smith	Gayle Tidona	

2. It is recommended that the Board, upon recommendation of the Superintendent, approves and authorizes the execution of the following Contracts awarded to the lowest bid from Bid #2020-2021-02 for the 2020 - 2021 School Year:

D.W. Clark & Sons, Inc. September 1, 2020 - June 30, 2021 Prorated from March 1, 2021 HPS-2004 Bid #2020-2021-02

		2020-21		+/- Adj	Per	2020-21	2020-21
		Per Diem	# of	Per	Diem	Total Per	Total Route
Route #	School	Route Cost	days	Mile	Aide	Diem	Cost
HPS-2004	Inclusive Learning Academy	\$225.00	75	\$1.25	N/A	\$225.00	\$16,875.00
	@ Butler High School						

Berkshire Transportation September 1, 2020 - June 30, 2021 Prorated from March 1, 2021 HPS-2005

Bid #2020-2021-02

		2020-21		+/- Adj	Per	2020-21	2020-21
		Per Diem	# of	Per	Diem	Total Per	Total Route
Route #	School	Route Cost	days	Mile	Aide	Diem	Cost
HPS-2005	Lakeland Andover School	\$228.00	70	\$2.25	N/A	\$228.00	\$15,960.00

(ACTION) Motion by	, seconded by
	DISCUSSION

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Deborah Anderson	Spencer Arnold	Joseph Corazza	Wayne Dunn	Dr. William Kehoe
Richard Klein	Patricia Nugent	LeeAnn Smith	Gayle Tidona	

3. It is recommended that the Board, upon recommendation of the Superintendent, approves and authorizes the execution of the following Joint Transportation Agreements for transportation for the remainder of the 2020 – 2021 School Year:

Host – High Point Regional High School

Joiner – Wallkill Valley Regional High School

Total - \$41,123.28

Route #	Destination	Start Date	End Date	# of Host Students	# of Joiner Students	Joiner Cost
HPS-2004	Inclusive Learning Acad @ Butler HS	3/1/21	6/30/21	0	1	\$16,875.00
HPS-1802	Celebrate the Children	3/1/21	6/30/21	0	1	\$24,248.28

(ACTION) Motion by	, seconded by
	DISCUSSION

Roll Call Vote

Deborah Anderson	Spencer Arnold	Joseph Corazza	Wayne Dunn	Dr. William Kehoe
Richard Klein	Patricia Nugent	LeeAnn Smith	Gayle Tidona	

4. It is recommended that the Board, upon recommendation of the Superintendent, approves and authorizes the execution of the following Joint Transportation Agreement for transportation of a student for the remainder of the 2020 – 2021 School Year:

Host – High Point Regional High School

Joiner – Montague Elementary School

Total - \$18.711.00

					# of	
		Start		# of Host	Joiner	
Route #	Destination	Date	End Date	Students	Students	Joiner Cost
E-1557	High Point Reg HS (8:30 am start)	2/1/21	6/30/21	0	1	\$17,711.00

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			DISCO	331OIN	R	oll Call Vote
	(ACTION) Motion	by		nded by	
Administrative Fee						\$885.55
89 days @ \$199.00						

Deborah Anderson	Spencer Arnold	Joseph Corazza	Wayne Dunn	Dr. William Kehoe
Richard Klein	Patricia Nugent	LeeAnn Smith	Gayle Tidona	

XIV. CORRESPONDENCE

1. Letter from Eric and Elisabeth Schuman regarding expanded in-person instruction.

XV. MISCELLANEOUS

- SCHOOL BOARD MANDATED TRAINING
 Please contact the Board Office if you need to be scheduled.
- XVI. PUBLIC COMMENTS (Name and Address)
- XVII. NON COMMITTEE BOARD MEMBER REPORTS/COMMENTS

XVIII. OTHER BUSINESS

1. For the purpose of public disclosure and in accordance with the Open Public Records Act (OPRA) the High Point Regional High School Board Office has received and responded to the following OPRA requests over the past month. [The Board will continue to provide this information on a monthly basis]:

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Date Rec'd	Date Sent	From	Request	Total Time Required	Legal Fees	Total Dist Cost Est
None						

Note: Regular OPRA requests require a response within 7 business days

XIX. ADJOURNMENT

	(ACTION) Motion by	, seconded by	
	All in favor	Time:	pm
SDR:lk 3/11/21			