

**BOARD OF EDUCATION
HIGH POINT REGIONAL HIGH SCHOOL
Sussex, NJ**

APPLICATION FOR USE OF SCHOOL BUILDING

_____ 20_____
(date of this application)

1. Name of Organization: _____

2. Name and address of the Sponsor: (This shall be the person responsible for enforcing the regulations of the Board of Education. He/She shall also be personally responsible for making all necessary arrangements with the school and shall sign the application).

Name and Address

3. Facility Requested: _____
Auditorium, Gymnasium, Classrooms, etc.

4. Specify any special equipment required: _____
PA System, Lighting, AV Equip., etc.

5. Purpose for which facilities are to be used: _____

6. Date(s) of Use: _____ Time: _____

_____ Time: _____

7. Est. Attendance: _____ (Security Guard is required for over 200 in attendance – the Organization will be billed for this service). Is admission to be charged? Yes No
Disposition of Proceeds: _____

8. Will you require additional police present? Yes No (See regulations)

9. Sponsor signifies that he or she has read and will abide by the regulations of the Board of Education for use of school facilities as herein and attached. The sponsor is responsible for the proper care and use of all school property. He shall be the first person admitted and the last person to leave. He shall be in attendance at all times during the occupancy of the buildings or grounds. Requirements – When user has finished with facilities check out with custodian who will initial this form.

AGREEMENT TO SAVE HARMLESS

For and in consideration of the Board of Education of the High Point Regional High School, in the County of Sussex and State of New Jersey, permitting us, the undersigned, to use school premises and facilities, we hereby agree to save harmless, the said Board of Education of the High Point Regional High School, from any and all claims, suits, liabilities, litigation or proceedings of any kind or nature, against said Board of Education of the High Point Regional High School, by reason of any injury, or alleged injury, damage, or alleged damage, sustained, or alleged to be sustained, by any person, firm, or corporation, arising out of the use of said premises and facilities, and we further agree to indemnify the Board of Education of the High Point Regional High School from and against all costs, counsel fees, expenses, and liabilities incurred as a result of any such claims or any action or proceeding brought thereon. Certificates of insurance must be furnished.

Signature of Sponsor

Telephone Number

FOR SCHOOL USE ONLY
Please indicate your approval – initial below

MR. YOUNGMAN..... _____

MR. TALLAMY..... _____

MR. CARTER..... _____

MRS. MEZIER/ADULT ED..... _____