

BOARD OF EDUCATION
HIGH POINT REGIONAL HIGH SCHOOL
REGULAR MEETING MINUTES
September 19, 2017

The Regular Meeting of the Board of Education of the High Point Regional High School District was held on Tuesday, September 19, 2017 at 6:00 P.M. The meeting was opened at the High Point Regional Board of Education Conference Room then moved to the High School Cafeteria Annex on Pidgeon Hill Road, Wantage, New Jersey.

Mr. Vealey opened the meeting with the flag salute.

Mr. Vealey read the New Jersey Open Public Meetings Act Statement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advanced notice of and to attend the meetings of public bodies, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Augusta, Branchville, Lafayette, and Sussex Post Offices and notice sent to the New Jersey Herald, the Star Ledger and the Clerk of the Boroughs of Branchville and Sussex and the Townships of Frankford, Lafayette and Wantage.

MISSION STATEMENT

High Point Regional High School, in partnership with faculty, family and community, is dedicated to the quest for individual excellence. By fostering high standards of achievement, we prepare students to become responsible and productive members of a diverse society.

MEMBERS PRESENT: Mr. Kyle Vealey , President
Mrs. Deborah Anderson
Mr. Wayne Dunn
Mr. William Kehoe
Mr. Todd Miller
Mr. Michael Voitcu

MEMBERS ABSENT: Mr. Thomas Antcliff
Mr. Charlie Rolon Jr

Also Present: Dr. Scott Ripley, Superintendent and Mr. James Minkewicz, Business Administrator/Board Secretary

ADMINISTERING OATH OF OFFICE

Mr. Minkewicz administered the oaths of office to John Notaro, representing Wantage.

EXECUTIVE SESSION

A motion was made by Mrs. Anderson, duly seconded by Mr. Miller to enter into executive session to provide an update on personnel and legal items which are exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, "Open Public Meetings Act" at 6:03 P.M. Any discussions held by the Board which need not remain confidential will be made public when appropriate. Minutes of the Executive Session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the Executive Session.

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EXECUTIVE SESSION, cont.

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Kehoe	Yes	Mr. Rolon, Jr.	Absent
Mr. Antcliff	Absent	Mr. Miller	Yes	Mr. Vealey	Yes
Mr. Dunn	Yes	Mr. Notaro	Yes	Mr. Voitcu	Yes

A motion was made by Mrs. Anderson, duly seconded by Mr. Miller that the Board adjourn from Executive Session and reconvene to regular session at 6:35 P.M.

MEMBERS PRESENT: **Mr. Kyle Vealey** , President
Mrs. Deborah Anderson
Mr. Wayne Dunn
Mr. William Kehoe
Mr. Todd Miller
Mr. John Notaro
Mr. Michael Voitcu

MEMBERS ABSENT: Mr. Thomas Antcliff
Mr. Charlie Rolon Jr

Also Present: Dr. Scott Ripley, Superintendent and Mr. James Minkewicz, Business Administrator/Board Secretary

A motion was made by Mrs. Anderson, duly seconded by Mr. Miller that the Board returns to public session.
The motion carried with a voice vote.

Mrs. Anderson	Yes	Mr. Kehoe	Yes	Mr. Rolon, Jr.	Absent
Mr. Antcliff	Absent	Mr. Miller	Yes	Mr. Vealey	Yes
Mr. Dunn	Yes	Mr. Notaro	Yes	Mr. Voitcu	Yes

APPROVAL OF MINUTES

A motion was made by Mrs. Anderson, duly seconded by Mr. Miller that the Board approves the minutes of the following meetings:

Regular Meeting Minutes - August 15, 2017
Executive Session Minutes - August 15, 2017

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Kehoe	Yes	Mr. Rolon, Jr.	Absent
Mr. Antcliff	Absent	Mr. Miller	Yes	Mr. Vealey	Yes
Mr. Dunn	Yes	Mr. Notaro	Abstain	Mr. Voitcu	Yes

PUBLIC COMMENTS

Mr. Plotsky, Montague Township Board of Education President, addressed the High Point Regional High School Board of Education regarding communication. He distributed some information to the Board.

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PUBLIC COMMENTS – Agenda Items

None were heard.

PRESENTATIONS

STUDENT COUNCIL

Alisa Posner, Speaker of the House, updated the Board on the following activities of the Student Council:

- Freshmen Elections
- Home Coming Week activities

HPEA

Ms. Carla Mancuso, HPEA President, updated the Board on the following HPEA items:

- Welcome Back
- Thank you to the maintenance, grounds and custodial staff
- Staff accomplishments

PRINCIPAL'S REPORT

Mr. Jon Tallamy updated the Board of Education on the following:

- Opening of school went very well, thank you to the maintenance, custodial, secretarial staff for all the things done behind the scenes to get school open
- Updated some areas for more collaborative spaces in old computer labs, media center etc
- College application/Financial Aid night is tomorrow at 7 PM
- 9th grade parent night went very well, had very engaged parents
- Back to School Night on 9/28 at 7 PM, refreshments at 6:30 to check out block lunch serving areas
- 10/10 Senior Dinner Cruise- about 178 seniors signed up, delayed opening for seniors attending and PSAT next day

ATHLETIC REPORT

Mr. Jon Tallamy updated the Board of Education on the following:

Boys Soccer – 2-2 Record thus far

Girls Soccer – 4-1 Record

Field Hockey – 1-3-1 Record

Cross Country – Boys (2-0), Girls (1-1)

Girls Tennis – 2-2 Record. Morgan Castro and Lauren English have advanced to the quarterfinal round of the HWS tourney at first doubles.

