

**BOARD OF EDUCATION
HIGH POINT REGIONAL HIGH SCHOOL
BOARD OF EDUCATION MEETING
November 16, 2009**

The Regular Meeting of the Board of Education of the High Point Regional High School District was held on Monday, November 16, 2009 at 7:00 P.M. at the High Point Regional High School Cafeteria Annex on Pidgeon Hill Road, Wantage, New Jersey.

MEMBERS PRESENT Mr. Scott Mearkle, President
 Mr. Thomas Case
 Mr. Joseph Hoffmann
 Mr. Joseph Luna
 Mr. Harold Rowan, III
 Mr. Edward Vander Berg

MEMBERS ABSENT Mr. Garrett Link, Mr. Charles Musilli, III, and Mr. Walter Stumpf Jr

Also Present: Dr. John W. Hannum, Superintendent; Ms. Linda A. Alvarez, Business Administrator/Board Secretary; and members of the public and High Point staff members.

Mr. Mearkle opened the meeting with the flag salute and the reading of the New Jersey Open Public Meetings Act Statement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advanced notice of and to attend the meetings of public bodies, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Augusta, Branchville, Lafayette, and Sussex Post Offices and notice sent to the New Jersey Herald, and the Clerk of the Boroughs of Branchville and Sussex and the Townships of Frankford, Lafayette and Wantage.

MISSION STATEMENT

High Point Regional High School, in partnership with faculty, family and community, is dedicated to the quest for individual excellence. By fostering high standards of achievement, we prepare students to become responsible and productive members of a diverse society.

APPROVE MINUTES

A motion was made by Mr. Luna, duly seconded by Mr. Case, that the Board approve the minutes of the following meetings of the Board of Education:

Regular Meeting - October 19, 2009

Executive Session - October 19, 2009

APPROVE
minutes

The motion carried with a voice vote, with Mr. Vander Berg abstaining.

PUBLIC COMMENTS

None were heard

PRESENTATIONS:

Student Council

Elise Weingartner, Speaker of the House, updated the Board on Student Council activities.

- State Meeting
- Volley-ball tournament
- Powder Puff Football Game
- Hallway Decorations
- Make a Wish Foundation donation \$250
- Senior Prom

Principal's Report

Mr. Gregory Youngman updated the Board on high school activities including the following:

- Fill the Bus Food Drive
- Both Student and Faculty attendance is down, attributed to the flu and chicken pox
- Veterans's Day
- National Honor Society
- Principal's Advisory Council
- Financial Aid Program

Curriculum and Instruction

Mrs. Janice Mezier updated the Board of Education on Curriculum and Instruction items.

- Progress on Course Selection Catalog
- Professional Development Committee
- State Reports

Athletics

Mr. Greg Youngman updated the Board of Education on items relating to Athletics.

- Report on the New League
 1. Dr. Hannum is pursuing discussion with other league districts

HPEA Report

Mrs. Debbie Anderson, HPEA President, updated the Board on HPEA items.

- Negotiations
 1. Salary guides are done but need some review
 2. Final contract review by the Board Attorney is needed
 3. Ratification hopeful at the December Meeting

UNFINISHED BUSINESS

Mrs. Linda Alvarez facilitated a discussion regarding the selection of Board of Education goals based on the Self-Evaluation.

BUILDING REPAIR AND UPGRADE PROJECT UPDATE

Mr. Rowan updated the Board on building repair and upgrade projects

- November 9, 2009 update
- Referendum presentation to be posted on the Web

BUILDING REPAIR AND UPGRADE PROJECT UPDATE

- Sussex Wantage Taxpayers Association
- Project application pending

Dr. Hannum gave an overview of project application and retiring debt at the end of the year including explanation of projects with no increase in debt.

