

POLICY

BOARD OF EDUCATION HIGH POINT REGIONAL

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5468 Virtual Instruction

All virtual education programs and courses will be consistent with District instructional goals and aligned with New Jersey's core curriculum and common core standards and curriculum frameworks and assessments, and accredited by the New Jersey Department of Education. The Director of Curriculum and Instruction, in concert with administration, will periodically review instructional materials of virtual/online courses to ensure they meet program standards. Further, such courses must provide the opportunity for rigor and substantial, timely interactions among staff and students.

Student Application for Virtual High School Courses

Students applying for permission to take a virtual/online course will do the following:

- Adhere to the Acceptable Use Policy and the HPRHS Student Handbook, including rules on behavior and consequences for violations;
- Student is required to complete an application and contract which will be signed by the following: student, parent, Guidance Counselor, Director of guidance and Director of Curriculum and Instruction;
- Where applicable, the student may meet daily in the designated virtual course area; although students may choose to meet daily, the virtual course or courses may be taken on the student's own time;
- Course of study for homebound students will be evaluated through the guidance or special services department.

Credit for Virtual Coursework

High school students may earn a maximum of 15 academic credits per calendar school year to be applied toward graduation requirements by completing virtual/online courses unless otherwise specified in the student's Individualized Education Plan, 504 or homebound instructional plan. Students who participate in home instruction, or enrichment credit program will be exempt from the 15 credit minimum.

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Students taking such courses may be enrolled in The High Point Regional High School District, or through another educational agency where and when appropriate.

Credit from an online or virtual course may be earned in the following circumstances:

- Students who do not reside in the High Point Regional High School resident sending district may take courses within the High Point Regional High School Virtual Academy, when and where applicable, at the expense of the student.
- Students who do not reside in New Jersey may take courses within the High Point Regional High School Virtual Academy, when and where applicable, at the expense of the students. Those courses may be constructed to comply with resident state common core or state curricular standards, so as to be recognized by the student's state of residence;
- The course will serve as a supplement to extend homebound instruction or as part of an Individualized Education Plan;
- The District has suspended the student from the regular school setting, but educational services are required to be continued;
- Students will be allowed to recover three failed courses during the school year at the student's expense;
- Students who lose credit due to absences will be allowed to enroll up to three courses to recover lost credit at the student's expense;
- The administration, with agreement from the student's teachers and parents/guardians, determines the student requires a modified or accelerated learning environment.

Awarding Credit for Virtual Coursework

The school must receive an official record of the final grade before awarding credit toward graduation. Only approved courses shall be recorded on student transcripts. Student taking an "in-house" virtual course must physically sit for the appropriate assessments on school premises.

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Online or virtual courses will not be considered when determining class rank and grade point average; however, in rare circumstances, the Superintendent may grant special dispensation so as to permit such consideration.

Credit for virtual/online coursework that a student *completes prior to enrollment* in the High Point Regional High School District will be transferred, subject to the following conditions:

- Virtual or online credit granted by another *accredited high school* will be approved and added to the student's transcript;
- Virtual or online credit completed in a non-accredited school or home-school setting will be subject to credit transfer review process by the Director of Guidance and counselors.

Cost for Virtual Coursework

Student will not be charged for any High Point Regional High School district "in-house" approved courses, which appear in the High Point Regional High School course of study catalog.

Students taking courses through our virtual course providers, or another approved provider, will be reimbursed for all course work under the following stipulations:

- Student passes the course with a 70;
- Student is responsible for a \$200 down payment for each course taken;
- Expectations to stated stipulations will be for those students who are on homebound instruction and or as mandated by the student's EIP, 504 plan or other reason for which the student has received prior administrative approval.

Date Adopted: February 28, 2011

Date Revised: September 19, 2011, December 20, 2016