

**BOARD OF EDUCATION  
HIGH POINT REGIONAL HIGH SCHOOL  
BOARD OF EDUCATION MEETING  
August 10, 2009**

The Regular Meeting of the Board of Education of the High Point Regional High School District was held on Monday, August 10, 2009 at 7:00 P.M. at the High Point Regional High School Cafeteria Annex on Pidgeon Hill Road, Wantage, New Jersey.

**MEMBERS PRESENT**            Mr. Scott Mearkle, President  
   Mr. Thomas Case  
   Mr. Garrett Link  
   Mr. Charles Musilli, III  
   Mr. Walter Stumpf Jr  
   Mr. Edward Vander Berg

**MEMBERS ABSENT**            Mr. Joseph Hoffmann, Mr. Joseph Luna and Mr. Harold Rowan, III

**Also Present:** Dr. John W. Hannum, Superintendent; Ms. Linda A. Alvarez, Business Administrator/Board Secretary; and members of the public and High Point staff members.

Mr. Mearkle opened the meeting with the flag salute and the reading of the New Jersey Open Public Meetings Act Statement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advanced notice of and to attend the meetings of public bodies, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Augusta, Branchville, Lafayette, and Sussex Post Offices and notice sent to the New Jersey Herald, and the Clerk of the Boroughs of Branchville and Sussex and the Townships of Frankford, Lafayette and Wantage.

**MISSION STATEMENT**

High Point Regional High School, in partnership with faculty, family and community, is dedicated to the quest for individual excellence. By fostering high standards of achievement, we prepare students to become responsible and productive members of a diverse society.

**APPROVE MINUTES**

A motion was made by Mr. Stumpf, duly seconded by Mr. Link, that the Board approve the minutes of the following meetings of the Board of Education:

Regular Meeting - July 20, 2009

Executive Session - July 20, 2009

The motion unanimously carried with a voice vote.

APPROVE  
minutes

**PUBLIC COMMENTS**

Debbie Anderson asked the difference between Personnel #4 and #14 regarding emergent hire.

**PUBLIC COMMENTS, cont**

Dr. Hannum introduced Elizabeth Porter as the Child Study Team Coordinator.

**PRESENTATIONS:**

**Principal's Report**

Mr. Gregory Youngman, Principal, updated the Board on high school activities and Opening of School Status Report as follows:

- Mr. Youngman expressed appreciation to Ralph Nedo and his crew for completion of Summer projects and preparing the school for students
- Mr. Youngman expressed appreciation to Donna Lembo and staff for developing the Master Schedule
- Opening of School Status Report
  1. August 25, 2009 New Teacher Orientation and bus tour
  2. August 27, 2009 Child Study Team in class support training
  3. August 28, 2009 Sub Orientation
  4. September 2, 2009 School open
- Ms. Carol LaStarza and Mr. Jon Tallamy will present the 2009-2010 Student Handbook (Attachment VII-1)

**Curriculum and Instruction**

Mrs. Janice Mezier updated the Board of Education on Curriculum and Instruction and update on the Model Schools Conference as follows:

- Ms. Mezier discussed the NCLB and the ARRA application

**Model Schools Update**

- June 27, 2009 through July 1, 2009 - Dr. Hannum, Ms. Mezier, Mr. Tallamy, Mr. Klimas and Ms. Zaremba attended the conference
  1. 5700 were in attendance
  2. Total School Reform, Title I, Successful Practices, Curriculum and Instruction and Educational Relationships were all discussed

**HPEA Report**

Mrs. Debbie Anderson, HPEA President, will update the Board on HPEA items as follows:

- The next Negotiations Meeting is scheduled for August 26, 2009
  1. Summer meetings were difficult to schedule due the membership vacations and importance of all parties attending
- Referendum discussion with the HPEA

**Student Trip**

Josephine Aiello presented a student trip to Italy in June/July 2010 to the Board

**Unfinished Business**

- Board Retreat is scheduled for September 28, 2009

**PUBLIC COMMENTS**

None were heard.

**ACTION ITEMS**

**CURRICULUM AND INSTRUCTION**

A motion was made by Mr. Stumpf, duly seconded by Mr. Musilli, that approve the following student field trip(s):

APPROVE  
field trip

DESTINATION	DATE	# OF STUDENTS	STAFF SPONSOR	COST
Philadelphia Art Museum	10/30/2009	25-30	Karen Kozlowski International Club	Bus Cost

The motions unanimously carried by a voice vote.

