

REGULATION

BOARD OF EDUCATION HIGH POINT REGIONAL

NO. R#5240

STUDENTS
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TARDINESS

5240 TARDINESS

A. Definitions

1. A student is tardy to school when the student reports to the Main Office more than 20 minutes after the beginning of the school day without approval for the delay.
2. A student is tardy to class when the student reports to his/her assigned classroom or other place of instruction after the late bell rings with approval for delay.
3. A student who is late to school or class for an excused purpose pursuant to Policy No, 5230 is not tardy for the purpose of this regulation, when appropriate and necessary.

B. Procedures for Tardy Arrivals

1. A student who is tardy to school must report to the Main Office to present a written note explaining the reason for tardiness. The student must sign in and receive a late pass for admission to class.
2. A student who is tardy to class may be sent by the teacher to the Main Office to explain the reason for the tardiness and obtain a late pass for admission to class or be listed as "missing" in the electronic attendance system.

D. Discipline

A student who has acquired more than four unexcused tardies to school, and/or class, may receive appropriate and necessary discipline in accordance with Regulation 5500, or may be referred to the Response-to-Intervention team in accordance with school Regulation 5500.

Adopted: 18 December 1995

Revised: January 21, 2008, May 18, 2009, February 23, 2016, August 16, 2016