ACTION ITEMS

CURRICULUM AND INSTRUCTION

The Faculty Attendance rate for October 2009 was 98.5 % Attachment A-1

The Student Attendance rate for October 2009 was 96.3% Attachment A-2

A copy of the suspension report for the month of October 2009 was disseminated. Attachment A-3

A motion was made by Mr. Vander Berg, duly seconded by Mr. Luna, that the Board approve the following items:

That the Board of Education approve the field trips as listed in Attachment A-4.

APPROVE
field trip

That the Board of Education approve the staff professional development workshops as listed in Attachment A-5.

APPROVE
workshop

That the Board of Education approve the Pandemic Influenza Plan. Attachment A-6

APPROVE
Plans

That the Board of Education approve the Emergency Preparedness Plan (continuing education). Attachment A-7

The motions unanimously carried by a voice vote.

PERSONNEL

A motion was made by Mr. Luna, duly seconded by Mr. Vander Berg, that, upon recommendation of the Superintendent, the Board approve the following:

That the Board of Education accept the resignation of Michelle Slate as LPN Nurse Aide, effective October 27, 2009

ACCEPT
resignation

That the Board of Education approve the appointment of Denise Barlow as a part-time Food Service Worker effective December 1, 2009, pending criminal history review, at the hourly rate of \$12.14, Step 5, on the 2008-2009 Cafeteria salary guide. *Staff for the 2009-2010 school year will be placed on the 2008-2009 salary guide. Upon ratification of an agreement, including salary guides, between the Board of Education and the HPEA a contract revision will be issued*

APPOINTMENT
PT Food Service
Worker

That the Board of Education approve the appointment of Raymond Barno, effective, December 1, 2009, as Interim Assistant Principal, at the rate of \$425 per day with no benefits, pending criminal history review

APPROVE
Interim
Asst. Princ.

PERSONNEL, cont.

That the Board of Education approve the appointment of William Bauer as Interim Director of Curriculum and Instruction, effective on or about December 20, 2009, through June 30, 2010, at the rate of \$425 per day, with no benefits, pending receipt of all required paperwork and criminal history review. APPROVE
Interim
Curr. Dir.

That the Board of Education approve the appointment of Michelle LaStarza as Treasurer of School Monies at the annual salary of \$3,500, prorated, effective January 1, 2010, for the 2009-2010 school year, pending receipt of all required paperwork APPROVE
Treasurer

That the Board of Education approve the submission of the following County Substitute Certificate Applications to the Sussex County Department of Education for issuance/renewal of a County Substitute Certificate APPROVE
Sub Teachers

Alaina Hohnarth
Robert Sunda (renewal)

That the Board of Education approve the following Substitute Teachers for the 2009-2010 school year.

William Anderson (pending criminal history review)
Alaina Hohnarth (pending certification and criminal history review)
Giovanni D'Alia (Student Teacher) (pending receipt of required paperwork and criminal history review)
Robert Sunda
Erika Wawzyanick

That the Board of Education approve the appointment of Olga Maio as a Substitute Secretary and Substitute Classroom Aide for the 2009-2010 school year, pending receipt of all required paperwork and criminal history review APPROVE
sub secretary
& aide

That the Board of Education approve the appointment of the following individuals as Substitute Secretaries for the 2009-2010 school year: APPROVE
sub secretary

MaryAnn Cheisa (pending receipt of required paperwork and criminal history review)
Bonnie Majka (pending criminal history review)
Gloria Zettel (pending criminal history review)

That the Board of Education approve the goals and objectives of the Superintendent

That the Board of Education approve the following student worker to work in both the Cafeteria and Maintenance as a floater for the 2009-2010 school year at the rate of \$8.00 per hour: APPROVE
Student Worker

Ryan Hartford Varies daily - not to exceed 5 hours

The motions unanimously carried by a voice vote.

EXTRA CURRICULAR.

There are no extra curricular items at this time.

