

**HIGH POINT REGIONAL HIGH SCHOOL
SUSSEX, NEW JERSEY 07461
BOARD OF EDUCATION MEETING
AGENDA**

**February 22, 2010
7:00 p.m.**

I CALL TO ORDER

II FLAG SALUTE

III OPEN PUBLIC MEETINGS ACT STATEMENT

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advanced notice of, and to attend the meetings of public bodies, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, the Board of Education has caused notice of this meeting to be published by having the date, time, and place, thereof, posted at the Augusta, Branchville, Lafayette, and Sussex Post Offices, and notice sent to the New Jersey Herald, and the Clerk of the Boroughs of Branchville and Sussex and the townships of Frankford, Lafayette, and Wantage.

IV MISSION STATEMENT

HIGH POINT REGIONAL HIGH SCHOOL, IN PARTNERSHIP WITH STAFF, FAMILY AND COMMUNITY, IS DEDICATED TO THE QUEST FOR INDIVIDUAL EXCELLENCE. BY FOSTERING HIGH STANDARDS OF ACHIEVEMENT, WE PREPARE STUDENTS TO BECOME RESPONSIBLE AND PRODUCTIVE MEMBERS OF A DIVERSE SOCIETY

V APPROVAL OF MINUTES

January 18, 2010 Regular Meeting Minutes
January 18, 2010 Executive Meeting Minutes

VI PUBLIC COMMENTS - AGENDA ITEMS ONLY

VII PRESENTATIONS

Student Council

Elise Weingartner, Speaker of the House, will update the Board on Student Council activities.

Principal's Report

Mr. Gregory Youngman will update the Board on high school activities.

- Mr. Jon Tallamy and Mr. Scott Ripley, Assistant Principals, will update the Board of Education regarding Student Discipline and the Suspension Report.

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Curriculum and Instruction

- Mr. Andrew Lubchansky, District Technology Coordinator, will update the Board of Education regarding Technology at High Point Regional.
- Mrs. Elizabeth Porter, Director of Special Education, will present information on the formation of an alternative school.

Athletics

Mr. Gib Carter will inform the Board of Education on items relating to Athletics.

HPEA Report

Mrs. Debbie Anderson, HPEA President, will update the Board on HPEA items.

VIII UNFINISHED BUSINESS

IX BUILDING RENNOVATION AND UPGRADE PROJECT UPDATE

X ACTION ITEMS

A. CURRICULUM AND INSTRUCTION

1. The Faculty Attendance rate for January 2010 was 93.0%
Attachment A-1
2. The Student Attendance rate for January 2010 was 96.8%
Attachment A-2
3. Enclosed is a copy of the suspension report for the month of January 2010. Attachment A-3
4. It is recommended that the Board of Education approve the field trips as listed in Attachment A-4. **(ACTION)**
5. It is recommended that the Board of Education approve the staff professional development workshops as listed in Attachment A-5. **(ACTION)**
6. It is recommended that the Board of Education accept NM, a German Foreign Exchange Student, as a student of High Point Regional High School beginning January 28, 2010, through the end of the 2009-2010 school year. This is a late arrival due to the placement by the International Exchange Program. **(ACTION)**

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B. PERSONNEL

The **Personnel and Policies Committee** will meet at **6:15 p.m.** The Superintendent will make recommendations to the Personnel and Policies Committee on the following:

1. It is recommended that the Board of Education accept, with regret, the retirement notification of Gregory Wilson, Custodian, effective July 1, 2010. **(ACTION)**
2. It is recommended that the Board of Education approve the appointment of Rachele Gaudio as a Long-Term Substitute Assistant Transportation Coordinator, at the annual salary of \$32,000, prorated, effective February 8, 2010. **(ACTION)**
3. It is recommended that the Board of Education approve an amendment to the action taken at the January 18, 2010, Board of Education meeting appointing sixth period assignments to staff in Social Studies department to reflect the prorated amount of \$4,265, based on sixth period assignment for the second semester plus 6 days. **(ACTION)**
4. It is recommended that the Board of Education approve the following sixth period assignments, effective February 17, 2010 through the end of the 2009-2010 school year. These individuals will receive a prorated amount of 18% of BA Step 1 (\$46,240) equal to \$3,246. **(ACTION)**

