

# Internal Suspension Rules and Guidelines

Updated 4/2010

1. Internal Suspension will be scheduled daily.
2. Students are to report to the Internal Suspension Room by 7:35 a.m. on the day of the assignment. Students are to take care of all obligations before I.S. begins, including purchases at the snack bar, using the lavatory, and going to their locker.
3. Students are required to bring their ID and appropriate schoolwork and/or assignments for the day. If work is not brought from home, or teachers have not assigned work, “packets” or other educational materials are to be completed and returned at the end of the day. Approved reading is permitted.
4. No personal sound equipment or electronic devices are allowed.
5. Cell phones must be handed in before Internal Suspension. **NO CELL PHONES ARE PERMITTED IN INTERNAL SUSPENSION AT ANY TIME.**
6. Student lunch will be during period 6.
7. Students will bring a bag lunch and a beverage, or buy lunch at the snack bar only **BEFORE** Internal Suspension begins.
8. Students will use the lavatory at teacher discretion, but not more than twice a day.
9. There will be no talking while in Internal Suspension.
10. No sleeping allowed.
11. Absence from school does not remove assignment to Internal Suspension. It will automatically be rescheduled for the next session.
12. Students assigned to Internal Suspension may also be assigned to a 3:30 or 5:30 detention. Students will be escorted to the detention room after I.S. at the end of the day.
13. Students who are disruptive in Internal Suspension will be suspended immediately and have the Internal Suspension rescheduled.
14. Internal Suspension supervisors will maintain a log recording behavior issues, bathroom privileges, completed work, etc.