

**BOARD OF EDUCATION
HIGH POINT REGIONAL HIGH SCHOOL
REGULAR MEETING
September 18, 2006**

A Regular Meeting of the Board of Education of the High Point Regional High School District was held on Monday, September 18, 2006 at 8:00 P.M. at the High Point Regional High School Board of Education Conference Room on Pigeon Hill Road, Wantage, New Jersey.

MEMBERS PRESENT Mr. Thomas Case, President
 Mr. Joseph Hoffmann
 Mr. Joseph Luna
 Mr. Scott Mearkle
 Ms. Tina Palecek
 Mr. Harold Rowan III
 Mr. Robert Shevlin
 Mr. Walter W. Stumpf Jr.

MEMBERS ABSENT Mr. Edward Vander Berg

Also Present: Dr. John W. Hannum, Superintendent; Mr. Steven A. Kepnes, Business Administrator/Board Secretary; and members of the public and High Point staff members.

Mr. Case opened the meeting with the flag salute and the reading of the New Jersey Open Public Meetings Act Statement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advanced notice of and to attend the meetings of public bodies, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Augusta, Branchville, Lafayette, and Sussex Post Offices and notice sent to the New Jersey Herald, the Times Herald-Record and the Clerk of the Boroughs of Branchville and Sussex and the Townships of Frankford, Lafayette and Wantage.

MISSION STATEMENT

High Point Regional High School, in partnership with faculty, family and community, is dedicated to the quest for individual excellence. By fostering high standards of achievement, we prepare students to become responsible and productive members of a diverse society.

APPROVE MINUTES

A motion was made by Mr. Luna, duly seconded by Mr. Mearkle, that the Board approve the minutes of the following meetings of the Board of Education:

Regular Meeting, August 21, 2006
Executive Session as amended, August 21, 2006

The motion carried by a voice vote, with Ms. Palecek, Mr. Rowan, and Mr. Shevlin abstaining.

PUBLIC COMMENTS

- None were heard.

PRESENTATIONS:

HPEA Report:

Ms. Debbie Anderson updated the Board on HPEA items.

Mr. Kevin Fenlon presented the premier calendar to the Board.

Student Council Report:

Mike Mina, Speaker of the House, updated the Board on the current Student Council activities.

Principal's Report:

Mr. Gregory Youngman, Principal, updated the Board on the opening of school, current enrollment, and Ninth Grade Parent Orientation.

Curriculum and Instruction

Mrs. Janice Mezier, Director of Curriculum and Instruction, updated the Board of Education on items regarding Curriculum and Instruction.

ACTION ITEMS

CURRICULUM AND INSTRUCTION

A motion was made by Mr. Luna, duly seconded by Ms. Palecek, that the Board approve the Student Handbook for the 2006-2007 school year. The motion unanimously carried by a voice vote.

A motion was made by Mr. Luna, duly seconded by Ms. Palecek, that the Board approve the Staff Handbook for the 2006-2007 school year. The motion unanimously carried by a voice vote.

A motion was made by Mr. Luna, duly seconded by Ms. Palecek, that the Board approve the continuance of our School Safety Plan, i.e., Crisis Response Plan for the 2006-2007 school year. The plan was reviewed administratively on September 13, 2006. The motion unanimously carried by a voice vote.

PERSONNEL

A motion was made by Mr. Rowan, duly seconded by Mr. Luna, that upon recommendation of the Superintendent, the Board approve the following Substitute Teachers for the 2006-2007 school year:

Kathy Fisher

Tamela Hayes

Marc Russell (pending certification and criminal history review)

The motion unanimously carried by a voice vote.

A motion was made by Mr. Rowan, duly seconded by Mr. Luna, that upon recommendation of the Superintendent, the Board approve the appointment of the following individuals as Substitute LPN Nurses for the 2006-2007 school year:

Kelley Magura

Jean Thompson

The motion unanimously carried by a voice vote.

PERSONNEL, cont.

