

# HIGH POINT REGIONAL HIGH SCHOOL

Sussex, New Jersey 07461

## PUBLIC HEARING ON 2017-2018 FINAL BUDGET and BOARD OF EDUCATION REGULAR MEETING AGENDA

### AGENDA

April 25, 2017

6:00 p.m. (Board of Education Conference Room - Open the meeting and enter Executive Session)

7:00 p.m. (Cafeteria Annex - Public Session)

#### I. CALL TO ORDER

#### II. FLAG SALUTE

#### III. OPEN PUBLIC MEETINGS ACT STATEMENT

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advanced notice of, and to attend the meetings of public bodies, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, the Board of Education has caused notice of this meeting to be published by having the date, time, and place, thereof, posted at the Augusta, Branchville, Lafayette, and Sussex Post Offices, and notice sent to the New Jersey Herald, The Star-Ledger and the Clerk of the Boroughs of Branchville and Sussex and the townships of Frankford, Lafayette, and Wantage.

#### IV. MISSION STATEMENT

HIGH POINT REGIONAL HIGH SCHOOL, IN PARTNERSHIP WITH STAFF, FAMILY AND COMMUNITY, IS DEDICATED TO THE QUEST FOR INDIVIDUAL EXCELLENCE. BY FOSTERING HIGH STANDARDS OF ACHIEVEMENT, WE PREPARE STUDENTS TO BECOME RESPONSIBLE AND PRODUCTIVE MEMBERS OF A DIVERSE SOCIETY.

#### V. ROLL CALL

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· Christine Keller	· William Kehoe
· Todd Miller	· Charles Rolon Jr.	· Kyle Vealey	· Michael Voitcu	
· Scott Ripley, Ed.D.	· Jim Minkewicz		# of Public ___	Quorum Yes No

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

#### Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· Christine Keller	· William Kehoe
· Todd Miller	· Charles Rolon Jr.	· Kyle Vealey	· Michael Voitcu	

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#### VI. EXECUTIVE SESSION

A motion will be made that the High Point Regional High School Board of Education enter Executive Session to **provide an update on personnel, legal and negotiations items** which are exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, Open Public Meetings Act. Any discussions held by the Board which need not remain confidential will be made public when appropriate. Minutes of the Executive Session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session in the Cafeteria Annex at the conclusion of the Executive Session.

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

All in favor \_\_\_\_\_ Time: \_\_\_\_\_ pm

#### VII. MOTION TO RETURN TO PUBLIC SESSION

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

All in favor \_\_\_\_\_ Time: \_\_\_\_\_ pm

#### VIII. UNFINISHED BUSINESS

#### IX. APPROVAL OF MINUTES

Regular Meeting Minutes -

March 16, 2017

Executive Session Minutes -

March 16, 2017

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#### X. PUBLIC COMMENTS - AGENDA ITEMS ONLY (Name and Address)

*In accordance with the Open Public Meeting Act, we will open the public comments (for agenda items only) at this time. Each speaker should state his/her name and address. You will have three (3) minutes to address the Board, which will be timed by the Board President or designee. We will limit this section to no longer than 45 minutes. Please be respectful and mindful that your comments are being recorded.*

#### XI. PUBLIC HEARING ON THE FINAL 2017-2018 BUDGET

Dr. Scott Ripley will facilitate a Public Hearing on the 2017-2018 School Budget.

#### XII. PRESENTATIONS

##### **Student Council Report**

Hannah Aroune, Speaker of the House, will update the Board on Student Council activities.

##### **HPEA**

Mrs. Kate Romeo, President, will update the Board on HPEA items.

##### **Principal's Report**

Mr. Jonathan Tallamy will update the Board on high school activities.

##### **Curriculum, Instruction and Technology**

Mr. Aldo Deodino will update the Board of Education on matters related to Curriculum and Instruction items:

- Marching Band
- 42 Street
- Young Authors Conference
- Global Refugee Crisis

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### XIII. ANNUAL APPOINTMENTS, ADOPTIONS AND DESIGNATIONS

1. It is recommended by the Superintendent that the Board of Education designates The Orthopedic Institute to provide **physician coverage** for all home football games for the 2017-2018 season. Attachment XIII-1
  - August 31 – Parsippany Hills HS – 5:00 pm
  - September 8 – Jefferson HS – 7:00 pm
  - September 22 – Mount Olive HS – 7:00 pm
  - October 6 – Morris Hills – 7:00 pm
  - October 13 – Kittatinny – 7:00 pm
  - October 27 – Parsippany HS – 7:00 pm

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· Christine Keller	· William Kehoe
· Todd Miller	· Charles Rolon Jr.	· Kyle Vealey	· Michael Voitcu	

2. It is recommended by the Superintendent that the Board of Education designates Dr. Denise Autotte as **School Doctor** effective July 1, 2017 through June 30, 2018, for an annual fee of \$13,000.