Period	Class	Teacher
1	Algebra 2 B	Gail Cerutti
2	Algebra 2 B	Laura Elmo
3	Honors Algebra 2	Glenn Grieco
7	Honors Algebra 2	Kristina Puzio
9	Algebra 2 B	Kate Harnish

5. It is recommended that the Board of Education approve the submission of the following County Substitute Certificate Applications to the Sussex County Department of Education for issuance/renewal of a County Substitute Certificate. **(ACTION)**

Brian Bird

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6. It is recommended that the Board of Education approve the appointment of the following substitute teachers for the remainder of the 2009-2010 school year. **(ACTION)**
Brian Bird
Jayne McHugh
Augie Meyer
Brian Stanek
7. It is recommended that the Board of Education grant an extended medial leave to Carole Veltri, effective February 4, 2010, for the estimated period of three to five months. **(ACTION)**
8. It is recommended that the Board of Education accept to terminate Employee 21, effective February 5, 2010, pending discussion in Executive Session. **(ACTION)**
9. It is recommended that the Board approve the part-time position of district Bookkeeper. **(ACTION)**
10. It is recommended that the Board of Education approve the staff and salaries for the 2009-2010 school year as listed in Attachment B-1 and as outlined by the Agreement between High Pont Regional High School Board of Education and the High Point Education Association July 1, 2009 through June 30, 2012 approved by the High Point Regional High School Board of Education at their meeting on January 18, 2010. (Attachment B-1) **(ACTION)**
11. It is recommended that the Board of Education approve salaries for the 2009-2010 school year as listed in Attachment B-2 for non affiliated employees. **(ACTION)**

C. EXTRA CURRICULAR

1. It is recommended that the Board of Education accept, with regret, the resignation of Brian Feuer as Detention Coordinator, effective January 15, 2010. **(ACTION)**
2. It is recommended that the Board of Education approve the appointment of Seamus Campbell as Head Golf Coach at Step 2 on the 2009-2010 Extra Curricular Salary Guide, \$4,595, effective for the 2009-2010 golf season. **(ACTION)**

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3. It is recommended that the Board of Education accept, with regret, the resignation of Seamus Campbell as Assistant Softball Coach, effective for the 2009-2010 softball season. **(ACTION)**
4. It is recommended that the Board of Education approve the appointment of Brian Emma as the interim Detention coordinator, effective January 27, 2010, through February 12, 2010, at the rate of \$12 per hour. **(ACTION)**
5. It is recommended that the Board of Education approve the appointment of Erik Carlson as Detention Coordinator, effective February 17, 2010, at the rate of \$12 per hour. **(ACTION)**
6. It is recommended that the Board of Education approve the appointment of Kelly Reynolds as an Assistant Softball Coach at Step 2 on the 2009-2010 Extra curricular Salary Guide, \$3,907, effective for the 2009-2010 Softball season. **(ACTION)**
7. It is recommended that the Board of Education approve the appointment of Kory Loyola as the Academic Team Advisor at one-half of Step 2 on the 2009-2010 Extra Curricular Salary Guide, \$1,885, effective immediately. **(ACTION)**
8. It is recommended that the Board of Education approve the appointment of the following volunteer coaches for the 2009-2010 sports season. **(ACTION)**

Brian Emma	Volunteer Assistant Lacrosse Coach
Erin Koster	Volunteer Ski Team Assistant Coach
Keith Meehan	Volunteer Baseball Assistant Coach
9. It is recommended that the Board of Education approve the Extra Curricular staff and salaries for the 2009-2010 school year as listed in Attachment C-1 and as outlined by the Agreement between High Point Regional High School Board of Education and the High Point Education Association July 1, 2009 through June 30, 2012 approved by the High Point Regional High School Board of Education at their meeting on January 18, 2010. (Attachment C-1) **(ACTION)**.

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D. POLICY

1. It is recommended that the Board of Education approve the first reading of the following revised policies: **(ACTION)** Attachment D-2
Policy 2423 Bilingual and ESL Education
Policy 3126 Induction Program for Provisional Teachers
Policy 3240 Professional Development
Policy 3281 Inappropriate Staff Conduct
Policy 3425 Work Related Disability Pay

E. NEGOTIATIONS

Mr. Thomas Case will update the Board of Education as to the status of Negotiations.

F. BUILDING AND GROUNDS

There are no Building and Grounds items at this time.

