

**BOARD OF EDUCATION
HIGH POINT REGIONAL HIGH SCHOOL
REGULAR MEETING
July 17, 2006**

A Regular Meeting of the Board of Education of the High Point Regional High School District was held on Monday, July 17, 2006, at 8:00 P.M. at the High Point Regional High School Board of Education Conference Room on Pigeon Hill Road, Wantage, New Jersey.

MEMBERS PRESENT Mr. Thomas Case, President
 Mr. Edward Vander Berg
 Mr. Joseph Luna
 Mr. Scott Mearkle
 Ms. Tina Palecek
 Mr. Harold Rowan, III
 Mr. Robert Shevlin
 Mr. Walter W. Stumpf Jr.

MEMBERS ABSENT Mr. Joseph Hoffmann

Also Present: Dr. John W. Hannum, Superintendent; Mr. Steven A. Kepnes, Business Administrator/Board Secretary; and members of the public and High Point staff members.

Mr. Case opened the meeting with the flag salute and the reading of the New Jersey Open Public Meetings Act Statement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advanced notice of and to attend the meetings of public bodies, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Augusta, Branchville, Lafayette, and Sussex Post Offices and notice sent to the New Jersey Herald, the Times Herald-Record and the Clerk of the Boroughs of Branchville and Sussex and the Townships of Frankford, Lafayette and Wantage.

MISSION STATEMENT

High Point Regional High School, in partnership with faculty, family and community, is dedicated to the quest for individual excellence. By fostering high standards of achievement, we prepare students to become responsible and productive members of a diverse society.

APPROVE MINUTES

A motion was made by Mr. Luna, duly seconded by Mr. Shevlin, that the Board approve the minutes of the following meetings of the Board of Education:

Regular Meeting and Executive Session, June 26, 2006

The motion carried by a voice vote, with Mr. Mearkle and Ms. Palecek abstaining.

PUBLIC COMMENTS

- None were heard.

PRESENTATIONS:

HPEA Report:

Ms. Debbie Anderson, HPEA President, updated the Board on HPEA items.

Curriculum and Instruction

Mrs. Janice Mezier, Director of Curriculum and Instruction, updated the Board of Education on items regarding Curriculum and Instruction.

- Results of March 2006 HPSA (Cycle 1)

Principal's Report:

Mr. Gregory Youngman, Principal, updated the Board on high school items.

ACTION ITEMS

CURRICULUM AND INSTRUCTION

Dr. Hannum presented the following:

3. The Faculty Attendance rate for June 2006 was 97.9%. (Attachment A-1)
2. The Student Attendance rate for June 2006 was 97.2% (Attachment A-2)
3. Enclosed is a copy of the suspension report for the month of June 2006. (Attachment A-3)

PERSONNEL

A motion was made by Mr. Mearkle, duly seconded by Mr. Vander Berg, that upon recommendation of the Superintendent, the Board approve the appointment of Susan Moss as Teacher of Mathematics at the annual rate of BA Step 2, \$40,552, for the 2006-2007 school year, pending receipt of all paperwork and criminal history review. *Salary is based on the 2005-2006 Salary Guide. Upon conclusion of negotiations, a contract revision will be issued.* The motion unanimously carried by a voice vote.

A motion was made by Mr. Mearkle, duly seconded by Mr. Vander Berg, that upon recommendation of the Superintendent, the Board approve the appointment of Walter Kaufmann, effective on or about September 25, 2006, as a replacement teacher for Justine Riegel, Long-Term Substitute in Mathematics, at the annual salary rate of BA Step 1, \$39,757, prorated, for the 2006-2007 school year, pending receipt of all paperwork and criminal history review. *Salary is based on the 2005-2006 Salary Guide. Upon conclusion of negotiations, a contract revision will be issued.* The motion unanimously carried by a voice vote.

A motion was made by Mr. Mearkle, duly seconded by Mr. Vander Berg, that upon recommendation of the Superintendent, the Board Education approve Walter Kaufmann as a Substitute Teacher, effective September 2, 2006, for the 2006-2007 school year, pending receipt of all paperwork and criminal history review. The motion unanimously carried by a voice vote.

PERSONNEL, cont.

A motion was made by Mr. Mearkle, duly seconded by Mr. Vander Berg, that upon recommendation of the

Superintendent, the Board approve the following sixth period assignment with remuneration for the 2006-2007 school year.

E. Blevins	Special Ed.	One-fifth - 1 extra Science Lab
L. Carriera	Special Ed.	
G. Cerutti	Math	One-half - First semester only
J. Heinke	Special Ed.	
C. Kappelmeier	Math	
C. Mancuso	Special Ed.	
B. Puzio	Special Ed.	Two-fifths - 2 extra Science Labs
J. Strehl	Special Ed.	
A. Vandergoot	Technology	
M. Veltri	Special Ed.	
H. Woolley	Special Ed.	