Football – 2-0 Record

Upcoming Events:

- A. Youth Football/Cheer Night at this Friday nights' football game against Mount Olive HS.
- B. Girls Soccer Annual Kick for a Cure Game is 9/30/17 at 7pm vs. Kittatinny
- C. Boys Soccer Lace it up Game is 10/4/17 at 7pm vs. Wallkill Valley

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Athletes of the Week:

Week of 9/11/17 – Chad Musilli (Football)
Morgan Castro and Lauren English (Tennis)

CURRICULUM AND INSTRUCTION

Mr. Seamus Campbell updated the Board of Education on the following curriculum and instruction items:

- 2017-2018 Assessment Schedule

EXECUTIVE SESSION - #2

A motion was made by Mrs. Anderson, duly seconded by Mr. Kehoe to enter into executive session to discuss legal items which are exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, "Open Public Meetings Act" at 7:40 P.M. Any discussions held by the Board which need not remain confidential will be made public when appropriate. Minutes of the Executive Session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the Executive Session.

The motion carried with a voice vote.

Mrs. Anderson	Yes	Mr. Kehoe	Yes	Mr. Rolon, Jr.	Absent
Mr. Antcliff	Absent	Mr. Miller	Yes	Mr. Vealey	Yes
Mr. Dunn	Yes	Mr. Notaro	Yes	Mr. Voitcu	Yes

A motion was made by Mrs. Anderson, duly seconded by Mr. Miller that the Board adjourn from Executive Session and reconvene to regular session at 7:50 P.M.

MEMBERS PRESENT: **Mr. Kyle Vealey** , President
Mrs. Deborah Anderson
Mr. Wayne Dunn
Mr. William Kehoe
Mr. Todd Miller
Mr. John Notaro
Mr. Michael Voitcu

MEMBERS ABSENT: Mr. Thomas Antcliff
Mr. Charlie Rolon Jr

Also Present: Dr. Scott Ripley, Superintendent and Mr. James Minkewicz, Business Administrator/Board Secretary

ACTION ITEMS

CURRICULUM AND INSTRUCTION

A motion was made by Mrs. Anderson, duly seconded by Mr. Miller, that upon recommendation by the Superintendent, the Board approve the following resolutions:

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CURRICULUM AND INSTRUCTION, cont.

BE IT RESOLVED, that the Board approves the 2017-18 Assessment Schedule as follows:

ASSESSMENT	DATE(S)	TIME	MAKEUPS
ASVAB	September 26, 2017 January 17, 2018	8:00 a.m. - 11:30 a.m.	
PSAT	October 11, 2017	7:35 a.m. - 11:00 a.m.	October 25, 2017
SAT	December 2, 2017	8:00 a.m.	
AP	May 7-18, 2018	A.M. and P.M. sessions	May 23-25, 2018
PARCC*	ELA 9, 10, 11, Geometry, Algebra II: April 17-19, 2018	A.M. and P.M. sessions	April 20-27, 2018
	Algebra I: May 22-23, 2018	A.M. and P.M. sessions	May 24-25, 2018
NJBCT*	NJDOE has yet to determine dates for this assessment.		
DLM	April 9, 2018 – May 25, 2018		
APA	NJDOE has yet to determine dates for this assessment.		
Graduation Portfolio Appeals	December 19, 2017 through April 27, 2018		
NOCTI, CADD	TBD		

Students with an *Individualized Education Plan* or a 504 plan will be provided with appropriate accommodations.

* PARCC and NJBCT are required by the NJ Department of Education.

**PARCC is required for all students in *English 9, English 10 and English 11; Algebra I, Algebra II and Geometry.*

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Kehoe	Yes	Mr. Rolon, Jr.	Absent
Mr. Antcliff	Absent	Mr. Miller	Yes	Mr. Vealey	Yes
Mr. Dunn	Yes	Mr. Notaro	Yes	Mr. Voitcu	Yes

BE IT RESOLVED, that the Board approves the updated High Point Regional High School District
Organization Chart. (Attachment A-1)

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Kehoe	Yes	Mr. Rolon, Jr.	Absent
Mr. Antcliff	Absent	Mr. Miller	Yes	Mr. Vealey	Yes
Mr. Dunn	Yes	Mr. Notaro	Yes	Mr. Voitcu	Yes

BE IT RESOLVED, that the Board approves the **professional development** activities as listed on the
attached roster. (Attachment A-2)

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Kehoe	Yes	Mr. Rolon, Jr.	Absent
Mr. Antcliff	Absent	Mr. Miller	Yes	Mr. Vealey	Yes
Mr. Dunn	Yes	Mr. Notaro	Yes	Mr. Voitcu	Yes

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CURRICULUM AND INSTRUCTION, cont.

BE IT RESOLVED, that the Board approves the **field trips** as listed on the attached roster. (Attachment A-3a and A-3b)

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Kehoe	Yes	Mr. Rolon, Jr.	Absent
Mr. Antcliff	Absent	Mr. Miller	Yes	Mr. Vealey	Yes
Mr. Dunn	Yes	Mr. Notaro	Yes	Mr. Voitcu	Yes

BE IT RESOLVED, that the Board approves the **Strong and Smart Students (SASS)** program, provided at no charge to our students or the district. It will be run by the Center for Prevention and Counseling located in Newton. The program will be conducted at High Point Regional and it will run in a 14-week cycle. Coordination for this program will be provided through the Guidance Department and the Crisis Counselor. This is an opportunity to provide further resources for the children of our community; the program is also in line with our vision for student wellbeing through our robust RTI program.