POLICY

A motion was made by Mr. Luna, duly seconded by Mr. Vander Berg, that the Board approve the following:

That the Board of Education approve the second reading of the following new policy: Attachment D-1

Policy 3146 Conduct of Reduction in Force

That the Board of Education approve the first reading of the following revised policies: Attachment D-2

Policy 5721 Independent Publications

Policy 5752 Marital Status and Pregnancy

Policy 5755 Equity in Educational Programs and Services

Policy 5770 Pupil Right to Privacy

That the Board of Education approve "Article 16 Annual Review and Revisions of Agreement" to recognize and maintain the value of the Uniform State Memorandum of Agreement between Education and Law Enforcement Officials as outlined in Attachment D-3

The motions unanimously carried by a voice vote.

NEGOTIATIONS

Mr. Case updated the Board

BUILDING AND GROUNDS

Ms. Alvarez updated the Board on Building and Grounds.

FINANCE AND INSURANCE

A motion was made by Mr. Hoffmann, duly seconded by Mr. Luna, that the Board approve the following:

That the Board accept the Report of the Board Secretary/Business Administrator for the month of October 2009. (Attachment G-1)

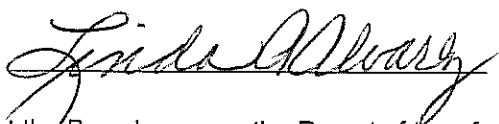
APPROVE
BOARD SECY
REPORT

That the Board accept the Report of the Treasurer for the month of October 2009. (Attachment G-2)

APPROVE
TREASURERS
REPORT

Secretary's Certification:

Pursuant to N.J.A.C. 6A:23-2.11, I certify that, as of October 31, 2009, no budgetary line item account has been over expended in violation of N.J.A.C. 6A:23-2.11.



That the Board approve the Report of transfers for the month of August 2009. (Attachment G-3)

APPROVE
TRANSFERS

FINANCE AND INSURANCE, cont.

Secretary's Certification:

Pursuant to N.J.A.C. 6A:23-2.11, I certify that, as of October 31, 2009 no budgetary transfers exceed the statutory limits.



That the Board approve for payment the attached schedule of audited bills, dated October 21, 2009. (Attachment G-4)

APPROVE
 PAYMENT OF
 BILLS

We hereby certify, pursuant to N.J.A.C. 6A:23-2.11, that as of the date of the Board Secretary's Monthly Financial Reports, no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11.

That the Board accept the Student Account, Athletic Account and Cafeteria Account reconciliations for October 2009. (Attachment G-5)

APPROVE
 ATHLETIC, CAFÉ
 STUDENT ACCT

That the Board approve the following tuition contracts between High Point Regional High School (sending) and the following district and related information:

	School	Student	Time Frame	Tuition Cost
1	Special Children's Sch.	AS	Sept. 15, 2009 - June 30, 2010	\$39,579.38
2	East Mountain School	LS-K	Oct, 22, 2009 - June 30, 1010	\$61,412.40

APPROVE
 tuition contracts

That the Board approve a contract with Bergen County Special Services School District to provide home instruction to JT who is confined at Touchstone Hall for the 2009-2010 school year

That the Board approve an agreement with Diane Loil to provide Occupational Therapy services to student AB who is at the Craig School for the 2009-2010 school year
 The motions unanimously carried by a voice vote.

A motion was made by Mr. Hoffmann, duly seconded by Mr. Luna, that the Board accept and approve the Comprehensive Annual Financial Report and Auditors' Management Report for the fiscal year ending June 30, 2009, with no recommendations as submitted by the school auditor, Vincent M. Montanino, RMA, PSA and as discussed at the public meeting on November 16, 2009. (Attachment G-6) The motion unanimously carried by a voice vote. Mr. Hoffmann gave a brief overview of the audit findings. He thanked Ms. Alvarez and the business office for a clean audit.

ACCEPT
 Audit

A motion was made by Mr. Hoffmann, duly seconded by Mr. Luna, that the Board approve the following:

That the Board approve the agreement to permit the use of High Point as a Red Cross Emergency Shelter for the 2009-10 school year between the American National Red Cross and High Point Regional High School Board of Education. (Attachment G-7)

APPROVE
 HP AS
 RED CROSS
 SHELTER

That the Board approve Wantage Excavating Company to perform work related to the winter maintenance/snow removal during the 2009-10 school year. (Attachment G-7)

APPROVE
 WANTAGE
 EXC.
 WINTER MAINT.

