

**BOARD OF EDUCATION  
HIGH POINT REGIONAL HIGH SCHOOL  
BOARD OF EDUCATION SPECIAL MEETING  
MINUTES  
December 12, 2011**

The Special Meeting of the Board of Education of the High Point Regional High School District was held on Monday, December 12, 2011 at 6:00 P.M. at the High Point Regional High School Board of Education Conference Room on Pidgeon Hill Road, Wantage, New Jersey.

**MEMBERS PRESENT**            Mr. Walter Stumpf Jr, President  
                                         Mr. Paul Derin  
                                         Mrs. Pamela Flynn  
                                         Mr. Joseph Hoffmann  
                                         Mr. Charles Musilli, III  
                                         Mr. Kenneth Nelson  
                                         Mr. Charlie Rolon, Jr.  
                                         Mr. Edward Vander Berg

**MEMBERS ABSENT**            Mr. Thomas Case

**Also Present:** Dr. John W. Hannum, Superintendent; Ms. Linda A. Alvarez, Business Administrator/ Board Secretary; Mr. Vincent Montanino, School Auditor and members of the public and High Point staff members.

Mr. Stumpf opened the meeting with the flag salute and the reading of the New Jersey Open Public Meetings Act Statement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advanced notice of and to attend the meetings of public bodies, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Augusta, Branchville, Lafayette, and Sussex Post Offices and notice sent to the New Jersey Herald, and the Clerk of the Boroughs of Branchville and Sussex and the Townships of Frankford, Lafayette and Wantage.

**MISSION STATEMENT**

High Point Regional High School, in partnership with faculty, family and community, is dedicated to the quest for individual excellence. By fostering high standards of achievement, we prepare students to become responsible and productive members of a diverse society.

**PUBLIC COMMENTS - AGENDA ITEMS ONLY**

None were heard.

**PRESENTATIONS:**

Mr. Joseph Hoffmann, Finance and Insurance Chairman, presented a power point District Finance Report and discussed the 2012-2013 budget preparation.

## PRESENTATIONS:

The school auditor, Vincent M. Montanino, RMA, PSA, provided an overview of the Comprehensive Annual Financial Report and Auditors' Management Report for the fiscal year ending June 30, 2011.

## ACTION ITEMS

### CURRICULUM AND INSTRUCTION

A motion was made by Mr. Musilli, duly seconded by Mr. Vander Berg, that the Board of Education approve the following:

RESOLVED, that the Board approve the Field Trips as listed in Attachment A-1.  
The motion unanimously carried by a voice vote.

### EXTRA CURRICULAR

A motion was made by Mr. Musilli, duly seconded by Mr. Vander Berg, that, upon recommendation of the Superintendent, the Board approve the following items:

RESOLVED, that the Board approve the appointment of Rebecca Fontaine as a volunteer Swim Coach for the 2011-2012 school year.  
The motion unanimously carried by a voice vote.

## POLICY

A motion was made by Mr. Musilli, duly seconded by Mr. Vander Berg, that the Board approve the following:

RESOLVED, that the Board approve the second reading of the following previously issued regulations:

- R 1240 Evaluation of Superintendent (M)
- R 1400 Job Descriptions (M)
- R 2431.1 Emergency Procedures for Athletic Practices and Competitions (M)
- R 2431.2 Medical Examination to Determine Fitness for Participation in Athletics (M)
- R 2431.4 Prevention and Treatment of Sports-Related Concussions and Head Injuries (M)
- R 2460 Special Education (M)
- R 2460.1 Special Education - Location, Identification, and Referral (M)
- R 2460.8 Special Education - Free and Appropriate Public Education (M)
- R 3160 Physical Examination (M)
- R 3221 Evaluation of Nontenured Teaching Staff Members (M)
- R 3222 Evaluation of Tenured Teaching Staff Members (M)
- R 5200 Attendance (M)
- R 5330 Administration of Medication (M)
- R 5410 Promotion and Retention (M)

**POLICY, cont.**

- R 5513 Care of School Property (M)
  - R 5600 Pupil Discipline/Code of Conduct (M)
  - R 6471 School District Travel Procedures (M)
  - R 7410 Maintenance and Repair (M) (for districts with two or less buildings)
  - R 7420 Handling and Disposal of Body Wastes and Fluids (M)
  - R 7420.1 Bloodborne Pathogen Exposure Control Plan (M)
  - R 7430 School Safety (M)
  - R 7650 School Vehicle Assignment, Use, Tracking, Maintenance, and Accounting (M)
  - R 8420 Emergency and Non-Fire Evacuation Plan (M)
  - R 8420.1 Fire and Fire Drills (M)
  - R 8420.2 Bomb Threats (M)
  - R 8420.4 Kidnapping (M)
  - R 8420.5 Asbestos Release (M)
  - R 8420.6 Accidents To and From School (M)
  - R 8420.7 Lockdown Procedures (M)
  - R 8420.10 Active Shooter (M)
  - R 8441 Care of Injured and Ill Persons (M)
  - R 8451 Control of Communicable Disease (M)
  - R 8462 Reporting Potentially Missing or Abused Children (M)
- The motions unanimously carried by a voice vote.