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· Christine Keller	· William Kehoe
· Todd Miller	· Charles Rolon Jr.	· Kyle Vealey	· Michael Voitcu	

3. It is recommended by the Superintendent that the Board of Education appoints the Director of Safety and Security as **Attendance Officer** for the 2017-2018 school year.

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· Christine Keller	· William Kehoe
· Todd Miller	· Charles Rolon Jr.	· Kyle Vealey	· Michael Voitcu	

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4. It is recommended by the Superintendent that the Board of Education appoints the individuals listed below as the **Affirmative Action Team** for the 2017-2018 school year.

Erik Carlson - **Affirmative Action Coordinator**  
Amy Librizzi  
Gib Carter

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· Christine Keller	· William Kehoe
· Todd Miller	· Charles Rolon Jr.	· Kyle Vealey	· Michael Voitcu	

5. It is recommended by the Superintendent that the Board of Education appoints the Director of Safety and Security as **Anti-Bullying Specialist** for the 2017-2018 school year.

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· Christine Keller	· William Kehoe
· Todd Miller	· Charles Rolon Jr.	· Kyle Vealey	· Michael Voitcu	

6. It is recommended by the Superintendent that the Board of Education approves the **Supervisor of Building and Grounds** as the Safety Compliance Officer, IPM Coordinator, AHERA, Air Quality Designee, Chemical Hygiene Officer and the Right to Know Officer for the 2017-2018 school year.

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· Christine Keller	· William Kehoe
· Todd Miller	· Charles Rolon Jr.	· Kyle Vealey	· Michael Voitcu	

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7. It is recommended by the Superintendent that the Board of Education approves the following **tax shelter annuity companies** for the 2017-2018 school year:
- Equitable      Lincoln Planning, Inc.      T.Rowe Price

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· Christine Keller	· William Kehoe
· Todd Miller	· Charles Rolon Jr.	· Kyle Vealey	· Michael Voitcu	

8. It is recommended by the Superintendent that the Board of Education approves all **job descriptions, handbooks, and other legislative or regulatory action** of the board hereby continued in force through June 30, 2018, subject to revisions as recommended by the Superintendent.

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· Christine Keller	· William Kehoe
· Todd Miller	· Charles Rolon Jr.	· Kyle Vealey	· Michael Voitcu	

9. It is recommended by the Superintendent that the Board of Education approves the following **Annual Certified Costs Per Pupil for Tuition Adjustment Purposes**, for the 2017-2018 school year:

Grades 9 – 12	\$18,992
Cognitive Mild	\$17,690
MD	\$57,497

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· Christine Keller	· William Kehoe
· Todd Miller	· Charles Rolon Jr.	· Kyle Vealey	· Michael Voitcu	

10. It is recommended by the Superintendent that the the Board of Education approves the following **substitute pay rates** for the 2017-2018 school year:
- Substitute Aide\*      \$10.00/hour  
Substitute Bus Driver      \$20.00/hour

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Substitute Custodian	\$13.00/hour
Substitute Secretary	\$12.00/hour
Substitute School Nurse	\$23.00/hour
Substitute Nurse (LPN/RN no cert.)	\$20.00/hour
Substitute Security Guard/Hall Monitor	\$12.00/hour
Special Events Security Guard	\$20.00/hour
Substitute Teacher*	\$80.00/day - \$95.00/ day after 40 days within one school year

*\*Should substitute teachers be utilized to fill substitute aide positions, the compensation will remain at \$80/day regardless of the number of days utilized during one school year.*

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· Christine Keller	· William Kehoe
· Todd Miller	· Charles Rolon Jr.	· Kyle Vealey	· Michael Voitcu	

#### XIV. ACTION ITEMS

##### A. CURRICULUM, INSTRUCTION AND TECHNOLOGY

1. The **Faculty Attendance** rate for March is 95.3%. Attachment A-1.
2. The **Student Attendance** rate for March is 93.6%. Attachment A-2.
3. Enclosed is a copy of the **Suspension Report** for the month of March 2017. Attachment A-3.
4. It is recommended by the Superintendent that the Board of Education approves the **Harassment, Intimidation and Bullying Report** for the period of March 16, 2017 through April 25, 2017. Attachment A-4.