FINANCE AND INSURANCE, cont.

That the Board of Education approve to discard the canoe trailer.

APPROVE
 SALE

That the Board of Education approve the following expenses related to the 18th Annual Model Schools conference from June 14 through June 17, 2010, in Orlando Florida and approve attendance for John W. Hannum.

Registration	\$490
Airfare	\$250
Lodging	\$209 per night (1 room) (approximate)
Food	\$66 per day

That the Board of Education approve the following expenses related to the Leadership Academy from January 29 to January 31, 2010, in New Orleans, LA, and approve attendance for up to five staff members.

Registration	\$395 per person
Travel Expenses	\$498 per person
Lodging	\$139 per night (approximate)
Food	\$66 per day

The motions unanimously carried by a voice vote.

TRANSPORTATION

A motion was made by Mr. Vander Berg, duly seconded by Mr. Rowan, that the Board approve the following:

That the Board approve the following Joint Agreement:

Host – Kittatinny
 Joiner – High Point
 Route K-71

Start date	End Date	Route	Destination	Contracted	Cont. Code	# of Host	# of Joiner	Joiner Cost
09/01/09	06/30/10	K-71	Pope John	No		65	1	\$697.78

That the Board approve the following Quoted Contracts for the 2009 – 2010 School Year:

Havens Bus Company
 Multi Contract #T-8

Quote #	Group	Destination	Date	# of Busses	Contractor	Bid Amt. Per Bus	Inc. / Dec. per hour
Q-06	Fr. Field Hockey	Chatham	09/26/09	1	Havens	\$285.00	\$60.00
Q-10	Cross Country	Fairgrounds Frankford	10/14/09	2	Havens	\$150.00 per bus	\$50.00
Q-12	Art Class	Beacon NY Hudson River Area	10/22/09	1	Havens	\$520.00	\$50.00

TRANSPORTATION, cont.

First Student, Lafayette

Quote #	Group	Destination	Date	# of Busses	Contractor	Bid Amt. Per Bus	Inc. / Dec. per hour
Q-07	Student Council	College of NJ	10/13/09	1	First Student Lafayette	\$439.00	\$50.00

Ted Dunn Inc.
Multi Contract # T-9

Quote #	Group	Destination	Date	# of Busses	Contractor	Bid Amt. Per Bus	Inc. / Dec. per hour
Q-09	Tennis	Bridgewater	10/02/09	1	Ted Dunn, Inc	\$525.00	\$60.00
Q-13	Student Leaders	Bergen Community College	11/19/09	1	Ted Dunn, Inc.	\$475.00	\$60.00
Q-14	Tech Honors Class	New Providence HS	12/09/09	1	Ted Dunn, Inc.	\$425.00	\$60.00

Coach USA

Quote #	Group	Destination	Date	# of Busses	Contractor	Bid Amt. Per Bus	Inc. / Dec. per hour
Q-08	FBLA	Baltimore, MD	11/4,5,6,7 2009	1 Coach	Coach USA	\$3,800.00	-0-

SMD Bus Inc.

Quote #	Group	Destination	Date	# of Busses	Contractor	Bid Amt. Per Bus	Inc. / Dec. per hour
Q-15	Biology	Cape Cod, Mass.	04/30/10 thru 05/02/10	1 Coach Bus	SMD Bus Inc.	\$2,800.00 Plus Room for Driver	-0-

That the Board approve the following Field Trip Renewals for the 2009 – 2010 School Year:

Havens Bus Service, Inc.
Multi Contract Number 02
Bid Number – 2007-08-A-01
Renewal #2
Sept. 1, 2009 – June 30, 2010

