

Ins and Outs of Guidance

What Can We Help You With?

This short, quick list is designed to provide direction as to what information / services the Guidance Office does and does not provide to our students and their parents.

Guidance has information on the SAT / ACT and **how to** register; Guidance **is not** where you register for these tests.

Guidance **has** blank community service forms available for you to pick up; Guidance **is not** where you submit your community service logs. This completed paperwork is be left in the Community Service Mailbox in the main office.

Guidance **can** provide you a letter that indicates you are a student in good academic standing to reduce car insurance fees; Guidance **does not** have the results of your driving written exam, the athletic office does.

Guidance **does not** print off or have official access to the amount of days you are absent from school; Guidance **does** recommend you keep track of your unexcused (and excused) absences via your favorite phone app, your planner or on the traditional calendar that hangs on your wall or refrigerator.

Guidance **can** provide the names of your class advisors and provide contact information for you; we **do not** however distribute or collect class fundraising forms or permission slips.

Guidance **does** count Personal Finance / Managing Your Money as your Personal Finance requirement. Guidance **does not** count these courses as a 21st century skill.

Economics and / or work study **can satisfy either your 21st Century Skill or Personal Finance requirements.