

**BOARD OF EDUCATION
HIGH POINT REGIONAL HIGH SCHOOL
REGULAR MEETING
June 21, 2004**

The Regular Meeting of the Board of Education of the High Point Regional High School District was held on Monday, May 17, 2004 at 8:00 P.M. at the Board of Education Office on Pigeon Hill Road, Wantage, New Jersey.

MEMBERS PRESENT: Mr. Larry Marro, President
Mr. Thomas Case, Vice President
Mr. Donald DeKorte
Mr. Joseph Hoffmann
Mr. Joseph Luna
Mr. Jim Nelson
Ms. Tina Palecek
Mr. Harold Rowan, III
Mr. Edward Vander Berg

MEMBERS ABSENT: none

Also Present: Dr. John W. Hannum, Superintendent; Warren S. Ceurvets, Interim Business Administrator; Ms. Janice Mezier, Curriculum Director; Ms. Diane Paine, Child Study Team Director; members of the public, High Point Teachers and Students.

Mr. Marro opened the meeting with the flag salute and the reading of the New Jersey Open Public Meetings Act Statement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advanced notice of and to attend the meetings of public bodies, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Augusta, Branchville, Lafayette, and Sussex Post Offices and notice sent to the New Jersey Herald, the Times Herald-Record and the Clerk of the Boroughs of Branchville and Sussex and the Townships of Frankford, Lafayette and Wantage.

MISSION STATEMENT

High Point Regional High School, in partnership with faculty, family and community, is dedicated to the quest for individual excellence. By fostering high standards of achievement, we prepare students to become responsible and productive members of a diverse society.

APPROVE MINUTES

A motion was made by Mr. Luna, duly seconded by Mr. Nelson, that the Board approved the minutes of the Regular Meeting on May 17, 2004 . The motion carried with a roll call vote with Mr. DeKorte abstaining.

APPROVE
minutes

A motion was made by Mr. Luna, duly seconded by Mr. Nelson, that the Board approved the minutes of the Special Meeting on May 13, 2004. The motion carried with a roll call vote with Mr. DeKorte abstaining.

APPROVE
minutes

A motion was made by Mr. Nelson, duly seconded by Ms. Palecek, that the Board approved the minutes of the Special Meeting on May 24, 2004. The motion carried with a roll call vote with Mr. Rowan abstaining.

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APPROVE
minutes

PRESENTATION

Ray Thompson, Speaker of the House, updated the Board on the current student council activities.

Ms. Diane Paine presented the Special Education Self-Assessment document to the Board of Education. An abstract was distributed showing the percentage of special education students from each sending district from 2004 - 2007.

Kevin Jenkins was recognized for his years of service to the High Point Regional High School Board of Education.

Dr Hannum presented the proclamation on our Best Practice Award from Governor McCreavey.

Ms. Jan Mezier presented the results of the March, 2004 HSPA testing. In Language Arts, 298 students were tested, 91.1% are proficient. In Mathematics, 298 students were tested, 86.8% are proficient.

PUBLIC COMMENTS

Kevin Felon asked if any decision had been made on the proposal presented to the Board on coaching.
Response: no decision at this time.

Mickey Thomas asked about the status of our football programs. Students at Frankford have not been contacted.

Response: the Board will accept the head coach's resignation tonight.

Debbie Anders asked if the third referendum meeting has been scheduled.

Response: not at this time.

Mr. Dolce stated that the HPEA had ratified the contract and will be meeting with Dr. Hannum regarding retro-pay.

Mr. Platukis reported that scheduling for next year was underway.

ACTION ITEMS:

CURRICULUM AND INSTRUCTION

The list of student suspensions for the month of May 2004 was shared with the Board. (Addendum A-1)

A seven-year attendance comparison for review was disseminated. (Addendum A-2)

A summary of faculty absences for the month of April was disseminated. (Addendum A-3)

A motion was made by Mr. Vander Berg, duly seconded by Mr. DeKorte, that the Board approve the Core Curriculum Content Standards Five-Year Curriculum Evaluation Plan. (Addendum A-4) The motion unanimously carried with a roll call vote.

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PERSONNEL

A motion was made by Mr. Case, duly seconded by Mr. Nelson, that, upon recommendation of the Superintendent, the Board accepted the resignation of James Matsakis as Teacher of Mathematics and Head Football Coach, effective June 30, 2004. The motion unanimously carried with a roll call vote.