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Kehoe	Yes	Mr. Rolon, Jr.	Absent
Mr. Antcliff	Absent	Mr. Miller	Yes	Mr. Vealey	Yes
Mr. Dunn	Yes	Mr. Notaro	Yes	Mr. Voitcu	Yes

BE IT RESOLVED, that the Board approves **From Learning to Earning Youth Entrepreneurship Program (YEP)**, a voluntary after-school program open to all students, although preference is given to those from economically disadvantaged backgrounds as indicated by eligibility for free or reduced lunch. The Center for Prevention and Counseling staff and all supplies will be provided free of charge to the district. The program will be conducted at High Point Regional and will consist of three phases. Mr. Ed Blevins will coordinate the activities and will remain in the room to monitor activities on a volunteer basis. Mrs. Anderson stated that it is good to be working with the Center for Prevention and Counseling.

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Kehoe	Yes	Mr. Rolon, Jr.	Absent
Mr. Antcliff	Absent	Mr. Miller	Yes	Mr. Vealey	Yes
Mr. Dunn	Yes	Mr. Notaro	Yes	Mr. Voitcu	Yes

PERSONNEL

A motion was made by Mr. Dunn, duly seconded by Mr. Miller, that upon recommendation by the Superintendent, the Board approve the following resolutions:

BE IT RESOLVED, that in accordance with the terms of the HPEA Agreement the following individuals have provided the appropriate verification required for **advancement on the 2017-2018 salary guide** and a contract revision will be issued:

Dearolf, Jeremy (Fine Arts)

From: BA, Step 12, \$75,373 + \$960 12-Year Longevity Pay = \$76,333

To: BA15, Step 12, \$79,330 + \$960 12-Year Longevity Pay = \$80,290

Reason: Graduate Credit Advancement

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PERSONNEL, cont.

Emma, Brian (Business)

From: MA, Step 11, \$81,705 (no adjustments)
To: MA15, Step 11, \$86,323 (no adjustments)
Reason: Graduate Credit Advancement

Hennings, Liana (Science)

From: MA20, Step 12, \$92,709 + \$960 12-Year Longevity Pay = \$93,669
To: MA30, Step 12, \$96,477 + \$960 12-Year Longevity Pay = \$97,437
Reason: Graduate Credit Advancement

LiTrenta, Melanie (Business)

From: BA30 Step 12, \$83,287 + \$1,920 17-Year Longevity Pay = \$85,207
To: MA, Step 12, \$86,679 + \$1,920 17-Year Longevity Pay = \$88,599
Reason: Master of Education degree conferred 08/21/2017

Retz, Jill (Mathematics)

From: MA15, Step 12, \$91,578
To: MA30, Step 12, \$96,477
Reason: Graduate Credit Advancement

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Kehoe	Yes	Mr. Rolon, Jr.	Absent
Mr. Antcliff	Absent	Mr. Miller	Yes	Mr. Vealey	Yes
Mr. Dunn	Yes	Mr. Notaro	Yes	Mr. Voitcu	Yes

BE IT RESOLVED, that the Board approves a **contract revision** for Joan Smith, Teacher of the Handicapped, to reflect an adjustment in longevity pay for the 2017-2018 school year as follows:
BA, Step 12, \$75,373 + \$960 12-Year Longevity Pay = \$76,333

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Kehoe	Yes	Mr. Rolon, Jr.	Absent
Mr. Antcliff	Absent	Mr. Miller	Yes	Mr. Vealey	Yes
Mr. Dunn	Yes	Mr. Notaro	Yes	Mr. Voitcu	Yes

BE IT RESOLVED, that the Board approves a **contract revision** for Sally Peer, Bus Driver, to reflect a reduction in hours from 5 hours per day to 4 hours per day or 20 hours per week, effective September 1, 2017, for the 2017-2018 school year:

Hourly Rate \$22.36 Dist Years: 2 FTE: .5
Base Salary \$16,188.64, no adjustments

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Kehoe	Yes	Mr. Rolon, Jr.	Absent
Mr. Antcliff	Absent	Mr. Miller	Yes	Mr. Vealey	Yes
Mr. Dunn	Yes	Mr. Notaro	Yes	Mr. Voitcu	Yes

BE IT RESOLVED, that the Board approves a **contract revision** for Al Chiapperino, School Resource Officer, to reflect full-time status, effective September 1, 2017, for the 2017-2018 school year:

Hourly Rate \$29.07 Dist Years: 5 FTE: 1.0
Base Salary \$37,442.16, no adjustments

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PERSONNEL, cont.

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Kehoe	Yes	Mr. Rolon, Jr.	Absent
Mr. Antcliff	Absent	Mr. Miller	Yes	Mr. Vealey	Yes
Mr. Dunn	Yes	Mr. Notaro	Yes	Mr. Voitcu	Yes

BE IT RESOLVED, that the Board approves the appointment of Donna Lembo and Caroline Bodnar-Keimel as the **After-School Media Center Chaperones**, effective for the 2017-2018 school year at the hourly rate of \$20. Timesheets must be submitted.

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Kehoe	Yes	Mr. Rolon, Jr.	Absent
Mr. Antcliff	Absent	Mr. Miller	Yes	Mr. Vealey	Yes
Mr. Dunn	Yes	Mr. Notaro	Yes	Mr. Voitcu	Yes

BE IT RESOLVED, that the Board approves the reappointment/appointment of the following **substitutes** for the 2017-2018 school year:

Hannah Johnson
Robert Piper
Jose Rodrigues

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Kehoe	Yes	Mr. Rolon, Jr.	Absent
Mr. Antcliff	Absent	Mr. Miller	Yes	Mr. Vealey	Yes
Mr. Dunn	Yes	Mr. Notaro	Yes	Mr. Voitcu	Yes

BE IT RESOLVED, that the Board approves the **Co-Op students** listed below to work in the areas indicated for the 2017-2018 school year at the rate of \$8.44 per hour, not to exceed 15 hours per week. Each student will follow the rules and regulations set forth for the program.

