

**HIGH POINT REGIONAL HIGH SCHOOL
SUSSEX, NEW JERSEY 07461
BOARD OF EDUCATION MEETING
AGENDA**

**January 18, 2010
7:00 p.m.**

You are invited to attend the recognition the Edward J. Bloustein Distinguished Scholar Award recipients at 6:30 p.m. in the Cafeteria Annex. If your schedule permits, please join us in honoring these gifted seniors.

I CALL TO ORDER

II FLAG SALUTE

III OPEN PUBLIC MEETINGS ACT STATEMENT

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advanced notice of, and to attend the meetings of public bodies, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, the Board of Education has caused notice of this meeting to be published by having the date, time, and place, thereof, posted at the Augusta, Branchville, Lafayette, and Sussex Post Offices, and notice sent to the New Jersey Herald, and the Clerk of the Boroughs of Branchville and Sussex and the townships of Frankford, Lafayette, and Wantage.

IV MISSION STATEMENT

HIGH POINT REGIONAL HIGH SCHOOL, IN PARTNERSHIP WITH STAFF, FAMILY AND COMMUNITY, IS DEDICATED TO THE QUEST FOR INDIVIDUAL EXCELLENCE. BY FOSTERING HIGH STANDARDS OF ACHIEVEMENT, WE PREPARE STUDENTS TO BECOME RESPONSIBLE AND PRODUCTIVE MEMBERS OF A DIVERSE SOCIETY

V APPROVAL OF MINUTES

December 21, 2009 Regular Meeting Minutes
December 21, 2009 Executive Meeting Minutes

VI PUBLIC COMMENTS - AGENDA ITEMS ONLY

VII PRESENTATIONS

Student Council

Elise Weingartner, Speaker of the House, will update the Board on Student Council activities.

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Principal's Report

Mr. Gregory Youngman will update the Board on high school activities.

Athletics

Mr. Gib Carter will inform the Board of Education on items relating to Athletics.

HPEA Report

Mrs. Debbie Anderson, HPEA President, will update the Board on HPEA items.

VIII UNFINISHED BUSINESS

IX BUILDING RENNOVATION AND UPGRADE PROJECT UPDATE

X ACTION ITEMS

A. CURRICULUM AND INSTRUCTION

1. The Faculty Attendance rate for December 2009 was 94.3 %
Attachment A-1
2. The Student Attendance rate for December 2009 was 95.6%
Attachment A-2
3. Enclosed is a copy of the suspension report for the month of
October 2009. Attachment A-3
4. It is recommended that the Board of Education approve the field
trips as listed in Attachment A-4. **(ACTION)**
5. It is recommended that the Board of Education approve the staff
professional development workshops as listed in Attachment A-5.
(ACTION)
6. It is recommended that the Board of Education approve the
curriculum guides and course outlines for all courses included in
the Course Description Catalog for the 2010-2011 school year and
authorize publication of the 2010-2011 Course Description Catalog.
(ACTION) (Attachment A-6)
7. It is recommended that the Board of Education accept JK, a German
Foreign Exchange Student, as a student of High Point Regional
High School beginning February 1, 2010, through February 26,
2010. **(ACTION)**

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8. It is recommended that the Board of Education accept JL, a Rotary Foreign Exchange Student from Taiwan, as a student of High Point Regional High School for the 2009-2010 school year. **(ACTION)**

B. PERSONNEL

The **Personnel and Policies Committee** will meet at **6:00 p.m.** The Superintendent will make recommendations to the Personnel and Policies Committee on the following:

1. It is recommended that the Board of Education accept the resignation of William Bauer as Interim Director of Curriculum and Instruction, effective January 12, 2010. **(ACTION)**
2. It is recommended that the Board of Education approve the appointment of Cynthia Polles as a long-term Teacher of Students with Disabilities, effective January 1, 2010, at BA Step 1, \$44,710, prorated, on the 2008-2009 Salary Guide. *Staff for the 2009-2010 school year will be placed on the 2008-2009 salary guide. Upon ratification of an agreement, including salary guides, between the Board of Education and the HPEA a contract revision will be issued.* **(ACTION)**
3. It is recommended that the Board of Education amend the resolution appointing Barbara Cardinal, dated December 21, 2009, to reflect a 5 hour per day, 5 days a week assignment at Step 2 on the 2008-09 secretary salary guide equaling an annual salary of \$19,500 prorated for the remainder of the 2009-2010 school year, with no additional benefits. *Staff for the 2009-2010 school year will be placed on the 2008-2009 salary guide. Upon ratification of an agreement, including salary guides, between the Board of Education and the HPEA a contract revision will be issued* **(ACTION)**
4. It is recommended that the Board of Education approve the following Substitute LPN Aide for the 2009-2010 school year: **(ACTION)**
Jean Marie Lanzilotti (pending criminal history review)
5. It is recommended that the Board of Education approve the submission of the following County Substitute Certificate Applications to the Sussex County Department of Education for issuance/renewal of a County Substitute Certificate. **(ACTION)**
Jean Marie Lanzilotti