**PERSONNEL**

A motion was made by Mr. Vander Berg, duly seconded by Mr. Musilli, that, upon recommendation of the Superintendent, the Board approve the appointment of Karen VanderGroef as Secretary to the Principal at the annual salary of \$46,378, prorated, Step 11 on the 2008-2009 Secretary to Prin salary guide, effective August 10, 2009 for the 2009-2010 school year. *Staff for the 2009-2010 school year will be placed on the 2008-2009 salary guide. Upon ratification of an agreement, including salary guides, between the Board of Education and the HPEA a contract revision will be issued.*

APPROVE  
appointment  
K. VanderGroef

The motion unanimously carried by a voice vote.

A motion was made by Mr. Vander Berg, duly seconded by Mr. Musilli, that, upon recommendation of the Superintendent the Board approve the following:

Accept, with regret, the resignation of William Panfile as a paraprofessional aide, effective July 21, 2009.

ACCEPT  
RESIGNATION

Authorize High Point Regional High School to apply for emergent hiring of the individuals listed below for the 2009-2010 school year.

EMERGENT HIRE

- |                |                      |
|----------------|----------------------|
| Lisa Costanza  | Teacher of English   |
| Erin Grieder   | Teacher of Music P/T |
| Kate Harnish   | Teacher of Stud      |
| Erin Koster    | Teacher of Social    |
| Whitney Stanek | Teacher of Art - P/T |

The motions unanimously carried by a voice vote.

**PERSONNEL, cont.**

A motion was made by Mr. Vander Berg, duly seconded by Mr. Musilli, that, upon recommendation of the Superintendent, the Board approve the following:

Authorize High Point Regional High School to request an expedite of credentials review for the following individuals in order to process his/her standard certification. EXPEDITE

Lisa Costanza	Teacher of English	CEAS pending
Erin Grieder	Teacher of Music - P/T	CEAS
Erin Koster	Teacher of Social Studies	CE pending
Whitney Stanek	Teacher of Art - P/T	CEAS pending

Approve the re-appointment of the following individuals as Substitute LPN Nurses for the 2009-2010 school year upon presentation of current license: APPROVE  
SUB LPN  
NURSES

Margaret Anderson  
Ellen Bene  
Ruth Gilmore  
Suzanne Potter  
Mary VanSaders

Approve the re-appointment of the following individuals as Substitute School Nurses for the 2009-2010 school year upon presentation of current license:

Karen DeStefano  
Suzanne Potter  
Nancy Stiansen

APPROVE  
NURSES

Approve the re-appointment of the following individuals as Substitute Bus Drivers for the 2009-2010 school year:

Debby Greulich  
Martin Little  
Barry Raye  
Russell Rome  
Rod Ward

APPROVE  
SUB BUS  
DRIVERS

Approve the re-appointment of the following individuals as Substitute Custodians for the 2009-2010 school year:

Kim Crowell  
Bianca Johansen  
Greg Perry  
Virginia Perry  
Joseph Prtorich  
Russell Rome

APPROVE  
SUB  
CUSTODIANS

**PERSONNEL, cont.**

Approve the re-appointment of the following individuals as Substitute Teachers for the 2009-2010 school year:

APPROVE  
SUB TEACHERS

Michael Alfund (aide)  
Doc Ayers \*\*  
Jude Basso  
Jennifer Belatar  
Melanie Baldwin  
Michael Beltran \*  
Brian Bird \*  
Ronald Bobiak  
Amanda Dyer  
John Fahery \*\*  
James Fasano \*\*  
Ann French  
Frank Gawenus  
Jenna Gersie  
Eileen Griffiths  
Debby Greulich  
Tammy Hayes

Norah Hill  
Amy Hobbs  
Ben Kozlowski  
Brianna Lutz  
Gina Martelacci  
Charles McDermott  
Keith Meehan  
Michael Mina  
Alyssa Nyar  
Allison Orinski  
Joseph Prtorich  
Keri Rand  
Andy Retz  
Jim Robertson  
John Roetto  
Allison Ruggiero

\* Coach

\*\* Volunteer Coach

The motions unanimously carried by a voice vote, as amended.