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· Christine Keller	· William Kehoe
· Todd Miller	· Charles Rolon Jr.	· Kyle Vealey	· Michael Voitcu	

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5. It is recommended by the Superintendent that the Board of Education approves the **field trips** as listed on the attached roster. Attachment A-5a (Curricular) and A-5b (Student Activities).

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· Christine Keller	· William Kehoe
· Todd Miller	· Charles Rolon Jr.	· Kyle Vealey	· Michael Voitcu	

6. It is recommended by the Superintendent that the Board of Education approves the **professional development** activities as listed on the attached roster. Attachment A-6.

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· Christine Keller	· William Kehoe
· Todd Miller	· Charles Rolon Jr.	· Kyle Vealey	· Michael Voitcu	

7. It is recommended by the Superintendent that the Board of Education approves the **reduction of STEM inventory** items as listed:

Quantity	Title	Publisher	iSN#	Department
60	Mathematical Ideas	Pearson/Addison Wesley	0-321-16808-9	Math

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· Christine Keller	· William Kehoe
· Todd Miller	· Charles Rolon Jr.	· Kyle Vealey	· Michael Voitcu	



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8. It is recommended by the Superintendent that the Board of Education approves the **graduation date** for the Class of 2017 be set for Monday, June 19, 2017, beginning at 6:00 p.m. There will be a half-day schedule on June 15, 16 and 19.

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· Christine Keller	· William Kehoe
· Todd Miller	· Charles Rolon Jr.	· Kyle Vealey	· Michael Voitcu	

#### B. PERSONNEL

1. It is recommended by the Superintendent that the Board of Education approves the **suspension, with pay**, of Timothy Merrill, Teacher of Science, effective April 7, pending further action of the Board.

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· Christine Keller	· William Kehoe
· Todd Miller	· Charles Rolon Jr.	· Kyle Vealey	· Michael Voitcu	

2. It is recommended by the Superintendent that the Board of Education accepts, with regret, the **retirement notification** by JoAnn LaCarrubba, Secretary, to the Assistant Principal, effective July 1, 2017.

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· Christine Keller	· William Kehoe
· Todd Miller	· Charles Rolon Jr.	· Kyle Vealey	· Michael Voitcu	

3. It is recommended by the Superintendent that the Board of Education approves the following resolution outlining a **reduction in force**.

WHEREAS, the High Point Regional High School Board of Education ("Board") is obligated to provide a thorough and efficient education to its students in a way that is economically sound and fair to the taxpayers of the High Point Regional

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High School District (“District”); and

WHEREAS, student enrollment at High Point Regional High School has significantly decreased over a number of years; and

WHEREAS, based in part on the reduced student enrollment and a reduced need for certain services, various positions are no longer required within the District; and

WHEREAS, the Board is authorized pursuant to N.J.S.A. 18A:28-9 to reduce the number of employees in the District; and

WHEREAS, the Board has consulted with the Superintendent in determining which positions shall be subject to a reduction-in-force;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education hereby approves a reduction of its staff for reasons of economy, reduced student enrollment and other just cause, as follows:

- a. Elimination of the Director of Guidance position;
- b. Elimination of one (1) full-time Secretary position; and
- c. Reduction of the Substance Awareness Coordinator position from full-time to three-fifths (3/5).

BE IT FURTHER RESOLVED that the Board’s administration is authorized to take all necessary and appropriate steps to carry out this action of the Board, including but not limited to notifying affected staff of their respective seniority rights, if any.

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· Christine Keller	· William Kehoe
· Todd Miller	· Charles Rolon Jr.	· Kyle Vealey	· Michael Voitcu	

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4. It is recommended by the Superintendent that the Board of Education approves the appointment of **certificated and non certificated staff members and salaries** for the 2017–2018 school year as listed in Attachment B-1.

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· Christine Keller	· William Kehoe
· Todd Miller	· Charles Rolon Jr.	· Kyle Vealey	· Michael Voitcu	

5. It is recommended by the Superintendent that the Board of Education approves Kevin Craig as the **Anti-Bullying Specialist**, effective May 24, 2017, for the remainder of the 2016-2017 school year.

