

HIGH POINT REGIONAL HIGH SCHOOL

Sussex, New Jersey 07461

BOARD OF EDUCATION REGULAR MEETING

AGENDA

November 17, 2020

5:00 p.m. Open meeting and enter Executive Session (Remote meeting-see link below)

7:00 p.m. Public Session Resumes (Remote meeting which will allow for public participation-see link below)

<https://youtu.be/xxd6Yw775vo>

I. CALL TO ORDER

II. FLAG SALUTE

III. OPEN PUBLIC MEETINGS ACT STATEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advanced notice of, and to attend the meetings of public bodies, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, the Board of Education has caused notice of this meeting to be published by having the date, time, and place, thereof, posted at the Augusta, Branchville, and Sussex Post Offices, and notice sent to the New Jersey Herald, The Star-Ledger and the Clerk of the Boroughs of Branchville and Sussex and the townships of Frankford, Lafayette, and Wantage.

IV. MISSION STATEMENT

HIGH POINT REGIONAL HIGH SCHOOL, IN PARTNERSHIP WITH STAFF, FAMILY AND COMMUNITY, IS DEDICATED TO THE QUEST FOR INDIVIDUAL EXCELLENCE. BY FOSTERING HIGH STANDARDS OF ACHIEVEMENT, WE PREPARE STUDENTS TO BECOME RESPONSIBLE AND PRODUCTIVE MEMBERS OF A DIVERSE SOCIETY.

V. ROLL CALL

· Deborah Anderson	· Thomas Antcliff	· Joseph Corazza	· Wayne Dunn	· Dr. William Kehoe
· Spencer Arnold	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	
· Scott Ripley, Ed.D.	· Tina Palecek		# of Public ____	Quorum Yes No

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VI. EXECUTIVE SESSION

A motion will be made that the High Point Regional High School Board of Education enter Executive Session to **provide an update on legal, personnel & negotiations items** which are exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, Open Public Meetings Act. Any discussions held by the Board which need not remain confidential will be made public when appropriate. Minutes of the Executive Session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session, virtually, at the conclusion of the Executive Session. It is not anticipated that any action will be taken.

(ACTION) Motion by _____, seconded by _____

All in favor _____ Time: _____ pm

VII. MOTION TO RETURN TO PUBLIC SESSION

(ACTION) Motion by _____, seconded by _____

All in favor _____ Time: _____ pm

VIII. UNFINISHED BUSINESS

IX. APPROVAL OF MINUTES

Regular Meeting Minutes -

October 27, 2020

Executive Session Minutes -

October 27, 2020

(ACTION) Motion by _____, seconded by _____

DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Joseph Corazza	· Wayne Dunn	· Dr. William Kehoe
· Spencer Arnold	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

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X. PUBLIC COMMENTS - AGENDA ITEMS ONLY (Name and Address)

In accordance with the Open Public Meeting Act, we will open the public comments (for agenda items only) at this time. Each speaker should state his/her name and address. You will have three (3) minutes to address the Board, which will be timed by the Board President or designee. We will limit this section to no longer than 45 minutes. Please be respectful and mindful that your comments are being recorded.

XI. PRESENTATIONS

STUDENT COUNCIL

Eliza Lauver, Speaker of the House, will update the Board on the activities of the Student Council.

HPEA

Ms. Carla Mancuso, HPEA President, will update the Board of Education on HPEA items.

Principal's Report/Athletics

Mr. Jonathan Tallamy will update the Board on high school matters.

Curriculum and Instruction

Mr. Seamus Campbell will present to the Board on the NJQSAC District Performance Review as well as matters related to curriculum and instruction.

XII. OTHER BUSINESS

1. Discussion about reopening school.

XIII. ACTION ITEMS

A. CURRICULUM, INSTRUCTION AND TECHNOLOGY

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1. The **Faculty Attendance** rate for October is 97.6%. (Attachment A-1)
2. The **Student Attendance** rate for October is 96.5%. (Attachment A-2)
3. Enclosed in a copy of the **Suspension Report** for October. (Attachment A-3)
4. It is recommended by the Superintendent that the Board of Education approves the **Harassment, Intimidation and Bullying Report** for the period October 27, 2020 through November 17, 2020. (Attachment A-4).

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Joseph Corazza	· Wayne Dunn	· Dr. William Kehoe
· Spencer Arnold	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

5. It is recommended by the Superintendent that the Board of Education recognizes there are no **curricular field trips** listed on the attached roster. (Attachment A-5)

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Joseph Corazza	· Wayne Dunn	· Dr. William Kehoe
· Spencer Arnold	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

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6. It is recommended by the Superintendent that the Board of Education approves the **Professional Development** activities as listed on the attached roster. (Attachment A-6)

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Joseph Corazza	· Wayne Dunn	· Dr. William Kehoe
· Spencer Arnold	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

7. It is recommended by the Superintendent that the Board of Education approves the **NJQSAC District Performance Review - School Year 2020-2021**. (Attachment A-7)

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Joseph Corazza	· Wayne Dunn	· Dr. William Kehoe
· Spencer Arnold	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

B. PERSONNEL

1. It is recommended by the Superintendent that the Board of Education approves Jennifer Smalley as a **Substitute Teacher** for the 2020-2021 School Year, pending receipt of all required paperwork.