Bethany Payne	School Store
Donald Repasch	IT Department
Kalahan Sybesma	Roadkill
Kyle Vieira	Maschio's

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Kehoe	Yes	Mr. Rolon, Jr.	Absent
Mr. Antcliff	Absent	Mr. Miller	Yes	Mr. Vealey	Yes
Mr. Dunn	Yes	Mr. Notaro	Yes	Mr. Voitcu	Yes

BE IT RESOLVED, that the Board approves the following **Mentor for Provisional Teacher** listed and authorizes payroll deduction and payments for mentor fees during the 2017-2018 school year:

Provisional Teacher	Certificate	Mentor Teacher	Fees
Casey Carroll	Teacher of Music	Theresa Riccardi	\$330

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Kehoe	Yes	Mr. Rolon, Jr.	Absent
Mr. Antcliff	Absent	Mr. Miller	Yes	Mr. Vealey	Yes
Mr. Dunn	Yes	Mr. Notaro	Yes	Mr. Voitcu	Yes

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BE IT RESOLVED, that the Board approve an **FMLA/extended sick leave of absence** to Employee 210, effective November 7, 2017, for an approximate 12-week period or until released to return to work by the employee's physician.

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Kehoe	Yes	Mr. Rolon, Jr.	Absent
Mr. Antcliff	Absent	Mr. Miller	Yes	Mr. Vealey	Yes
Mr. Dunn	Yes	Mr. Notaro	Yes	Mr. Voitcu	Yes

BE IT RESOLVED, that the Board approves to **extend an FMLA/NJFLA/Child Care** leave of absence granted to Employee 1075, through February 28, 2018, with a return date of March 1, 2018.

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Kehoe	Yes	Mr. Rolon, Jr.	Absent
Mr. Antcliff	Absent	Mr. Miller	Yes	Mr. Vealey	Yes
Mr. Dunn	Yes	Mr. Notaro	Yes	Mr. Voitcu	Yes

BE IT RESOLVED, that the Board approves to amend the resolution of August 15, Item B.2 regarding sixth period assignments for the 2017-2018 school year to reflect one-third of a **sixth period teaching assignment** for the individuals listed below. These assignments were originally listed as one-fifth.

Teacher	Course	Period
Alex Gonzalez	1/3 of a 6th Period Exploratory (Technology Ed)	5 (D Day)
Kelly Shenise	1/3 of a 6th Period Exploratory (Fine Arts)	5 (C Day)
Joan Smith	1/3 of a 6th Period Exploratory (Life Skills)	5 (A Day)

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Kehoe	Yes	Mr. Rolon, Jr.	Absent
Mr. Antcliff	Absent	Mr. Miller	Yes	Mr. Vealey	Yes
Mr. Dunn	Yes	Mr. Notaro	Yes	Mr. Voitcu	Yes

BE IT RESOLVED, that the Board approves a **contract revision** to reflect an annual \$950.00 pensionable Sunday- shift-differential for the following custodial staff :

Sunday-to-Thursday Shift Brian Van Horn

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Kehoe	Yes	Mr. Rolon, Jr.	Absent
Mr. Antcliff	Absent	Mr. Miller	Yes	Mr. Vealey	Yes
Mr. Dunn	Yes	Mr. Notaro	Yes	Mr. Voitcu	Yes

BE IT RESOLVED, that the Board accepts the **resignation** of Kirsten Essary, Lunch Aide, effective September 1, 2017.

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Kehoe	Yes	Mr. Rolon, Jr.	Absent
Mr. Antcliff	Absent	Mr. Miller	Yes	Mr. Vealey	Yes
Mr. Dunn	Yes	Mr. Notaro	Yes	Mr. Voitcu	Yes

BE IT RESOLVED, that the Board approves the appointment of Serena Ayers as a **Long-Term Substitute Teacher of Chemistry**, at MA Step 11, \$81,705, on the 2017-2018 Teachers Salary Guide, effective September 1, 2017.

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The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Kehoe	Yes	Mr. Rolon, Jr.	Absent
Mr. Antcliff	Absent	Mr. Miller	Yes	Mr. Vealey	Yes
Mr. Dunn	Yes	Mr. Notaro	Yes	Mr. Voitcu	Yes

EXTRA CURRICULAR

A motion was made by Mrs. Anderson, duly seconded by Mr. Miller that upon the recommendation of the Superintendent, the Board approves the following resolutions:

BE IT RESOLVED, that the Board approves **vendors for the fall production** of "The Curious Savage"

Diane Sorchik - \$150.00 Photography
Lance Sorchik - \$300.00 Poster Design and Program Layout
Laurie Reader - \$850.00 Lighting Design and Hang/Focus
Rose Riccardi - \$500.00 Set Design
Dori Martin - \$1,650.00 Chamber Singers Accompanist

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Kehoe	Yes	Mr. Rolon, Jr.	Absent
Mr. Antcliff	Absent	Mr. Miller	Yes	Mr. Vealey	Yes
Mr. Dunn	Yes	Mr. Notaro	Yes	Mr. Voitcu	Yes

BE IT RESOLVED, that the Board accepts, with regret, the **resignation** of Kurt Walton as Assistant Girls Basketball coach for the 2017-2018 season, effective August 31, 2017.