A motion was made by Mr. Vander Berg, duly seconded by Mr. Musilli, that, upon recommendation of the Superintendent, the Board approve the following:

Approve the appointment of the following individuals as Home Instructors for the 2009-2010 school year:

Education Inc.  
Cynthia Costello  
Janet Lyons-Fairbanks  
Steve Schindler

APPROVE  
HOME  
INSTRUCTORS

Approve the appointment of Aleshia Coursen as a student learner in the cooperative work study program in the High School Guidance Office, at a salary of \$8.00 per hour, working 15 hours per week for the 2009-2010 school year.

APPROVE  
STUDENT  
LEARNERS

Approve mentors for our provisional teachers and payroll deductions for Mentor Fees for the following employees:

APPROVE  
MENTORS

PERSONNEL, cont.

<u>Provisional Teacher</u>	<u>Department</u>	<u>Certification</u>	<u>Mentor</u>	<u>Mentoring Fee</u>
Lisa Costanza	Teacher of English	CEAS pending	Heather Strout	\$550
Richard Cutrona Jr.	Teacher of Art -	Standard	Lisa Hodgins	None
Erin Grieder	Teacher of Music - P/T	CEAS	TBA	\$550
Kate Harnish	Teacher of Stud w/Disabilities HQ Math	Standard Math CEAS Student w/Disabilities	Mark Veltri	None
Erin Koster	Teacher of Social Studies	CE pending *	Kory Loyola	\$550
Whitney Stanek	Teacher of Art - P/T	CEAS pending	Erin Meyers	\$550

\*Documentation of New Pathways Phase 1A registration/completion required.

Approve the appointment of Erin Grieder as a part-time Teacher of Music at the annual salary of \$22,355, one-half of BA Step 1 on the 2008-2009 salary guide, effective July 1, 2009, for the 2009-2010 school year, pending receipt of all required paperwork. *Staff for the 2009-2010 school year will be placed on the 2008-2009 salary guide. Upon ratification of an agreement, including salary guides, between the Board of Education and the HPEA a contract revision will be issued.*

APPROVE  
APPOINTMENT  
E. GRIEDER

In accordance with the terms of the HPEA Agreement the following individuals have provided the appropriate verification required for advancement on the 2009-2010 salary guide. All salary guide changes will be processed upon ratification of the pending HPEA contract.

Name	Department	From	To
Ed Blevins	Special Education	MA	MA10
Joy Carter	Science	MA20	MA30
Todd DiNetta	Health & PE	BA20	MA
Brian Feuer	Mathematics	BA10	BA20
Glenn Grieco	Mathematics	MA20	MA30
Carl Hensal	Health & PE	MA10	MA20
Kate Kelly	Guidance	BA30	MA
Lesley Lubanski	Health & PE	MA	MA10
Tim Merrill	Science	BA	BA10
Erin Meyers	Art	MA	MA10
Art Mina	Science	BA20	MA
Susan Moss	Mathematics	BA20	MA
Lisabeth Sunda	Science	MA10	MA20
Marie Walsh	Mathematics	BA20	BA30

The motions unanimously carried by a voice vote.

**EXTRA CURRICULAR.**

A motion was made by Mr. Vander Berg, duly seconded by Mr. Musilli, that, upon recommendation of the Superintendent, the Board approve the following:

Accept the resignation of William Panfile as Assistant Football Coach, effective July 21, 2009.

ACCEPT  
 RESIGNATION

Approve the extra curricular staff for the 2009-2010 school year as follows, pending adjustment upon ratification of the HPEA contract agreement and pending criminal history review clearance, if required:

APPROVE  
 APPOINTMENT

POSITION	ADVISOR	LONG.	YRS OF SERVICE	step	BASE
Asst. Football	Brad Wilbur	n/a	0	\$5	\$5,300

The motions unanimously carried by a voice vote.

A motion was made by Mr. Vander Berg, duly seconded by Mr. Musilli, that, upon recommendation of the Superintendent, the Board approve High Point Regional High School's enrollment as a member of the New Jersey State Interscholastic Athletic Association to participate in the approved interschool athletic program sponsored by the NJSIAA, for the 2009-10 school year at a cost of \$2150.

APPROVE  
 MEMBERSHIP  
 NJSIAA

"The Board of Education of School District No. 37-2165, County of Sussex, State of New Jersey, as provided for in Chapter 172 Laws 1979 (N.J.S.A. 18A:11-3, et. seq.) herewith enrolls High Point Regional High School as a member of the New Jersey Interscholastic Athletic Association to participate in the approved interschool athletic program sponsored by the NJSIAA."