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

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· Deborah Anderson	· Thomas Antcliff	· Joseph Corazza	· Wayne Dunn	· Dr. William Kehoe
· Spencer Arnold	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

C. EXTRA-CURRICULAR

- It is recommended by the Superintendent that the Board of Education approves the individuals listed below as **volunteers** for the fall play and spring musical during the 2020-2021 School Year. They have already been cleared by High Point's Director of Safety and Security.

Christine Cairns
Lisa Schmitt
Peter Schmitt

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Joseph Corazza	· Wayne Dunn	· Dr. William Kehoe
· Spencer Arnold	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

- It is recommended by the Superintendent that the Board of Education approves the following **Extra Curricular appointments** for the 2020-2021 School Year:

Position	Name	Long Elg.	Service	Step	Base	Long.	Total
Head Girls Basketball Coach	*Lawrence Gomez	N	0	5	\$9,410.00	N/A	\$9,410.00
Assistant Boys Basketball Coach	Seamus Campbell	Y	21	5	\$6,225.00	\$1,300.00	\$7,525.00

*Pending receipt of all required paperwork.

(ACTION) Motion by _____, seconded by _____

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DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Joseph Corazza	· Wayne Dunn	· Dr. William Kehoe
· Spencer Arnold	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

3. It is recommended by the Superintendent that the Board of Education approves the establishment of a **Virtual Chess Club**, with Kathryn Goodman as the volunteer advisor for the 2020-2021 School Year.

(ACTION) Motion by _____, seconded by _____

DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Joseph Corazza	· Wayne Dunn	· Dr. William Kehoe
· Spencer Arnold	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

D. POLICY

1. It is recommended by the Superintendent that the Board of Education approves the **second reading** of the following new policies and regulations:

Attachment D-1.a	Policy 1648.03	Restart & Recovery - Full-Time Remote Instruction
Attachment D-1.b	Policy 5330.05	Seizure Action Plan
Attachment D-1.c	Reg. 5330.05	Seizure Action Plan
Attachment D-1.d	Policy 6470.01	Electronic Funds Transfer & Claimant Certification
Attachment D-1.e	Reg 6470.01	Electronic Funds Transfer & Claimant Certification

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(ACTION) Motion by _____, seconded by _____

DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Joseph Corazza	· Wayne Dunn	· Dr. William Kehoe
· Spencer Arnold	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

E. NEGOTIATIONS

F. BUILDINGS & GROUNDS

1. It is recommended that the Board of Education allows **Sparta Ecumenical Food Pantry** to store and distribute prepared/packaged Thanksgiving meals to members of our community who are in need on November 24, 2020 from 3:00pm - 5:30 pm. As this will benefit our district's families, we are waiving any fees associated with use of the building

(ACTION) Motion by _____, seconded by _____

DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Joseph Corazza	· Wayne Dunn	· Dr. William Kehoe
· Spencer Arnold	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

G. FINANCE

1. It is recommended that the Board of Education **accepts the Report of the Board Secretary/Business Administrator** for the month of October, 2020. (Attachment G-1)

(ACTION) Motion by _____, seconded by _____

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DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Joseph Corazza	· Wayne Dunn	· Dr. William Kehoe
· Spencer Arnold	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

2. It is recommended that the Board of Education **accepts the Report of the Treasurer** for the month of October, 2020. (Attachment G-2)

We hereby certify, pursuant to N.J.A.C. 6A:23-2.11 (c)3, that as of the date of the Board Secretary's Monthly Financial Reports, no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11 (a).

(ACTION) Motion by _____, seconded by _____

DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Joseph Corazza	· Wayne Dunn	· Dr. William Kehoe
· Spencer Arnold	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

3. It is recommended that the Board of Education approves the **Report of Transfers and the Minimum Expense Transfer Report** for the month of October, 2020. (Attachment G-3a and G-3b)

(ACTION) Motion by _____, seconded by _____

DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Joseph Corazza	· Wayne Dunn	· Dr. William Kehoe
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·Spencer Arnold	·Patricia Nugent	·LeeAnn Smith	· Gayle Tidona
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4. It is recommended that the Board of Education approves for **payment** the attached schedule of audited bills, dated November 17, 2020. (Attachment G-4)

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Joseph Corazza	· Wayne Dunn	·Dr. William Kehoe
·Spencer Arnold	·Patricia Nugent	·LeeAnn Smith	· Gayle Tidona	

5. It is recommended that the Board of Education accepts the **Adult Education, Agency Account, Athletic Account, Cafeteria Account, Principal's Petty Cash Account, Scholarship Account, School Store Account and Student Activities** for the month of October, 2020. (Attachment G-5)