Route #	Destination	Basis of Bid	Cost Per Bus	Extension	Total Renewal Cost	Basis of Adj. Cost per Hour
FT-13	East Jersey Prison, NJ	54 Passenger Bus for 1 st 3 hours	\$164.62	\$5.49	\$170.11	\$60.00
FT-14	Edison, NJ	54 Passenger Bus for 1 st 3 hours	\$164.62	\$5.49	\$170.11	\$60.00
FT-18A	Jackson, NJ	54 Passenger Bus for 1 st 3 hours	\$169.76	\$5.67	\$175.43	\$65.00
FT-21	Meadowlands	54 Passenger Bus for 1 st 3 hours	\$200.63	\$6.70	\$207.33	\$65.00
FT-23	Montclair, NJ	54 Passenger Bus for 1 st 3 hours	\$200.63	\$6.70	\$207.33	\$65.00

TRANSPORTATION, cont.

Route #	Destination	Basis of Bid	Cost Per Bus	Extension	Total Renewal Cost	Basis of Adj. Cost per Hour
FT-34	Princeton, NJ	54 Passenger Bus for 1 st 3 hours	\$179.01	\$5.97	\$184.99	\$65.00
FT-36	Sparta, NJ	54 Passenger Bus for 1 st 3 hours	\$154.33	\$5.15	\$159.48	\$60.00
FT-38	Trenton, NJ	54 Passenger Bus for 1 st 3 hours	\$164.62	\$5.49	\$170.11	\$65.00

First Student – Lafayette
Multi Contract # 03
Bid Number – 2007-08-01
Renewal Number 2

Contract Term – Sept. 1, 2009 – June 30, 2010

Route #	Destination	Basis of Bid	Cost Per Bus	Extension	Total Renewal Cost	Basis of Adj. Cost per Hour
FT-9	Allentown, PA	54 Passenger Bus for the 1 st 3 hours	\$205.78	\$6.87	\$212.65	\$55.00
FT-10	Branchville, NJ	54 Passenger Bus for the 1 st 3 hours	\$180.05	\$6.01	\$186.06	\$55.00
FT-11	Bushkill, PA	54 Passenger Bus for the 1 st 3 hours	\$205.78	\$6.87	\$212.65	\$55.00
FT-12	Cherry Hill, NJ	54 Passenger Bus for the 1 st 3 hours	\$205.78	\$6.87	\$212.65	\$55.00
FT-15	Hackettstown, NJ	54 Passenger Bus for the 1 st 3 hours	\$205.78	\$6.87	\$212.65	\$55.00
FT-16	Hamburg, NJ	54 Passenger Bus for the 1 st 3 hours	\$180.05	\$6.01	\$186.06	\$55.00
FT-17	Hardyston, NJ	54 Passenger Bus for the 1 st 3 hours	\$180.05	\$6.01	\$186.06	\$55.00
FT-20	Lincoln Harbor, NJ	54 Passenger Bus for the 1 st 3 hours	\$205.78	\$6.87	\$212.65	\$55.00
FT-22	Middletown, NY	54 Passenger Bus for the 1 st 3 hours	\$205.78	\$6.87	\$212.65	\$55.00
FT-24	Morristown, NJ	54 Passenger Bus for the 1 st 3 hours	\$205.78	\$6.87	\$212.65	\$55.00
FT-25	Newark, NJ	54 Passenger Bus for the 1 st 3 hours	\$205.78	\$6.87	\$212.65	\$55.00
FT-26	New Brunswick, NJ	54 Passenger Bus for the 1 st 3 hours	\$205.78	\$6.87	\$212.65	\$55.00
FT-27	New Hope, PA	54 Passenger Bus for the 1 st 3 hours	\$205.78	\$6.87	\$212.65	\$55.00
FT-28	Newton, NJ	54 Passenger Bus for the 1 st 3 hours	\$180.05	\$6.01	\$186.06	\$55.00
FT-29	NYC, NY	54 Passenger Bus for the 1 st 3 hours	\$308.04	\$10.28	\$318.32	\$55.00
FT-18B	JFK Airport	54 Passenger Bus for the 1 st 3 hours	\$308.67	\$10.31	\$318.98	\$55.00
FT-30	NJIT, NJ	54 Passenger Bus for the 1 st 3 hours	\$205.78	\$6.87	\$212.65	\$55.00

TRANSPORTATION, cont.

