

HIGH POINT REGIONAL HIGH SCHOOL

Sussex, New Jersey 07461

BOARD OF EDUCATION REGULAR MEETING

AGENDA

January 26, 2021

5:00 p.m. Public Session Begins (Remote NJSBA Training Session-see link below)

6:00 p.m. Open meeting and enter Executive Session (Remote meeting-see link below)

7:00 p.m. Public Session Resumes (Remote meeting which will allow for public participation-see link below)

<https://youtu.be/BGDmzmzK5hY>

I. CALL TO ORDER

II. FLAG SALUTE

III. OPEN PUBLIC MEETINGS ACT STATEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advanced notice of, and to attend the meetings of public bodies, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, the Board of Education has caused notice of this meeting to be published by having the date, time, and place, thereof, posted at the Augusta, Branchville, and Sussex Post Offices, and notice sent to the New Jersey Herald, The Advertiser North and the Clerk of the Boroughs of Branchville and Sussex and the townships of Frankford, Lafayette, and Wantage.

IV. MISSION STATEMENT

HIGH POINT REGIONAL HIGH SCHOOL, IN PARTNERSHIP WITH STAFF, FAMILY AND COMMUNITY, IS DEDICATED TO THE QUEST FOR INDIVIDUAL EXCELLENCE. BY FOSTERING HIGH STANDARDS OF ACHIEVEMENT, WE PREPARE STUDENTS TO BECOME RESPONSIBLE AND PRODUCTIVE MEMBERS OF A DIVERSE SOCIETY.

V. ROLL CALL

· Deborah Anderson	· Spencer Arnold	· Joseph Corazza	· Wayne Dunn	· Dr. William Kehoe
· Richard Klein	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	
· Scott Ripley, Ed.D.	· Tina Palecek		# of Public ___	Quorum Yes No

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VI. EXECUTIVE SESSION

A motion will be made that the High Point Regional High School Board of Education enter Executive Session to **provide an update on legal, personnel & negotiations items** which are exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, Open Public Meetings Act. Any discussions held by the Board which need not remain confidential will be made public when appropriate. Minutes of the Executive Session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session, virtually, at the conclusion of the Executive Session. It is not anticipated that any action will be taken.

(ACTION) Motion by _____, seconded by _____

All in favor _____ Time: _____ pm

VII. MOTION TO RETURN TO PUBLIC SESSION

(ACTION) Motion by _____, seconded by _____

All in favor _____ Time: _____ pm

VIII. UNFINISHED BUSINESS

IX. APPROVAL OF MINUTES

Regular Meeting Minutes -	December 15, 2020
Reorganization Meeting Minutes -	January 5, 2021
Executive Session Minutes -	January 5, 2021

(ACTION) Motion by _____, seconded by _____

DISCUSSION

Roll Call Vote

· Deborah Anderson	· Spencer Arnold	· Joseph Corazza	· Wayne Dunn	· Dr. William Kehoe
· Richard Klein	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

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X. PUBLIC COMMENTS - AGENDA ITEMS ONLY (Name and Address)

In accordance with the Open Public Meeting Act, we will open the public comments (for agenda items only) at this time. Each speaker should state his/her name and address. You will have three (3) minutes to address the Board, which will be timed by the Board President or designee. We will limit this section to no longer than 45 minutes. Please be respectful and mindful that your comments are being recorded.

XI. PRESENTATIONS

STUDENT COUNCIL

Eliza Lauver, Speaker of the House, will update the Board on the activities of the Student Council.

HPEA

Ms. Carla Mancuso, HPEA President, will update the Board of Education on HPEA items.

Principal's Report/Athletics

Mr. Jonathan Tallamy will update the Board on high school matters and will recognize and present to the Board the High Point Regional High School Governor's Educator of the Year Program recipients:

- Kristen Jaccodine, Educational Service Professional of the Year
- Liana Hennings, Governor's Educator of the Year

Curriculum and Instruction

Mr. Seamus Campbell will present to the Board on the matters related to curriculum and instruction.

XII. OTHER BUSINESS

1. Discussion about reopening school.

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XIII. ACTION ITEMS

A. CURRICULUM, INSTRUCTION AND TECHNOLOGY

1. The **Faculty Attendance** rate for December is 98%. (Attachment A-1)
2. The **Student Attendance** rate for December is 95.6%. (Attachment A-2)
3. Enclosed in a copy of the **Suspension Report** for December. (Attachment A-3)
4. It is recommended by the Superintendent that the Board of Education approves the **Harassment, Intimidation and Bullying Report** for the period December 15, 2020 through January 26, 2021. (Attachment A-4).

