

# HIGH POINT REGIONAL HIGH SCHOOL

Sussex, New Jersey 07461

## BOARD OF EDUCATION REGULAR MEETING

### AGENDA

January 24, 2022

6:00 p.m. Open meeting and enter Executive Session

7:00 p.m. Public Session Resumes

#### I. CALL TO ORDER

#### II. FLAG SALUTE

#### III. OPEN PUBLIC MEETINGS ACT STATEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advanced notice of, and to attend the meetings of public bodies, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, the Board of Education has caused notice of this meeting to be published by having the date, time, and place, thereof, posted at the Augusta, Branchville, and Sussex Post Offices, and notice sent to the New Jersey Herald, The Advertiser North and the Clerk of the Boroughs of Branchville and Sussex and the townships of Frankford, Lafayette, and Wantage.

#### IV. MISSION STATEMENT

HIGH POINT REGIONAL HIGH SCHOOL, IN PARTNERSHIP WITH STAFF, FAMILY AND COMMUNITY, IS DEDICATED TO THE QUEST FOR INDIVIDUAL EXCELLENCE. BY FOSTERING HIGH STANDARDS OF ACHIEVEMENT, WE PREPARE STUDENTS TO BECOME RESPONSIBLE AND PRODUCTIVE MEMBERS OF A DIVERSE SOCIETY.

#### V. ROLL CALL

Spencer Arnold	Joseph Conforth	Joseph Corazza	Wayne Dunn	Jill Ireland
Richard Klein	Elisabeth Schuman	LeeAnn Smith	Gayle Tidona	
Scott Ripley, Ed.D.	Tina Palecek		# of Public ____	Quorum Yes No

#### VI. EXECUTIVE SESSION

A motion will be made that the High Point Regional High School Board of Education enter Executive Session to provide an update on legal, personnel & negotiations items which are exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, Open Public Meetings Act. Any

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discussions held by the Board which need not remain confidential will be made public when appropriate. Minutes of the Executive Session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session, in person and virtually, at the conclusion of the Executive Session. It is not anticipated that any action will be taken.

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

All in favor \_\_\_\_\_ Time: \_\_\_\_\_ pm

#### VII. MOTION TO RETURN TO PUBLIC SESSION

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

All in favor \_\_\_\_\_ Time: \_\_\_\_\_ pm

#### VIII. UNFINISHED BUSINESS

#### IX. APPROVAL OF MINUTES

Regular Meeting Minutes -  
Executive Session Minutes -  
Reorganization Meeting Minutes -

December 22, 2021  
December 22, 2021  
January 4, 2022

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

DISCUSSION

Roll Call Vote

Spencer Arnold	Joseph Conforth	Joseph Corazza	Wayne Dunn	Jill Ireland
Richard Klein	Elisabeth Schuman	LeeAnn Smith	Gayle Tidona	

#### X. PUBLIC COMMENTS - AGENDA ITEMS ONLY (Name and Address)

*In accordance with the Open Public Meeting Act, we will open the public comments (for agenda items only) at this time. Each speaker should state his/her name and address. You will have three (3) minutes to address the Board, which will be timed by the Board President or designee. We will limit this section to no longer than 45 minutes. Please be respectful and mindful that your comments are being recorded.*

#### XI. PRESENTATIONS

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#### STUDENT COUNCIL

Ariana Cojocar, Speaker of the House, will update the Board on the activities of the Student Council.

#### HPEA

Ms. Carla Mancuso, HPEA President, will update the Board of Education on HPEA items.

#### Principal's Report/Athletics

Mr. Jonathan Tallamy will update the Board on items pertaining to the High School and Athletics.

#### Curriculum and Instruction

Mr. Seamus Campbell will present to the Board on the matters related to curriculum and instruction.

### XII. OTHER BUSINESS

### XIII. ACTION ITEMS

#### A. CURRICULUM, INSTRUCTION AND TECHNOLOGY

1. The **Faculty Attendance** rate for December is 92.7%. (Attachment A-1)
2. The **Student Attendance** rate for December is 90.6%. (Attachment A-2)
3. Enclosed in a copy of the **Suspension Report** for December. (Attachment A-3)
4. It is recommended by the Superintendent that the Board of Education approves the **Harassment, Intimidation and Bullying Report** for the period December 22, 2021 through January 24, 2022. (Attachment A-4).