This resolution is to continue in effect until or unless rescinded by the Board of Education and shall be included among those policies adopted annually by the Board. Pursuant to N.J.S.A. 18A:11.3, in adopting this resolution, the Board of Education adopts as its own policy and agrees to be governed by, the Constitution Bylaws and Rules and Regulations of the NJSIAA.

The motion unanimously carried by a voice vote.

**POLICY**

A motion was made by Mr. Vander Berg, duly seconded by Mr. Case, that the Board approve the first reading of the following new policies:

Policy 3112	Abolishing Positions	Attachment
Policy 3134	Assignment of additional duties	Attachment
Policy 3141	Resignation	Attachment
Policy 3143	Dismissal	Attachment
Policy 3144	Certification of Tenure Charges	Attachment
Policy 3211	Code of Ethics	Attachment
Policy 3211.3	Consulting Outside the District	Attachment
Policy 3245	Research Projects by Staff Members	Attachment
Policy 3270	Professional Responsibilities	Attachment
Policy 3310	Academic Freedom	Attachment

**POLICY, cont.**

Policy 3410	Compensation	Attachment
Policy 3431	Uncompensated Leave	Attachment
Policy 3435	Anticipated Disability	Attachment
Policy 3438	Sabbatical Leave	Attachment

The motion unanimously carried by a voice vote.

**NEGOTIATIONS**

Mr. Case updated the Board of Education on negotiations with the HPEA. The next meeting is scheduled for August 26, 2009.

**BUILDING AND GROUNDS**

Mr. Musilli updated the Board on the Referendum and the rationale for moving forward.

Mr. Ralph Nedo updated the Board on the Summer Projects.

A motion was made by Mr. Musilli, duly seconded by Mr. Stumpf, that the Board authorize HQW Architects to prepare and submit the Project Application Number 2165-030-010-1000 to the New Jersey Department of Education on our behalf. The Board of Education further authorizes HQW Architects to prepare and submit the district's Long Range Facilities Plan Amendment Request Forms as required for the Project Application as noted above. The motion unanimously carried by a voice vote.

APPROVE  
 PROJECT  
 SUBMISSION

**FINANCE AND INSURANCE**

A motion was made by Mr. Stumpf, duly seconded by Mr. Musilli, that the Board approve for payment the attached schedule of audited bills, dated August 10, 2009. (Attachment G-1) The motion unanimously carried by a voice vote.

APPROVE  
 payment of bills

A motion was made by Mr. Vander Berg, duly seconded by Mr. Musilli, that the Board pursuant to N.J.S.A. 40A:11(4) and N.J.S.A. 18A:18A-5(e), approves purchasing various classroom and office printer ink cartridges in the amount of \$32,454.27 and reflects pricing less than 10% of the state contract cooperative price and based on verification from three quotations with the lowest responsible quotation from Florida Micro of Delray Beach, Florida at a savings of \$10,000. The motion unanimously carried by a voice vote.

APPROVE  
 supplies

A motion was made by Mr. Stumpf, duly seconded by Mr. Vander Berg, that the Board grant permission for the following Use of the Building:

APPROVE  
 building use

Group/Sponsor	Facility Requested	Date(s) of use	Certificate of Insurance
High Point HS Key Club (Make-A-Wish)	Gymnasium	overnight 11/20 to 11/21/09	n/a

The motion unanimously carried by a voice vote.

**FINANCE AND INSURANCE, cont.**

A motion was made by Mr. Stumpf, duly seconded by Mr. Musilli, that the Board approve the following resolution, excusing Lakeland Andover School from participation in the Child Nutrition Program:

WHEREAS, the Lakeland Andover School provided free breakfast and free lunch to their students and complies with all NJ Child Nutrition requirements; and

WHEREAS, the Lakeland Andover School does not wish to seek reimbursement for any meals provided to their students;

BE IT RESOLVED that the High Point Regional High School excuses the Lakeland Andover School from charging students for meals;

BE IT FURTHER RESOLVED that the High Point Regional High School excuses the Lakeland Andover School from applying for and receiving funds from the Child Nutrition Program.

The motion unanimously carried by a voice vote.