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Joseph Corazza	· Wayne Dunn	·Dr. William Kehoe
·Spencer Arnold	·Patricia Nugent	·LeeAnn Smith	· Gayle Tidona	

6. BE IT RESOLVED, that the Board of Education accepts the donations listed below:

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Donor	Recipient	Amount/Value	Intended Use
Nick Boyle	Football Team	\$4,375.00 Est. Value	Cleats for 2020 Season
Kiwanis Club of Sussex	HP Food Pantry	\$ 250.00	Replenishment
Harold Pellow & Assoc.	Field Hockey Team	\$ 768.49 Est. Value	10 Player Masks
A Meal for Amiel	HP Food Pantry	\$5,000.00	Replenishment
A Meal for Amiel	Media Center	\$2,000.00	Zen Zone
A Meal for Amiel	History Department	\$2,000.00	Stand Up Against Hate
Schoolcraft Studios	Yearbook	\$2,000.00 Rebate check	Cover cost to ship directly to homes
Mrs. LeeAnn Smith	HP Lacrosse Teams	\$100.00 Est. Value	Lacrosse Sticks

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Joseph Corazza	· Wayne Dunn	· Dr. William Kehoe
· Spencer Arnold	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

7. It is recommended that the Board of Education approves and authorizes the execution of the following **tuition contracts** between High Point Regional High School (sending) and the following districts and related information:

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DISTRICT/INSTITUTION	STUDENT	TIME FRAME	TUITION COST
Kittatinny Regional High School	Homeless	2020-2021 School Year. Effective September 1, 2020	\$20,817.00

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Joseph Corazza	· Wayne Dunn	· Dr. William Kehoe
· Spencer Arnold	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

H. TRANSPORTATION

- It is recommended that the Board, upon recommendation of the Superintendent, approves and authorizes the execution of the following Joint Transportation Agreements for transportation for the 2020 – 2021 School Year:

Host – Vernon Township Bd of Education

Joiner – High Point Regional High School

Total - \$900.00

Route #	Destination	Start Date	End Date	# of Host Students	# of Joiner Students	Joiner Cost
VT4	Sussex County Technical School	9/1/20	6/30/21	37	1	\$900.00

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

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· Deborah Anderson	· Thomas Antcliff	· Joseph Corazza	· Wayne Dunn	· Dr. William Kehoe
· Spencer Arnold	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

2. It is recommended that the Board, upon recommendation of the Superintendent, approves and authorizes the execution of the following Joint Transportation Agreements for transportation for the 2020 – 2021 School Year:

Host – Kittatinny Regional High School

Joiner – High Point Regional High School

Total - \$1,000.00

Route #	Destination	Start Date	End Date	# of Host Students	# of Joiner Students	Joiner Cost
K-16	Kittatinny Regional High School	9/1/20	6/30/21	30	1	\$1,000.00

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Joseph Corazza	· Wayne Dunn	· Dr. William Kehoe
· Spencer Arnold	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

3. It is recommended that the Board, upon recommendation of the Superintendent, approves the following completed Bus Evacuation Drills for the 2020-2021 school year:

High Point Regional High School completed their first annual School Bus Evacuation Drill on Thursday, October 22, 2020 for Cohort A students and on Friday, October 23, 2020 for Cohort B students. A rear door evacuation drill was held in the front of the school from 7:05 am – 7:30 am for the following routes: 2, 3, 4, 5,

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7, 8, 11, 12, 13, 14, 15, 16, 17, 18, 20, 23, 24, 25, M-HP-1 & M-HP-2.
This completes our first bus evacuation requirement for the
2020-2021 school year.

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Joseph Corazza	· Wayne Dunn	· Dr. William Kehoe
· Spencer Arnold	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

I. LONG TERM PLANNING

J. LEGAL

XIV. CORRESPONDENCE

XV. MISCELLANEOUS

- **SCHOOL BOARD MANDATED TRAINING**

Please contact the Board Office if you need to be scheduled.

XVI. PUBLIC COMMENTS (Name and Address)

XVII. NON COMMITTEE BOARD MEMBER REPORTS/COMMENTS

XVIII. OTHER BUSINESS

1. For the purpose of public disclosure and in accordance with the Open Public Records Act (OPRA) the High Point Regional High School Board Office has received and responded to the following OPRA requests over the past month. [The Board will continue to

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provide this information on a monthly basis]:

Date Rec'd	Date Sent	From	Request	Total Time Required	Legal Fees	Total Dist Cost Est
10/26/20	11/3/20	Montague School	Monthly tuition bills starting school year 2014/15	6.0 hours	0	\$407.95

Note: Regular OPRA requests require a response within 7 business days

XIX. ADJOURNMENT

(ACTION) Motion by _____, seconded by _____

All in favor _____ Time: _____ pm

SDR:lk

11/11/2020