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6. It is recommended that the Board of Education approve the following Substitute Teachers for the 2009-2010 school year: **(ACTION)**

Jean Marie Lanzilotti (pending criminal history review and certification)
Kathleen Pattin

7. It is recommended that the Board of Education approve the following course reassignments resulting in six period assignments, effective January 18, 2010, for the remainder of the 2009-2010. In accordance with the existing HPEA agreement these individuals are entitled to a prorated amount of 18% of BA Step 1 (\$44, 710) or \$3,863. **(ACTION)**

Period	Course	Teacher
1	Philosophy	Tom Ryan
2	Philosophy	Michael Langan
4	Comparative Religion	Seamus Campbell
6	American Studies II – CP-B Comparative Religion	Seamus Campbell to Kory Loyola Seamus Campbell
9	AP European History	Joe Santora

Staff for the 2009-2010 school year will be placed on the 2008-2009 salary guide. Upon ratification of an agreement, including salary guides, between the Board of Education and the HPEA a contract revision will be issued.

C. EXTRA CURRICULAR

1. It is recommended that the Board of Education accept, with regret, the resignation of Jack Regan as Varsity Golf coach, effective immediately for the 2009-2010 golf season. **(ACTION)**
2. It is recommended that the Board of Education accept, with regret, the resignation of Scott Ripley as Academic Team Advisor, effective immediately. **(ACTION)**
3. It is recommended that the Board of Education rescind the appointment of Laurie Reader as Technical Director of the 2010 spring Musical. **(ACTION)**
4. It is recommended that the Board of Education approve the appointment of Rose Riccardi as Technical Director for the 2010 spring Musical at Step 5, \$3,435, on the 2008-2009 Extra Curricular Salary Guide. **(ACTION)**

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5. It is recommended that the Board of Education approve the formation of an extra curricular Dance Club. Justine Riegel will serve as the volunteer advisor for the club. **(ACTION)**

6. It is recommended that the Board of Education approve the appointment of Kate Harnish and Laura Elmo as volunteer Assistant Lacrosse coaches. **(ACTION)**

7. It is recommended that the Board of Education approve the appointment of the following volunteers for the spring musical to assist with set construction, lighting, costumes and ticket sales: **(ACTION)**

Ken Enhoffer	Mike Fox
Bill McMaster	Harold Woods
Walter Krynicky	Ken Farah
James Lesch	Carmin DeFalco
Anthony Ciuffitelli	Lee Oberg
Darryl Haggerty	Kelly Farah
Tammy Kanunaido	Melanie LiTrenta
Jeaninne Niehoff	Linda Osborne
Jackie Texel	Richard Pauls
Donna Polagye	Sam Stillings
Carmen Torres	Janice Viterito
Steve Wagner	Matthew Mitra

D. POLICY

1. It is recommended that the Board of Education approve the second reading of the following new policy: **(ACTION)** Attachment D-1
Policy 2560 Live Animals in School

2. It is recommended that the Board of Education approve the first reading of the following revised policies: **(ACTION)** Attachment D-2
Policy 3362 Sexual Harassment
Policy 3412 Placement on Guide Column
Policy 3436 Personal Leave
Policy 5512.02 Cyber-Bullying

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E. NEGOTIATIONS

Mr. Thomas Case will update the Board of Education as to the status of Negotiations.

1. It is recommended that the Board of Education approve a three-year agreement between the High Point Regional High School Board of Education and the High Point Education Association for the 2009-2010, 2010-2011 and 2011-2012 school years to reflect a 3.7%, salary increase each year with mutually agreed upon salary guides. **(ACTION)**

F. BUILDING AND GROUNDS

There are no Building and Grounds items at this time.