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

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#### Roll Call Vote

Spencer Arnold	Joseph Conforth	Joseph Corazza	Wayne Dunn	Jill Ireland
Richard Klein	Elisabeth Schuman	LeeAnn Smith	Gayle Tidona	

5. It is recommended by the Superintendent that the Board of Education approves the **Curricular field trips** listed on the attached roster. (Attachment A-5a)

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

#### Roll Call Vote

Spencer Arnold	Joseph Conforth	Joseph Corazza	Wayne Dunn	Jill Ireland
Richard Klein	Elisabeth Schuman	LeeAnn Smith	Gayle Tidona	

6. It is recommended by the Superintendent that the Board of Education approves the **Professional Development** activities as listed on the attached roster. (Attachment A-6)

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

#### Roll Call Vote

Spencer Arnold	Joseph Conforth	Joseph Corazza	Wayne Dunn	Jill Ireland
Richard Klein	Elisabeth Schuman	LeeAnn Smith	Gayle Tidona	

7. It is recommended by the Superintendent that the Board of Education approves the three year **ELL Plan** as required by the NJ Department of Education. (Attachment A-7)

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

#### Roll Call Vote

Spencer Arnold	Joseph Conforth	Joseph Corazza	Wayne Dunn	Jill Ireland
Richard Klein	Elisabeth Schuman	LeeAnn Smith	Gayle Tidona	

8. It is recommended by the Superintendent that the Board of Education approves the **Tri-M Performing Arts National Honor Society** for the 2021-2022 school year. Theresa Riccardi and James Aslanian shall serve as voluntary advisors. There is a \$100 chapter fee that will be paid through BOE funds.

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(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

Roll Call Vote

Spencer Arnold	Joseph Conforth	Joseph Corazza	Wayne Dunn	Jill Ireland
Richard Klein	Elisabeth Schuman	LeeAnn Smith	Gayle Tidona	

#### B. PERSONNEL

1. It is recommended by the Superintendent that the Board of Education approves the following **Substitutes** for the remainder of the 2021/2022 school year, pending receipt of all required paperwork:

Anthony Grego	Teacher
Melissa Hensley*	Teacher
Ryan Woolley	Teacher
Gianna Bullaro	Secretary/Teacher

\*Effective January 10, 2022

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

Roll Call Vote

Spencer Arnold	Joseph Conforth	Joseph Corazza	Wayne Dunn	Jill Ireland
Richard Klein	Elisabeth Schuman	LeeAnn Smith	Gayle Tidona	

2. It is recommended by the Superintendent that the Board of Education approves Marietta Monath as **full-time nurse aide** for an out-of-district placement, previously approved as part-time, beginning January 11, for the remainder of the 2021/2022 school year, at the hourly rate of \$38.

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

Roll Call Vote

Spencer Arnold	Joseph Conforth	Joseph Corazza	Wayne Dunn	Jill Ireland
Richard Klein	Elisabeth Schuman	LeeAnn Smith	Gayle Tidona	

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3. It is recommended by the Superintendent that the Board of Education approves an **extended medical leave** for Employee #743, effective January 4-February 1, 2022.

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

DISCUSSION

Roll Call Vote

Spencer Arnold	Joseph Conforth	Joseph Corazza	Wayne Dunn	Jill Ireland
Richard Klein	Elisabeth Schuman	LeeAnn Smith	Gayle Tidona	

4. It is recommended by the Superintendent that the Board of Education approves the following **Sixth Period Assignments**, to be paid per diem, effective January 10, 2022 to February 8, 2022 or until permanent employee is released back to work:

Teacher	Course	Period
Jennifer Britt	English 12 ICS	1
Carla Mancuso	Chemistry ICS	3
John Gardner	Science LLD	6

*\*In accordance with the ground rules established at the beginning of negotiations between the Board of Education and the HPEA, these individuals are entitled to 18% of BA Step 1 on the 2020-2021 Teacher Salary Guide or \$10,653 annually. Upon conclusion of negotiations, any revisions will be made. Time sheets should be submitted and will be paid per diem.*

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

DISCUSSION

Roll Call Vote

Spencer Arnold	Joseph Conforth	Joseph Corazza	Wayne Dunn	Jill Ireland
Richard Klein	Elisabeth Schuman	LeeAnn Smith	Gayle Tidona	

5. It is recommended by the Superintendent that the Board of Education approves an **NJFLA Maternity/Child Care** leave of absence for Employee #936, beginning on or about June 17, 2022 until on or about October 10, 2022.

