

HIGH POINT REGIONAL HIGH SCHOOL

Sussex, New Jersey 07461

BOARD OF EDUCATION REGULAR MEETING

AGENDA

December 15, 2020

6:00 p.m. Open meeting and enter Executive Session (Remote meeting-see link below)

7:00 p.m. Public Session Resumes (Remote meeting which will allow for public participation-see link below)

<https://youtu.be/TkmDle3nDGk>

I. CALL TO ORDER

II. FLAG SALUTE

III. OPEN PUBLIC MEETINGS ACT STATEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advanced notice of, and to attend the meetings of public bodies, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, the Board of Education has caused notice of this meeting to be published by having the date, time, and place, thereof, posted at the Augusta, Branchville, and Sussex Post Offices, and notice sent to the New Jersey Herald, The Star-Ledger and the Clerk of the Boroughs of Branchville and Sussex and the townships of Frankford, Lafayette, and Wantage.

IV. MISSION STATEMENT

HIGH POINT REGIONAL HIGH SCHOOL, IN PARTNERSHIP WITH STAFF, FAMILY AND COMMUNITY, IS DEDICATED TO THE QUEST FOR INDIVIDUAL EXCELLENCE. BY FOSTERING HIGH STANDARDS OF ACHIEVEMENT, WE PREPARE STUDENTS TO BECOME RESPONSIBLE AND PRODUCTIVE MEMBERS OF A DIVERSE SOCIETY.

V. ROLL CALL

· Deborah Anderson	· Thomas Antcliff	· Joseph Corazza	· Wayne Dunn	· Dr. William Kehoe
· Spencer Arnold	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	
· Scott Ripley, Ed.D.	· Tina Palecek		# of Public ____	Quorum Yes No

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VI. EXECUTIVE SESSION

A motion will be made that the High Point Regional High School Board of Education enter Executive Session to **provide an update on legal, personnel & negotiations items** which are exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, Open Public Meetings Act. Any discussions held by the Board which need not remain confidential will be made public when appropriate. Minutes of the Executive Session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session, virtually, at the conclusion of the Executive Session. It is not anticipated that any action will be taken.

(ACTION) Motion by _____, seconded by _____

All in favor _____ Time: _____ pm

VII. MOTION TO RETURN TO PUBLIC SESSION

(ACTION) Motion by _____, seconded by _____

All in favor _____ Time: _____ pm

VIII. UNFINISHED BUSINESS

IX. APPROVAL OF MINUTES

Regular Meeting Minutes -
Executive Session Minutes -

November 17, 2020
November 17, 2020

(ACTION) Motion by _____, seconded by _____

DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Joseph Corazza	· Wayne Dunn	· Dr. William Kehoe
· Spencer Arnold	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

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X. PUBLIC COMMENTS - AGENDA ITEMS ONLY (Name and Address)

In accordance with the Open Public Meeting Act, we will open the public comments (for agenda items only) at this time. Each speaker should state his/her name and address. You will have three (3) minutes to address the Board, which will be timed by the Board President or designee. We will limit this section to no longer than 45 minutes. Please be respectful and mindful that your comments are being recorded.

XI. PRESENTATIONS

Dr. Ripley will present a service plaque to the High Point Regional High School Board member who will be leaving the Board of Education in January. Thank you Mr. Thomas Antcliff, representing Sussex, for your commitment to the High Point school district.

STUDENT COUNCIL

Eliza Lauver, Speaker of the House, will update the Board on the activities of the Student Council.

HPEA

Ms. Carla Mancuso, HPEA President, will update the Board of Education on HPEA items.

Principal's Report/Athletics

Mr. Jonathan Tallamy will update the Board on high school matters.

Curriculum and Instruction

Mr. Seamus Campbell will present to the Board on the matters related to curriculum and instruction.

XII. OTHER BUSINESS

1. Discussion about reopening school.

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2. It is recommended by the Superintendent that the Board approves the 2021 High Point Regional High School District Board of Education Reorganization meeting for 6:00 PM, Tuesday, January 5, 2021, and will be held virtually.

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Joseph Corazza	· Wayne Dunn	· Dr. William Kehoe
· Spencer Arnold	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

XIII. ACTION ITEMS

A. CURRICULUM, INSTRUCTION AND TECHNOLOGY

1. The **Faculty Attendance** rate for November is 97.5%. (Attachment A-1)
2. The **Student Attendance** rate for November is 96.4%. (Attachment A-2)
3. Enclosed in a copy of the **Suspension Report** for November. (Attachment A-3)
4. It is recommended by the Superintendent that the Board of Education approves the **Harassment, Intimidation and Bullying Report** for the period November 17, 2020 through December 15, 2020. (Attachment A-4).