Route #	Destination	Basis of Bid	Cost Per Bus	Extension	Total Renewal Cost	Basis of Adj. Cost per Hour
FT-31	Parsippany, NJ	54 Passenger Bus for the 1 st 3 hours	\$205.78	\$6.87	\$212.65	\$55.00
FT-32	Picatinny, NJ	54 Passenger Bus for the 1 st 3 hours	\$205.78	\$6.87	\$212.65	\$55.00
FT-33	Point Pleasant, NJ	54 Passenger Bus for the 1 st 3 hours	\$205.78	\$6.87	\$212.65	\$55.00
FT-35	Randolph, NJ	54 Passenger Bus for the 1 st 3 hours	\$205.78	\$6.87	\$212.65	\$55.00
FT-37	Stanhope, NJ	54 Passenger Bus for the 1 st 3 hours	\$205.78	\$6.87	\$212.65	\$55.00
FT-39	Union City, NJ	54 Passenger Bus for the 1 st 3 hours	\$205.78	\$6.87	\$212.65	\$55.00
FT-40	West Point, NY	54 Passenger Bus for the 1 st 3 hours	\$205.78	\$6.87	\$212.65	FT-20

LITIGATION/LEGAL

Any open Litigation/Legal items will be discussed during Executive Session.

CORRESPONDENCE

- Thank you note from Karen Kozlowski, regarding the Concert by Mr. Vincent

MISCELLANEOUS

- The High Point Regional High School District Organizational Chart is available for your review.
- The Board of Education office has received approval of the Long-Range Facilities Plan Amendment #2.
- Mr. Daniel Muller was chosen to receive the International Technology Educators Association (ITEA) Teachers Excellence Award.

PUBLIC COMMENTS

Edward Vander Berg expressed his approval for the paperless Board process.

Debbie Anderson inquired about the interim Curriculum Director.

Jon Tallamy spoke on the Outdoor Recreation Club

EXECUTIVE SESSION

Mr. Mearkle read the following:

WHEREAS, Chapter 231 P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive session under certain limited circumstances, and

WHEREAS, said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive and private session,

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the High Point Regional High School District that it does hereby determine that it is necessary to meet in executive session at this time to discuss negotiations and legal matters. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

A motion was made by Mr. Vander Berg, duly seconded by Mr. Luna, that the Board enter into executive session to discuss personnel and litigation at 7:57 pm. The motion unanimously carried by a voice vote.

EXECUTIVE
SESSION

A motion was made by Mr. Vander Berg, duly seconded by Mr. Rowan, that the Board adjourn from Executive Session and reconvene to regular session at 9:16 pm. The motion unanimously carried by a voice vote.

ADJOURN
EXECUTIVE
SESSION

MEMBERS PRESENT

Mr. Scott Mearkle, President
Mr. Thomas Case
Mr. Joseph Hoffmann
Mr. Joseph Luna
Mr. Harold Rowan, III
Mr. Edward Vander Berg

MEMBERS ABSENT

Mr. Garrett Link, Mr. Charles Musilli, III, and Mr. Walter Stumpf Jr


ADJOURNMENT

A motion was made by Mr. Vander Berg, duly seconded by Mr. Rowan, that the Board authorize the Board Attorney to move to file tenure charges for employee #10. The motion unanimously carried by a voice vote.

A motion was made by Mr. Vander Berg, duly seconded by Mr. Hoffmann, to adjourn the regular meeting at 9:20 pm. The motion unanimously carried by a voice vote.

ADJOURN
MEETING

Respectfully submitted,


Linda A. Alvarez
Board Secretary/ Business Administrator