RESOLVED, that the Board approve the first reading of the following Regulations. (Attachment D-1)

- R 2460.9 Special Education – Transition from Early Intervention Programs to Preschool Programs
- R 2460.16 Special Education – Instructional Material to Blind or Print-disabled Pupils
- R 3223.1 Evaluation of Nontenured Administrators
- R 3223.2 Evaluation of Tenured Administrators
- R 4160 Physical Examination
- R 5860 Rules for Safety Patrol Members
- R 7420.2 Chemical Hygiene
- R 8420.3 Natural Disasters and Man-Made Catastrophes

RESOLVED, that the Board approve the first reading of the following revised policies. (Attachment D-2)

Policy 9180 School Volunteers

RESOLVED, that the Board approve the first reading of the following new policies. (Attachment D-3)

Policy 6472 Tuition Assistance

Policy 9181 Volunteer Athletic Coaches and Co-Curricular Activity Advisors/Assistants

The motions unanimously carried by a voice vote.

## **PUBLIC COMMENTS**

Mr. Daniel Muller, teacher, asked about the policy on fingerprints and how Board Members are reimbursed.

Mr. Stephen Peltier, teacher, asked about staff approval for background checks.

Ms. Deborah Anderson, asked for clarification on the number of staff members earning over \$80,000.

Mr. Gettler, Wantage community member, referenced the November 21, 2011 Board Meeting and the surplus at the end of June 2011. If there is a \$1,000,000 surplus each year why not reduce the total budget by \$1,000,000 and suggested that all sending district's defeat the budget.

Ms. Diane Snure, Wantage community member, asked what was the number of staff and teachers in 2006-07, 2010-2011 and 2012-13. She commented that the state does not always provide 30% funding on all projects. The Board clarified that the reference was to a specific project. She asked if High Point is negotiating with Montague. The Board responded that there is only discussion based on their interest.

Mr. Ronald Bassani, Wantage community member, asked what is the total capital reserve. The Board responded that it is \$1.8 million less \$600,000 for the window project. The current capital reserve is \$1.2 million. Mr. Vander Berg explained the need to have a balance in capital reserve for emergencies such as: the sewer plant, the well conditions, roofs. He asked about extraordinary aid as an addition to surplus and the callable insurance plan.

Mr. Gettler commented that the budget hearing did not discuss \$1 million only the \$600,000.

Mr. Thomas Gilmore, High Point staff, stated that the Board will realize a significant energy savings with the new windows and doors installed.

Mr. Stumpf thanked Mr. Hoffmann for the presentation.

## **BOARD MEMBER NON COMMITTEE REPORTS AND COMMENTS**

Mr. Stumpf spoke on the NJ School Boards recent resolution to revise Board Member fingerprinting regulations.

The Board gave an update on the Route 628 road repairs.

The Sussex County School Boards Meeting was held at High Point on December 5, 2011.

Mr. Stumpf wished all a happy holiday.

## **EXECUTIVE SESSION**

Mr. Stumpf read the following:

WHEREAS, Chapter 231 P.L. 1975, also know, as the Sunshine Law, authorizes a public body to meet in executive session under certain limited circumstances, and

**EXECUTIVE SESSION, cont.**

WHEREAS, said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive and private session,  
NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the High Point Regional High School District that it does hereby determine that it is necessary to meet in executive session at this time. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

A motion was made by Mr. Vander Berg, duly seconded by Mrs. Flynn, to enter into executive session to discuss Grievance and Negotiations at 7:15 pm. The motion unanimously carried by a voice vote.

A motion was made by Mr. Hoffmann, duly seconded by Mr. Musilli, that the Board adjourn from Executive Session and reconvene to regular session at 7:40 pm. The motion unanimously carried by a voice vote.

**MEMBERS PRESENT**


- Mr. Walter Stumpf Jr, President
- Mr. Paul Derin
- Mrs. Pamela Flynn
- Mr. Joseph Hoffmann
- Mr. Charles Musilli, III
- Mr. Kenneth Nelson
- Mr. Charlie Rolon, Jr.
- Mr. Edward Vander Berg

**MEMBERS ABSENT**                      Mr. Thomas Case

**ADJOURNMENT**

With no further action or discussion required of the High Point Regional High School Board of Education at this time, a motion was made by Mr. Musilli, seconded by Mr. Vander Berg, to adjourn the regular meeting at 7:42 pm. The motion unanimously carried by a voice vote.

Respectfully submitted,

  
Linda A. Alvarez  
Board Secretary/ Business Administrator

LAA:fw