A motion was made by Mr. Case, duly seconded by Mr. Hoffmann, that, upon recommendation of the Superintendent, the Board accepted the resignation of Lara Lovette as Teacher of Biology, effective June 30, 2004. The motion unanimously carried with a roll call vote.

ACCEPT
Resignation
J. Matsakis

A motion was made by Mr. Case, duly seconded by Mr. Hoffmann, that, upon recommendation of the Superintendent, the Board accepted the resignation of Christopher Cummins as Teacher of Mathematics, child care leave replacement, effective June 30, 2004. The motion unanimously carried with a roll call vote.

ACCEPT
Resignation
L. Lovette

A motion was made by Mr. Case, duly seconded by Mr. Nelson, that, upon recommendation of the Superintendent, the Board approved the transfer of Bonnie Puzio from Teacher of Science to Teacher of the Handicapped, effective the 2004-2005 school year. The motion unanimously carried with a roll call vote.

ACCEPT
Resignation
C. Cummins

A motion was made by Mr. Case, duly seconded by Mr. Vander Berg, that, upon recommendation of the Superintendent, the Board approved the appointment of Christina Puzio as Teacher of Mathematics for the 2004-2005 school year at the salary rate of \$38,691 which is BA Step 1 on the Salary Guide (pending contract ratification). The appointment is contingent upon receipt of her Teacher of Mathematics certification. The motion unanimously carried with a roll call vote.

APPROVE
B. Puzio

A motion was made by Mr. Case, duly seconded by Mr. Vander Berg, that, upon recommendation of the Superintendent, the Board approved the appointment of Leo Szymczak to transition the new Guidance Counselor for four days during the Summer of 2004 (See Summer Workshop Addendum B-2) The motion unanimously carried with a roll call vote.

APPROVE
C. Puzio

A motion was made by Mr. Case, duly seconded by Mr. Palecek, that, upon recommendation of the Superintendent, the Board approved employment of the following Co-Op Education students by High Point Regional High School at an hourly rate of \$7:

APPROVE
L. Szymczak

Teresa Barbaro Curriculum & Instruction Office

Jessica Tucker Guidance and/or Main Office

The motion unanimously carried with a roll call vote.

APPROVE
Student Workers

A motion was made by Mr. Case, duly seconded by Mr. Luna, that, upon recommendation of the Superintendent, the Board approved employment of the following summer workers:

<u>Name</u>	<u>Step</u>
Suzanne McGoonan	A-5
Ryan Hughes	S-2
Jason Gentner	S-2
Josh Aukema	A-3
Aaron Mosser	A-2
Drew Masker	S-1

APPROVE
Summer
Custodians

Gregg Perry, Jr.	S-1
Cody Wilson	S-1
Casy Brown	S-1
Ryan Whitty	A-1
Aimee Storms	S-1
Thomas Trumbull	A-1
Sarah Pezak	A-1
Stephanie Fazenbaker	S-1
Stephanie Walsh	S-2
Sean Doyle	S-2
Chris Whestone	S-2
Carol Blackman	A-11

The motion unanimously carried with a roll call vote.

A motion was made by Mr. Case, duly seconded by Mr. Rowan, that, upon recommendation of the Superintendent, the Board approved the submission of an Application Waiver to be submitted to the New Jersey State Department of Education to permit persons with a county substitute certificate and subject matter expertise to provide home instruction to regular education students. (Addendum B-1) The motion unanimously carried with a roll call vote.

A motion was made by Mr. Case, duly seconded by Mr. Vander Berg, that, upon recommendation of the Superintendent, the Board approved summer workshops as described on the attached list, Addendum B-2. The motion unanimously carried with a roll call vote.

APPROVE
Waiver
re Substitutes

A motion was made by Mr. Case, duly seconded by Mr. Nelson, upon recommendation of the Superintendent, the Board appointed Karen Jackson as a summer nurse for the Mandated Special Education Summer Program, Extended School Year. The motion unanimously carried with a roll call vote.

APPROVE
Summer
Workshops

A motion was made by Mr. Case, duly seconded by Mr. Luna, that, upon recommendation of the Superintendent, the Board extended the per diem contract with Dr. Warren Ceurvels from June 30 through the transition of the new Business Administrator. The motion unanimously carried with a roll call vote.