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Spencer Arnold	· Joseph Corazza	· Wayne Dunn	· Dr. William Kehoe
· Richard Klein	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

5. It is recommended by the Superintendent that the Board of Education recognizes there are no **curricular field trips** listed on the attached roster. (Attachment A-5)
6. It is recommended by the Superintendent that the Board of Education approves the **Professional Development** activities as listed on the attached roster. (Attachment A-6)

(ACTION) Motion by _____, seconded by _____

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DISCUSSION

Roll Call Vote

· Deborah Anderson	· Spencer Arnold	· Joseph Corazza	· Wayne Dunn	· Dr. William Kehoe
· Richard Klein	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

7. It is recommended by the Superintendent that the Board of Education approves the **revised** 2020/2021 School Year calendar which reflects a tentative last day of June 14, 2021 due to an emergency snow closing on December 17, 2020. (Attachment A-7)

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Spencer Arnold	· Joseph Corazza	· Wayne Dunn	· Dr. William Kehoe
· Richard Klein	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

8. It is recommended by the Superintendent that the Board of Education approves the **2021-2022 Program of Study**. (Attachment A-8 Link [2021-2022 Program of Study](#))

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Spencer Arnold	· Joseph Corazza	· Wayne Dunn	· Dr. William Kehoe
· Richard Klein	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

9. BE IT RESOLVED, that the Board accepts the automatic **NJSAC waiver** for a period of three years (2021-2024) as High Point Regional High School is determined to be a High Performing district during the prior NJSAC monitoring cycle in 2017-18.

(ACTION) Motion by _____, seconded by _____
DISCUSSION

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Roll Call Vote

· Deborah Anderson	· Spencer Arnold	· Joseph Corazza	· Wayne Dunn	· Dr. William Kehoe
· Richard Klein	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

B. PERSONNEL

1. It is recommended by the Superintendent that the Board of Education approves an **extended sick leave of absence** to employee #827, effective February 24, 2021 to May 24, 2021 or until released to return to work.

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Spencer Arnold	· Joseph Corazza	· Wayne Dunn	· Dr. William Kehoe
· Richard Klein	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

2. It is recommended by the Superintendent that the Board of Education approves **Emily Fulton** as a **Student Teacher** through William Paterson University, to complete her clinical field experience, for the remainder of the 2020-2021 School Year, pending receipt of all required paperwork. Mrs. Kelly Shenise will serve as Ms. Fulton's cooperating teacher.

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Spencer Arnold	· Joseph Corazza	· Wayne Dunn	· Dr. William Kehoe
· Richard Klein	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

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<https://youtu.be/BGDmzmzK5hY>

3. It is recommended by the Superintendent that the Board of Education approves Christopher Dexter as the district **Bridge Year Liaison**, for the remainder of the 2020/2021 School Year.

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Spencer Arnold	· Joseph Corazza	· Wayne Dunn	· Dr. William Kehoe
· Richard Klein	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

4. It is recommended by the Superintendent that the Board of Education approves the following individuals as **Substitutes** for the remainder of the 2020/2021 School Year, pending receipt of all required paperwork:

Edna Cooney (Substitute Teacher)
Lisa Curry (Substitute Secretary & Teacher)
Kurt Walton (Substitute Teacher)

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Spencer Arnold	· Joseph Corazza	· Wayne Dunn	· Dr. William Kehoe
· Richard Klein	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

C. EXTRA-CURRICULAR

1. It is recommended by the Superintendent that the Board of Education approves the following individuals as **volunteer advisors** for the National Mathematics Honor Society, Mu Alpha Theta Chapter, for the 2020/2021 School Year:

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<https://youtu.be/BGDmzmzK5hY>

Justine Riegel
Ann Yaccarino

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Spencer Arnold	· Joseph Corazza	· Wayne Dunn	· Dr. William Kehoe
· Richard Klein	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

2. It is recommended by the Superintendent that the Board of Education accepts the **resignation** of Gary Dutko as Assistant Track Coach, effective immediately.

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Spencer Arnold	· Joseph Corazza	· Wayne Dunn	· Dr. William Kehoe
· Richard Klein	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

3. It is recommended by the Superintendent that the Board of Education approves the following **Extra Curricular appointments** for the 2020-2021 School Year:

Position	Name	Long Elg.	Service	Step	Base	Long.	Total
Assistant Softball Coach	John Gardner	N	16	5	\$5,845.00	N/A	\$5,845.00

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Spencer Arnold	· Joseph Corazza	· Wayne Dunn	· Dr. William Kehoe
· Richard Klein	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

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<https://youtu.be/BGDmdmzK5hY>

4. It is recommended by the Superintendent that the Board of Education approves Eric Carlson as a **volunteer** swim coach for the 2020/2021 swim season, pending receipt of all required paperwork.