In accordance with the existing HPEA agreement these individuals are entitled to 18% of BA Step 1 (\$39,757) or \$7,156 each, pro rated where noted. *Salary is based on the 2005-2006 Salary Guide. Upon conclusion of negotiations, adjustments will be made.* The motion unanimously carried by a voice vote.

A motion was made by Mr. Mearkle, duly seconded by Mr. Vander Berg, that upon recommendation of the Superintendent, the Board approve the following sixth period assignments, in exchange for “no duty assignments” during the 2006-2007 school year:

J. Aiello	World Languages
B. Kappler	Technology
L. Toedtman	World Languages

The motion unanimously carried by a voice vote.

EXTRA CURRICULAR

A motion was made by Mr. Mearkle, duly seconded by Mr. Vander Berg, that upon recommendation of the Superintendent, the Board grant approval for the Ski Team, advisor, and chaperones to attend the annual training trip to Smugglers Notch in Vermont from December 16 through December 18, 2006. All costs will be paid by the student athletes. The motion unanimously carried by a voice vote.

A motion was made by Mr. Mearkle, duly seconded by Mr. Vander Berg, that upon recommendation of the Superintendent, the Board approve the appointment of Debby Greulich as Head Coach Ski Team for the 2006-2007 school year at Step 5, \$3,970 + \$650 Longevity on the 2005-2006 co-curricular salary guide. *This placement is at 2006-2007 Step.* The motion unanimously carried by a voice vote.

A motion was made by Mr. Mearkle, duly seconded by Mr. Vander Berg, that upon recommendation of the Superintendent, the Board approve the appointment of Seamus Campbell as Assistant basketball coach for the 2006-2007 season at Step 5, \$5,030 + Longevity \$1,300, on 2005-2006 co-curricular salary guide *This placement is at 2006-2007 Step.* The motion carried by a voice vote, with Mr. Stumpf opposing.

POLICY

A motion was made by Mr. Mearkle, duly seconded by Mr. Vander Berg, that the Board approve the first reading of the following policy revisions:

Policy 0147.A Board Member Compensation & Expenses

	Bylaw Appendix A	Attachment D-1
Policy 8140	Pupil Enrollments	Attachment D-2
Policy 8210	School Year	Attachment D-3

The motion unanimously carried by a voice vote.

A motion was made by Mr. Mearkle, duly seconded by Mr. Vander Berg, that the Board approve the first reading of the following new policies:

Policy 8505	School Nutrition	Attachment D-4
Policy 6360	Political Contributions	Attachment D-5

The motion unanimously carried by a voice vote.

NEGOTIATIONS

Mr. Mearkle updated the Board regarding the status of negotiations.

BUILDING AND GROUNDS:

Mr. Hap Rowan disseminated information from the most recent Board of Education Building and Grounds Committee meeting.

FINANCE AND INSURANCE

A motion was made by Mr. Rowan, duly seconded by Mr. Vander Berg, that the Board approve the Report of the Board Secretary/Business Administrator for the month of June 2006. (Attachment G-1) The motion unanimously carried by a voice vote.

A motion was made by Mr. Rowan, duly seconded by Mr. Vander Berg, that the Board approve the Report of the Treasurer for the month of June 2006. (Attachment G-2) The motion unanimously carried by a voice vote.

Secretary's Certification:

Pursuant to N.J.A.C. 6:23-2.11(c)3, I certify that, as of June 30, 2006, no budgetary line item account has been over expended in violation of N.J.A.C. 6:23-2.11(a).

Steven A. Kepnes

Date

FINANCE AND INSURANCE, cont.

A motion was made by Mr. Rowan, duly seconded by Mr. Vander Berg, that the Board approve the Report of Transfers for the month of June 2006. (Attachment G-3) The motion unanimously carried by a voice vote.

Pursuant to N.J.A.C. 6A:23A2.3(e)1, I certify that, as of June 30, 2006, no budgetary transfers exceed the statutory limits.

Steven A. Kepnes

Date

A motion was made by Mr. Rowan, duly seconded by Mr. Vander Berg, that the Board approve for payment the attached schedule of audited bills, dated June 30, 2006. (Attachment G-4) The motion unanimously carried by a voice vote.

A motion was made by Mr. Rowan, duly seconded by Mr. Vander Berg, that the Board certified that, after review of the Secretary's financial report for the month of June 2006, and upon consultation with the appropriate district officials, no major account has been over expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. The motion unanimously carried by a voice vote.

A motion was made by Mr. Rowan, duly seconded by Mr. Vander Berg, that the Board approve the Student Account, Athletic Account and Cafeteria Account reconciliations for June 2006, (Attachment G-5). The motion unanimously carried by a voice vote.