A motion was made by Mr. Rowan, duly seconded by Mr. Luna, that upon recommendation of the Superintendent, the Board approve the appointment of the following individual as Substitute Custodian for the 2006-2007 school year:

Kimberley Crowell

The motion unanimously carried by a voice vote.

A motion was made by Mr. Rowan, duly seconded by Mr. Luna, that upon recommendation of the Superintendent, the Board approve the appointment of the following individual as Substitute Food Service Worker for the 2006-2007 school year:

Kimberley Crowell

The motion unanimously carried by a voice vote.

A motion was made by Mr. Rowan, duly seconded by Mr. Luna, that upon recommendation of the Superintendent, the Board approve Robin Underwood as an hourly employee for the 2006-2007 school year to work in the Board of Education office as a clerk typist at a rate of \$10.50 per hour, not to exceed 25 hours per week. The motion unanimously carried by a voice vote.

A motion was made by Mr. Mearkle, duly seconded by Mr. Rowan, that upon recommendation of the Superintendent, the Board approve the following individuals, having provided the proper paperwork required for advancement on the 2006-2007 salary guide, for adjustments to be made upon conclusion of negotiations:

Caballero, Colleen (World Languages)

Reason: Additional Graduate Credits

Carlson, Erik (Social Studies)

Reason: Additional Graduate Credits

(This revision is contingent upon receipt of an official transcript from University of Missouri - Columbia which must be on file in the Superintendent's Office by October 1, 2006.)

Costello, Thomas (Supervisor/Science)

Reason: Additional Graduate Credits

Drelick, Brian (Technology)

Reason: Master of Education degree conferred

Grieco, Glenn (Mathematics)

Reason: Additional Graduate Credits

Heller, Liana (Science)

Reason: Master of Science degree conferred

Hunsicker, Shane (Athletic Trainer)

Reason: Master of Science degree conferred

PERSONNEL, cont.

Jaccodine, Kristen (Guidance)
Reason: Additional Graduate Credits

Lubanski, Lesley (Health & PE)
Reason: Additional Graduate Credits

Meyers, Erin (Fine and Performing Arts)
Reason: Additional Graduate Credits

Muller, Daniel (Technology)
Reason: Master of Science degree conferred

Sunda, Elizabeth (Science)
Reason: Additional Graduate Credits

Tallamy, Jonathan (Social Studies)
Reason: Master of Arts degree conferred

Travaille, Madelaine (Science)
Reason: Additional Graduate Credits

Puzio, Christina (Mathematics)
Reason: Additional Graduate Credits

Reynolds, Kelly (World Language)
Reason: Additional Graduate Credits

Veltri, Mark (Special Education)
Reason: Additional Graduate Credits

The motion unanimously carried by a voice vote.

A motion was made by Mr. Mearkle, duly seconded by Mr. Rowan, that upon recommendation of the Superintendent, the Board approve Candice Palmieri to work as a clerk in the Main Office in lieu of a cooperative work study student for the 2006-2007 school year at the hourly salary rate of \$9.50, effective September 18, 2006, pending receipt of criminal history review. The motion unanimously carried by a voice vote.

A motion was made by Mr. Mearkle, duly seconded by Mr. Rowan, that upon recommendation of the Superintendent, the Board approve the appointment of Jennifer Estler as a Teacher of Mathematics, effective date of certificate issuance for the 2006-2007 school year at the annual salary of BA Step 1, (\$39,757) on the 2005-2006 salary guide. Upon conclusion of negotiations a contract revision will be issued. The motion unanimously carried by a voice vote.

A motion was made by Mr. Mearkle, duly seconded by Mr. Rowan, that upon recommendation of the Superintendent, the Board approve payroll deductions for Mentor Fees for the following employees.

| | |
|-----------------|--------------------------------|
| Jennifer Estler | \$550 for the 2006-2007 school |
| | (Traditional Route) |

The motion unanimously carried by a voice vote.

PERSONNEL, cont.

A motion was made by Mr. Mearkle, duly seconded by Mr. Rowan, that upon recommendation of the Superintendent, the Board approve the following mentor for the provisional teacher for the 2006-2007 school year:

Linda Abrams for Jennifer Estler Mathematics

The motion unanimously carried by a voice vote.