(ACTION) Motion by _____, seconded by _____
DISCUSSION

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Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Joseph Corazza	· Wayne Dunn	· Dr. William Kehoe
· Spencer Arnold	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

5. It is recommended by the Superintendent that the Board of Education recognizes there are no **curricular field trips** listed on the attached roster. (Attachment A-5)

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Joseph Corazza	· Wayne Dunn	· Dr. William Kehoe
· Spencer Arnold	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

6. It is recommended by the Superintendent that the Board of Education approves the **Professional Development** activities as listed on the attached roster. (Attachment A-6)

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Joseph Corazza	· Wayne Dunn	· Dr. William Kehoe
· Spencer Arnold	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

7. It is recommended by the Superintendent that the Board of Education approves Student #2200915 to complete an **internship with Sussex Rural Electric Cooperative** from January 2021 through June 2021.

(ACTION) Motion by _____, seconded by _____
DISCUSSION

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Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Joseph Corazza	· Wayne Dunn	· Dr. William Kehoe
· Spencer Arnold	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

B. PERSONNEL

1. It is recommended by the Superintendent that the Board of Education accepts, with regret, the **retirement** notification of **Gary Dutko**, Business Technology Teacher, effective January 1, 2021.

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Joseph Corazza	· Wayne Dunn	· Dr. William Kehoe
· Spencer Arnold	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

2. It is recommended by the Superintendent that the Board of Education approves an **FMLA/extended sick leave** to employee 1049, effective January 6, 2021, for an approximate 8 week period or until released to work by the employee's physician.

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Joseph Corazza	· Wayne Dunn	· Dr. William Kehoe
· Spencer Arnold	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

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C. EXTRA-CURRICULAR

1. It is recommended by the Superintendent that the Board of Education accepts the **resignation** of Colleen Fox as an Assistant Softball Coach for the 2020/2021 School Year.

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Joseph Corazza	· Wayne Dunn	· Dr. William Kehoe
· Spencer Arnold	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

2. It is recommended by the Superintendent that the Board of Education approves the following **Extra Curricular appointments** for the 2020-2021 School Year:

Position	Name	Long Elg.	Service	Step	Base	Long.	Total
Assistant Boys Tennis Coach	Dave Ruppert	N	0	2	\$4,400.00	N/A	\$4,400.00
Assistant Girls Basketball Coach	Jon Tallamy	N	7	5	\$6,225.00	N/A	\$6,225.00

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Joseph Corazza	· Wayne Dunn	· Dr. William Kehoe
· Spencer Arnold	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

D. POLICY

1. It is recommended by the Superintendent that the Board of Education approves the **first** reading of the following new policy:

Attachment D-1 Bylaw 0164.6 Remote Public Board

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Meetings During a Declared
Emergency

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Joseph Corazza	· Wayne Dunn	· Dr. William Kehoe
· Spencer Arnold	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

E. NEGOTIATIONS

F. BUILDINGS & GROUNDS

1. It is recommended that the Board of Education

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Joseph Corazza	· Wayne Dunn	· Dr. William Kehoe
· Spencer Arnold	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

G. FINANCE

1. It is recommended that the Board of Education **accepts the Report of the Board Secretary/Business Administrator** for the month of November, 2020. (Attachment G-1)

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Joseph Corazza	· Wayne Dunn	· Dr. William Kehoe
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·Spencer Arnold	·Patricia Nugent	·LeeAnn Smith	· Gayle Tidona
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2. It is recommended that the Board of Education **accepts the Report of the Treasurer** for the month of November, 2020. (Attachment G-2)

We hereby certify, pursuant to N.J.A.C. 6A:23-2.11 (c)3, that as of the date of the Board Secretary's Monthly Financial Reports, no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11 (a).

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Joseph Corazza	· Wayne Dunn	· Dr. William Kehoe
· Spencer Arnold	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

3. It is recommended that the Board of Education approves the **Report of Transfers and the Minimum Expense Transfer Report** for the month of November, 2020. (Attachment G-3a and G-3b)

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Joseph Corazza	· Wayne Dunn	· Dr. William Kehoe
· Spencer Arnold	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

4. It is recommended that the Board of Education approves for **payment** the attached schedule of audited bills, dated December 15, 2020. (Attachment G-4)

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(ACTION) Motion by _____, seconded by _____

DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Joseph Corazza	· Wayne Dunn	· Dr. William Kehoe
· Spencer Arnold	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

5. It is recommended that the Board of Education accepts the **Adult Education, Agency Account, Athletic Account, Cafeteria Account, Principal's Petty Cash Account, Scholarship Account, School Store Account and Student Activities** for the month of November, 2020. (Attachment G-5)

(ACTION) Motion by _____, seconded by _____

DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Joseph Corazza	· Wayne Dunn	· Dr. William Kehoe
· Spencer Arnold	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

6. It is recommended that the Board of Education approves **mileage reimbursement** for required work related travel, authorized and approved by the Superintendent and the Business Administrator, at \$.35 per mile, retroactive to July 1, 2020.