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· Christine Keller	· William Kehoe
· Todd Miller	· Charles Rolon Jr.	· Kyle Vealey	· Michael Voitcu	

6. It is recommended by the Superintendent that the Board of Education approves the appointment of the following individuals as a **substitute** effective immediately for the remainder of the 2016-17 school year:
- Kim Alosio      Substitute Secretary  
 Halee Sytsema      Substitute Teacher *(pending receipt of required paperwork & certification)*  
 Carla Spensieri      Substitute Teacher  
 Sarah Turo      Substitute Teacher

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· Christine Keller	· William Kehoe
· Todd Miller	· Charles Rolon Jr.	· Kyle Vealey	· Michael Voitcu	

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7. It is recommended by the Superintendent that the Board of Education approves Ms. Carla Spensieri to **observe several World Language** classes effective April 26, 2017, until the end of the current school year. Ms. Spensieri will deliver several Italian lessons to Mr. Domenic Tebano's Italian students. This **practicum experience** is part of her teacher certification program. All activities will take place under the supervision of Mr. Aldo Deodino.

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· Christine Keller	· William Kehoe
· Todd Miller	· Charles Rolon Jr.	· Kyle Vealey	· Michael Voitcu	

8. It is recommended by the superintendent that the Board of Education approves the **appointment** of Barbara Zappile as a **Long-Term Substitute Teacher of English**, at MA Step 1, \$61,393, prorated, effective April 24, 2017, through the end of the 2016-2017 school year.

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· Christine Keller	· William Kehoe
· Todd Miller	· Charles Rolon Jr.	· Kyle Vealey	· Michael Voitcu	

9. It is recommended by the Superintendent that the Board of Education approves an **extended sick leave of absence** to Employee 294 effective April 27, 2017, through the end of the 2016-2017 school year, or upon the release to return to work by physician during the 2016-2017 school year.

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· Christine Keller	· William Kehoe
· Todd Miller	· Charles Rolon Jr.	· Kyle Vealey	· Michael Voitcu	

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10. It is recommended by the Superintendent that the Board of Education approves the **sixth period assignments listed below** effective April 27, 2017, through the end of the 2016-2017 school year, or upon the release by physician during the 2016-2017 school year of the permanent employee holding the position.

Name	Period	Class
Margie Havens	1	Algebra 1 CP-B In-Class Support w/ K. Sabo
Kate Panfile	2	Algebra POR
Rachel Price	4	Algebra 2 In-Class Support w/ C DiMatteo
Jennifer Britt	6	Senior Math POR
William Percey	7	Algebra 1 POR

*(Payment for these sixth period assignments will be made on a per diem basis based on 1/18 of BA Step on the 2015-2016 Teacher Salary Guide. Timesheets will need to be submitted.)*

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· Christine Keller	· William Kehoe
· Todd Miller	· Charles Rolon Jr.	· Kyle Vealey	· Michael Voitcu	

### C. EXTRA CURRICULAR

1. It is recommended by the Superintendent that the Board of Education approves Lauren Bath as a **Volunteer** Assistant Track and Field Coach for the 2016-2017 season.

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· Christine Keller	· William Kehoe
· Todd Miller	· Charles Rolon Jr.	· Kyle Vealey	· Michael Voitcu	

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2. It is recommended by the Superintendent that the Board of Education approves the following **athletic appointments** for the 2017-2018 school year:

Position	Name	Long. Elig.	Service	Step	Base	Long.	Total
Head Field Hockey Coach	Miller, Amanda	n/a	0	1	\$7,400	N/A	\$7,400

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· Christine Keller	· William Kehoe
· Todd Miller	· Charles Rolon Jr.	· Kyle Vealey	· Michael Voitcu	

#### D. POLICY

1. It is recommended by the Superintendent that the Board of Education approves the **second reading** of the following **new policy/regulation**:  
Reg 2460.15 Special Education - In-Service Training Attachment D-1  
Needs for Professional and Paraprofessional Staff

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· Christine Keller	· William Kehoe
· Todd Miller	· Charles Rolon Jr.	· Kyle Vealey	· Michael Voitcu	

#### E. NEGOTIATIONS

Mr. Kyle Vealey will update the Board on Negotiations items.

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#### G. FINANCE

1. It is recommended that the Board of Education **accepts the Report of the Board Secretary/Business Administrator** for the month of March 2017. (Attachment G-1)

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· Christine Keller	· William Kehoe
· Todd Miller	· Charles Rolon Jr.	· Kyle Vealey	· Michael Voitcu	

2. It is recommended that the Board of Education **accepts the Report of the Treasurer** for the months of February 2017 and March 2017. (Attachment G-2a, G-2b)

We hereby certify, pursuant to N.J.A.C. 6A:23-2.11 (c)3, that as of the date of the Board Secretary's Monthly Financial Reports, no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11 (a).