APPROVE
Summer Nurse

A motion was made by Mr. Case, duly seconded by Mr. Nelson, that, upon recommendation of the Superintendent, the Board approved Leo Szymczak as a temporary substitute maternity leave replacement as counselor in the Guidance office at a per diem rate of \$375 per day, no other benefits, on or about September through October 1, 2004. The motion unanimously carried with a roll call vote.

APPROVE
Extend Contract
W. Ceurvels

A motion was made by Mr. Case, duly seconded by Mr. Nelson, that, upon recommendation of the Superintendent, the Board approved Jennifer Pipher as a substitute teacher for the 2003-2004 school year. The motion unanimously carried with a roll call vote.

APPROVE
L. Szymczak

A motion was made by Mr. Case, duly seconded by Ms. Palecek, that, upon recommendation of the Superintendent, the Board approved the creation of a two-thirds time secretarial position, Secretary to Supervisor of the Special Education. This position to be funded through the IDEA, effective September 1, 2004. (Addendum B-3) The motion unanimously carried with a roll call vote.

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APPROVE
Substitute

PERSONNEL, cont.

APPROVE
New Secretarial
Position

A motion was made by Mr. Case, duly seconded by Mr. Vander Berg, that, upon recommendation of the Superintendent, the Board approved withholding the increment for Jason Snook for the 2004-05 school year.

The motion unanimously carried with a roll call vote.

A motion was made by Mr. Case, duly seconded by Mr. Vander Berg, that, upon recommendation of the Superintendent, the Board approved the appointment of Kevin Perry (Computer Technician/Webmaster), at an hourly rate of \$16.00; seven hours per day for the 2003-04 school year; for a ten month position. The motion unanimously carried with a roll call vote.

A motion was made by Mr. Case, duly seconded by Mr. Vander Berg, that, upon recommendation of the Superintendent, the Board approved the appointment of Kevin Perry (Computer Technician/Webmaster), for the 2004-05 school year, at the annual salary rate of \$26,880, for the 2003-04 school year. The motion unanimously carried with a roll call vote.

APPROVE
Withhold
Increment
J. Snook

A motion was made by Mr. Case, duly seconded by Mr. Vander Berg, that the Board approved Dr. Hannum to hire and appoint new staff members between now and the next Board meeting. The motion unanimously carried with a roll call vote.

APPROVE
K. Perry

EXTRA CURRICULAR

A motion was made by Mr. Case, duly seconded by Mr. Nelson, that, upon recommendation of the Superintendent, the Board accepted the resignation of Joseph Santora as National Honor Society advisor, effective June 30, 2004. The motion unanimously carried with a roll call vote.

APPROVE
K. Perry

A motion was made by Mr. Case, duly seconded by Mr. Rowan, that, upon recommendation of the Superintendent, the Board accepted the resignation of Lara Lovette as Science Olympiad Advisor, effective June 30, 2004. The motion unanimously carried with a roll call vote.

APPROVE
Appointment
New Staff
Prior to next
Board Meeting

POLICY

A motion was made by Mr. Case, duly seconded by Mr. Nelson, that the Board the approved revision to the High Point Regional High School Code of Conduct. (Addendum D-1) The motion unanimously carried with a roll call vote.

ACCEPT
Resignation

A motion was made by Mr. Case, duly seconded by Mr. Nelson, that the Board approved the first reading of Policy 2361 Academic Integrity. (Addendum D-2) The motion unanimously carried with a roll call vote.

ACCEPT
Resignation

APPROVE
Policy Revision

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APPROVE
Policy 2361
first reading

EXECUTIVE SESSION

A motion was made by Mr. Luna, duly seconded by Mr. Nelson, that the Board enter into executive session to discuss negotiation matters at 8:49 pm. The motion unanimously carried with a roll call vote.

A motion was made by Mr. Nelson, duly seconded by Mr. Vander Berg, that the Board adjourned from Executive Session and reconvene to regular session at 9:06 pm. The motion unanimously carried with a roll call vote.

NEGOTIATIONS

A motion was made by Mr. Luna, duly seconded by Mr. Nelson, that the Board ratified a three-year contract agreement between the High Point Regional High School Board of Education and the High Point Education Association for the period of July 1, 2003, through June 30, 2006. The motion carried with a roll call vote with Ms. Palecek abstaining.