G. FINANCE AND INSURANCE

Mr. Hoffmann will provide an overview of the Finance and Insurance committee meeting held on January 13, 2010

1. It is recommended that the Board accept the Report of the Board Secretary/Business Administrator for the month of December 2009. (Attachment G-1) **(ACTION)**

We hereby certify, pursuant to N.J.A.C. 6A:23-2.11 (c)3, that as of the date of the Board Secretary's Monthly Financial Reports, no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11 (a). **(ACTION)**

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2. It is recommended that the Board accept the Report of the Treasurer for the month of December 2009. (Attachment G-2) **(ACTION)**
 3. It is recommended that the Board approve the Report of transfers for the month of December 2009. (Attachment G-3) **(ACTION)**

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4. It is recommended that the Board approve for payment the attached schedule of audited bills, dated January 16, 2010. (Attachment G-4) **(ACTION)**

5. It is recommended that the Board accept the Student Account, Athletic Account and Cafeteria Account reconciliations for December 2009. (Attachment G-5) **(ACTION)**

6. It is recommended that the Board approve the amendment to the FY 2010 NCLB Title I ARRA Grant application to reallocate \$8,867 from the Purchased Services to Supplies based on the waiver to exclude 20% obligation for choice-related supplemental educational services. **(ACTION)**

7. It is recommended that the Board accept increased costs associated with our agreement from AGRA Environmental & Laboratory Services for monitoring our Water Systems. **(ACTION)**

8. It is recommended that the Board approve the placement of DS in Island View Residential Treatment Center in Utah at the cost of \$5,000 per month for the 2009-10 school year, effective September 28, 2009. **(ACTION)**

9. It is recommended that the Board approve the Memorandum of Understanding for High Point Regional High School Board of Education to participate in the Race to the Top New Jersey Department of Education Strategy, part of the ARRA (American Recovery and Reinvestment Act 2009), effective January 14, 2010, to the expiration of the grant project, if a grant is received. **(ACTION)**

10. It is recommended that the Board approve the following tuition contracts between High Point Regional High School (sending) and the following district and related information: **(ACTION)**

	District	Student	Time Frame	Tuition Cost
1	State Placement - Kentwood Academy	1495	September 1, 2009 - June 30, 2010	\$208.72 per diem
2	State Placement Willowglen Sparta Campus	1137	September 1, 2009 - June 30, 2010	\$351.42 per diem

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H. TRANSPORTATION

1. It is recommended that the Board approve the following Addendum for the 2009 - 2010 school year:
 Havens Bus Service
 Multi Contract Number HPS-802
 Route HPS-802
 Renewal #1
 Lakeland Andover

Addendum #	Date of Change	Cost Prior to Addendum	\$2.25 pd per Miles	Per diem Inc/Dec	Final Adjusted Contract Amount
2	12/10/09	\$211.64	- 8 miles	\$ (13.50)	\$198.14

2. It is recommended that the Board approve the following Special Needs Transportation Contracts for the 2009 - 2010 School Year:
 First Student, Newton
 Bid Number 2009201002
 Route Number HPS-93
 Sept. 1, 2009 - June 30, 2010
 Prorated from Jan. 11, 2010
 Destination - Willow Glen, Newton
 8:55 AM - 3:00 PM
 Cost Represents Number of Miles

PD Cost	# of Days	PD Aide Cost	# of Aides	# of Days	Inc./Dec. Miles	PD Contract Total	Annual Contract Total
\$125.00	104	\$44.00	1	104	\$2.00	\$169.00	\$17,576.00

I. LITIGATION/LEGAL

Any open Litigation/Legal items will be discussed during Executive Session.

XI CORRESPONDENCE

XII MISCELLANEOUS

1. The Joint Regional Curriculum Boards of Education meeting will be held in the Linwood Campbell Media Center on Monday, February 1, 2009, at 7:00 p.m.

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2. The High Point Regional High School Board of Education commends the efforts of their colleagues throughout New Jersey during School Board Recognition Month.

WHEREAS, The New Jersey School Boards Association and the National School Boards Association have declared January 2010 to be School Board Recognition Month, a time that all residents might acknowledge the contributions made by our local school board members; and

WHEREAS, The High Point Regional High School Board of Education is one of more than 600 local school boards in New Jersey that sets policies and oversees operations for public school districts; and

WHEREAS, The High Point Regional High School Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey's local school boards help determine community goals for the education of 1.4 million children in Pre-Kindergarten through 12th grade; and

WHEREAS, New Jersey's 4,800 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nation's best in indicators such as high school graduation rates, class size, college entrance exam participation, and Advanced Placement offerings and test scores. Now, therefore, be it

RESOLVED, That the High Point Regional High School Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2010 as SCHOOL BOARD RECOGNITION MONTH; and be it further

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RESOLVED, That the High Point Regional High School Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the improvement of our children's education.

XIII PUBLIC COMMENTS

XIV EXECUTIVE SESSION

A motion will be made that the High Point Regional High School Board of Education enter Executive Session to discuss items regarding Personnel and Negotiations which are exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, "Open Public Meetings Act." Any discussions held by the Board which need not remain confidential will be made public when appropriate. Minutes of the Executive Session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the Executive Session. Action may be taken.

XV ADJOURNMENT

JWH:pem
1/14/10