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· Christine Keller	· William Kehoe
· Todd Miller	· Charles Rolon Jr.	· Kyle Vealey	· Michael Voitcu	

3. It is recommended that the Board approves the **Report of Transfers** for the month of March 2017. (Attachment G-3)

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· Christine Keller	· William Kehoe
· Todd Miller	· Charles Rolon Jr.	· Kyle Vealey	· Michael Voitcu	

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4. It is recommended that the Board approve for **payment** the attached schedule of audited bills, dated April 25, 2017 (Attachment G-4)

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· Christine Keller	· William Kehoe
· Todd Miller	· Charles Rolon Jr.	· Kyle Vealey	· Michael Voitcu	

5. It is recommended that the Board accepts the **Agency Account, Adult Education, Athletic Account, Cafeteria Account, Principal Petty Cash, School Store and Student Account** months of February 2017 and March 2017. (Attachment G-5a & G-5b)

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· Christine Keller	· William Kehoe
· Todd Miller	· Charles Rolon Jr.	· Kyle Vealey	· Michael Voitcu	

6. BE IT RESOLVED, that the Board approves the adoption of the school budget for the 2017-2018 school year as follows:

### Travel and Related Expense Reimbursement 2017-2018

WHEREAS, the High Point Regional High School Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and



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Sussex, New Jersey 07461

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## BOARD OF EDUCATION REGULAR MEETING AGENDA

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7:00 p.m. (Cafeteria Annex - Public Session)

WHEREAS, the High Point Regional High School Board of Education may establish, for regular district business travel only, an annual school year threshold of \$1,500 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the High Point Regional High School Board of Education to be necessary and unavoidable as noted on the approved High Point Regional High School Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the High Point Regional High School Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved High Point Regional High School Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the High Point Regional High School Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$75,000 for all staff and board members.

#### **Adoption of Budget 2017-2018**

BE IT RESOLVED that the budget be approved for the 2017-2018 School Year using the 2017-2018 state aid figures and the Secretary to the High Point Regional High School Board of Education be authorized to submit the following budget to the Executive County Superintendent of Schools:

	<u>General Fund</u>	<u>Special Revenue</u>	<u>Total</u>
2017-18 Total	\$22,454,130	\$291,495	\$22,745,627
Taxes to be Raised	\$14,356,619	N/A	\$14,356,619

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BE IT FURTHER RESOLVED, that a public hearing was held in the Cafeteria Annex at High Point Regional High School, 299 Pidgeon Hill Road, Sussex, New Jersey on April 25, 2017 at 7:00 p.m. for the purpose of conducting a public hearing on the budget for the 2017-2018 School Year.

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· Christine Keller	· William Kehoe
· Todd Miller	· Charles Rolon Jr.	· Kyle Vealey	· Michael Voitcu	

7. It is recommended by the Superintendent that the Board of Education approves the following vendors for **professional services** for the 2017-18 School Year:
- School Attorney: Douglas M. Silvestro, Esq. of Busch Law Group,  
Metuchen, New Jersey
- School Auditor: Nisivoccia LLP, Mount Arlington, NJ
- Liability/Casualty Insurance Brokerage: George Morville, The Morville Agency a Division of Bollinger, Inc., Arthur J. Gallagher & Co. of Newton New Jersey
- School Architects: HQW Architects, Newton, New Jersey  
RSC Architects, Hackensack, New Jersey

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· Christine Keller	· William Kehoe
· Todd Miller	· Charles Rolon Jr.	· Kyle Vealey	· Michael Voitcu	

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8. It is recommended that the Board authorize the School Business Administrator/Board Secretary, in consultation and agreement with the Superintendent, to **process line item transfers** in compliance with required approvals per S1701 and A3680 between Board meetings for the 2017-18 School Year.

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· Christine Keller	· William Kehoe
· Todd Miller	· Charles Rolon Jr.	· Kyle Vealey	· Michael Voitcu	

9. It is recommended that the Board authorize the School Business Administrator/Board Secretary, in consultation and agreement with the Superintendent and Board President to **verify and pay bills** as needed to protect the interests of the Board between meetings. The bills will be listed as paid at the next regular Board meeting. 18A: 19-4.1

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· Christine Keller	· William Kehoe
· Todd Miller	· Charles Rolon Jr.	· Kyle Vealey	· Michael Voitcu	

10. BE IT RESOLVED, that the Board approves the following resolution **authorizing Contracts with Approved State Contract Vendors** for Boards of Education pursuant to N.J.S.A. 18A:18A-10a effective July 1, 2017 through June 30, 2018 School Year as follows:

**WHEREAS**, the High Point Regional High School Board of Education, pursuant to N.J.S.A.18A:18A-10a and N.J.A.C. 5:34-7.29 (c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

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**WHEREAS**, the High Point Regional High School Board of Education, has the need on a timely basis to purchase goods or services utilizing State contracts; and

**WHEREAS**, the High Point Regional High School Board of Education, intends to enter into contracts with the Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts; now, therefore, be it

**RESOLVED**, that the High Point Regional High School Board of Education School Business Administrator shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and be it further

**RESOLVED**, that the duration of the contracts between the High Point Regional High School Board of Education and the Referenced State Contract Vendor shall be effective July 1, 2017 through June 30, 2018 (school year).

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· Christine Keller	· William Kehoe
· Todd Miller	· Charles Rolon Jr.	· Kyle Vealey	· Michael Voitcu	

11. It is recommended that the Board will not require the **Willowglen Academy** and **Lakeland Andover** to apply for and receive funding from the New Jersey Child Nutrition Program, nor charge students for a reduced and/or paid meal for any classified students from High Point Regional High School in accordance with N.J.A.C. 6A:23-18.5 (a)II and III during the 2017-2018 school year.

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· Christine Keller	· William Kehoe
· Todd Miller	· Charles Rolon Jr.	· Kyle Vealey	· Michael Voitcu	

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12. It is recommended that the Board approve an agreement between the High Point Regional High School Board of Education and **J&B Therapy, LLC** to provide Occupational, Physical, and/or Speech Therapy as needed for the 2017-2018 school year at the rate of \$95.00 per hour.

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· Christine Keller	· William Kehoe
· Todd Miller	· Charles Rolon Jr.	· Kyle Vealey	· Michael Voitcu	

13. It is recommended that the Board approve an agreement between the High Point Regional High School Board of Education and **Mary Ellen Diffily** to provide Physical Therapy Services as needed for the 2017-2018 school year at the rate of \$85.00 per hour, \$100.00 per hour for services provided in a student's home.

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· Christine Keller	· William Kehoe
· Todd Miller	· Charles Rolon Jr.	· Kyle Vealey	· Michael Voitcu	

14. It is recommended that the Board approve an agreement between the High Point Regional High School Board of Education and **the Educational Services Commission of Morris County** to provide Professional Support Services as needed for the 2017-2018 school year.

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· Christine Keller	· William Kehoe
· Todd Miller	· Charles Rolon Jr.	· Kyle Vealey	· Michael Voitcu	

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15. It is recommended that the Board approve an agreement addendum between the High Point Regional High School Board of Education and **the Educational Services Commission of Morris County** to provide Professional Support Services, Non-Public School Security Aide Program, as needed for the 2017-2018 school year.

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· Christine Keller	· William Kehoe
· Todd Miller	· Charles Rolon Jr.	· Kyle Vealey	· Michael Voitcu	

16. It is recommended that the Board approve an agreement between the High Point Regional High School Board of Education and the Sussex County Educational Services Commission to **provide Ancillary Educational Services** as needed for the 2017-2018 school year.

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· Christine Keller	· William Kehoe
· Todd Miller	· Charles Rolon Jr.	· Kyle Vealey	· Michael Voitcu	

17. It is recommended that the Board approve the **disposal** of the attached list of computer technology items that are obsolete or in disrepair. (Attachment G-6)

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· Christine Keller	· William Kehoe
· Todd Miller	· Charles Rolon Jr.	· Kyle Vealey	· Michael Voitcu	

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18. It is recommended that the Board grant permission to the High Point Travel Cats Basketball Camp, (William Percey) to host the non-affiliated **Co-ed Basketball Camp** which will run from Various Sundays and Mondays from May through July, during the hours of 6:00 p.m. to 7:15 p.m. The camp will be self-supporting and will charge \$80 per student.

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· Christine Keller	· William Kehoe
· Todd Miller	· Charles Rolon Jr.	· Kyle Vealey	· Michael Voitcu	

19. It is recommended that the Board grant permission to the High Point Hoops Basketball Camp, (Christopher Dexter/Jesse Strehl) to host the non-affiliated **Co-ed Basketball Camp** which will run from June 26-29, 2017, during the hours of 8:30 a.m. to 12:15 p.m. The camp will be self-supporting and will charge \$85 per student.