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

DISCUSSION

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### AGENDA

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#### Roll Call Vote

Spencer Arnold	Joseph Conforth	Joseph Corazza	Wayne Dunn	Jill Ireland
Richard Klein	Elisabeth Schuman	LeeAnn Smith	Gayle Tidona	

### C. EXTRA-CURRICULAR

1. It is recommended by the Superintendent that the Board of Education approves Donna Race as a **Volunteer** to assist with the Spring Musical, pending required background check confirmation from our Director of Safety and Security.

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

#### Roll Call Vote

Spencer Arnold	Joseph Conforth	Joseph Corazza	Wayne Dunn	Jill Ireland
Richard Klein	Elisabeth Schuman	LeeAnn Smith	Gayle Tidona	

### D. POLICY

1. It is recommended by the Superintendent that the Board of Education approves the **first** reading of the following new policies and regulations:

Policy 1648.13	School Employee Vaccination Requirements	Attachment D-1.a
Policy 1648.14	Safety Plan For Healthcare Settings In	Attachment D-1.b
	School Buildings – COVID-19	
Reg. 5751	Sexual Harassment of Students	Attachment D-1.c

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

#### Roll Call Vote

Spencer Arnold	Joseph Conforth	Joseph Corazza	Wayne Dunn	Jill Ireland
Richard Klein	Elisabeth Schuman	LeeAnn Smith	Gayle Tidona	

2. It is recommended by the Superintendent that the Board of Education approves the **second** reading of the following new policy:

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Policy 2425

Emergency Virtual or Remote  
Instruction Program

Attachment D-2.a

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

Roll Call Vote

Spencer Arnold	Joseph Conforth	Joseph Corazza	Wayne Dunn	Jill Ireland
Richard Klein	Elisabeth Schuman	LeeAnn Smith	Gayle Tidona	

3. It is recommended by the Superintendent that the Board of Education approves the following **revised** policies:

Policy 1648.11  
Policy 5751

The Road Forward (Appendices)  
Sexual Harrassment of Students

Attachment D-3.a  
Attachment D-3.b

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

Roll Call Vote

Spencer Arnold	Joseph Conforth	Joseph Corazza	Wayne Dunn	Jill Ireland
Richard Klein	Elisabeth Schuman	LeeAnn Smith	Gayle Tidona	

#### E. NEGOTIATIONS

#### F. BUILDINGS & GROUNDS

#### G. FINANCE

1. It is recommended that the Board of Education **accepts the Report of the Board Secretary/Business Administrator** for the month of December, 2021. (Attachment G-1)

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

Roll Call Vote

Spencer Arnold	Joseph Conforth	Joseph Corazza	Wayne Dunn	Jill Ireland
Richard Klein	Elisabeth Schuman	LeeAnn Smith	Gayle Tidona	



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2. It is recommended that the Board of Education **accepts the Report of the Treasurer** for the month of December, 2021. (Attachment G-2)

We hereby certify, pursuant to N.J.A.C. 6A:23-2.11 (c)3, that as of the date of the Board Secretary's Monthly Financial Reports, no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11 (a).

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

DISCUSSION

Roll Call Vote

Spencer Arnold	Joseph Conforth	Joseph Corazza	Wayne Dunn	Jill Ireland
Richard Klein	Elisabeth Schuman	LeeAnn Smith	Gayle Tidona	

3. It is recommended that the Board of Education approves the **Report of Transfers and the Minimum Expense Transfer Report** for the month of December, 2021. (Attachment G-3a and G-3b)

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

DISCUSSION

Roll Call Vote

Spencer Arnold	Joseph Conforth	Joseph Corazza	Wayne Dunn	Jill Ireland
Richard Klein	Elisabeth Schuman	LeeAnn Smith	Gayle Tidona	

4. It is recommended that the Board of Education approves for **payment** the attached schedule of audited bills, dated January 24, 2022. (Attachment G-4)

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

DISCUSSION

Roll Call Vote

Spencer Arnold	Joseph Conforth	Joseph Corazza	Wayne Dunn	Jill Ireland
Richard Klein	Elisabeth Schuman	LeeAnn Smith	Gayle Tidona	

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5. It is recommended that the Board of Education accepts the **Adult Education, Agency Account, Athletic Account, Cafeteria Account, Principal's Petty Cash Account, Scholarship Account, School Store Account and Student Activities** for the month of December, 2021. (Attachment G-5)

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

Roll Call Vote

Spencer Arnold	Joseph Conforth	Joseph Corazza	Wayne Dunn	Jill Ireland
Richard Klein	Elisabeth Schuman	LeeAnn Smith	Gayle Tidona	

6. It is recommended that the Board of Education acknowledges and gratefully accepts a **donation** from Chad Kowal, in the amount of \$500, for the Bradford Donadio Scholarship Fund.