EXECUTIVE SESSION

BUILDINGS AND GROUNDS

A motion was made by Mr. Rowan, duly seconded by Mr. Vander Berg, that the Board authorized the Business Administrator to re-advertise for the repair of the bleachers and field house/snack bas as separate projects. The motion unanimously carried with a roll call vote.

ADJOURN EXECUTIVE SESSION

FINANCE AND INSURANCE

A motion was made by Mr. Hoffmann, duly seconded by Mr. Nelson, that the Board approved the Report of the Custodian of School Moneys for the month of May 2004. (Addendum G-1) The motion unanimously carried with a roll call vote.

APPROVE Contract

A motion was made by Mr. Hoffmann, duly seconded by Mr. Nelson, that the Board approved the attached list of transfers. (Addendum G-2) The motion unanimously carried with a roll call vote.

APPROVE Re-advertise projects

A motion was made by Mr. Hoffmann, duly seconded by Mr. Nelson, that the Board approved the Report of the Board Secretary/Business Administrator for the month of May, 2004. (Addendum G-3) The motion unanimously carried with a roll call vote.

Secretary's Certification:

Pursuant to N.J.A.C. 6:23-2.11©3, I certified that, as of May 31, 2004, no budgetary line item account has been over expended in violation of N.J.A.C. 6:23-2.11(a).

APPROVE Treasurer's Report

Warren Ceurvells

Date

APPROVE transfers

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APPROVE Secretary's Report

FINANCE AND INSURANCE, cont.

A motion was made by Mr. Hoffmann, duly seconded by Mr. Nelson, that the Board approved for payment the attached schedule of audited bills, dated June 14, 2004. (Addendum G-4) The motion unanimously carried with a roll call vote.

A motion was made by Mr. Hoffmann, duly seconded by Mr. Nelson, that the Board approved the Athletic, Student Activities and Cafeteria Account reconciliations for May, 2004. The motion unanimously carried with a roll call vote.

A motion was made by Mr. Hoffmann, duly seconded by Mr. Nelson, that the Board certified that, after review of the Secretary's financial report for the month of May 2004, and upon consultation with the appropriate district officials, no major account has been over expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. The motion unanimously carried with a roll call vote.

APPROVE
Bills

A motion was made by Mr. Hoffmann, duly seconded by Mr. Case, that the Board appointed George Morville, Risk Management Consultant for the 2004-05 school year. The motion unanimously carried with a roll call vote.

APPROVE
Student, Athletic &
Cafeteria Accounts

A motion was made by Mr. Hoffmann, duly seconded by Ms. Palecek, that the Board rejected the bid of \$670,000 for the Field House/Bleacher Renovations for being over budget. The motion unanimously carried with a roll call vote.

A motion was made by Mr. Hoffmann, duly seconded by Mr. Nelson, that the Board approved the tax schedules for July 1, 2004 - December 31, 2004 and January 1, 2005 - June 30, 2005. (Addendum G-6) The motion unanimously carried with a roll call vote.

A motion was made by Mr. Hoffmann, duly seconded by Mr. Nelson, that the Board approved the removal of computer items from our inventory as listed on Addendum G-7. The motion unanimously carried with a roll call vote.

APPROVE
Appointment
Risk Management
Consultant

A motion was made by Mr. Hoffmann, duly seconded by Mr. Nelson, that the Board approved the turf management proposal from Bowling Green Tech Services for the period of August 2004 through April 2005 in the amount of \$13,750. (Addendum G-8) The motion unanimously carried with a roll call vote.

REJECT BID

A motion was made by Mr. Hoffmann, duly seconded by Mr. Nelson, that the Board accepted IDEA-B (Individuals with Disabilities Education Act, Part B) fiscal year 2005 funding allocations in the amount \$219,711. The motion unanimously carried with a roll call vote.

APPROVE
Tax Schedules

A motion was made by Mr. Hoffmann, duly seconded by Mr. Nelson, that the Board approved participation in the Substitute Teacher Calling Program for the 2004-2005 school year. The motion unanimously carried with a roll call vote.

APPROVAL
Disposal of Equip

APPROVE
Contract

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ACCEPT
IDEA Allocations

TRANSPORTATION

A motion was made by Mr. Vander Berg, duly seconded by Mr. Case, that the Board approved the following transportation quoted transportation contracts:

APPROVE
Contract

Boonton Transport Route HPQ-12 Destination - Wallkill HS

A student who attends Wallkill HS was placed in a host home in Fredon. This route began on May 19th. The per diem amount is \$79.00.