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· Christine Keller	· William Kehoe
· Todd Miller	· Charles Rolon Jr.	· Kyle Vealey	· Michael Voitcu	

20. It is recommended that the Board grant permission to the High Point Hoops Basketball Camp, (Christopher Dexter/Jesse Strehl) to host the non-affiliated **Co-ed Basketball Camp** which will run from July 17-20, 2017, during the hours of 8:30 a.m. to 11:15 a.m. The camp will be self-supporting and will charge \$60 per student.

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· Christine Keller	· William Kehoe
· Todd Miller	· Charles Rolon Jr.	· Kyle Vealey	· Michael Voitcu	

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21. It is recommended that the Board grant permission to the High Point Tennis Camp, (Christopher Dexter) to host the non-affiliated **Co-ed Tennis Camp** which will run from July 25-27, 2017, during the hours of 9:00 a.m. to 12:00 p.m. The camp will be self-supporting and will charge \$40 per student.

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· Christine Keller	· William Kehoe
· Todd Miller	· Charles Rolon Jr.	· Kyle Vealey	· Michael Voitcu	

22. It is recommended that the Board grant permission to the Soccer Edge Camp, (Kevin Fenlon) to host the non-affiliated **Co-ed Soccer Camp** which will run from August 7-11, 2017, during the hours of 1:00 p.m. to 8:00 p.m. The camp will be self-supporting and will charge \$100 per student.

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· Christine Keller	· William Kehoe
· Todd Miller	· Charles Rolon Jr.	· Kyle Vealey	· Michael Voitcu	

23. It is recommended that the Board approve an agreement between the High Point Regional High School Board of Education and **Bruno Associates, Inc.**, to provide Grant Writing and Consulting Services for a one year period, commencing May 1, 2017 and terminating April 30, 2018 for a total of \$30,000.

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· Christine Keller	· William Kehoe
· Todd Miller	· Charles Rolon Jr.	· Kyle Vealey	· Michael Voitcu	



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#### H. TRANSPORTATION

1. It is recommended that the Board approves the following **Joint Transportation Agreements** for the 2016 – 2017 school year:

Host – High Point Regional High School

Joiner – Freehold Twp School District

Route #	Destination	Start Date	End Date	# of Host Students	# of Joiner Students	Joiner Cost
E-903	Willowglen Academy/Sparta	3/8/17	6/30/17	0	1	\$6,870.76

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

#### Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· Christine Keller	· William Kehoe
· Todd Miller	· Charles Rolon Jr.	· Kyle Vealey	· Michael Voitcu	

2. It is recommended that the Board approves the Resolution for **Participation in Joint Transportation Agreement between the Sussex County Regional Transportation Cooperative** and High Point Regional High School for anticipated athletic and field trips for the 2016-2017 school year with a two percent (2%) administrative fee.

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

#### Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· Christine Keller	· William Kehoe
· Todd Miller	· Charles Rolon Jr.	· Kyle Vealey	· Michael Voitcu	

3. It is recommended that the Board approves the following **Quoted Contracts for trips** for the 2016 – 2017 School Year:

Ted Dunn, Inc.  
2016 - 2017  
Q-41  
Athletic Trip

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ID #	Destination	Depart/ Return	Basis of the Bid Per Bus	Cost Per Bus	Basis of Adj	+/- Adj/Hr
Q-41	Frozen Ropes National Training Ctr, Chester, NY	3:30 pm/ 7:30 pm	One 54 passenger school bus for High Point's Baseball Team on 3/23/17	\$375.00	Per Hour	\$65.00

Stocker Bus Company

2016 - 2017

Q-42

Athletic Trip

ID #	Destination	Depart/ Return	Basis of the Bid Per Bus	Cost Per Bus	Basis of Adj	+/- Adj/Hr
Q-42	Lenape Valley Regional HS	2:45 pm/ 7:00 pm	One 54 pass. school bus for High Point's Track Team on 4/3/17	\$295.00	Per Hour	\$55.00

Ted Dunn, Inc.

2016 - 2017

Q-43

Athletic Trip

ID #	Destination	Depart/ Return	Basis of the Bid Per Bus	Cost Per Bus	Basis of Adj	+/- Adj/Hr
Q-43	Immaculate Heart Academy, Twp. Of Washington	2:45 pm/ 7:00 pm	One 54 passenger school bus for High Point's Softball Team on 4/25/17	\$415.00	Per Hour	\$65.00

Havens Bus Service

2016 - 2017

Q-44

Athletic Trip

ID #	Destination	Depart/ Return	Basis of the Bid Per Bus	Cost Per Bus	Basis of Adj	+/- Adj/Hr
Q-44	Pequannock High School	2:45 pm/ 7:00 pm	One 54 pass. school bus for High Point's Freshman Baseball Team on 4/25/17	\$310.00	Per Hour	\$60.00