A motion was made by Mr. Mearkle, duly seconded by Mr. Luna, that upon recommendation of the Superintendent, the Board approve an increase in the minimum wage to \$7.15 per hour per State of New Jersey requirements, effective October 1, 2006. The motion unanimously carried by a voice vote.

A motion was made by Mr. Mearkle, duly seconded by Mr. Luna, that upon recommendation of the Superintendent, the Board increase the Cooperative Work Study Program hourly rate to \$8 per hour for the 2006-2007 school year, effective October 1, 2006, based on the increase in the minimum wage. The motion unanimously carried by a voice vote.

A motion was made by Mr. Mearkle, duly seconded by Mr. Luna, that upon recommendation of the Superintendent, the Board approve the following student Cooperative Work Study Program appointments for the 2006-2007 school year at the rate of \$8 per hour:

R. Wayne Hill School Store

Kevin Babcock Cafeteria/Maintenance

The motion unanimously carried by a voice vote.

A motion was made by Mr. Mearkle, duly seconded by Mr. Luna, that upon recommendation of the Superintendent, the Board approve the appointment of the following students as part of the Work Experience Program at the new minimum wage rate of \$7.15 per hour:

Ashley Hall Chris DiBernard

Gary Nelson Melodi Hardick

Tyler Brewer

The motion unanimously carried by a voice vote.

A motion was made by Mr. Mearkle, duly seconded by Mr. Rowan, that upon recommendation of the Superintendent, the Board approve an extended sick leave for Mr. Jeffrey Hull, effective September 1, 2006, for approximately six weeks. The motion unanimously carried by a voice vote.

A motion was made by Mr. Mearkle, duly seconded by Mr. Rowan, that upon recommendation of the Superintendent, the Board approve the appointment of Raymond Barno, effective August 30, 2006, as Interim Vice Principal replacement for Mr. Jeffrey Hull, at the rate of \$400 per day with no benefits. The motion unanimously carried by a voice vote.

A motion was made by Mr. Mearkle, duly seconded by Mr. Rowan, that upon recommendation of the Superintendent, the Board require a psychiatric exam for Employee 538 to be conducted by a Board-approved doctor. The motion unanimously carried by a voice vote.

A motion was made by Mr. Mearkle, duly seconded by Mr. Rowan, that upon recommendation of the Superintendent, the Board approve Dr. Sarner, of Center for Mental Health, Newton Memorial Hospital, located at 175 High Street, Newton, New Jersey, to conduct a psychiatric exam at the Board's expense. The motion unanimously carried by a voice vote.

PERSONNEL, cont.

A motion was made by Mr. Mearkle, duly seconded by Mr. Rowan, that upon recommendation of the Superintendent, the Board approve the temporary schedule changes listed below:

| | | |
|-------------|-----------------------------------|------|
| B. Drelick | 6 th Period Assignment | Paid |
| K. Fenlon | 6 th Period Assignment | Paid |
| B. Kappler | 7 th Period Assignment | Paid |
| D. Muller | 6 th Period Assignment | Paid |
| S. Peltier | 6 th Period Assignment | Paid |
| J. Portello | 6 th Period Assignment | Paid |

In accordance with the existing HPEA agreement these individuals are entitled to an amount of 18% of BA Step 1 (\$39,757) or \$7,156 each, prorated. *Salary is based on the 2005-2006 Salary Guide. Upon conclusion of negotiations, adjustments will be made.* The motion unanimously carried by a voice vote.

A motion was made by Mr. Mearkle, duly seconded by Mr. Rowan, that upon recommendation of the Superintendent, the Board amend Item 4 under the Personnel section of the July 17, 2006 agenda to reflect the following changes:

Sixth period **services are not required** due to lower class enrollment:

| | |
|-------------|-------------|
| L. Carriera | Special Ed. |
| C. Mancuso | Special Ed. |
| J. Strehl | Special Ed. |
| M. Veltri | Special Ed. |

Modify from two fifths to **one-fifth** - 1 extra Science Lab:

| | |
|----------|-------------|
| B. Puzio | Special Ed. |
|----------|-------------|

Add one 6th period teaching assignment for the first semester only:

| | |
|-----------|-------------|
| J. Shrope | Special Ed. |
|-----------|-------------|

The motion unanimously carried by a voice vote.