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

Roll Call Vote

Spencer Arnold	Joseph Conforth	Joseph Corazza	Wayne Dunn	Jill Ireland
Richard Klein	Elisabeth Schuman	LeeAnn Smith	Gayle Tidona	

#### H. TRANSPORTATION

1. It is recommended that the Board, upon recommendation of the Superintendent, approves and authorizes the execution of the following Quoted Contracts for School Related Activities for the 2021 – 2022 School Year:

Stocker Bus Company

Q-19

Athletic Trip

ID #	Destination	Depart/ Return	Basis of the Bid Per Bus	Cost Per Bus	Basis of Adj	+/- Adj/ Hr
Q-19	D/O @ Pond Eddy, Pond Eddy, NY & P/U @ Kittatinny Canoe, Matamoras, PA	7:25 am/ 4:00 pm	One 54 pass bus for HP's AP Environmental Science & AP Bio Classes on 5/25/22	\$320.00	Per Hour	\$65.00

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Stocker Bus Company

M/C #AQ-2

Athletic Trips

ID #	Destination	Depart/ Return	Basis of the Bid Per Bus	Cost Per Bus	Basis of Adj	+/- Adj/Hr
Q-20	Fairleigh Dickinson Univ @ Ferguson Rec Center	6:00 am/ Drop off only	One 54 pass school bus for HP's V Wrestling Team on 12/27/21 & 12/28/21	\$205.00	Per Hour	\$65.00
Q-21	Newton High School	2:45 pm/ 6:30 pm	One 54 pass school bus for HP's FR Boys Basketball Team on 1/5/22	\$390.00	Per Hour	\$65.00

Stocker Bus Company

Q-22

Curricular Trip

ID #	Destination	Depart/ Return	Basis of the Bid Per Bus	Cost Per Bus	Basis of Adj	+/- Adj/ Hr
Q-22	The Maritime Aquarium, Norwalk, CT	7:00 am/ 3:30 pm	One 54 pass school bus for HP's Intro to Marine Science Class on 2/11/22	\$715.00	Per Hour	\$65.00

Stocker Bus Company

Q-23

Athletic Trip

ID #	Destination	Depart/ Return	Basis of the Bid Per Bus	Cost Per Bus	Basis of Adj	+/- Adj/ Hr
Q-23	Sparta Lanes	2:35 pm/ 6:45 pm	One 54 pass school bus for High Point's Bowling Team on 1/13/22	\$320.00	Per Hour	\$80.00

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

DISCUSSION

Roll Call Vote

Spencer Arnold	Joseph Conforth	Joseph Corazza	Wayne Dunn	Jill Ireland
Richard Klein	Elisabeth Schuman	LeeAnn Smith	Gayle Tidona	

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2. It is recommended that the Board, upon recommendation of the Superintendent, approves and authorizes the execution of the following Joint Transportation Agreement for the 2021 – 2022 School Year:

Host – High Point Regional High School

Joiner – Wallkill Valley Regional High School

Total Joiner Cost - \$771.03

Route #	Destination	Start Date	End Date	# of Host Students	# of Joiner Students	Route Cost
VT8	Sussex Tech/Sussex Charter	12/13/21	6/30/22	0	1	\$771.03

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

DISCUSSION

Roll Call Vote

Spencer Arnold	Joseph Conforth	Joseph Corazza	Wayne Dunn	Jill Ireland
Richard Klein	Elisabeth Schuman	LeeAnn Smith	Gayle Tidona	

3. It is recommended that the Board, upon recommendation of the Superintendent, approves and authorizes the execution of the following Joint Transportation Agreement for the 2021 – 2022 School Year:

Host – Northern Regional Educational Services Commission

Joiner – High Point Regional High School

Total Joiner Cost - \$18,390.00

Route #	Destination	Start Date	End Date	# of Host Students	# of Joiner Students	Route Cost
Q2318	Essex Valley School	12/13/21	12/13/21	0	1	\$450.00
Q2318	Essex Valley School	12/14/21	01/28/22	0	2	\$17,940.00