A motion was made by Mr. Rowan, duly seconded by Mr. Vander Berg, that the Board approve the Nonpublic Services Agreement for Contracted Services (I.D.E.A) between the High Point Regional Board of Education and the Sussex County Educational Services Commission (SCESC) for the 2005-2006 school year. The SCESC Provided Speech and Supplemental Services for classified students who reside in the High Point district and who attend nonpublic schools. The motion unanimously carried by a voice vote.

A motion was made by Mr. Rowan, duly seconded by Mr. Vander Berg, that the Board approve the following estimated expenses/reimbursements necessary for Marx Reynoso to attend an Advanced Placement Computer Science A for Teachers Summer Institute that will be held August 7-11, 2006 at Drew University. All costs related to registration, hotel and food shall be funded through the 2005-2006 NCLB grant. The cost for travel shall be reimbursed through the General Fund (Board Cost) at an estimated amount of \$105.00. Estimated expenses are as follows:

Registration:	\$835 (Grant Funds)
Hotel for 4 nights:	\$560 (Grant Funds)
\$25pd for food:	\$100 (Grant Funds)
Mileage:	\$105 (Local Funds)

The motion unanimously carried by a voice vote.

TRANSPORTATION

A motion was made by Mr. Vander Berg, duly seconded by Mr. Mearkle, that the Board approve the following Quoted Summer Routes for the 2005 - 2006 school year:

DW Clark & Sons
2006 - 2007

Route HSQ-1 - White Rock Elementary School

<u>Route</u>	<u>Quote Amount</u>	<u>Aide</u>	<u># of days</u>	<u>Inc./Dec</u>	<u>Total Cost</u>
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HSQ-1	\$100.00 p.d.	n/a	20	\$ 1.75	\$100.00 pd
Total Annual Cost	\$2,000.00				

First Student - Newton
2006 - 2007

Route HSQ-2 - ECLC - HoHoKus

<u>Route</u>	<u>Quote Amount</u>	<u>Aide</u>	<u># of days</u>	<u>Inc./Dec</u>	<u>Total Cost</u>
HSQ-2	\$274.50	n/a	19	\$2.00	\$ 274.50 pd
Total Annual Cost	\$5,215.50				

The motion unanimously carried by a voice vote.

A motion was made by Mr. Vander Berg, duly seconded by Mr. Mearkle, that the Board approve the following Joint Agreements for the 2006 Summer School :

Joiner

<u>Route #</u>	<u>Host Dist.</u>	<u>Joiner Dist.</u>	<u>Destination</u>	<u>Joiner Cost</u>	<u># of days</u>
SR-057	Sussex Co-op	High Point	Calais School	\$81.07 pd.	24
SR-347	Sussex Co-op	High Point	Windsor Sch.	\$87.60 pd.	30
D-21	High Point	Div.Human Serv.	Shawnee	\$100.00 pd	30
SR-347	High Point	Sussex Wantage	Windsor School	\$89.36 pd	30
HSU-2	High Point	Sussex Wantage	MJ Ryerson	\$236.21 pd	30
HSU-4	High Point	Frankford	Lawrence Sch.	\$136.18 pd	23
D-18	High Point	Frankford	Willow Glen	\$ 35.00 pd	37
HSU-7	High Point	Sparta	Bruce St. Sch.	\$181.18 pd	30
D-18	High Point	Sparta	Willow Glen	\$ 35.00 pd	37
D-18	High Point	Fort Lee	Willow Glen	\$ 35.00 pd	37
D-18	High Point	Edison	Willow Glen	\$ 35.00 pd	37
SR-057	High Point	Walkkill	Calais	\$ 82.70 pd	24
HSQ-1	High Point	Walkkill	White Rock	\$ 100.00 pd	20
HSQ-2	High Point	Walkkill	ECLC	\$ 274.50 pd	19
HSU-3	High Point	Walkkill	Elks C. Palsy HS	\$ 175.00 pd	23
HSU-5	High Point	Walkkill	High Point	\$ 196.18 pd	20
HSU-6	High Point	Walkkill	Willow Glen	\$ 224.57 pd	30

The motion unanimously carried by a voice vote.

LITIGATION/LEGAL

No items at this time.

CORRESPONDENCE

No items at this time.

MISCELLANEOUS

- A draft of the NJASA Regionalization Issues Committee discussion was shared with the Board.

EXECUTIVE SESSION

A motion was made by Mr. Vander Berg, duly seconded by Ms. Palecek, that the Board enter into executive session to discuss matters at 9:05 pm. The motion unanimously carried by a voice vote.

A motion was made by Mr. Vander Berg, duly seconded by Mr. Luna, that the Board adjourn from Executive Session and reconvene to regular session at 9:45 pm. The motion unanimously carried by a voice vote.

ADJOURNMENT

A motion was made by Mr. Vander Berg, duly seconded by Mr. Palecek, to adjourn the regular meeting at 9:45 pm. The motion unanimously carried by a voice vote.

Respectfully submitted,

Steven A. Kepnes
Board Secretary