Boonton Transport Route HPQ-10 Destination – Sussex Tech

A student who attends Sussex Tech was placed in a host home in Newton. This route began on April 19th, 2004. The per diem amount is \$ \$118.00.

The motion unanimously carried with a roll call vote.

A motion was made by Mr. Vander Berg, duly seconded by Mr. Case, that the Board approved the following transportation Joint Agreements:

Host – Kittatinny Regional Joiner – High Point Route Q-4

Destination – Walkkill HS & Kittatinny HS

A student in a Host home was added to this route on May 19th. The per diem cost is \$25.53. Walkkill will be billed for this route.

APPROVE
Contracts

The motion unanimously carried with a roll call vote.

A motion was made by Mr. Vander Berg, duly seconded by Mr. Case, that the Board approved the following transportation Joint Agreements for Summer Routes:

Host – Vernon HS Joiner – High Point HS **Route 505S**

Destination - ECLC

A Walkkill student will travel with Vernon students on this route to ECLC. The per diem cost is \$82.35. It will run for the Summer program.

APPROVE
Joint
Agreements

Route 507S Destination – BOCES

A Walkkill student will travel with Vernon students on this route to BOCES. The per diem cost is \$102.66. It will run for the Summer program.

Route 532S Destination - Lake Drive School

A Walkkill student will travel with Vernon students on this route to Lake Drive School. The per diem cost is \$64.19. It will run for the Summer program. (Walkkill will be billed for the above routes)

The motion unanimously carried with a roll call vote.

APPROVE
Joint
Agreements

A motion was made by Mr. Vander Berg, duly seconded by Mr. Case, that the Board approved the following transportation Summer Routes for Renewal:

Village Bus Company

Route SS-01 - Destination – Allegro

This route will transport one Walkkill student and one Vernon student to the Allegro School. The renewal amount (based on 2.64%) will be an increase of \$7.17 per diem bringing the total per diem amount up to \$278.95. This vehicle does have an aide.

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TRANSPORTATION, cont.

APPROVE
Contract
Renewals

Route SS-03 - Destination - Willow Glen – Sparta

This route will transport three Walkkill students to Willow Glen in Sparta. The renewal amount (based on 2.64%) will be an increase of \$6.27 bringing the total per diem amount up to \$244.04. This vehicle has an aide.

ST Pappas

Route HSU-2 - Destination - Willow Glen – Andover

This route will transport one Walkkill student to Willow Glen in Andover for the Summer Program. The renewal amount (based on 2.64%) will be an increase of \$1.84 bringing the total per diem amount up to \$ 71.79.

Route HSU-3 - Destination - Wordsworth

This route will transport one High Point student and one Sussex Wantage student to Wordsworth with an aide on the vehicle. The renewal amount (based on 2.64%) will be an increase of \$3.16 bringing the total per diem amount up to \$123.11

The motion unanimously carried with a roll call vote.

A motion was made by Mr. Vander Berg, duly seconded by Mr. Case, that the Board approved the revision of the lease/purchase for a Blue Bird bus from a 56 passenger to 54 passenger as per specifications. The motion unanimously carried with a roll call vote.

LITIGATION / LEGAL

None at this time.

CORRESPONDENCE

- < A letter from Roger Warwick, Teacher of Mathematics
- < A letter from Thomas Ryan, Teacher of Social Studies

MISCELLANEOUS

APPROVE
Contract
Revision

Dr. Hannum reported on the following:

- < Board of Education Committees Assignments
- < Budget Cuts
- < An article from the Technology Educations Association Newsletter *TEANJ Interface* on High Point's Women in Engineering program
- < Mark Wallace's presentation at the Busch Campus Center, Rutgers University
- < A letter of appreciation to Dr. Kramer of Montville High School.
- < The New Jersey Herald - Commentary/Opinion
- < Homestead Happenings - Volunteer of the Month

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ADJOURNMENT

A motion was made by Mr. Vander Berg, duly seconded by Mr. Nelson, that the Board Meeting adjourn the regular meeting at 10:13 p.m. The motion unanimously carried with a roll call vote.

Respectfully submitted,

Warren S. Ceurvels, Ed.D.
Interim Business Administrator

ADJOURNMENT