

**BOARD OF EDUCATION
HIGH POINT REGIONAL HIGH SCHOOL
REGULAR MEETING
November 19, 2007**

A Regular Meeting of the Board of Education of the High Point Regional High School District was held on Monday, November 19, 2007 at 8:00 P.M. at the High Point Regional High School Cafeteria on Pigeon Hill Road, Wantage, New Jersey.

MEMBERS PRESENT Mr. Edward Vander Berg, President
 Mr. Scott Mearkle, Vice President
 Mr. Thomas Case
 Mr. Joseph Hoffmann
 Mr. Joseph Luna
 Mr. Charles Musilli, III
 Mr. Harold Rowan III
 Mr. Robert Shevlin
 Mr. Walter Stumpf Jr.

MEMBERS ABSENT none

Also Present: Dr. John W. Hannum, Superintendent; Mr. Steven A. Kepnes, Business Administrator/Board Secretary; and members of the public and High Point staff members.

Mr. Vander Berg opened the meeting with the flag salute and the reading of the New Jersey Open Public Meetings Act Statement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advanced notice of and to attend the meetings of public bodies, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Augusta, Branchville, Lafayette, and Sussex Post Offices and notice sent to the New Jersey Herald, the New Jersey Sunday Herald and the Clerk of the Boroughs of Branchville and Sussex and the Townships of Frankford, Lafayette and Wantage.

MISSION STATEMENT

High Point Regional High School, in partnership with faculty, family and community, is dedicated to the quest for individual excellence. By fostering high standards of achievement, we prepare students to become responsible and productive members of a diverse society.

APPROVE MINUTES

A motion was made by Mr. Rowan, duly seconded by Mr. Mearkle, that the Board approve the minutes of the following meetings of the Board of Education:

October 15, 2007 Regular Meeting

October 15, 2007 Executive Session

The motion carried by a voice vote, with Mr. Luna abstaining.

APPROVE MINUTES

**Regular Meeting
November 19, 2007**

Page 2

A motion was made by Mr. Rowan, duly seconded by Mr. Mearkle, that the Board approve the minutes of the following meetings of the Board of Education as amended:

October 22, 2007 Special Meeting

October 22, 2007 Executive Session

The motion unanimously carried by a voice vote.

A motion was made by Mr. Rowan, duly seconded by Mr. Mearkle, that the Board approve the minutes of the following meetings of the Board of Education as amended:

October 29, 2007 Special Meeting

The motion carried by a voice vote, with Mr. Musilli and Mr Stumpf abstaining.

PUBLIC COMMENTS

None were heard.

PRESENTATIONS:

Student Council Report

Sean Marks, Speaker of the House updated the Board on current Student Council scheduled events

HPEA Report

Mrs. Debbie Anderson, HPEA President, updated the Board on HPEA items

- Debbie Anderson, on behalf of the HPEA, extended gratitude for the time that the Board Members spent in the building with the staff.

Principal's Report

Mr. Gregory Youngman updated the Board on high school activities

- Mr. Youngman explained that a mural will be developed with the help of Art Frisbie
- He also acknowledged the student council and their good work done in the district
- He also announced some dates and special occasions

Curriculum and Instruction

Mrs. Janice Mezier updated the Board on Curriculum and Instruction including

- A review of articulation meetings that took place with our sending districts

Curriculum Briefing

Ms. Donna Lembo presented an overview of the activities of the Guidance Department

ACTION ITEMS

CURRICULUM AND INSTRUCTION

**Regular Meeting
November 19, 2007**

Page 3

Dr. Hannum presented the following:

The Faculty Attendance rate for October 2007 was 96%. (Attachment A-1)

The Student Attendance rate for October 2007 was 96.8%. (Attachment A-2)

A copy of the suspension report for the month of October 2007 was disseminated. (Attachment A-3)

PERSONNEL

A motion was made by Mr. Musilli, duly seconded by Mr. Rowan, that, upon recommendation of the Superintendent, the Board accept, with regret, the resignation of Marx Reynoso as Teacher of Business Education, effective December 31, 2007. The motion unanimously carried with a voice vote.