A motion was made by Mr. Mearkle, duly seconded by Mr. Rowan, that upon recommendation of the Superintendent, the Board approve the submission of the following County Substitute Certificate Application to the Sussex County Department of Education for issuance of County Substitute Certificate:

Marc Russell

The motion unanimously carried by a voice vote.

A motion was made by Mr. Mearkle, duly seconded by Mr. Rowan, that upon recommendation of the Superintendent, the Board authorize High Point Regional High School to apply for the emergent hiring of Marc Russell as a Substitute Teacher for the 2006-2007 school year. The motion unanimously carried by a voice vote.

A motion was made by Mr. Mearkle, duly seconded by Mr. Rowan, that upon recommendation of the Superintendent, the Board authorize High Point Regional High School to request an expedite of credentials review for Marc Russell in order to process his standard certification in Spanish. The motion unanimously carried by a voice vote.

A motion was made by Mr. Mearkle, duly seconded by Mr. Rowan, that upon recommendation of the Superintendent, the Board revise the release date for Colleen Caballero to be effective no later than October 13, 2006. The motion unanimously carried by a voice vote.

PERSONNEL, cont.

A motion was made by Mr. Mearkle, duly seconded by Mr. Rowan, that upon recommendation of the Superintendent, the Board accept, with regret, the resignation of Virginia Callaghan, Teacher of Family and Consumer Sciences, effective no later than October 20, 2006. The motion unanimously carried by a voice vote.

EXTRA CURRICULAR

A motion was made by Mr. Mearkle, duly seconded by Mr. Rowan, that upon recommendation of the Superintendent, the Board approve the following extra curricular appointments for the 2006-07 school year:

| EXTRA CURRICULAR 2006-2007 | | | | | | |
|-----------------------------------|------------------------------|------------------|---------------|-------|-------|---------|
| POSITION | NAME | YEARS OF SERVICE | STEP | BASE | LONG. | TOTAL |
| Marching Band | Woods, Harold | 17 | 5 | 4375 | 1150 | \$5,525 |
| International Club | Kozlowski, Karen* | 3 | 4 | 2250 | | \$2,250 |
| NJ Science League | Travaille, Madelaine* | 0 | 1 | 1650 | | \$1,650 |
| Yearbook | Acker, Carolyn* | 0 | 1 | 2,900 | | \$2,900 |
| Detention (First Marking Period) | Street, Frederic* | 0 | \$12 per hour | | | N/A |
| Detention (Second Marking Period) | Mancuso, Carla* | 0 | \$12 per hour | | | N/A |

Staff listed are placed at their 2006-2007 Step. Salary is based on the 2005-2006 Extra Curricular Salary Guide. The motion unanimously carried by a voice vote.

A motion was made by Mr. Mearkle, duly seconded by Mr. Rowan, that upon recommendation of the Superintendent, the Board approve the following parents and staff members as volunteers to assist with preparations for the fall drama production:

Set Construction

| | |
|-----------------|----------------|
| Ken Enhoffer | Cindy Clark |
| Mark Clark | Lenny Coloccia |
| Patty Head | Paul Camarro |
| Bill McMaster | Gary O'Niell |
| Walter Krynicky | Steve Ernst |
| Al Daeschler | Wayne McGarva |

Costumes

Janell Kallimanis

Tickets

Kim Hahn
 Beth Enhoffer

Program

Maria O'Niell

The motion unanimously carried by a voice vote.

FINANCE AND INSURANCE, cont.

A motion was made by Mr. Hoffmann, duly seconded by Mr. Shevlin, that the Board approve the Report of Transfers for the month of August 2006. (Attachment G-3) The motion unanimously carried by a voice vote.

Pursuant to N.J.A.C. 6A:23A2.3(e)1, I certify that, as of August 31, 2006, no budgetary transfers exceed the statutory limits.