(ACTION) Motion by _____, seconded by _____

DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Joseph Corazza	· Wayne Dunn	· Dr. William Kehoe
· Spencer Arnold	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

7. It is recommended that the Board of Education approve the retroactive **agreement** between the High Point Board of Education and the Middlesex Educational Services Commission (MESCC). This agreement

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authorizes the MESC to negotiate energy rates on behalf of the High Point Board of Education in effort to secure the lowest costs for energy. The effective date of this agreement will be March 1, 2020.

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Joseph Corazza	· Wayne Dunn	· Dr. William Kehoe
· Spencer Arnold	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

8. It is recommended that the Board of Education appoints Tina M. Palecek, Business Administrator/Board Secretary of High Point Regional High School as the School Alliance Insurance Fund Commissioner. Be it further resolved that a copy of this resolution will be forwarded to the School Alliance Fund.

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Joseph Corazza	· Wayne Dunn	· Dr. William Kehoe
· Spencer Arnold	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

9. It is recommended that the Board of Education approve the **disposal** of the following swim team accessories which are outdated and in disrepair:

27 black and red warm-up jackets
30 black pants

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

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· Deborah Anderson	· Thomas Antcliff	· Joseph Corazza	· Wayne Dunn	· Dr. William Kehoe
· Spencer Arnold	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

10. It is recommended that the Board of Education approve the **disposal/recycling** of IT Department items that are obsolete or in disrepair as listed on Attachment G-6.

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Joseph Corazza	· Wayne Dunn	· Dr. William Kehoe
· Spencer Arnold	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

11. BE IT RESOLVED, that the Board of Education gratefully accepts the donations listed below:

Donor	Recipient	Amount/Value	Intended Use
United Methodist Church	Food Pantry	\$500.00	Replenishment

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Joseph Corazza	· Wayne Dunn	· Dr. William Kehoe
· Spencer Arnold	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

12. It is recommended that the Board of Education approves and authorizes the execution of the following **tuition contracts** between High Point Regional High School (sending) and the following districts and related information:

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DISTRICT/INSTITUTION	STUDENT	TIME FRAME	TUITION COST
Central Park School Ed Services of Morris County	2301025 ID: 8668712770	2020-2021 School Year effective September 1, 2020	\$75,340.00 Additional Therapy: \$2,109.00 Personal Aide: \$32,185.00

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Joseph Corazza	· Wayne Dunn	· Dr. William Kehoe
· Spencer Arnold	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

H. TRANSPORTATION

1. It is recommended that the Board, upon recommendation of the Superintendent, approves and authorizes the execution of the following Quoted Contract which has been adjusted to correct the number of days and total route cost for the transportation of a student for the 2020 – 2021 School Year:

D.W. Clark & Sons, Inc.
September 1, 2020 - June 30, 2021
HPQ-2001

Route #	Destination	2020-21 Per Diem Route Cost	# of days	+/- Adj Per Mile	Per Diem Aide	2020-21 Total Per Diem	2020-21 Total Route Cost
HPQ-2001	Newton Medical Center	\$144.00	136	\$2.00	N/A	\$144.00	\$19,584.00

(ACTION) Motion by _____, seconded by _____

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DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Joseph Corazza	· Wayne Dunn	· Dr. William Kehoe
· Spencer Arnold	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

2. It is recommended that the Board, upon recommendation of the Superintendent, approves and authorizes the execution of the following Joint Transportation Agreement for transportation for the 2020 – 2021 School Year:

Host – High Point Regional High School

Joiner – Wallkill Valley Regional High School

Total - \$19,930.24

Route #	Destination	Start Date	End Date	# of Host Students	# of Joiner Students	Joiner Cost
E-0205	Chancellor Academy	11/2/20	6/30/21	0	1	\$19,930.24

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Thomas Antcliff	· Joseph Corazza	· Wayne Dunn	· Dr. William Kehoe
· Spencer Arnold	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

I. LONG TERM PLANNING

J. LEGAL

XIV. CORRESPONDENCE

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XV. MISCELLANEOUS

- **SCHOOL BOARD MANDATED TRAINING**
Please contact the Board Office if you need to be scheduled.

XVI. PUBLIC COMMENTS (Name and Address)

XVII. NON COMMITTEE BOARD MEMBER REPORTS/COMMENTS

XVIII. OTHER BUSINESS

1. For the purpose of public disclosure and in accordance with the Open Public Records Act (OPRA) the High Point Regional High School Board Office has received and responded to the following OPRA requests over the past month. [The Board will continue to provide this information on a monthly basis]:

Date Rec'd	Date Sent	From	Request	Total Time Required	Legal Fees	Total Dist Cost Est
11/17/2020	11/25/2020	Mr. W. Gettler	ASSA reports submitted to the NJDOE from 2016 - 2020. Total 13 pages of information	3-Hours	00.00	\$194.00

Note: Regular OPRA requests require a response within 7 business days

XIX. ADJOURNMENT

(ACTION) Motion by _____, seconded by _____

All in favor _____ Time: _____ pm

SDR:lk

12/10/2020