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Kehoe	Yes	Mr. Rolon, Jr.	Absent
Mr. Antcliff	Absent	Mr. Miller	Yes	Mr. Vealey	Yes
Mr. Dunn	Yes	Mr. Notaro	Yes	Mr. Voitcu	Yes

A motion was made by Mrs. Anderson, duly seconded by Mr. Miller that upon the recommendation of the Superintendent, the Board approves the following amended resolution:

BE IT RESOLVED, that the Board approves a **Holiday Bazaar fundraiser** hosted by the Student Council two days in early December 2017, providing opportunities such as holiday shopping, crafts for kids, pictures with Santa, a bake sale, a food drive and may include a holiday movie. Each school club and class will have an opportunity to participate.

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Kehoe	Yes	Mr. Rolon, Jr.	Absent
Mr. Antcliff	Absent	Mr. Miller	Yes	Mr. Vealey	Yes
Mr. Dunn	Yes	Mr. Notaro	Yes	Mr. Voitcu	Yes

A motion was made by Mrs. Anderson, duly seconded by Mr. Miller that upon the recommendation of the Superintendent, the Board approves the following resolution:

BE IT RESOLVED, that the Board approves two Soccer game fundraisers as follows:

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Kick for the Cure
Saturday September 30, 2017 at 7:00 p.m.
Varsity Girls Soccer v. Kittatinny

Lace it Up
Saturday October 7, 2017 at 7:00 p.m.
The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Kehoe	Yes	Mr. Rolon, Jr.	Absent
Mr. Antcliff	Absent	Mr. Miller	Yes	Mr. Vealey	Yes
Mr. Dunn	Yes	Mr. Notaro	Yes	Mr. Voitcu	Yes

POLICY

There are no policy items at this time.

NEGOTIATIONS

There are no Negotiations items at this time.

BUILDINGS AND GROUNDS

There are no Buildings and Grounds items at this time.

FINANCE AND INSURANCE

A motion was made by Mr. Miller, duly seconded by Mrs. Anderson, that the Board approve the following resolutions:

BE IT RESOLVED, that the Board **accepts the Report of the Board Secretary/Business Administrator** for the month of August 2017. (Attachment G-1)

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Kehoe	Yes	Mr. Rolon, Jr.	Absent
Mr. Antcliff	Absent	Mr. Miller	Yes	Mr. Vealey	Yes
Mr. Dunn	Yes	Mr. Notaro	Yes	Mr. Voitcu	Yes

BE IT RESOLVED, that the Board **accepts the Report of the Treasurer** for the month of August 2017. (Attachment G-2)

We hereby certify, pursuant to N.J.A.C. 6A:23-2.11 (c)3, that as of the date of the Board Secretary's Monthly Financial Reports, no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11 (a).

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FINANCE AND INSURANCE, cont.

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Kehoe	Yes	Mr. Rolon, Jr.	Absent
Mr. Antcliff	Absent	Mr. Miller	Yes	Mr. Vealey	Yes
Mr. Dunn	Yes	Mr. Notaro	Yes	Mr. Voitcu	Yes

BE IT RESOLVED, that the Board approves the **Report of Transfers and Minimum Expense Transfer Report** for the month of August 2017. (Attachment G-3a & G-3b)

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Kehoe	Yes	Mr. Rolon, Jr.	Absent
Mr. Antcliff	Absent	Mr. Miller	Yes	Mr. Vealey	Yes
Mr. Dunn	Yes	Mr. Notaro	Yes	Mr. Voitcu	Yes

BE IT RESOLVED, that the Board approve for **payment** the attached schedules of audited bills, dated September 19, 2017. (Attachment G-4)

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Kehoe	Yes	Mr. Rolon, Jr.	Absent
Mr. Antcliff	Absent	Mr. Miller	Yes	Mr. Vealey	Yes
Mr. Dunn	Yes	Mr. Notaro	Yes	Mr. Voitcu	Yes

BE IT RESOLVED, that the Board accepts the **Agency Account, Adult Education, Athletic Account, Cafeteria Account, Principal Petty Cash, School Store and Student Accounts** for August 2017. (Attachment G-5)

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Kehoe	Yes	Mr. Rolon, Jr.	Absent
Mr. Antcliff	Absent	Mr. Miller	Yes	Mr. Vealey	Yes
Mr. Dunn	Yes	Mr. Notaro	Yes	Mr. Voitcu	Yes

A motion was made by Mr. Miller, duly seconded by Mr. Dunn, that the Board approve the following resolutions:

BE IT RESOLVED, that the Board approves to **dispose of damaged equipment** from the Performing Arts Department as listed:

<u>Quantity</u>	<u>Item</u>	<u>Manufacturer</u>	<u>Serial #</u>	<u>Description</u>
1	Piano	Hardman Spinet	N/A	Piano can no longer be tuned. Several keys are missing/damaged.
13 units	Music Tutor Piano Lab & Wiring	Roland	N/A	Item was used to link keyboards

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Kehoe	Yes	Mr. Rolon, Jr.	Absent
Mr. Antcliff	Absent	Mr. Miller	Yes	Mr. Vealey	Yes
Mr. Dunn	Yes	Mr. Notaro	Yes	Mr. Voitcu	Yes

BE IT RESOLVED, that the Board approves to **dispose of musical instruments and equipment** that are damaged beyond repair. Dillon Music will take and dispose of the instruments; in exchange, High Point Regional High School Band will receive one Dillon Music Flugelhorn.