A motion was made by Mr. Musilli, duly seconded by Mr. Rowan, that, upon recommendation of the Superintendent, the Board approve the submission of the following County Substitute Certificate Renewal Applications to the Sussex County Department of Education for renewal of County Substitute Certificate:

Sharon Wejsa

The motion unanimously carried with a voice vote.

A motion was made by Mr. Musilli, duly seconded by Mr. Rowan, that, upon recommendation of the Superintendent, the Board, in addition to Jeff Hull, Carol LaStarza, Janice Mezier, and Michael Hingston, approve the appointment of Donna Lembo to the affirmative action team for the 2007-2008 school year.

The motion unanimously carried with a voice vote.

A motion was made by Mr. Musilli, duly seconded by Mr. Rowan, that, upon recommendation of the Superintendent, the Board approve the appointment of Brian Emma, Teacher of Business, effective January 2, 2008, at \$42,965 prorated, BA Step 1 on the 2007-2008 salary guide. The motion unanimously carried with a voice vote.

A motion was made by Mr. Rowan, duly seconded by Mr. Stumpf, that, upon recommendation of the Superintendent, the Board approve a 2006-2007 retroactive 3.9% one year settlement for the High Point Administrators Association to be distributed as follows:

Name	Position	Base	Increase	Longevity	Total
Gregory Youngman	Principal	\$117,000.00	\$4,563.00	--	\$121,563.00
Jeffery Hull	Vice Principal	\$105,162.00	\$4,353.50	\$3,300.00	\$112,815.50
Carol LaStarza	Vice Principal	\$105,162.00	\$4,353.50	\$3,300.00	\$112,815.50
Janice Phillips-Mezier	Director of Cur. & Inst.	\$98,989.00	\$4,098.00	--	\$103,087.00
Michele Grajewski	Director of Guidance	\$93,374.00	\$3,286.00	--	\$96,660.00
John Parise*	Athletic Director	\$98,449.00	\$3,465.00	--	\$101,914.00

* Prorated

The motion unanimously carried with a voice vote.

PERSONNEL, cont.

A motion was made by Mr. Stumpf, duly seconded by Mr. Rowan, that, upon recommendation of the Superintendent, the Board authorize High Point Regional High School to apply for emergent hiring of the following individuals for the remainder of the 2007-2008 school year:

Janice Gerisch

Janis Ryerson

The motion unanimously carried with a voice vote.

A motion was made by Mr. Stumpf, duly seconded by Mr. Rowan, that, upon recommendation of the Superintendent, the Board approve the appointment of Janice Gerisch as the Substance Awareness Coordinator, effective December 3, 2007 for the remainder of the 2007-2008 school year, at MA10 Step 1, \$51,128 prorated, on the 2007-2008 salary guide, upon receipt of emergent hiring pending criminal history check approval from the Sussex County Office of Education. The motion unanimously carried with a voice vote.

A motion was made by Mr. Stumpf, duly seconded by Mr. Rowan, that, upon recommendation of the Superintendent, the Board approve the appointment of Janis Ryerson as a part-time Classroom Aide, at Step 13, \$16.07 per hour, on the 2007-2008 Paraprofessional salary guide, effective November 26, 2007, upon receipt of emergent hiring pending criminal history check approval from the Sussex County Office of Education. The motion unanimously carried with a voice vote.

EXTRA CURRICULAR

A motion was made by Mr. Luna, duly seconded by Mr. Stumpf, that, upon recommendation of the Superintendent, the Board approve John Wilkens and Steve Crane of Health and Body of Sparta to conduct speed training lessons with our athletes. Sessions will be held on a weekly basis. The cost per student will be between \$5 and \$10 per session per athlete paid by the student directly to Health and Body. Parent permission slips will be on file in the Athletic Director's office. One of our coaches will be present at all times. This activity is pending receipt of all necessary paperwork and approval of facility use availability. The motion unanimously carried with a voice vote.

A motion was made by Mr. Luna, duly seconded by Mr. Stumpf, that, upon recommendation of the Superintendent, the Board approve random steroid testing by the New Jersey State Interscholastic Athletic Association at High Point Regional High School as noted in the NJSIAA Steroid Testing Policy. The motion unanimously carried with a voice vote.