Steven A. Kepnes

Date

A motion was made by Mr. Hoffmann, duly seconded by Mr. Shevlin, that the Board approve for payment the attached schedule of audited bills, dated September 18, 2006. (Attachment G-4) The motion unanimously carried by a voice vote.

A motion was made by Mr. Hoffmann, duly seconded by Mr. Shevlin, that the Board certified that, after review of the Secretary's financial report for the month of August 2006, and upon consultation with the appropriate district officials, no major account has been over expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. The motion unanimously carried by a voice vote.

A motion was made by Mr. Hoffmann, duly seconded by Mr. Shevlin, that the Board approve the Student Account, Athletic Account and Cafeteria Account reconciliations for August 2006, (Attachment G-5). The motion unanimously carried by a voice vote.

A motion was made by Mr. Hoffmann, duly seconded by Mr. Shevlin, that the Board approve submission of the 2007 Individuals with Disabilities in Education Improvement Act (IDEIA) and the No Child Left Behind (NCLB) Electronic Web Enabled Grants (EWEG) and the parallel paper applications. The motion unanimously carried by a voice vote.

A motion was made by Mr. Hoffmann, duly seconded by Mr. Shevlin, that the Board approve the allocation for the Individuals with Disabilities Education Improvement Act of 2004 (IDEIA 2004), in the amount of \$235,511 and submission of the IDEIA Grant to the State on New Jersey. The motion unanimously carried by a voice vote.

A motion was made by Mr. Hoffmann, duly seconded by Mr. Shevlin, that the Board approve the Three-Year Comprehensive Maintenance Plan for the years 2006, 2007 and 2008 for the High Point Regional High School District. (Attachment G-6) The motion unanimously carried by a voice vote.

A motion was made by Mr. Hoffmann, duly seconded by Mr. Shevlin, that the Board approve the form M - 1 and related expenditures for required maintenance for the 2006-2007 school year. (Attachment G-7) The motion unanimously carried by a voice vote.

A motion was made by Mr. Hoffmann, duly seconded by Mr. Shevlin, that the Board approve a non-resident student tuition agreement between the High Point Regional High School Board of Education, (receiving district) and Mr. & Mrs. Corcoran, (sending) in the amount of \$13,022 for the 2006-2007 school year. The motion unanimously carried by a voice vote.

FINANCE AND INSURANCE, cont.

A motion was made by Mr. Hoffmann, duly seconded by Mr. Shevlin, that the Board approve a tuition contract agreement between the High Point Regional High School Board of Education and the Department of Children and Family Regional School for the 2006-2007 school year at the per diem rate of \$150.3778 for a total of 225 days or \$33,835.01 for the 2006-2007 school year. The motion unanimously carried by a voice vote.

TRANSPORTATION

Mr. Kepnes reported to the Board that High Point Regional Board of Education held bid openings on August 8, 2006 and August 29, 2006 for the purpose of obtaining transportation for High Point extra curricular trips and private school routes for the 2006-2007 school year. No response was received on either instance.

LITIGATION/LEGAL

The Board of Education was updated on legal matters in Executive Session.

CORRESPONDENCE

- A new staff overview is attached for your review. (Attachment IX-1)

MISCELLANEOUS

- Dr. Hannum updated the Board on a new calling system that is being used in the district.
- Concerns were expressed regarding the special education scores that are required by No Child Left Behind.

EXECUTIVE SESSION

A motion was made by Mr. Luna, duly seconded by Ms. Palecek, that the Board enter into executive session to discuss matters at 9:15 pm. The motion unanimously carried by a voice vote.

A motion was made by Mr. Luna, duly seconded by Ms. Palecek, that the Board adjourn from Executive Session and reconvene to regular session at 10:15 pm. The motion unanimously carried by a voice vote.

ADJOURNMENT

A motion was made by Mr. Luna, duly seconded by Mr. Palecek, to adjourn the regular meeting at 10:46 pm. The motion unanimously carried by a voice vote.

Respectfully submitted,

Steven A. Kepnes
Board Secretary