

**BOARD OF EDUCATION  
HIGH POINT REGIONAL HIGH SCHOOL  
BOARD OF EDUCATION MEETING MINUTES  
January 18, 2010**

The Regular Meeting of the Board of Education of the High Point Regional High School District was held on Monday, January 18, 2010 at 7:00 P.M. at the High Point Regional High School Cafeteria Annex on Pidgeon Hill Road, Wantage, New Jersey.

**MEMBERS PRESENT**            Mr. Scott Mearkle, President  
   Mr. Thomas Case  
   Mr. Joseph Hoffmann  
   Mr. Garrett Link  
   Mr. Joseph Luna  
   Mr. Charles Musilli, III  
   Mr. Walter Stumpf Jr  
   Mr. Edward Vander Berg

**MEMBERS ABSENT**            Mr. Harold Rowan, III

**Also Present:**    Dr. John W. Hannum, Superintendent; Ms. Linda A. Alvarez, Business Administrator/Board Secretary; and members of the public and High Point staff members.

Mr. Mearkle opened the meeting with the flag salute and the reading of the New Jersey Open Public Meetings Act Statement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advanced notice of and to attend the meetings of public bodies, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Augusta, Branchville, Lafayette, and Sussex Post Offices and notice sent to the New Jersey Herald, and the Clerk of the Boroughs of Branchville and Sussex and the Townships of Frankford, Lafayette and Wantage.

**MISSION STATEMENT**

High Point Regional High School, in partnership with faculty, family and community, is dedicated to the quest for individual excellence. By fostering high standards of achievement, we prepare students to become responsible and productive members of a diverse society.

**APPROVE MINUTES**

A motion was made by Mr. Stumpf, duly seconded by Mr. Luna, that the Board approve the minutes of the following meetings of the Board of Education:

Regular Meeting - December 21, 2009

Executive Session - December 21, 2009

The motion carried with a voice vote, with Mr. Case abstaining.

APPROVE  
minutes

## **PUBLIC COMMENTS**

Julia Tammilla requested that the Board reconsider removal of the Piano Lab next year

Lauren Milan also requested the Board reconsider removal of the Piano Lab next year, she elaborated and presented a petition to the Board President.

Joe Stanley ask the Board for clarification on the upcoming referendum. Mr. Musilli responded. He also inquired on the HPEA settlement. Mr. Case responded.

Freeholder Jeffrey Parrott presented High Point with an award for its participation in the "Stuff the Bus" donation to the Sussex County Food Pantry. Mr. Mearkle accepted the award and presented it to Dr. Hannum. Dr. Hannum acknowledged Mr. Tallamy for his efforts on making this program a success.

Mr. Parrott noted that the county is currently refinancing bonds that are at an all time low. The reduced bond rates can offer an additional reduction to the tax payers.

John Milan asked that the Board reduce the bond debt.

## **PRESENTATIONS:**

### **Student Council**

Elise Weingartner, Speaker of the House, updated the Board on Student Council activities:

- Mid-terms
- TCNJ winter convention
- Prom Dress donations to a Newark Charity

### **Principal's Report**

Mr. Gregory Youngman updated the Board on high school activities including the following:

- Thank you for the "Stuff the Bus" award
- Mid-terms
- January 27, 2010, Grade 8 academics planning with parents and students
- Welcomed Mr. Ripley as Assistant Principal
- Requested to re-schedule meeting on suspension report by Mr. Tallamy

David Smith, President Class of 2010, with other officers offered ideas for the annual class trip:

- Multi day trip with an overnight stay
- Several one day trips, Dinner Cruise and a next day trip to the shore and Great Adventure.
- Note this is paid for by the Students only.

### **Athletics**

Mr. Gib Carter updated the Board of Education on items relating to Athletics.

- Boys and Girls JV Tournament over the Holidays
- Concession stands during sporting events
- Girls Basketball won Clifton Tournament
- Wrestling State Competition, appreciation to staff and administration for helping to make it a great event

**Athletics, cont**

- Spring sign up starting late in January
- Next year the League will re-align again, Mr. Carter is on the scheduling committee

Dr. Hannum applauded Mr. Carter for his efforts

**HPEA Report**

Mrs. Debbie Anderson, HPEA President, updated the Board on HPEA items.

- Expressed thanks for the Students who presented their case for the Piano Lab
- The HPEA will send a letter in support of the referendum
- The HPEA appreciates the facility improvements in the referendum

**BUILDING REPAIR AND UPGRADE PROJECT UPDATE**

Mr. Musilli provided a brief update for the building projects and the referendum.