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Havens Bus Service

2016 - 2017

Q-46

Athletic Trip

ID #	Destination	Depart/ Return	Basis of the Bid Per Bus	Cost Per Bus	Basis of Adj	+/- Adj/Hr
Q-46	Lakeland Reg HS, Wanaque, NJ	2:45 pm/ 8:00 pm	One 54 pass. school bus for High Point's Boys & Girls Var Track Team on 3/29/17	\$412.00	N/A	N/A

Stocker Bus Company

2016 - 2017

Q-47

Athletic Trip

ID #	Destination	Depart/ Return	Basis of the Bid Per Bus	Cost Per Bus	Basis of Adj	+/- Adj/Hr
Q-47	Lenape Valley Regional HS	2:45 pm/ 7:00 pm	One 54 pass. school bus for High Point's Boys Var Tennis Team on 5/10/17	\$295.00	Per Hour	\$55.00

Stocker Bus Company

2016 - 2017

Q-48

Athletic Trip

ID #	Destination	Depart/ Return	Basis of the Bid Per Bus	Cost Per Bus	Basis of Adj	+/- Adj/Hr
Q-48	North Warren HS	2:45 pm/ 8:00 pm	One 54 pass. school bus for High Point's Boys JV & V Lacrosse Team on 4/5/17	\$325.00	Per Hour	\$55.00

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· Christine Keller	· William Kehoe
· Todd Miller	· Charles Rolon Jr.	· Kyle Vealey	· Michael Voitcu	

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4. It is recommended by the Superintendent that the Board approves **Integra Corporate Health Solutions as the CDL Drug and Alcohol Testing Facility** from June 1, 2017 - May 31, 2018 for the High Point Regional High School District bus drivers.

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· Christine Keller	· William Kehoe
· Todd Miller	· Charles Rolon Jr.	· Kyle Vealey	· Michael Voitcu	

5. It is recommended by the Superintendent that the Board approves the Resolution for **Participation in Joint Transportation Agreement between the Sussex County Regional Transportation Cooperative and High Point Regional High School** for anticipated transportation services for special education and private schools during the 2017-2018 school year with a four percent (4%) administrative fee.

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· Christine Keller	· William Kehoe
· Todd Miller	· Charles Rolon Jr.	· Kyle Vealey	· Michael Voitcu	

6. It is recommended by the Superintendent that the Board approves the Resolution for **Participation in Joint Transportation Agreement between the Sussex County Regional Transportation Cooperative and High Point Regional High School** for anticipated athletic and field trips for the 2017-2018 school year with a two percent (2%) administrative fee.

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· Christine Keller	· William Kehoe
· Todd Miller	· Charles Rolon Jr.	· Kyle Vealey	· Michael Voitcu	

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7. It is recommended by the Superintendent that the Board approves the following **Addendum to a Contract** for a Special Education Route for the remainder of the 2016-2017 school year:

Deletion of a Wallkill student for a decrease of 3.80 miles per diem at \$2.00 per mile for a total decrease of \$7.60 per day for a final adjusted contract per diem route cost of \$145.00.

Route #	School	2016-17 Route Per Diem	# of Miles Inc/Dec	\$2.00 Per Mile Per Diem Inc/ Dec	Final Adj. Per Diem
HPS-1610	Wallkill Valley Reg HS	\$152.60	-3.80	\$(7.60)	\$145.00

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

#### Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Wayne Dunn	· Christine Keller	· William Kehoe
· Todd Miller	· Charles Rolon Jr.	· Kyle Vealey	· Michael Voitcu	

### I. LEGAL

There are no Legal items at this time.

### XV. CORRESPONDENCE

1. A correspondence was received from the Rotary Club of Newton expressing their gratitude for the assistance of our students Miriella Gonzalez, Carolina Torres, Brandie DiCarlo and Sophia Perez with the annual Pancake Breakfast at the Newton First United Methodist Church. The correspondence also stated that the students invaluable support was due to the efforts of Mrs. Jill Schafer to have notified the students and encouraged them to participate. (Attachment XVI)

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XVI. MISCELLANEOUS

XVII. PUBLIC COMMENTS (Name and Address)

XVIII. NON COMMITTEE BOARD MEMBER REPORTS/COMMENTS

XIX. OTHER BUSINESS

XX. ADJOURNMENT

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

All in favor \_\_\_\_\_ Time: \_\_\_\_\_ pm

SDR:pem  
4/21/17