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

DISCUSSION

Roll Call Vote

Spencer Arnold	Joseph Conforth	Joseph Corazza	Wayne Dunn	Jill Ireland
Richard Klein	Elisabeth Schuman	LeeAnn Smith	Gayle Tidona	

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4. It is recommended that the Board, upon recommendation of the Superintendent, approves and authorizes the execution of the following Joint Transportation Agreement for the 2021 – 2022 School Year:

Host – High Point Regional High School

Joiner – Wallkill Valley Regional High School

Total Joiner Cost - \$18,390.00

Route #	Destination	Start Date	End Date	# of Host Students	# of Joiner Students	Route Cost
Q2318	Essex Valley School	12/13/21	12/13/21	0	1	\$450.00
Q2318	Essex Valley School	12/14/21	01/28/22	0	2	\$17,940.00

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

Roll Call Vote

Spencer Arnold	Joseph Conforth	Joseph Corazza	Wayne Dunn	Jill Ireland
Richard Klein	Elisabeth Schuman	LeeAnn Smith	Gayle Tidona	

5. It is recommended that the Board, upon recommendation of the Superintendent, approves and authorizes the execution of the following Parental Contract with the parents of Student ID #9182640826 for transportation for the 2021 – 2022 School Year:

Route #	Destination	Start Date	End Date	Per Diem	# of days	Route Cost
PC2122-6	Windsor School	11/15/21	6/30/22	\$112.22	157	\$17,618.54

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

Roll Call Vote

Spencer Arnold	Joseph Conforth	Joseph Corazza	Wayne Dunn	Jill Ireland
Richard Klein	Elisabeth Schuman	LeeAnn Smith	Gayle Tidona	

6. It is recommended that the Board, upon recommendation of the Superintendent, approves and authorizes the execution of the following Parental Contract with the parents of Student ID #5571681179 for transportation for the 2021 – 2022 School Year:

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Route #	Destination	Start Date	End Date	Per Diem	# of days	Route Cost
PC2122-9	Sage Day/Boonton	12/16/21	6/30/22	\$107.86	112	\$12,080.32

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

Roll Call Vote

Spencer Arnold	Joseph Conforth	Joseph Corazza	Wayne Dunn	Jill Ireland
Richard Klein	Elisabeth Schuman	LeeAnn Smith	Gayle Tidona	

7. It is recommended that the Board, upon recommendation of the Superintendent, approves and authorizes the execution of the following Quoted Contract for transportation for the 2021 – 2022 School Year:

D. W. Clark & Son, Inc.

HPQ-5

January 3, 2022 - June 30, 2022

Route #	Destination	2021-22 Per Diem Route Cost	# of days	+/- Adj Per Mile	Per Diem Aide	2021-22 Total Per Diem	2021-22 Total Route Cost
HPQ-5	Sage Day/Boonton	\$395.00	51	\$2.00	N/A	\$395.00	\$20,145.00

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

Roll Call Vote

Spencer Arnold	Joseph Conforth	Joseph Corazza	Wayne Dunn	Jill Ireland
Richard Klein	Elisabeth Schuman	LeeAnn Smith	Gayle Tidona	

#### I. LONG TERM PLANNING

#### J. LEGAL

#### XIV. CORRESPONDENCE

# HIGH POINT REGIONAL HIGH SCHOOL

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#### XV. MISCELLANEOUS

- **SCHOOL BOARD MANDATED TRAINING**

Please contact the Board Office if you need to be scheduled.

#### XVI. PUBLIC COMMENTS (Name and Address)

#### XVII. NON COMMITTEE BOARD MEMBER REPORTS/COMMENTS

#### XVIII. OTHER BUSINESS

1. For the purpose of public disclosure and in accordance with the Open Public Records Act (OPRA) the High Point Regional High School Board Office has received and responded to the following OPRA requests over the past month. [The Board will continue to provide this information on a monthly basis]:

Date Rec'd	Date Sent	From	Request	Total Time Required	Legal Fees	Total Dist Cost Est
1/4/2022	1/4/2022	PresDataUs	All staff names, salaries, phone numbers, date of birth, addresses, date of hire, department/position, and email address.	2 hours	\$00.00	\$200.00 approx.

*\*Only items permitted by N.J.S.A. 47A:1-1 et seq were provided.*

Note: Regular OPRA requests require a response within 7 business days

#### XIX. ADJOURNMENT

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

All in favor \_\_\_\_\_ Time: \_\_\_\_\_ pm

SDR:lk

1/20/22