G. FINANCE AND INSURANCE

Mr. Hoffmann will provide an overview of the Finance and Insurance committee meeting held on February 18, 2010

1. It is recommended that the Board accept the Report of the Board Secretary/Business Administrator for the month of January 2010. (Attachment G-1) **(ACTION)**
2. It is recommended that the Board accept the Report of the Treasurer for the month of January 2010. (Attachment G-2) **(ACTION)**

We hereby certify, pursuant to N.J.A.C. 6A:23-2.11 (c)3, that as of the date of the Board Secretary's Monthly Financial Reports, no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11 (a).

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3. It is recommended that the Board approve the Report of transfers for the month of January 2010. (Attachment G-3) **(ACTION)**
4. It is recommended that the Board approve for payment the attached schedule of audited bills, dated February 22, 2010. (Attachment G-4) **(ACTION)**
5. It is recommended that the Board accept the Student Account, Athletic Account and Cafeteria Account reconciliations for January 2010. (Attachment G-5) **(ACTION)**
6. It is recommended that the Board approve the following Resolution, Waiver of Requirements in the Special Education Medicaid Initiative (SEMI) Program: **(ACTION)**

WHEREAS, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2010-11, and

WHEREAS, the High Point Regional Board of Education desires to apply for this waiver due to the fact that we project having fewer than 30 Medicaid eligible classified students and participation in SEMI would not provide a cost benefit to the district based on the projection of the district's available SEMI reimbursement for the 2010-11 budget year.

NOW THEREFORE BE IT RESOLVED, that the High Point Regional High School Board of Education hereby authorizes the Chief School Administrator to submit to the Sussex County Superintendent of Schools an appropriate waiver of the requirements of NJAC 6A:23A-5.3 for the 2010-11 school year.

7. It is recommended that the Board approve the disposal of a fax machine in the Medical Office, HP Office Jet 6310 - serial number CN7A8FW0KG Q8071A, that is in disrepair or obsolete. **(ACTION)**
8. It is recommended that the Board approve an agreement between High Point Regional High School and SCARC, Augusta, NJ, for the provision of transitional services for Student #1137 for the 2009-10 school year, at the rate of \$75 per hour. **(ACTION)**

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9. It is recommended that the Board of Education approve the following tuition contracts between High Point Regional High School (sending) and the following district and related information: **(ACTION)**

	District	Student	Time Frame	Tuition Cost
1	Kentwood Academy	13020	November 23, 2009 – June 30, 2010	\$208.72 per diem
2	Lakeland-Andover	2169	January 28, 2010 – June 30, 2010	\$270.00 per diem
3	The Craig School	30265	September 7, 2010 – June 15, 2011	\$38,560 annually

10. It is recommended that the Board approve the following resolution excusing Lakeland-Andover from participation in the State Free and Reduced Lunch Program: **(ACTION)**

Resolved that the High Point Regional High School Board of Education will not require Lakeland-Andover to apply for and receive funding from the New Jersey Child Nutrition Program, nor charge students for a reduced and/or paid meal for any classified students from High Point Regional High School in accordance with N.J.A.C. 6A:23-4 (a)ii and iii during the 2009-2010 school year.

11. It is recommended that the Board authorize an agreement with Taylor Publishing for the printing of the 2010 Obelisk at the cost of \$51,411. All costs to be paid by the sale of the yearbooks and at no cost to the Board of Education. **(ACTION)**
12. It is recommended that the Board accept the donation of an all-terrain wheelchair and acknowledge the generosity of Mrs. Lisa Srholez. The estimated fair market value of the wheelchair is \$500. **(ACTION)**
13. It is recommended that the Board accept the bid and award the contract for the purchase of a wheel chair van and a 54-passenger bus as follows: **(ACTION)**

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Truck King International Bus Sales and Service
30-passenger 2009 wheel chair van

Van	\$101,498.00
Less Trade In	(\$2,000.00)
Cost	<u>\$99,498.00</u>

Truck King International Bus Sales and Service
54-passenger 2009 school bus

Van	\$80,810.00
Less Trade In	(\$1,000.00)
Cost	<u>\$79,810.00</u>

14. Results of the January 26, 2010 Referendum Election:

Referendum		
Municipality	YES	NO
Branchville	39	59
Frankford	338	362
Lafayette	102	229
Sussex	47	74
Wantage	510	795
TOTAL	<u>1,036</u>	<u>1,519</u>

C. TRANSPORTATION

- It is recommended that the Board approve the following School Related Trip Contracts for the 2009 - 2010 school year:

SMD Transportation
Multi Contract # T-13

Route #	Destination	Depart / Return Time	Basis of Bid Per Bus	Cost Per Bus	Basis of the Adjustment	Adj. Cost
Q-23	Baltimore – Annapolis	5/14/10 at 8:00 AM – return by 10:30 PM on 5/16/10	One Coach Bus from 5/14 – 5/16	\$3,000.00	Per Hour	\$75.00
Q-28	Toms River – Raticco	8:00 AM – 9:00 PM	One Coach	\$800.00	Per Hour	\$50.00

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	Center		Bus on 02/14/10			
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**Ted Dunn, Inc.
Multi Contract #T-14**

Route #	Destination	Depart / Return Time	Basis of Bid Per Bus	Cost Per Bus	Basis of the Adjustment	Adj. Cost
Q-24	Wallkill Valley Reg. High School	2:35 PM – 4:45 PM	One 54 pass. School bus on 3.11.10	\$225.00	Per Hour	\$60.00
Q-26	Rockaway Lanes	1:00 PM – 6:00 PM	One 54 pass. Bus on 2/2/10	\$275.00	Per Hour	\$60.00
Q-27	Greenbrook, NJ	11:15 AM – 3:15 AM	One 54 pass. Bus on 2/3/10	\$375.00	Per Hour	\$60.00

**Bob Baldwin Transportation Inc.
Route Q-25**

Route #	Destination	Depart / Return Time	Basis of Bid Per Bus	Cost Per Bus	Basis of the Adjustment	Adj. Cost
Q-25	Liberty Science Center	7:45 AM – 3:45 PM	One 12 Pass. Lift Veh. On 2/10/10	\$650.00	Per Hour	\$35.00

**Easton Coach
Route # Q-29**

Route #	Destination	Depart / Return Time	Basis of Bid Per Bus	Cost Per Bus	Basis of the Adjustment	Adj. Cost
Q-29	East Hampton, NY (Long Island)	6:00 AM – 7:00 PM	One Coach Bus on 05/04/10	\$1,200.00	Per Hour	-0-

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Havens

Multi Route Route # T-15

Route #	Destination	Depart / Return Time	Basis of Bid Per Bus	Cost Per Bus	Basis of the Adjustment	Adj. Cost
Q-30	Bergen County Community College	6:30 AM – 3:00 PM	One 54 Pass. Bus on 2/10/10	\$425.00	Per Hour	\$50.00
Q-31	Bergen County Community College	6:30 AM – 3:00 PM	One 54 Pass. Bus on 4/14/10	\$425.00	Per Hour	\$50.00

2. It is recommended that the Board approve the following Joint Agreements for the 2009 – 2010 School Year:

Host - Sussex County Cooperative

Joiner - High Point Regional

Route - Q-075

Start Date	End Date	Rt. Number	Destination	Cont. Veh.	Cont. Code	# Host	# Joiner	Joiner Cost
11/16/09	06/30/10	Q-075	Wallkill Valley HS \$59.50 pd for max of 131 days	Y	2838	0	1	\$7,794.50

Host - High Point Regional

Joiner - Wallkill Valley Regional

Route - Q-075

Start Date	End Date	Rt. Number	Destination	Cont. Veh.	Cont. Code	# Host	# Joiner	Joiner Cost
11/16/09	06/30/10	Q-075	Wallkill Valley HS \$59.50 pd for max of 131 days	Y	2838	0	1	\$7,794.50

I. LITIGATION/LEGAL

Any open Litigation/Legal items will be discussed during Executive Session.

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XI CORRESPONDENCE

XII MISCELLANEOUS

- Nomination petitions are due March 1, 2010.
- Budget calendar is attached for your review (Attachment XII-1)
- An additional Regular Board of Education meeting will take place on March 22, 2010. The Regular Board of Education meeting on March 29, 2010, will take place as scheduled.

XIII PUBLIC COMMENTS

XIV EXECUTIVE SESSION

A motion will be made that the High Point Regional High School Board of Education enter Executive Session to discuss items regarding Personnel and Negotiations which are exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, "Open Public Meetings Act." Any discussions held by the Board which need not remain confidential will be made public when appropriate. Minutes of the Executive Session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the Executive Session. Action may be taken.

XV ADJOURNMENT

JWH:pem
2/18/10