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Spencer Arnold	· Joseph Corazza	· Wayne Dunn	· Dr. William Kehoe
· Richard Klein	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

D. POLICY

1. It is recommended by the Superintendent that the Board of Education approves the **second** reading of the following new policy:

Attachment D-1 Bylaw 0164.6 Remote Public Board Meetings During a Declared Emergency

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Spencer Arnold	· Joseph Corazza	· Wayne Dunn	· Dr. William Kehoe
· Richard Klein	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

E. NEGOTIATIONS

F. BUILDINGS & GROUNDS

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G. FINANCE

1. It is recommended that the Board of Education **accepts the Report of the Board Secretary/Business Administrator** for the month of December, 2020. (Attachment G-1)

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Spencer Arnold	· Joseph Corazza	· Wayne Dunn	· Dr. William Kehoe
· Richard Klein	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

2. It is recommended that the Board of Education **accepts the Report of the Treasurer** for the month of December, 2020. (Attachment G-2)

We hereby certify, pursuant to N.J.A.C. 6A:23-2.11 (c)3, that as of the date of the Board Secretary's Monthly Financial Reports, no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11 (a).

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Spencer Arnold	· Joseph Corazza	· Wayne Dunn	· Dr. William Kehoe
· Richard Klein	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

3. It is recommended that the Board of Education **approves the Report of Transfers and the Minimum Expense Transfer Report** for the month of December, 2020. (Attachment G-3a and G-3b)

(ACTION) Motion by _____, seconded by _____
DISCUSSION

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<https://youtu.be/BGDmzmzK5hY>

Roll Call Vote

· Deborah Anderson	· Spencer Arnold	· Joseph Corazza	· Wayne Dunn	· Dr. William Kehoe
· Richard Klein	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

4. It is recommended that the Board of Education approves for **payment** the attached schedule of audited bills, dated January 26, 2021. (Attachment G-4)

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Spencer Arnold	· Joseph Corazza	· Wayne Dunn	· Dr. William Kehoe
· Richard Klein	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

5. It is recommended that the Board of Education accepts the **Adult Education, Agency Account, Athletic Account, Cafeteria Account, Principal's Petty Cash Account, Scholarship Account, School Store Account and Student Activities** for the month of December, 2020. (Attachment G-5)

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Spencer Arnold	· Joseph Corazza	· Wayne Dunn	· Dr. William Kehoe
· Richard Klein	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

6. It is recommended that the Board of Education accepts, approves and places on file the **Comprehensive Annual Financial Report (Audit)** for the fiscal year ending June 30, 2020. The Comprehensive Annual Financial Report in the financial section stated there were no corrective recommendations. (Attachment G-6)

(ACTION) Motion by _____, seconded by _____

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DISCUSSION

Roll Call Vote

· Deborah Anderson	· Spencer Arnold	· Joseph Corazza	· Wayne Dunn	· Dr. William Kehoe
· Richard Klein	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

7. It is recommended that the Board approves the following **tax shelter annuity company** for the 2020-2021 school year:

Eric Lindstrom Financial Advisor ABMM
Security Benefit Life Insurance Company (SBL)

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Spencer Arnold	· Joseph Corazza	· Wayne Dunn	· Dr. William Kehoe
· Richard Klein	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

8. It is recommended that the Board of Education grant permission to the **High Point Hoops 3 on 3 Clinic**, (William Percey and Jesse Strehl) to host the non-affiliated **Co-ed Basketball Clinic, 3-8th grade**, which will run February 7, 14, 21, 28, 2021 and March 7, 14, 21, 28, 2021 during the hours of 5:00 p.m. to 7:00 p.m. The camp will be self-supporting and will charge \$90 per participant.