**ACTION ITEMS**

**CURRICULUM AND INSTRUCTION**

The Faculty Attendance rate for December 2009 was 94.3% Attachment A-1

The Student Attendance rate for December 2009 was 95.6% Attachment A-2

A copy of the suspension report for the month of December 2009 was disseminated. Attachment A-3

A motion was made by Mr. Vander Berg, duly seconded by Mr. Stumpf, that the Board approve the following items:

That the Board of Education approve the field trips as listed in Attachment A-4.

APPROVE  
field trip

That the Board of Education approve the staff professional development workshops as listed in Attachment A-5.

APPROVE  
workshop

That the Board approve the curriculum guides and course outlines for all courses included in the Course Description Catalog for the 2010-2011 school year and authorize publication of the 2010-2011 Course Description Catalog. (Attachment A-6)

APPROVE  
Course Desc.  
2011

That the Board accept JK, a German Foreign Exchange Student, as a student of High Point Regional High School beginning February 1, 2010, through February 26, 2010.

Exchange Student

That the Board accept JL, a Rotary Foreign Exchange Student from Taiwan, as a student of High Point Regional High School for the 2009-2010 school year.

Rotary Exchange  
Student

The motions unanimously carried by a voice vote.

**PERSONNEL**

A motion was made by Mr. Stumpf, duly seconded by Mr. Musilli, that, upon recommendation of the Superintendent, the Board approve the following:

That the Board accept the resignation of William Bauer as Interim Director of Curriculum and Instruction, effective January 12, 2010. RESIGNATION

That the Board approve the appointment of Cynthia Polles as a long-term Teacher of Students with Disabilities, effective January 1, 2010, at BA Step 1, \$44,710, prorated, on the 2008-2009 Salary Guide. *Staff for the 2009-2010 school year will be placed on the 2008-2009 salary guide. Upon ratification of an agreement, including salary guides, between the Board of Education and the HPEA a contract revision will be issued.* APPROVE  
 C. Polles

That the Board amend the resolution appointing Barbara Cardinal, dated December 21, 2009, to reflect a 5 hour per day, 5 days a week assignment at Step 2 on the 2008-09 secretary salary guide equaling an annual salary of \$19,500 prorated for the remainder of the 2009-2010 school year, with no additional benefits. *Staff for the 2009-2010 school year will be placed on the 2008-2009 salary guide. Upon ratification of an agreement, including salary guides, between the Board of Education and the HPEA a contract revision will be issued* AMEND  
 B. Cardinal

That the Board approve the following Substitute LPN Aide for the 2009-2010 school year:  
 Jean Marie Lanzilotti (pending criminal history review) APPROVE  
 Substitutes

That the Board approve the submission of the following County Substitute Certificate Applications to the Sussex County Department of Education for issuance/renewal of a County Substitute Certificate.

Jean Marie Lanzilotti

That the Board approve the following Substitute Teachers for the 2009-2010 school year:

Jean Marie Lanzilotti (pending criminal history review and certification)

Kathleen Pattin

The motions unanimously carried by a voice vote.

A motion was made by Mr. Stumpf, duly seconded by Mr. Luna, that, upon recommendation of the Superintendent, the Board approve the following course reassignments resulting in six period assignments, effective January 18, 2010, for the remainder of the 2009-2010. In accordance with the existing HPEA agreement these individuals are entitled to a prorated amount of 18% of BA Step 1 (\$44,710) or \$3,863. SIXTH PERIODS

PERIOD	COURSE	TEACHER
1	Philosophy	Tom Ryan
2	Philosophy	Michael Langan
4	Comparative Religion	Seamus Campbell
6	American Studies II – CP-B Comparative Religion	Seamus Campbell to Kory Loyola Seamus Campbell
9	AP European History	Joe Santora

*Staff for the 2009-2010 school year will be placed on the 2008-2009 salary guide. Upon ratification of an agreement, including salary guides, between the Board of Education and the HPEA a contract revision will be issued.*

The motion unanimously carried by a voice vote.

**EXTRA CURRICULAR.**

A motion was made by Mr. Stumpf, duly seconded by Mr. Luna, that, upon recommendation of the Superintendent, the Board approve the following:

That the Board accept, with regret, the resignation of Jack Regan as Varsity Golf coach, effective immediately for the 2009-2010 golf season. RESIGNATION

That the Board accept, with regret, the resignation of Scott Ripley as Academic Team Advisor, effective immediately. APPROVE APPOINTMENT S. Ripley

That the Board rescind the appointment of Laurie Reader as Technical Director of the 2010 spring Musical. RESCIND APPOINTMENT L. Reader

That the Board approve the appointment of Rose Riccardi as Technical Director for the 2010 spring Musical at Step 5, \$3,435, on the 2008-2009 Extra Curricular Salary Guide. APPROVE R. Riccardi