A motion was made by Mr. Stumpf, duly seconded by Mr. Musilli, that the Board approve the following resolutions:

Approve the following tuition contracts between High Point Regional High School (sending) and the following district and related information:

APPROVE  
 tuition contracts

	District	Student	Time Frame	Tuition Cost
1	YCS Sawtell Learning Center Montclair (amended from 7/20/09 agenda)	AP	July 6, 2009 - June 30, 2010	\$275.60 per diem \$54,844.40 annually
2	Willowglen Academy	AC	July 13, 2009 - June 30, 2010	\$65,549.00
3	Lakeland Andover	TH	September 1, 2009 - June 30, 2010	\$48,600.00
4	Lakeland Andover	NK	September 1, 2009 - June 30, 2010	\$48,600.00

Approve the Health and Environmental Safety Services Agreement between High Point Regional High School and the Education Services Commission of Morris County for the 2009-10 school year at the annual cost of \$6,558.00. Services will include consultation and training in areas of environmental safety and health, Public Employee Occupational Safety and Health Act, Federal and NJ Administrative Code Regulations updates, Right to Know and AHERA.

APPROVE  
 Ed Services

Approve the submission of the FY 2010 Individuals with Disabilities Education Act of 2004 - Part B (IDEA Basic) grant application for the total allocation of \$236,288 to be used according to the program guidelines.

APPROVE  
 grant applications

Approve and accept the 2009-2010 adjusted allocations for American Recovery and Reinvestment Act (ARRA) Education Stabilization Fund in the amount of \$823,786 and Government Services Fund in the amount of \$32,881. The remaining Equalization Aid for the State is adjusted to \$3,859,057, for a total Equalization Aid in the amount of \$4,714,481.

**FINANCE AND INSURANCE, cont.**

Approve the program plan, submission of the application and accept the funding for the ARRA NCLB Title I Part A in the amount of \$41,336, SIA Part A in the amount of \$4,189, and IDEA in the amount of \$267,817. All program plans will be in agreement with each program's guidelines. The motions unanimously carried by a voice vote.

**TRANSPORTATION**

There are no transportation items at this time.

**LITIGATION/LEGAL**

Any open Litigation/Legal items will be discussed during Executive Session.

A motion was made by Mr. Stumpf, duly seconded by Mr. Link, that the Board approve the Settlement Agreement and Release for the following matter :

M.S. and L.S. o/b/o D.S. v. High Point  
Regional School District  
Agency Reference No. 2009-14891

The motion unanimously carried by a voice vote.

**CORRESPONDENCE**

There are no correspondence at this time.

**MISCELLANEOUS**

There are no miscellaneous items at this time.

**PUBLIC COMMENTS**

Debbie Anderson inquired about the Veteran's Mural donations and refunds.

Mr. Youngman responded a letter will be sent asking the donors if they wanted a refund based on the wishes of the Board.

Mr. Mearkle offered alternative to move donations to the High Point Foundation.

**EXECUTIVE SESSION**

Mr. Mearkle read the following:

WHEREAS, Chapter 231 P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive session under certain limited circumstances, and

EXECUTIVE  
SESSION

WHEREAS, said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive and private session,

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the High Point Regional High School District that it does hereby determine that it is necessary to meet in executive session at this time to discuss negotiations and legal matters. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

A motion was made by Mr. Stumpf, duly seconded by Mr. Case, that the Board enter into executive session to discuss negotiations and personnel at 8:36 pm. The motion unanimously carried by a voice vote.

A motion was made by Mr. Mearkle, duly seconded by Mr. Case, that the Board adjourn from Executive Session and reconvene to regular session at 9:22 pm. The motion unanimously carried by a voice vote.

ADJOURN  
EXECUTIVE  
SESSION

**MEMBERS PRESENT**  
Mr. Scott Mearkle, President  
Mr. Thomas Case  
Mr. Garrett Link  
Mr. Charles Musilli, III  
Mr. Walter Stumpf Jr  
Mr. Edward Vander Berg

**MEMBERS ABSENT** Mr. Joseph Hoffmann, Mr. Joseph Luna and Mr. Harold Rowan, III

**ADJOURNMENT**

With no further action or discussion required of the High Point Regional High School Board of Education at this time, a motion was made by Mr. Case, duly seconded by Mr. Musilli, to adjourn the regular meeting at 9:24 pm. The motion unanimously carried by a voice vote.

ADJOURN  
MEETING

Respectfully submitted,

  
Linda A. Alvarez  
Board Secretary/ Business Administrator