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Spencer Arnold	· Joseph Corazza	· Wayne Dunn	· Dr. William Kehoe
· Richard Klein	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

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<https://youtu.be/BGDmdmzK5hY>

9. BE IT RESOLVED, that the Board of Education gratefully accepts the donations listed below:

Donor	Recipient	Amount/Value	Intended Use
Beemerville Fire Dept. Auxiliary	1/2 to 1 Female Student 1/2 to 1 Male Student	\$300.00	Scholarship
Brenda Gregory's Estate	Female PE Student/Athlete	\$1,000.00	Scholarship

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

• Deborah Anderson	• Spencer Arnold	• Joseph Corazza	• Wayne Dunn	• Dr. William Kehoe
• Richard Klein	• Patricia Nugent	• LeeAnn Smith	• Gayle Tidona	

10. It is recommended that the Board of Education approves and authorizes the execution of the following **tuition contracts** between High Point Regional High School (sending) and the following districts and related information:

DISTRICT/INSTITUTION	STUDENT	TIME FRAME	TUITION COST
Windsor School	2301043 State ID# 2690547623	January 19, 2021 - June 30, 2021	\$41,000 (based on \$86,100 annual tuition cost)

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

• Deborah Anderson	• Spencer Arnold	• Joseph Corazza	• Wayne Dunn	• Dr. William Kehoe
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·Richard Klein	·Patricia Nugent	·LeeAnn Smith	· Gayle Tidona
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H. TRANSPORTATION

1. It is recommended that the Board, upon recommendation of the Superintendent, approves and authorizes the execution of the following revised Joint Transportation Agreement for transportation of a special needs student for the remainder of the 2020 – 2021 School Year:

Host – High Point Regional High School

Joiner – Point Pleasant Board of Education

Total - \$23,538.25

Route #	Destination	Start Date	End Date	# of Host Students	# of Joiner Students	Joiner Cost
HPS-1805	Broadstep Academy (was Willowglen)	12/1/20	12/23/20	0	1	\$2,127.62
	Less COVID Discount					(212.76)
HPS-1805	Broadstep Academy (was Willowglen)	1/4/21	6/30/21	0	1	\$20,502.52
	106 days @ \$193.42					
	Administrative Fee on \$22,417.38					\$1,120.87

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Spencer Arnold	· Joseph Corazza	· Wayne Dunn	· Dr. William Kehoe
· Richard Klein	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

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- It is recommended that the Board, upon recommendation of the Superintendent, approves and authorizes the execution of the following Joint Transportation Agreement for transportation for the 2020 – 2021 School Year:

Host – High Point Regional High School

Joiner – Wallkill Valley Regional High School

Total - \$464.94

Route #	Destination	Start Date	End Date	# of Host Students	# of Joiner Students	Joiner Cost
HPS-1206	Lake Drive School/Mountain Lakes	1/12/21	2/26/21	0	1	\$464.94

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Spencer Arnold	· Joseph Corazza	· Wayne Dunn	· Dr. William Kehoe
· Richard Klein	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

- It is recommended that the Board, upon recommendation of the Superintendent, approves and authorizes the execution of the following Quoted Contract for transportation for the 2020 – 2021 School Year:

Berkshire Transportation

January 19, 2021 - June 30, 2021

HPQ-2006

Route #	Destination	2020-21 Per Diem Route Cost	# of days	+/- Adj Per Mile	Per Diem Aide (if needed)	2020-21 Total Per Diem	2020-21 Total Route Cost
HPQ-2006	New Road School/Somerset	\$387.23	50	\$2.45	\$138.00	\$387.23	\$19,361.50

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(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

· Deborah Anderson	· Spencer Arnold	· Joseph Corazza	· Wayne Dunn	· Dr. William Kehoe
· Richard Klein	· Patricia Nugent	· LeeAnn Smith	· Gayle Tidona	

I. LONG TERM PLANNING

J. LEGAL

XIV. CORRESPONDENCE

XV. MISCELLANEOUS

- **SCHOOL BOARD MANDATED TRAINING**

Please contact the Board Office if you need to be scheduled.

XVI. PUBLIC COMMENTS (Name and Address)

XVII. NON COMMITTEE BOARD MEMBER REPORTS/COMMENTS

XVIII. OTHER BUSINESS

1. For the purpose of public disclosure and in accordance with the Open Public Records Act (OPRA) the High Point Regional High School Board Office has received and responded to the following OPRA requests over the past month. [The Board will continue to provide this information on a monthly basis]:

Date Rec'd	Date Sent	From	Request	Total Time Required	Legal Fees	Total Dist Cost Est
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12/17/2020	12/18/2020	SmartProcure	POs from 1/2020-12/2020	15 minutes	00.00	\$16.17
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Note: Regular OPRA requests require a response within 7 business days

XIX. ADJOURNMENT

(ACTION) Motion by _____, seconded by _____

All in favor _____ Time: _____ pm

SDR:lk

1/22/21