That the Board approve the formation of an extra curricular Dance Club. Justine Riegel will serve as the volunteer advisor for the club. DANCE CLUB

That the Board approve the appointment of Kate Harnish and Laura Elmo as volunteer Assistant Lacrosse coaches. APPROVE Lacrosse Coach

That the Board approve the appointment of the following volunteers for the spring musical to assist with set construction, lighting, costumes and ticket sales: APPROVE Volunteers

Ken Enhoffer	Mike Fox
Bill McMaster	Harold Woods
Walter Krynicky	Ken Farah
James Lesch	Carmine DeFalco
Anthony Ciuffitelli	Lee Oberg
Darryl Haggerty	Kelly Farah
Tammy Kanunaido	Melanie LiTrenta
Jeaninne Niehoff	Linda Osborne
Jackie Texel	Richard Pauls
Donna Polagye	Sam Stillings
Carmen Torres	Janice Viterito
Steve Wagner	Matthew Mitra

The motions unanimously carried by a voice vote.

**POLICY**

A motion was made by Mr. Stumpf, duly seconded by Mr. Luna, that the Board approve the following:

That the Board approve the second reading of the following new policy: Attachment D-1  
Policy 2560 Live Animals in School

**POLICY, cont.**

That the Board approve the first reading of the following revised policies: Attachment D-2

Policy 3362 Sexual Harassment  
Policy 3412 Placement on Guide Column  
Policy 3436 Personal Leave  
Policy 5512.02 Cyber-Bullying

The motions unanimously carried by a voice vote.

**NEGOTIATIONS**

Mr. Thomas Case will update the Board of Education as to the status of Negotiations.

A motion was made by Mr. Case, duly seconded by Mr. Stumpf, that the Board approve a tentative three-year agreement between the High Point Regional High School Board of Education and the High Point Education Association for the 2009-2010, 2010-2011 and 2011-2012 school years to reflect a 3.7%.

APPROVE  
Agreement

Salary increase each year subject to the revised and mutually agreed extra curricular salary guides. Mr. Case asked for volunteers from the Board to serve on three sub-committees; 1. Sick leave bank, 2. Alternative compensation, 3. Vacation day payment from a prior contract.

**BUILDING AND GROUNDS**

Mr. Musilli expressed appreciation to the HPEA and staff, especially Seamus Campbell and Kevin Fenlon for their support of the referendum.

**FINANCE AND INSURANCE**

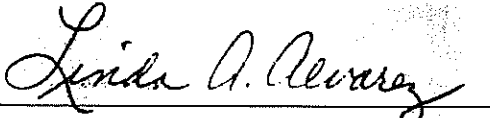
Mr. Hoffmann provided an overview of the Finance and Insurance committee meeting held on January 13, 2010.

A motion was made by Mr. Hoffmann, duly seconded by Mr. Vander Berg, that the Board approve the following:

APPROVE  
BOARD SECY  
REPORT

That the Board accept the Report of the Board Secretary/Business Administrator for the month of December 2009. (Attachment G-1)

We hereby certify, pursuant to N.J.A.C. 6A:23-2.11 (c)3, that as of the date of the Board Secretary's Monthly Financial Reports, no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11 (a).

  
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**FINANCE AND INSURANCE, cont.**

That the Board accept the Report of the Treasurer for the month of December 2009. (Attachment G-2) APPROVE TREASURERS REPORT

That the Board approve the Report of transfers for the month of December 2009. (Attachment G-3) APPROVE TRANSFERS

That the Board approve for payment the attached schedule of audited bills, dated January 18, 2010. (Attachment G-4) APPROVE PAYMENT OF BILLS

That the Board accept the Student Account, Athletic Account and Cafeteria Account reconciliations for December 2009. (Attachment G-5) APPROVE ATHLETIC, CAFÉ STUDENT ACCT

That the Board approve the amendment to the FY 2010 NCLB Title I ARRA Grant application to reallocate \$8,867 from Purchased Services to Supplies based on the waiver to exclude 20% obligation for choice-related supplemental educational services. AMEND FY 2010 NCLB TITLE I ARRA GRANT

That the Board accept increased costs associated with our agreement from AGRA Environmental & Laboratory Services for monitoring our Water Systems.