A motion was made by Mr. Luna, duly seconded by Mr. Stumpf, that, upon recommendation of the Superintendent, the Board approve DECA's attendance at the Annual Leadership Conference to be held on November 15 through 17, 2007, in Boston, MA. Approximately 21 students will accompany Mr. Dutko and Ms. Puzio at no additional expense to the Board of Education. Cost per student is \$300. The group will be traveling with Vernon and Sparta DECA. The motion unanimously carried with a voice vote.

A motion was made by Mr. Luna, duly seconded by Mr. Stumpf, that, upon recommendation of the Superintendent, the Board approve the tenth annual whale watch trip to Cape Cod, MA on Friday, May 2 through Sunday May 4, 2008. Approximately 50 students will accompany five chaperones. There is no cost to the Board of Education, other than the substitutes for the five teacher chaperones. The motion unanimously carried with a voice vote.

EXTRA CURRICULAR, cont.

A motion was made by Mr. Luna, duly seconded by Mr. Stumpf, that, upon recommendation of the Superintendent, the Board approve the following travel expenditures for the Model Congress, advised by Ms. P. Porter, to attend an annual overnight competition to be held at the College of New Jersey on March 13, 14, 2008. The cost is \$130 per student of which \$65 will be paid by the student and \$65 will be paid by the Board. Twenty-five students and two

chaperones will attend. The total cost is \$3,510 of which \$1,755 will be paid by the Board. The motion unanimously carried with a voice vote.

POLICY

There are no policy items at this time.

NEGOTIATIONS

Dr. Hannum updated the Board of Education on the status of Negotiations with the Supervisor and Administrator units in Executive Session.

BUILDING AND GROUNDS

Mr. Rowan updated the Board on Building and Grounds items based on the recent committee meeting.

FINANCE AND INSURANCE

A motion was made by Mr. Hoffmann, duly seconded by Mr. Shevlin, that the Board approve the Report of the Board Secretary/Business Administrator for the month of October 2007. (Attachment G-1) The motion unanimously carried by a voice vote.

A motion was made by Mr. Hoffmann, duly seconded by Mr. Shevlin, that the Board approve the Report of the Treasurer for the month of October 2007. (Attachment G-2) The motion unanimously carried by a voice vote.

Secretary's Certification:

Pursuant to N.J.A.C. 6:23-2.11(c)3, I certify that, as of October 31, 2007, no budgetary line item account has been over expended in violation of N.J.A.C. 6:23-2.11(a).

Steven A. Kepnes

Date

A motion was made by Mr. Hoffmann, duly seconded by Mr. Shevlin, that the Board approve the Report of Transfers for the month of October 2007. (Attachment G-3) The motion unanimously carried by a voice vote.

FINANCE AND INSURANCE, cont.

Pursuant to N.J.A.C. 6A:23A2.3(e)1, I certify that, as of October 31, 2007, no budgetary transfers exceed the statutory limits.

Steven A. Kepnes

Date

**Regular Meeting
November 19, 2007**

Page 6

A motion was made by Mr. Hoffmann, duly seconded by Mr. Shevlin, that the Board approve for payment the attached schedule of audited bills, dated November 19, 2007. (Attachment G-4) The motion unanimously carried by a voice vote.

A motion was made by Mr. Hoffmann, duly seconded by Mr. Shevlin, that the Board certified that, after review of the Secretary's financial report for the month of October 2007, and upon consultation with the appropriate district officials, no major account has been over expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. The motion unanimously carried by a voice vote.

A motion was made by Mr. Hoffmann, duly seconded by Mr. Shevlin, that the Board approve the Student Account, Athletic Account and Cafeteria Account reconciliations for October 2007, (Attachment G-5). The motion unanimously carried by a voice vote.

A motion was made by Mr. Hoffmann, duly seconded by Mr. Stumpf, that the Board accept the Comprehensive Annual Financial Report for the 2006-2007 school year, fiscal year ending June 30, 2007, with no recommendations. (Attachment G-6) The motion unanimously carried by a voice vote.