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Quantity	Instrument / Item	Make/Model	Serial Number
1	French Horn	Conn	L74661
1	Trumpet	Conn	S10500
1	Snare Drum	N/A	N/A
1	Wooden Blocks	N/A	N/A
1	Flute	Armstrong	90M9530
1	Flute	Gemeinhardt	L51138
1	Flute	Alpine	75232
1	Flute	Selmer	38340
1	Flute	Selmer/Bundy	242024
1	Alto Saxophone	Everette	36860
1	Trumpet	OnTempo	46496
1	Bassoon	Fox	2832
1	French Horn	Conn	L68319
1	Trumpet	Bundy	679514
1	Trumpet	Bundy	691788
1	Trumpet	Lafayette	N/A
1	Susaphone	N/A	K42436
1	Trumpet	King	41-383076
1	B-flat Clarinet	Normandy	44406
1	B-flat Clarinet	Vito	92473
1	B-flat Clarinet	Selmer/Bundy	81064
8	Drum heads	Various makers	N/A

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Kehoe	Yes	Mr. Rolon, Jr.	Absent
Mr. Antcliff	Absent	Mr. Miller	Yes	Mr. Vealey	Yes
Mr. Dunn	Yes	Mr. Notaro	Yes	Mr. Voitcu	Yes

BE IT RESOLVED, that the Board approves to **dispose of the books** listed below from the Language Arts department.

<u>Title</u>	<u>Author</u>	<u>Publisher</u>	<u>ISBN</u>	<u>Quantity</u>
Webster's II New Riverside University Dictionary	N/A	Riverside	0-395-33957-x	20
The American People	Nash, Jeffrey, Howe, Frederick, Davis, Winkler	Longman	0-321-04490-8	20

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Kehoe	Yes	Mr. Rolon, Jr.	Absent
Mr. Antcliff	Absent	Mr. Miller	Yes	Mr. Vealey	Yes
Mr. Dunn	Yes	Mr. Notaro	Yes	Mr. Voitcu	Yes

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BE IT RESOLVED, that the Board approves the disposal of the items listed and to place the items on GovDeals:

<u>Item</u>	<u>Quantity</u>	<u>Manufacturer</u>	<u>Description</u>
TV	1	JVC	In working condition
VCR/DVD Combo	1	Panasonic	In working condition
Laser Disc	1	Pioneer	In working condition

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Kehoe	Yes	Mr. Rolon, Jr.	Absent
Mr. Antcliff	Absent	Mr. Miller	Yes	Mr. Vealey	Yes
Mr. Dunn	Yes	Mr. Notaro	Yes	Mr. Voitcu	Yes

BE IT RESOLVED, that the Board approves the list of **surplus property to be sold through GovDeals**:

BE IT RESOLVED, that the Board approves the list of surplus property to be sold through GovDeals:

BE IT RESOLVED, that the Board approves the following resolution **authorizing the sale of Surplus Property** on GovDeals:

The High Point Regional High School Board of Education
IN THE TOWNSHIP OF SUSSEX, NJ, COUNTY OF SUSSEX
Authorizing Disposal of Surplus Property

WHEREAS, the High Point Regional High School Board of Education is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Commissioners are desirous of selling said surplus property in an "as is" condition without expressed or implied warranties.

NOW THEREFORE, be it RESOLVED by the High Point Regional High School Board of Education:

The sale of the surplus property shall be conducted through GovDeals pursuant to State Contract A-83453/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from High Point Regional High School Board of Education.

1. The sale will be conducted online and the address of the auction site is govdeals.com.
2. The sale is being conducted pursuant to Local Finance Notice 2008-9.
3. A list of the surplus property to be sold are:
 - a. JVC TV
 - b. Panasonic VCR/DVD Combo
 - c. Pioneer Laser Disc

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The surplus property as identified shall be sold in an "as-is" condition without expressed or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property. High Point Regional High School Board of Education reserves the right to accept or reject any bid submitted.

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Kehoe	Yes	Mr. Rolon, Jr.	Absent
Mr. Antcliff	Absent	Mr. Miller	Yes	Mr. Vealey	Yes
Mr. Dunn	Yes	Mr. Notaro	Yes	Mr. Voitcu	Yes

BE IT RESOLVED, that the Board approves the following **tuition contracts** between High Point Regional High School (sending) and the following districts and related information:

DISTRICT/INSTITUTION	STUDENT	TIME FRAME	TUITION COST
Alpha School	91460	July 5, 2017 - June 30, 2018	\$67,294.50
Burlington County Special Services	83280	July 5, 2017 - August 1, 2017	\$3,700.00
Northern Hills Academy	2000270	September 6, 2017 - June 30, 2018	\$54,338.00 Plus \$3,838.00 Additional Therapy
Northern Hills Academy	92460	September 6, 2017 - June 30, 2018	\$47,915.00
Northern Hills Academy	2002630	September 6, 2017 - June 30, 2018	\$47,915.00
Northern Hills Academy	90390	September 6, 2017 - June 30, 2018	\$54,338.00 Plus \$25,810.00 Paraprofessional
Windsor School	2001230	September 6, 2017 - June 30, 2018	\$63,000.00

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Kehoe	Yes	Mr. Rolon, Jr.	Absent
Mr. Antcliff	Absent	Mr. Miller	Yes	Mr. Vealey	Yes
Mr. Dunn	Yes	Mr. Notaro	Yes	Mr. Voitcu	Yes

BE IT RESOLVED, that the Board approves the **tuition contract** between High Point Regional High School (sending) and the Sussex County Technical School Board of Education for 191.5 students (estimated) for the 2017-2018 school year, at the tuition cost of \$2,184.00 per student, \$414,144.00 annually.