That the Board approve the placement of DS in Island View Residential Treatment Center in Utah at the cost of \$5,000 per month for the 2009-10 school year, effective September 28, 2009. TUITION

That the Board approve the Memorandum of Understanding for High Point Regional High School Board of Education to participate in the Race to the Top New Jersey Department of Education Strategy, part of the ARRA (American Recovery and Reinvestment Act 2009), effective January 14, 2010, to the expiration of the grant project, if a grant is received. APPROVE PARTICIPATION RACE TO THE TOP ARRA

That the Board approve the following tuition contracts between High Point Regional High School (sending) and the following district and related information: TUITION

	District	Student	Time Frame	Tuition Cost
1	State Placement - Kentwood Academy	1495	September 1, 2009 - June 30, 2010	\$208.72 per diem
2	State Placement Willowglen Sparta Campus	1137	September 1, 2009 - June 30, 2010	\$351.42 per diem

The motions unanimously carried by a voice vote.

**TRANSPORTATION**

A motion was made by Mr. Musilli, duly seconded by Mr. Luna, that the Board approve the following:

That the Board approve the following Addendum for the 2009 – 2010 school year:

Havens Bus Service  
 Multi Contract Number HPS-802  
 Route HPS-802  
 Renewal #1  
 Lakeland Andover

**TRANSPORTATION, cont.**

Addendum #	Date of Change	Cost Prior to Addendum	\$2.25 pd per Miles	Per diem Inc/Dec
2	12/10/09	\$211.64	- 8 miles	\$ (13.50)

That the Board approve the following Special Needs Transportation Contracts for the 2009 – 2010 School Year:

First Student, Newton  
 Bid Number 2009201002  
 Route Number HPS-93  
 Sept. 1, 2009 – June 30, 2010  
 Prorated from Jan. 11, 2010  
 Destination – Willow Glen, Newton  
 8:55 AM – 3:00 PM  
 Cost Represents Number of Miles

PD Cost	# of Days	PD Aide Cost	# of Aides	# of Days	Inc./Dec. Miles	PD Contract Total	Annual Contract Total
\$125.00	104	\$44.00	1	104	\$2.00	\$169.00	\$17,576.00

**LITIGATION/LEGAL**

Any open Litigation/Legal items will be discussed during Executive Session.

**CORRESPONDENCE**

- None at this time.

**MISCELLANEOUS**

- The Joint Regional Curriculum Boards of Education meeting will be held in the Linwood Campbell Media Center on Monday, February 1, 2009, at 7:00 p.m.
- The High Point Regional High School Board of Education commends the efforts of their colleagues throughout New Jersey during School Board Recognition Month.

**WHEREAS,** The New Jersey School Boards Association and the National School Boards Association have declared January 2010 to be School Board Recognition Month, a time that all residents might acknowledge the contributions made by our local school board members; and

**WHEREAS,** The High Point Regional High School Board of Education is one of more than 600 local school boards in New Jersey that sets policies and oversees operations for public school districts; and

**WHEREAS,** The High Point Regional High School Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

**MISCELLANEOUS, cont.**

**WHEREAS,** New Jersey's local school boards help determine community goals for the education of 1.4 million children in Pre-Kindergarten through 12<sup>th</sup> grade; and

**WHEREAS,** New Jersey's 4,800 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

**WHEREAS,** School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

**WHEREAS,** Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

**WHEREAS,** New Jersey can take pride in its schools, which rank among the nation's best in indicators such as high school graduation rates, class size, college entrance exam participation, and Advanced Placement offerings and test scores. Now, therefore, be it

**RESOLVED,** That the High Point Regional High School Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2010 as SCHOOL BOARD RECOGNITION MONTH; and be it further

**RESOLVED,** That the High Point Regional High School Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the improvement of our children's education.

**PUBLIC COMMENTS**

Mr. Carter praised Mr. Regan who served fourteen years as golf coach and recognized his efforts.

Mr. Carter thanked Mr. Tallamy for assistance with the wrestling match.

Mr. Stanley asked if we follow NJ sick leave plan.

Brianne Doran spoke on behalf of the music program.

Lauren Milan explained that she had difficulty including piano lab in her schedule and held off until next year and now it may not be offered.

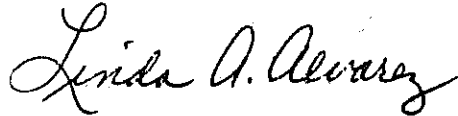
Jane Sillings stated that if the student postponed piano lab to an alternate year, the Administration should think long and hard not to offer the course next year.

Mr. Youngman explained that the decision to offer Piano Theory next year was based on theory being a base course for a music major.

**ADJOURNMENT**

A motion was made by Mr. Case, duly seconded by Mr. Link, to adjourn the regular meeting at 8:20 pm. ADJOURN  
The motion unanimously carried by a voice vote. MEETING

Respectfully submitted,

A handwritten signature in black ink that reads "Linda A. Alvarez". The signature is written in a cursive, flowing style.

Linda A. Alvarez  
Board Secretary/ Business Administrator

LAA:fw