A motion was made by Mr. Hoffmann, duly seconded by Mr. Rowan, that the Board approve the agreement to permit the use of High Point as a Red Cross Emergency Shelter for the 2007-08 school year between the America National Red Cross and High Point Regional High School Board of Education. The motion unanimously carried by a voice vote.

A motion was made by Mr. Hoffmann, duly seconded by Mr. Shevlin, that the Board approve the formation of the High Point Regional High School Education Foundation pending review of all necessary paperwork. The motion unanimously carried by a voice vote.

A motion was made by Mr. Hoffmann, duly seconded by Mr. Rowan, that the Board accept the No Child Left Behind grant award for the 2007-2008 Fiscal Year for the following award amounts:

Title I Part A	\$41,292
Title II Part A	\$26,075
Title II Part D	\$ 280
Title IV	\$ 3,289
Title V	\$ 1,498

The motion unanimously carried by a voice vote.

TRANSPORTATION

A motion was made by Mr. Mearkle, duly seconded by Mr. Shevlin, that the Board approve the following Quoted Contracts:

DW Clark & Sons

Quoted Contract # HPQ-5

Kentwood Academy

DW Clark Transportation will take 3 Walkkill Valley students to Kentwood Academy at a per diem rate of

**Regular Meeting
November 19, 2007**

Page 7

\$190.00 with a +/- of \$1.90. This route will be bid the end of November.

First Student - Newton

Quoted Contract # HPQ-4

High Point Regional

First Student - Newton will transport one High Point student to High Point Regional from Dover, NJ at a per diem rate of \$179.00 with a +/- of \$1.95.

The motion carried by a voice vote, with Mr. Hoffmann abstaining.

A motion was made by Mr. Mearkle, duly seconded by Mr. Shevlin, that the Board approve the following Jointure:

Host - Sussex Co-op

Joiner - High Point

Route Q-36

The co-op will transport one High Point student to High Point in the a.m. only at a per diem rate of \$60.65.

The yearly cost will be \$10,917.00.

The motion carried by a voice vote, with Mr. Hoffmann abstaining.

LITIGATION/LEGAL

The Board of Education was updated on legal matters in Executive Session.

CORRESPONDENCE

- Mr. Arthur Smith expressed his appreciation for the honor bestowed on him by this Board of Education in dedicating the Arthur R. Smith Athletic Complex. (Attachment IX-1)

MISCELLANEOUS

- Mr. Daniel Muller was awarded, on High Point's behalf, a \$1,500 Hooked on Hydroponics Grant.
- The High Point Regional Board of Education's Holiday Open House will be held on Tuesday, December 18, 2007, from 1:00 p.m. to 3:00 p.m. in the Lynn Campbell Library/Media Center.
- A special thank you to Brian Feuer (Volleyball) and Pattie Porter (Dance Team) for volunteering to continue as staff advisors for these activities.

PUBLIC COMMENT

Thomas Ryan inquired about the Audit Synopsis and Fund Balance

Mrs. Dispenzerie expressed disappointment with how the Board responded at the last Board Meeting

Denise Wilson inquired about the Foundation

Kirsten Sabo inquired about the synopsis and the excess surplus

Diane Rose commented on the way the Board responded to the public at the last meeting

Lisa Frisbie commented on the expression that High Point is a country club

EXECUTIVE SESSION

A motion was made by Mr. Mearkle, duly seconded by Mr. Stumpf, that the Board enter into executive session to discuss matters at 9:45 pm. The motion unanimously carried by a voice vote.

A motion was made by Mr. Mearkle, duly seconded by Mr. Stumpf, that the Board adjourn from Executive Session and reconvene to regular session at 10:03 pm. The motion unanimously carried by a voice vote.

ADJOURNMENT

A motion was made by Mr. Stumpf, duly seconded by Mr. Rowan, to adjourn the regular meeting at 10:36 pm. The motion unanimously carried by a voice vote.

Respectfully submitted,

Steven A. Kepnes
Board Secretary

SAK:fw