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Kehoe	Yes	Mr. Rolon, Jr.	Absent
Mr. Antcliff	Absent	Mr. Miller	Yes	Mr. Vealey	Yes
Mr. Dunn	Yes	Mr. Notaro	Yes	Mr. Voitcu	Yes

A motion was made by Mrs. Anderson, duly seconded by Mr. Kehoe, that the Board approve the following resolution:

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BE IT RESOLVED, that the Board approves the **agreement from Wallkill Group, Inc. of Vernon, NJ for the replacement and installation of Laboratory Counters**, Proposal 17-W100, Dated July 31, 2017. Work to be performed during winter break – December 22, 2017 through January 1, 2018 at a cost of \$79,000, inclusive of labor and materials, utilizing Capital Reserve.

Note: This is a resolution for the countertop issue in the science labs constructed by Wallkill Group during the Lab Renovation Capital Project in the summer of 2015. The original epoxy countertops specified were unavailable due to a fire at the factory. Phenolic countertops were substituted and a change-order was issued. This agreement will allow for the originally specified countertops to be installed.

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Kehoe	Yes	Mr. Rolon, Jr.	Absent
Mr. Antcliff	Absent	Mr. Miller	Yes	Mr. Vealey	Yes
Mr. Dunn	Yes	Mr. Notaro	Yes	Mr. Voitcu	Yes

TRANSPORTATION

A motion was made by Mr. Miller, duly seconded by Mrs. Anderson that the Board approves the following resolution:

BE IT RESOLVED, that the Board approves the following **Joint Transportation Agreements for the 2017 – 2018 School Year**:

Host – High Point Regional High School
Joiner – Bayonne Board of Education

Route #	Destination	Start Date	End Date	# of Host Students	# of Joiner Students	Joiner Cost
HPS-1701	Northern Hills Academy	9/01/17	6/30/18	1	1	\$7,436.68

Host – High Point Regional High School
Joiner – Bloomfield Township Bd of Ed

Route #	Destination	Start Date	End Date	# of Host Students	# of Joiner Students	Joiner Cost
HPS-1301	Willowglen Academy	9/01/17	6/30/18	0	1	\$32,769.00

Host – High Point Regional High School
Joiner – Newton Public Schools

Route #	Destination	Start Date	End Date	# of Host Students	# of Joiner Students	Joiner Cost
7	High Point Regional HS	9/01/17	6/30/18	56	1	\$750.00

Host – High Point Regional High School
Joiner – Vernon Township Bd of Ed

TRANSPORTATION, cont.

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Route #	Destination	Start Date	End Date	# of Host Students	# of Joiner Students	Joiner Cost
HPS-1206	Mountain Lakes HS	9/01/17	6/30/18	0	1	\$26,638.20

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Kehoe	Yes	Mr. Rolon, Jr.	Absent
Mr. Antcliff	Absent	Mr. Miller	Yes	Mr. Vealey	Yes
Mr. Dunn	Yes	Mr. Notaro	Yes	Mr. Voitcu	Yes

BE IT RESOLVED, that the Board approves to award the following **to and from special education routes** to the contractor with the lowest bid from Bid #2017-2018-01 which was held on August 9, 2017, for the 2017-2018 school year:

Berkshire Transportation
September 1, 2017 - June 30, 2018
HPS-1701
Bid #2017-2018-01

Route #	School	Per Diem Cost	# of days	+/- Adj Per Mile	Per Diem Aide	Total Per Diem	2017-18 Total Route Cost
HPS-1701	Northern Hills Academy	\$157.39	180	\$2.25	N/A	\$157.39	\$28,330.20

Noor Transportation
September 1, 2017 - June 30, 2018
HPS-1702
Bid #2017-2018-01

Route #	School	Per Diem Cost	# of days	+/- Adj Per Mile	Per Diem Aide	Total Per Diem	2017-18 Total Route Cost
HPS-1702	Shepard Prep. High School	\$178.00	180	\$2.25	N/A	\$178.00	\$32,040.00

Stocker Bus Company
September 1, 2017 - June 30, 2018
HPS-1703
Bid #2017-2018-01

Route #	School	Per Diem Cost	# of days	+/- Adj Per Mile	Per Diem Aide	Total Per Diem	2017-18 Total Route Cost
HPS-1703	Wallkill Valley Reg. HS	\$192.00	180	\$2.00	\$47.00	\$192.00	\$34,560.00

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Kehoe	Yes	Mr. Rolon, Jr.	Absent
Mr. Antcliff	Absent	Mr. Miller	Yes	Mr. Vealey	Yes
Mr. Dunn	Yes	Mr. Notaro	Yes	Mr. Voitcu	Yes

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BE IT RESOLVED, that the Board approves the following **Addendum to a Contract for a Special Education Route** for the 2017-2018 school year for deletion of the aide:

D.W. Clark & Sons, Inc.
September 1, 2017 - June 30, 2018
Route # - HPS-1210
Renewal #5
Bid #2012201301

Route #	School	Per Diem Cost	Per Diem Aide Adj.	+/- Adj Per Mile	# of Days	2017-18 Adj. Total Per Diem	2017-18 Adj. Total Route Cost
HPS-1210	Chapel Hill	\$245.86	(\$60.00)	\$0.75	180	\$185.86	\$33,454.80

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Kehoe	Yes	Mr. Rolon, Jr.	Absent
Mr. Antcliff	Absent	Mr. Miller	Yes	Mr. Vealey	Yes
Mr. Dunn	Yes	Mr. Notaro	Yes	Mr. Voitcu	Yes

BE IT RESOLVED, that the Board approves the following **Addendum to a Contract for additional mileage** for the 2017-2018 school year:

First Student - Lafayette
September 1, 2017 - June 30, 2018
M/C #FSL1617 - Route HT-1
Renewal #1
Bid #2016-2017-01

Route #	School	Per Annum Cost	+/- Adj Per Mile	Add'l Miles	# of Days	2017-18 Adj. Per Diem	2017-18 Adjusted Total	2017-18 Adj. Total Route Cost
HT-1	Sussex Tech/Charter	\$51,431.83	\$2.00	3.34	180	\$6.68	\$1,202.40	\$52,634.23

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Kehoe	Yes	Mr. Rolon, Jr.	Absent
Mr. Antcliff	Absent	Mr. Miller	Yes	Mr. Vealey	Yes
Mr. Dunn	Yes	Mr. Notaro	Yes	Mr. Voitcu	Yes

BE IT RESOLVED, that the Board approves the following **Addendum to a Contract for a Special Education Route** for the 2017-2018 school year for deletion of students which resulted in reduction of the mileage:

Berkshire Transportation
September 1, 2017 - June 30, 2018
Route # - HPS-1501
Renewal #2
Bid #2015-2016-01

TRANSPORTATION, cont.

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Route #	School	Per Diem Cost	+/- Adj Per Mile	# Miles Deleted	Per Diem Adjustment	# of Days	2017-18 Adj. Total Per Diem	2017-18 Adj. Total Route Cost
HPS-1501	Allegro School	\$276.55	\$2.25	(7.49)	(\$16.85)	180	\$259.70	\$46,746.00

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Kehoe	Yes	Mr. Rolon, Jr.	Absent
Mr. Antcliff	Absent	Mr. Miller	Yes	Mr. Vealey	Yes
Mr. Dunn	Yes	Mr. Notaro	Yes	Mr. Voitcu	Yes

BE IT RESOLVED, that the Board approves to **award the following quoted special education routes** to the contractor with the lowest quote for the 2017-2018 school year:

D. W. Clark & Sons, Inc.
September 1, 2017 - June 30, 2018
To/From School
HPQ-1701

Route #	School	Per Diem Cost	# of days	+/- Adj Per Mile	Per Diem Aide	Total Per Diem	2017-18 Total Route Cost
HPQ-1701	Vernon High School	\$177.50	105	\$1.25	N/A	\$177.50	\$18,637.50

D. W. Clark & Sons, Inc.
September 1, 2017 - June 30, 2018
To/From School
HPQ-1702

Route #	School	Per Diem Cost	# of days	+/- Adj Per Mile	Per Diem Aide	Total Per Diem	2017-18 Total Route Cost
HPQ-1702	Lakeland Andover School	\$79.50	180	\$1.25	N/A	\$79.50	\$14,310.00

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Kehoe	Yes	Mr. Rolon, Jr.	Absent
Mr. Antcliff	Absent	Mr. Miller	Yes	Mr. Vealey	Yes
Mr. Dunn	Yes	Mr. Notaro	Yes	Mr. Voitcu	Yes

BE IT RESOLVED, that the Board approves the following **Quoted Contracts** for trips for the 2017 – 2018 School Year:

Krapf School Bus
2017-2018
Q-1
Athletic Trip

ID #	Destination	Depart/ Return	Basis of the Bid Per Bus	Cost Per Bus	Basis of Adj	+/- Adj/Hr
Q-1	Ridgefield Park HS	2:00 pm/ 8:00 pm	One 54 psgr bus for High Point's Girls Tennis on 9/20/17 for JV & one bus on 10/3/17 for V for a total of two buses	\$425.00	Per Hour	\$65.00

TRANSPORTATION, cont.

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The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Kehoe	Yes	Mr. Rolon, Jr.	Absent
Mr. Antcliff	Absent	Mr. Miller	Yes	Mr. Vealey	Yes
Mr. Dunn	Yes	Mr. Notaro	Yes	Mr. Voitcu	Yes

BE IT RESOLVED, that the Board approves the following Quoted Contract for trip for the 2017 – 2018 School Year:

Stocker Bus Company
 Q-2
 Field Trip

ID #	Destination	Depart/ Return	Basis of the Bid Per Bus	Cost Per Bus	Basis of Adj	+/- Adj/Hr
Q-2	Starlight Charter and Scoop Taylor Park, Wildwood Crest, NJ	5:45 am/ 7:30 pm	One 54 passenger school bus for High Point's AP Environmental Science & Biology Classes on 9/21/17	\$890.00	Per Hour	\$55.00

The motion carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Kehoe	Yes	Mr. Rolon, Jr.	Absent
Mr. Antcliff	Absent	Mr. Miller	Yes	Mr. Vealey	Yes
Mr. Dunn	Yes	Mr. Notaro	Yes	Mr. Voitcu	Yes

CORRESPONDENCE

There are no items at this time.

MISCELLANEOUS

There are no items at this time.

PUBLIC COMMENTS

None were heard.

NON COMMITTEE BOARD MEMBER REPORTS/COMMENTS

None were heard.

OTHER BUSINESS

There are no items at this time.

ADJOURNMENT

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With no further action or discussion required of the High Point Regional High School Board of Education at this time, a motion was made by Mrs. Anderson, seconded by Mr. Kehoe, to adjourn the regular meeting at 8:15 P.M.

The motion carried with a voice vote.

Mrs. Anderson	Yes	Mr. Kehoe	Yes	Mr. Rolon, Jr.	Absent
Mr. Antcliff	Absent	Mr. Miller	Yes	Mr. Vealey	Yes
Mr. Dunn	Yes	Mr. Notaro	Yes	Mr. Voitcu	Yes

Respectfully submitted,



James Minkewicz
Business Administrator/Board Secretary
:fw